

Roll No.

56952

**Minor (Offered by IMSAR)
Examination – December, 2024
MANAGERIAL SKILLS**

Paper : 23IMS501MI01/24IMS401MI01

Time : Three hours]

[Maximum Marks : 50

Before answering the questions, candidates should ensure that they have been supplied the correct and complete question paper. No complaint in this regard, will be entertained after examination.

Note : Section - A is *compulsory*. Attempt any *four* questions, selecting *one* question from each Unit from Section - B. All questions carry equal marks.

SECTION – A

1. Write short notes on the following : 10

- (a) Define managerial skills.
- (b) Provide a concise definition of creativity.
- (c) Briefly explain the concept of delegating work.

- (d) Briefly discuss two essential qualities or skills that are crucial for effective leadership.
- (e) Define group dynamics.
- (f) Briefly discuss the purpose of interviews in the business context.
- (g) Identify and briefly explain two communication channels commonly used in business settings.

SECTION – B

UNIT – I

- 2. Explore the need for managerial skills. Discuss the importance of these skills in the contemporary business environment, providing suitable examples. 10
- 3. Describe the interpersonal roles that managers typically play in organizations. Analyze how effective interpersonal skills contribute to successful leadership and team dynamics, using relevant examples. 10

UNIT – II

4. Define problem-solving. Elaborate on its importance in organizational decision-making. Provide some examples of business scenario where effective problem-solving led to positive outcomes. 10
5. Explore and elaborate on at least four dimensions or components of empowerment. Discuss how each dimension contributes to creating a more empowered and engaged workforce. 10

UNIT – III

6. Discuss the process of team building, highlighting the key stages and activities involved. Provide examples of successful team-building initiatives. 10
7. Explain the concept of sensitivity training and its role in improving interpersonal relationships within teams. Discuss specific scenarios where sensitivity training can be beneficial. 10

UNIT – IV

8. What do you mean by motivation ? Analyze the role of motivation skills in the development of effective managers. Discuss how motivation contributes to organisational success, providing examples of successful motivational strategies. 10

9. Discuss the significance of self-confidence in personal and professional development. Provide a comprehensive guide on how individuals can build and maintain self-confidence, considering both internal and external factors.

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