**K.L. MEHTA DAYANAND COLLEGE FOR WOMEN, FARIDABAD**

**LIST OF COMMITTEES - 2021-22**

**Internal Quality Assurance Cell**

Dr. Manju Dua (Officiating Principal) (Chair Person)

Ms. Neeru Bhatia

 Dr. Meenu Dua

Ms. Archna Dua(Coordinator)

Dr. Sheel Singh

Ms. Sudha Sahi

Dr.Sangeeta Kulshrestha

Ms. Geeta Ahuja

Student Representative: - Ms Hemlata

Nominee from the Alumni: - Ms. Heena

**Advisory Committee**

 Ms. Neeru Bhatia

 Dr. Meenu Dua
 Ms. Archna Dua

 Dr. Sheel Singh

Ms. Sudha Sahi

Dr. Madhurima

Dr. Shveta Arya

Ms. Rajesh Kumari

 Ms. Rekha Gulati

**Admission Committee**

**ARTS:-** Ms. Sudha Sahi/Dr. Babita Sharma/Dr. Veena Pani Singh

**Commerce:-** Ms. Neeru Bhatia/Ms. Alka Satya/Ms. Sudesh Kumari/Ms. Seema Behl/

 Ms. Komal Malhotra

**Science:-** Medical/Bio-Tech:- Dr. Shveta Arya/ Ms. Renu Pandey

 Non**-**Medical/M.Sc. Math: - Dr. Meenu Dua/Dr. Beena Sethi/Dr. Anu Kalra

 Home-Science: - Ms. Usha Pant/Dr. Sangeeta Kulshrestha

**BCA/M.Sc. (C.S):-**  Dr. Neha Jain/Ms. Sandhya Chaudhary

**BBA:-** Ms. Kunika Arora/ Dr. Sakshi

**Members from Admin:-**  Ms. Sangeeta/Ms. Heena

**PG Classes:-**  Dr. Rajesh Kumari/ Dr. Madhu Rathi

**Purchase Committee/Disposal Committee/E-waste**

Ms. Neeru Bhatia (BBA)

Dr. Meenu Dua (Burser+ Non-Medical)

Ms. Archna Dua (Home Science)

Dr. Sheel Singh (Medical & Bio-Tech)

Dr. Neha Jain / Ms. Leena Bhatia (Computer)

Dr.Narmada Shankar (Music)

Mr. Laxman Singh

Ms. Babita Sharma

Dr. Neha Jain

Ms. Sangeeta Adlakha(Sports)

**Library Committee**

Dr.Sheel Singh

Dr.Sudesh Kumari

Ms. Sandhya

Ms. Aloka Bhati

Dr. Annu Kalra

Ms. Shobha Chawla

Dr.Veenapani Singh / Dr.Babita Singh

Ms.Diksha (Economics)

Dr. Vandana

Ms. Pooja Tyagi

Dr.Pragati

**Student Members**

* Sakshi Tanwar of BBA Final Year(Roll No.-4)
* Sakshi Gautam of B.Com C.A. Final Year (Roll No.-1)

**Sports Committee**

Dr.Sheel Singh

Dr.Beena Sethi

Ms. Sangeeta Adlakha(Convener)

Ms. Phul Kumari

Dr.Pragati Chitkara

Ms. Madhu Satiya, Ms. Monika Bhatia

Ms. Aparna

**Student Members -**

* Nivedita of B.A. Final Year
* Pooja of M.Com Previous Year

**Attendance/Internal Assessment Incharge/ Display & Record**

Ms. Neeru Bhatia (BBA) / Ms. Kunika Arora

Ms. Alka Satya / Ms. Rina Prasad

Ms. Sudha Sahi / Dr. Veena Pani Singh / Dr.Mithlesh

Dr. Beena Sethi

Dr. Sangeeta / Dr.Pragati (Home Science)

 Dr.Renu Pandey (B.Sc. Bio- Tech)

Dr.Shveta Arya/ Dr.Radhika (B.Sc. Medical)

Ms. Rajesh Khatri / Ms. Monika Bhatia (B.Com CA)

Dr.Madhurima / Dr.Babita Singh (MA Pol Science)

Dr.Annu/ Ms. Manisha (M.Sc. Chemistry)

Dr.Vandana Arora / Ms. PoojaYadav (M.Sc. Maths)

Ms. Sandhya / Ms. Neetu (Computer Science)

Ms. Madhu Rathi / Ms. Diksha Chawla (Economics)

 Dr. Sudesh/ Ms. Seema Behl (B.Com Pass)

Ms. Amita /Ms. Neetu Sharma (B.Com Hons)

**Road Safety Committee**

 Dr. Beena Sethi

Dr. Madhu Singh

Dr. Babita Singh

Ms. Rekha Barak

Ms. Komal Malhotra

**Student Members –**

Asha of B.A. - First Year (Roll No.-188)

Aastha of BCA-First Year (Roll No.-28)

**Examination Cell** Dr. Meenu Dua / Dr. Beena Sethi (Science)

 Ms. Alka Satya/Dr. Sudesh(Commerce)

 Ms. Sudha Sahi/ Dr. Mithlesh(Arts)

 Dr.Sangeeta Kulshrestha/ Dr. Pragati Chitkara(Home-Science)

 Dr. Neha Jain/ Ms. Sandhya(BCA)

 Mr. Prem/Ms. Sangeeta/ Ms. Heena(Members from Admin)

**Student Members -**

* Tarushi of BCA-2nd Year (Roll No.-10)
* Pranjal Goyal of BCA-3rd Year(Roll No.-44)

**Time Table Committee**

UG PG Commerce - Ms. Neeru Bhatia/Dr. Sudesh/ Ms. Komal Malhotra/Ms. Monika Singla

UG PG Science (Med, Non-Med) – Dr.Meenu Dua/Dr.Sheel Singh/Ms. Komal Sharma

UG Home Science - Dr.Sangeeta Kulshrestha

UG PG Arts – Ms. Sudha Sahi/Dr.Madhurima/Dr.Madhu Rathi/Dr.Neeru Verma

UG PG BCA, M.Sc. Computer Science – Dr. Neha Jain/Ms. Neetu

Commerce – M.Com - Ms. Sudesh/ Ms. Rekha Gulati

Science – M.Sc. Chemistry – Dr.Annu Kalra

Bio-Tech- Dr.Renu Pandey

 Mathematics- Ms. Vandana Kumari

**Student Members -**

* Romika of B.Sc. Non Med Final Year (Roll No – 6)
* PoojaMahar of BBA Final Year (Roll No- 15)

**Spiritual Club**

**Spiritual Club**

 Dr. Shveta Arya/Ms. Monika Poswal

 Ms. Kunika Arora

 Ms. Madhu Saitya

**IT Cell**

 Dr. Neha Jain

 Ms. Leena Bhatia

 Ms. Sandhya

 Mr. Laxman Singh

**Cultural Cell**

Dr.Sheel Singh/Ms. Usha Pant(Convener – Youth Festival)

Ms. Usha Pant/Ms. Benu Mehta/Ms. Aparna(Art & Craft)

Dr. Beena Sethi/Ms. Pooja(Hindi, Urdu, Punjabi Literary)

Ms. Sudha Sahi/Dr.Babita Sharma/Ms. Aparna(English Literary)

Dr.Mithlesh Aggarwal(Sanskrit)

Dr.Meenu/Dr. Beena Sethi(Music)

Dr.Madhu Singh/Dr. Rajesh Khatri (Dance)

Dr. Narmada/Ms. Kavita (Music)

**Red Ribbon Club**

 Dr. Madhu Singh

 Ms. Benu Mehta

**Fashion Design / ECEE Coordinator –** Ms. Usha Pant

**Women Cell Convener –** Dr.Meenu Dua, Ms. Madhu Saitya & Yogita

**Earn While you Learn –** Dr.Veenapani Singh & Dr.Babita Singh

**Student Members -**

* Neha of MA Pol. Science Final Year (Roll No – 4)
* Ruksana of MA Pol. Science Final Year ( Roll No – 8)

**Prayer Incharge –**Dr.Mithlesh Agarwal & Dr.Veenapani Singh

**Staff/ Common Room –**Ms. Alka Satya / Ms. Sudha Sahi & Dr.Madhu Singh/Dr. Neeru . Verma

**Staff/ Common Room (Hostel Area)** – Ms. Rekha Gulati / Ms. Madhu Rathi/Ms. . . . Sangeeta Adlakha

**Magazine Committee-**

Ms. Sudha Sahi / Dr.Babita Sharma / Ms. Aparna (English)

Ms. Pooja Tyagi (Hindi)

Dr.Mithlesh Aggarwal( Sanskrit )

**Student Members -**

* Neha of B.A. Final Year(Roll No.14)
* Ritika of B.A.-Final Year (Roll No.289)

**NSS-** Ms.Amita Dureja(Commerce) & Dr.Mithlesh(Arts)

 Ms. Priya (Members from Admin)

**Student Members -**

* Tejal Mishra of B.Sc. Final Year (Roll No.-3164820043)
* Rani of B.Com(Pass)-5th Semester(Roll no.-3164620107)

**Register Incharges (UG)**

**Medical / Bio-Tech –** Dr.Shveta Arya / Dr.Renu Pandey

**Non-Medical –** Ms. Rajni

**Commerce –** Ms. Amita Dureja/ Ms. Rekha Gulati / Ms. Madhu Saitya/ Ms. Suman Lata Yadav

**Home Science –** Dr. Sangeeta Kulshrestha / Dr.Pragati Chitkara

**Arts –** Dr. Mithlesh Aggarwal / Dr.Babita Singh

**Computer Science –**Ms. Neetu/Ms. Gurpreet

**Register Incharges (PG)**

**M.Sc. Chemistry –** Ms. Pooja Khatana

**M.Sc. Maths –** Dr. Vandana Arora

**M.Sc. Computer Science** - Ms. Sandhya Chaudhary

**M.A. Pol. Science –** Dr.Veenapani Singh / Dr.Babita Singh

**M.A. Economics –** Ms. Madhu Rathi / Ms. Diksha Chawla

**Bursar-**Dr.Meenu Dua

**Excursion Committee**

Ms. SudhaSahi/ Dr.Madhu Singh / Ms. PoojaTyagi (Arts)

 Dr. Sudesh/ Ms. Rekha Gulati / Ms. Soni Verma(Commerce)/Ms. Rachna Poswal

Dr. Neha Jain (BCA)/ Ms. Sandhya (Computer Science)

Dr.Shveta Arya/ Ms. Benu Mehta/Dr.Jaswinder Kaur/ Ms. Kajal Gaur (Science, Home Science)

**Student Members -**

* Diksha of B.A. Final Year (Roll No. 171)
* Nivedita of B.A. Final Year(Roll no. 96)

**Green Committee**

Dr. Sheel Singh

Dr. Shveta Arya

Dr. Beena Sethi

Student Members:-

* Rakhi of B.Sc. Medical -final year

Roll no.-130

* Payal of B.Sc. Medical-final Year

Roll No.-28

**Canteen Committee**

Dr. Sangeeta Kulshrestha

Ms. Reena Prasad

**Student Members -**

* Anjali of B.Sc. (Home-Science)-Final Year(Roll no.- 13)
* Charu of B.Sc. (Medical)-final year(Roll No.-3)

**Research Committee**

Dr. Sheel Singh

Dr. Beena Sethi

Dr. Annu Kalra

Dr. Madhurima

Dr. Veenapani Singh

Dr. Neha Jain

Ms. Kamya Chaugh

**Guidance and Counselling Cell**

Ms. Neeru Bhatia

Dr. Sudesh (Convener)

Dr. Neha Jain (Co-Convener)

Ms. Leena Bhatia

Dr. Rajesh Khatri

Ms. Shobha Chawla

Ms. Rekha Gulati

Ms. Komal Malhotra

Ms. Seema Behl

Ms. Kunika Arora

Ms. Shivani Gupta

**Scholarship**

Ms. Neeru Bhatia

Ms. Amita Dureja

Dr. Mithlesh Aggarwal

Ms. Rakhi

Ms. Komal Kapoor

Ms. Komal Chauhan

Ms. Heena/Ms. Sangeeta(Members from Admin)

**Discipline Committee (Incharges of Code of Conduct)-**

 Arts- Ground Floor

 BCA-Ist Floor

 BBA- 2nd Floor

 Commerce- o/s Discipline

 Science- Canteen, Auditorium

 Music & Physical Department

**Youth Red Cross Committee**

Dr. Sangeeta Kulshrestha

Dr. Sudesh

Ms. Monika Singla

Ms. Deepika(Members from Admin)

**Student Members –**

* Kumari Shivani of B.Sc. Home- Science Final Year (Roll No.-4)
* Kanika Sharma of B.Sc. Bio-Tech-2nd Year(Roll No.-33)

**INTACH**

Ms. Kirti Rani (Co-ordinator)

Ms. PoojaTyagi (Member of Social Science Forum)

**Student Members -**

* Garima of B.A.-III rd Year(Roll No.06)
* Simran of B.A.-IIIrd Year(Roll No.23)
* Yogita of B.A.-IInd Year(Roll.82)

**Cleanliness Committee**

All concern HOD’s (LAB)

Dr. Neeru Verma(Arts) / Dr.Babita Sharma / Dr.Aparna (Ground Floor)

Ms. Leena Bhatia (BCA) (2nd Floor)

Dr.Beena Sethi/ Ms. Vandana Kumari( Auditorium/Common/Back Side Room)

**Press Committee**

Dr. Beena Sethi /Dr. Madhurima/ Dr.Madhu Singh (Release of news)

Dr. Madhurima/ Ms.Pooja(Formation of news)

Mr. Laxman/Ms. Deepika (Sending to Media)

**Website**

Ms. Leena Bhatia (Commerce)

Dr. Babita Sharma/ Ms. Aparna/ Ms. Babita Kumari (For Language)

Mr. Laxman (Photo Coverage)

Ms. Deepika(Uploading of university / Government related notices)

HOD’s are requested to submit details of their activities to Ms. Leena Bhatia (Notices through Faculty Members)

Dr. Renu Pandey

Ms. Heena(Members from Admin)

**Legal Literacy Cell –** Dr. Veenapani Singh

**Voter’s Club-**  Ms. Ritu/Ms. Nikhat

**Activity Record Maintenance of Previous five year**

**Arts –** Ms. Babita Sharma/Ms. Leeshu

**Commerce –** Ms. Leena Bhatia/ Ms. Sakshi

**Science –** Dr. Shveta Arya (Medical) & Dr. Beena Sethi (Non-Medical)/Dr. Mamta . . Singh/Ms. Savita Nailwal/Dr. Jasvinder, Ms. Komal Chauhan

**Home Science –** Dr. Sangeeta/ Ms. Benu Mehta/

**Computer Science –** Ms. Neetu & Ms. Kamiya Chugh

**Grievance Cell Examination**

Ms. Neeru Bhatia

Ms. Alka Satya

Dr. Sheel Singh

Ms. Amita Dureja

Dr. MithleshAggarwal

Dr. Neeru Verma/Ms. Vineeta Sharma

Ms. Ekta Soni

Ms. Monika Poswal

Ms. Rachna Poswal

**Grievance General**

Dr. Meenu Dua (Science)

 Ms. Archna Dua(Home Science)

Dr. Sheel Singh (Science)

Ms. Sudha Sahi

Ms. Usha Pant (Home Science)

Ms. Sudesh (Commerce)

Dr. Rajesh Kumari (Commerce)

Dr. Veenapani Singh

**Student Members -**

* Shipra of B.Com (Hons.)-1st Year(Roll No.-41)
* Bhawna of BBA-2nd Year (Roll No. 59)

**Internal Complaint Committee-**

Ms. Alka Satya

Ms. Sudha Sahi

Ms. Usha Pant

Dr. Sheel Singh

Dr. Rajesh Khatri

Dr. Veenapani Singh

**Anti-Ragging Committee-**

Dr. Meenu Dua

Ms. Archna Dua

Ms. Sudesh Kumari

Dr. Shveta Arya

Ms. Soni Verma

Ms. PoojaTyagi

Ms. Suman Lata Yadav

**Anti- Sexual Harassment Cell-**

Dr. Meenu Dua

Dr. Sangeeta Kulshrestha

Dr. Sudesh Kumari

Ms. Rekha Gulati

**Equal Opportunity Cell (SC/ST/Minority/OBC)–**

Dr. Mithlesh

Ms. Amita Dureja

Ms. Geeta Ahuja

Ms. Heena Vohra

**Fitness Club**

Ms. Alka Satya

Ms. Sangeeta

Ms. Pooja

**Alumni Committee**

Dr. Meenu Dua

Ms. Archna Dua

Dr. Sheel Singh

Dr. Mithlesh Aggarwal

Ms. Poonam

Ms. Sudesh

Mr. Rahul

**New Education Policy Committee**

Ms. Neeru Bhatia

Ms. Usha Pant

Ms. Sudesh Dahiya

Ms. Monika Bhatia

Dr. Madhurima Dubey

Dr. Veena Pani Singh

Dr. Neha Jain

Dr. Shveta Arya

**Dr. Manju Dua**

**(Officiating Principal)**