



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle -3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
K. L. MEHTA DAYANAND COLLEGE FOR WOMEN
C-28384
Haryana
FARIDABAD
121001**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I: GENERAL INFORMATION

1. Name & Address of the institution:

**K. L. MEHTA DAYANAND COLLEGE FOR WOMEN
FARIDABAD
Haryana
121001**

2.Year of Establishment	1970
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	-
• Departments/Centres:	8
• Programmes/Course offered:	16
• Permanent Faculty Members:	36
• Permanent Support Staff:	17
• Students:	3696
4.Three major features in the institutional Context (As perceived by the Peer Team):	<ol style="list-style-type: none"> 1. 52 years old women private institution. 2. Affiliated to M.D. University, Rohtak and is recognised under section 2(f) and 12(B) of ugc act 1956 and accredited by NAAC. 3. Clean, Green and Secured campus
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 24-06-2022 Visit Date To : 25-06-2022
6.Composition of Peer Team which undertook the on site visit:	
Chairman:	Kailash Sodani
Member Co - ordinator:	N Vasugi Raaja
Member:	Man Mohan Kaur
NAAC Co - ordinator:	Dr. Pratibha Singh

Section II:CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects
(Key Indicator and Qualitative Metrics(QIM) in Criterion1)

1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

The institution follows the curriculum prescribed by Maharshi Dayanand University, Rohtak. CBCS / Elective Course system is adopted. Faculty members are members of the UG and PG Board of Studies and are engaged in designing and developing the syllabus of Add-on Certificate & Diploma Courses. An internal Academic Audit is conducted once a year to evaluate the strength & weaknesses of the curriculum and its delivery For effective implementation of Curriculum delivery, departmental planners, timetable, lesson plans and COs , POs and PSOs are given due consideration. The infrastructure i.e. well-lit classrooms with greenery around gives a positive reinforcement for curriculum delivery. Rich library and e-library also adds to the interest.

Apart from the regular programs, the Institution offers Add-on courses/ certificate Programmes & skill-based courses for the self-development and professional skill enhancement of the students. A good number of courses integrate cross-cutting issues relevant to professional ethics, human values, and the environment.

Regular feedback from the students, parents, and teachers is collected, analyzed and action is taken on the weak points.

At the beginning of every semester, each department plans detailed activities and other academic initiatives to be conducted by teachers/students to ensure that the academic calendar is strictly followed. The Academic Calendar is prepared in consultation with all the departments. And the students are also involved in finalizing the dates of the events. The Academic Calendar of the college is displayed on the college website for easy access to the students. Accordingly tests, assignments and mock test are conducted and CIE done which further helps in developing the roadmap for teaching and learning.

**Criterion2 - Teaching-learning and Evaluation
(Key Indicator and Qualitative Metrics(QIM) in Criterion2)**

2.1	<i>Student Enrollment and Profile</i>
2.2	<i>Catering to Student Diversity</i>
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	<i>Teaching- Learning Process</i>
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	<i>Teacher Profile and Quality</i>
2.5	<i>Evaluation Process and Reforms</i>
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	<i>Student Performance and Learning Outcomes</i>
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	<i>Student Satisfaction Survey</i>

Qualitative analysis of Criterion 2

The Institution clearly demonstrates the inclusiveness of diverse learners in terms of their socio-economical and educational backgrounds.

Assessment and identification of the learning level of students start at the departmental level by means of oral tests, written tests, assignments, mock tests, group discussions, presentations, and semester-end examinations. The performance of slow learners is enhanced through a mentorship program and group study system. The advanced learners are exposed to professional coaching classes (Probationary Officer, PO/Data Analytics training), personality development classes, and coaching classes for competitive exams.

In order to boost the spirit of cooperative and participative learning, student-centric methods namely field visits, internships, inter and intra-college competitions, departmental workshops and group discussions, use of TALLY accounting software are effectively used. All these enhance learning experiences.

ICT tools and Software such as OPAC interface, and KLMDCW e-Library app and language lab are effectively used by the students. Faculty uses LMS to provide virtual content. All this helps in transparency in learning level of students

The college evaluation procedures in terms of internal assessment are transparent and robust. The mode of internal assessment that is completely transparent includes monthly class tests, monthly class assignments, attendance, mock test, presentations, and group discussion held each semester. PTM is called forth every month. The internal assessment weightage is 20 percent. As regards to semester-end examination, grievances are attended at three levels, one at the departmental level, another at the college level, and lastly at the university level. The college has an examination committee and grievance committee that handle various aspects related to the examination. Meritorious students are motivated by Cash prizes for encouragements to study further. Marks obtained in the semester end examination are the indicators of PO & CO attainment and the placement of students also shows attainment of POs & COs.

As an affiliated College, the program-specific outcome and the course outcomes are in accordance with the syllabus of Maharshi Dayanand University. The formulated POs, COs and PSOs communicated to the students beforehand and displayed on the website.

***Criterion3 - Research, Innovations and Extension
(Key Indicator and Qualitative Metrics(QIM) in Criterion3)***

3.1	<i>Resource Mobilization for Research</i>
3.2	<i>Innovation Ecosystem</i>
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	<i>Research Publications and Awards</i>

3.4	<i>Extension Activities</i>
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	<i>Collaboration</i>

Qualitative analysis of Criterion 3

Students are motivated and guided to come up with new and innovative ideas to make model projects etc. For active research, the teachers are motivated to have interdisciplinary and inter-departmental activities, competitions, lectures, and interactive sessions for which the institution provides adequate resources both financially and academically. No. of research papers published during the assessment period is 22 while the total number of books and chapters in edited volumes/books published and papers in national and international conference during the assessment period is 27.

Extension activities are carried out by various cells and clubs of the college like Women Cell, NSS, YRC, Voters Club, Road Safety Club, INTACH, and Legal literacy cell. Extension activities carried out were Beti Bachao, Beti Padhao, Swachh Bharat Abhiyan, Environment protection, Dental check-up, Eye check-up, Blood donation, Conservation of water, each one plant one, each one teaches one, Anaemia Check-up, First-Aid, and Home Nursing training, slogan/ poster making competitions, visit old age home, Blind school, Deaf & Dumb Centre, Say no to poly bags. Due to pandemic, virtual interaction for learning and adopting e-books & e-magazines also have been used for creation and transfer of knowledge.

INTACH Young Heritage club of the institute teaches students about conservation of heritage, adoption of slum areas for imparting education, and raising hygienic conditions. The institution also ensures the involvement of the community in its outreach activities leading to community development. MOUs for student internships and projects help in expanding the horizons of learning. DGHE (Director General Higher Education) sponsored workshops and seminars bring in researchers of eminence to interact with students and teachers is also done.

Some of our faculty members have to their credit:

Dr. Beena Sethi has to her credit:

Prega Health Tips (212 vedios uploaded already) 1 lakh subscribers

Few videos have view in

1. 1.6 Million & above 500k views.
2. Being watched almost all over the world.
3. Giving consultancy about it.

Dr, Beena Sethi ki Science (600 Videos uploaded.

1. 8.5 k Subscriber.
2. Being watched all over.

3. Covering almost all B.Sc. syllabus and other Environmental topics

Developing of Mobile App

"Prega Tracker" is on the way girls will be able to check their ovulation day. Free of cost.

Developing of website "Prega Tracker" on the way.

1. Delivered more than 100 lectures on "Reduce Reuse Recycling" of plastics in near by all over colleges & universities offline and online lecture to Himachal, Rajasthan & in Maharashtra.
2. Life membership of ISAS. DC
3. Life membership of ISCS.
4. Life membership of Youth Red Cross Society

Dr. Rekha Goel (Commerce Department) has to her credit

Guided 2 research scholars during the assessment period from IQNU, New Delhi, Manav Rachna International University, Faridabad

She is also an external expert of IQAC in Aggarwal College, Ballabgarh (Affiliated to M.D. University, Rohtak)

Ms Madhu Saitya (Commerce Department) has to her credit

Name of YouTube Channel: WOW! COMMERCE WITH MADHU

No. Of Subscribers: 510

No. Of Videos: 30

Live Streaming: 4

Lifetime Views: 16,093

Objective: Topics related to Taxation Law, Costing Accounting as well as general topics.

Ms. Leena (Commerce Department) has to her credit

Name of YouTube channel: NEW EXPEDITION

81 subscriber

1192 views

The objective of the channel is to teach various online apps and general topics

Yashika Chakarwarty (Commerce Department) has to her credit

Name of the YouTube channel: NET EXPONENT

This channel helps the students who are pursuing B.COM, BBA, M.Com., MBA or are preparing for entrance exams such as CA,CS,CFA.

Number of subscribers - 5.5K

Total views - 4.15 Lacs

Criterion4 - Infrastructure and Learning Resources
(Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	<i>Physical Facilities</i>
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	<i>Library as a Learning Resource</i>
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	<i>IT Infrastructure</i>
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	<i>Maintenance of Campus Infrastructure</i>
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college has spacious physical facilities; classrooms equipped with ICT (Smart Boards and Smart Panel) and Wi-Fi facilities. The enhancement of infrastructure is based on the basis of requirements each year. The college has a total of 354 computers out of which 214 are equipped with internet access having a bandwidth capacity of 40 Mbps and one leased line of 10 Mbps. The Institution has 10 well-equipped air-conditioned IT Labs. There are 27 well equipped labs-2 Biotech labs ,2 Zoology labs, 2 Botany labs, 3 Home Science labs , 6 Chemistry labs and 2 Physics labs, 1 language lab and 10 fully air conditioned Computer labs.

Library with an INFLIBNET database provides access to 27,225 Books, print Journals-18, E-Journals- 13,700+, E-books- 1,91,450+, Magazines-23, Newspapers-13, CD ROMs

(excluding Book CDs)-21 and periodicals. The library is partially automated with KOHA ILMS. It also has a hall and 4 reading rooms.

The college has required sports facilities, which include a Basket Ball court, and Cricket Pitch. Taekwondo Room and Yoga Room serve the purpose of organizing indoor games like chess, carrom, and Table Tennis. In addition, fitness and sports coaching programs are provided by the College.

There is a cultural committee in the college which strive towards promoting participation in cultural activities like dance , dramatics, music ,debating etc. Our students participate every year in the University youth festival both at zonal and inter zonal level and win many prizes. There is sufficient infrastructure for practicing cultural activities for various functions held at inter and intra college level.

The college has a botanical garden, to maintain a documented collection of living plants for the purpose of practical in Botany, conservation, display, and education. The college also offers adequate space for hassle-free parking for 50 cars and 100 two-wheelers. Air-Conditioned Staff rooms are an added infrastructure.

A well-established infrastructure policy is in place in the form of a Maintenance and Development committee and building. The expenses are met through the UGC grant and grant sponsored by the management body. 70 CCTV cameras are installed on the college campus. The College has well maintained Canteen with RO water. College has a bookshop, Alumni office, Medical room, Data center, NSS room, Women cell room, Guidance & counselling Cell well maintained, well-lit classrooms, Auditorium, Seminar hall, multifunctional hall & well equipped labs.

Criterion5 - Student Support and Progression
(Key Indicator and Qualitative Metrics(QIM) in Criterion5)

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities

5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
5.4	<i>Alumni Engagement</i>
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

Being a philanthropic institution, the college provides liberal fee concessions. Other support includes scholarships and freeships to meritorious and needy students. Earn while you learn is a scheme that teaches students to be self-sufficient.

Home science Students are making Rakhis, decorating Thalys, Mehndi applying during festivals, decorating bangles, bags, pottery and fabric, also selling these items and so earning.

Computer literate by making computer science a compulsory subject for first-year students. In collaboration with NIIT, the college offers certificate course in computers. Placement cell and counselling services have just started to evolve. The College also has grievance redressal cell & suggestion boxes.

It has a Student Council elected through fair indirect elections, comprising of a president, a vice-president, a joint secretary, and other council members.

The student representation is in three major academic committees namely the timetable committee, examination committee, and the library committee of the college. The students do represent the sports committee, grievance committee, and cultural committee of the institute.

The college magazine "MANAS JYOTI" draws a major contribution from the students with encouragement from the students' representative body to express their flair for writing and creativity.

Workshops, soft and life skill training, and career fairs are organized by the students to enhance their confidence and nurture their capabilities.

Students are encouraged to participate and organize sports/cultural /academic activities not only on campus but also at the intercollegiate and national level; fostering leadership, creativity, discipline, and organizational skills some students have won awards for sports such as football.

We also have a Alumni Association registered in 2021-22.

However, inculcating the sense of belonging to the Alma Mater is taken care of by tapping the resources of talented and successful alumni in carrying forward the Institutional goals

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)

6.1	<i>Institutional Vision and Leadership</i>
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	<i>Strategy Development and Deployment</i>
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	<i>Faculty Empowerment Strategies</i>
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	<i>Financial Management and Resource Mobilization</i>
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	<i>Internal Quality Assurance System</i>
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

The college has defined its vision and mission and incorporated them successfully into the planning and policy of the institution. IQAC established in the year 2009 is active in communicating quality assurance mechanisms to both internal & external stakeholders. It plans and presents the policies and plans to the Maharshi Dayanand Education Society (MDES) - the governing body. The IQAC helps in improvisation in academics, administration and infrastructure facilities.

Before the commencement of the academic session, staff council committees are formed to develop their plans and strategize their execution. The college has a democratic and decentralized internal organizational structure. which can be seen in purchase of an asset or in Performance of different activities of zonal youth fest.

E-governance is implemented in all areas of operation - administration, finance, accounts, student admission, and examination. The Organogram of the institution for various bodies follows a hierarchy of e-governance. Activities of the cells and societies are regulated by the convener and members. The non-teaching staff has been imparted training programs for upgrading IT skills.

For regular teachers, the annual confidential report is filled by the concerned faculty members & assessed by the principal. Teachers are encouraged to attend refresher & short-term courses to upgrade their knowledge. Regarding welfare schemes, loans are provided as per government norms for sanctioned posts (teaching & non-teaching). Ministerial staff is provided with winter & summer uniforms& gifts/cash during festivals. Loans are provided for children’s marriage, education, or house construction.

Internal & external audit is done for financial management & resource mobilization. Internal audit is done by M.D.E.S. while the external audit is done by DGHE (Director General Higher Education), Haryana, Panchkula & Maharshi Dayanand University, Rohtak. The management encourages and supports the involvement of the staff in improving the effectiveness and efficiency of the institutional process.

IQAC of the college take care of overall quality initiatives for quality enhancement through AQAR submissions to NAAC feedback on curricular aspects from various stakeholders, A&A audit and following Code of Conduct diligently.

**Criterion7 - Institutional Values and Best Practices
(Key Indicator and Qualitative Metrics(QIM) in Criterion7)**

7.1	<i>Institutional Values and Social Responsibilities</i>
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.

7.1.3 QIM	<p>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	<p>Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).</p>
7.1.9 QIM	<p>Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).</p>
7.1.11 QIM	<p>Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).</p>
7.2	<i>Best Practices</i>
7.2.1 QIM	<p>Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.</p>
7.3	<i>Institutional Distinctiveness</i>
7.3.1 QIM	<p>Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words</p>

Qualitative analysis of Criterion 7

The all-women's college has a well-disciplined environment with value-added education imparted through Morning Prayer. Spiritual club adds value to it through hawan and sharing of moral values. The College's consciousness and determination in taking care of environmental issues religiously are evident in the existence of a well-maintained botanical garden. Moreover, the Energy conservation drive includes the installation of solar panels, CFL lights, noise-free gen-sets with auto cut-offs, plantation and e-waste management with the help of external agencies, and rainwater harvesting. A Green area is maintained throughout the college. The college has recently installed solar panel of 20 KWP. Green and Environment audit is also done.

The disposal committee of the college helps to dispose of e-waste. The college promotes gender equity through the women's cell that engages in activities focussing on women's education & empowerment. The college through NSS (National Service Scheme), Women Cell, YRC (Youth Red Cross), Road Safety Club, Legal Literacy cell & Red Ribbon Club organizes various programmes to cater to social needs & address the local community. Commemorative and national days are celebrated to generate the feeling of oneness and create awareness about national unity among the students. A Code of conduct is in place. Two best practices of the college are clean, green and safe environment and pursuit of excellence through talent building.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

Institutional Strength

1. A premier girls' college with 51 illustrious years of remarkable progress
2. Philanthropic and resourceful management
3. Location of the college in catering to semi-conservative middle-class society
4. Highly experienced and competent dedicated faculty
5. Good infrastructure
6. Offer value-added and skill-oriented courses in addition to the prescribed curriculum.
7. Eco-friendly campus
8. Building moral and spiritual value system

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- College must go for autonomous status as per UGC guidelines.
- Teaching and Non-teaching recruitments for the vacant posts as per UGC norms.
- More job-oriented certificate and diploma programs along with special coaching for competitive examinations be started.
- Research projects have to be submitted to the funding agencies and teachers have to be motivated for their Ph.D. and publish more number of research papers in reputed journals
- Alumni should be strengthened and actively involved wherever required.
- Efforts must be taken to organize more national and international seminars, conferences and workshops
- Teachers should give priority to consultancy services.
- Guidance and counselling cell needs to be made more effective for better placements.
- Library has to be enhanced with good furniture, Air Conditioned and automated.
- NCC program must be initiated.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	Kailash Sodani	Chairperson	
2	N Vasugi Raaja	Member Co-ordinator	
3	Man Mohan Kaur	Member	
4	Dr. Pratibha Singh	NAAC Co-ordinator	

Place: Date

