

# **LESSON PLAN**

## **DEPARTMENT OF COMMERCE & MANAGEMENT**

**B.COM.(P)/ B.COM(HONS)/  
B.COM(CA)/ BBA/M.COM**

**SESSION**

**2020-21(EVEN SEMESTER)**

Department Of Commerce & Management April 2021-Aug 2021

S.NO	Name Of Faculty	Designation	Course Name	Course Code
1	Ms. Neeru Bhatia	Associate Professor	<ul style="list-style-type: none"> <li>• Corporate Accounting-II</li> <li>• Business Management</li> </ul>	4.01 2.04
2	Ms. Alka Satya	Associate Professor	<ul style="list-style-type: none"> <li>• Business Economics-II</li> <li>• BUSINESS ENVIRONMENT</li> </ul>	2.03 2.05
3	Dr. Rekha Goel	Associate Professor	<ul style="list-style-type: none"> <li>• Corporate Law-II</li> <li>• GST &amp; CUSTOM LAW</li> </ul>	4.04 6.05
4	Ms. Amita Dudreja	Associate Professor	<ul style="list-style-type: none"> <li>• AUDITING</li> <li>• FINANCIAL Management</li> </ul>	6.04 6.03
5	Ms. Sudesh Kumari	Assistant Professor	<ul style="list-style-type: none"> <li>• Corporate Accounting-II</li> <li>• Business Regulatory Framework-II</li> </ul>	4.01 4.03
6	Ms. Rajesh Kumari	Assistant Professor	<ul style="list-style-type: none"> <li>• Human Resource Management(M.com.)</li> <li>• Management Accounting(M.com.)</li> <li>• Corporate Law -II</li> <li>• BUSINESS Statistics</li> </ul>	17MCO24DA1 16MCO22C1 BCH4.03 BCH2.03
7	Ms. Leena	Assistant Professor	<ul style="list-style-type: none"> <li>• COMPUTER APPLICATION IN MANAGEMENT</li> <li>• DBMS</li> <li>• E COMMERCE</li> <li>• SAD</li> </ul>	BBAN204 BBAN405 BBAN605 BBAN602
8	Ms. Rekha Gulati	Assistant Professor	<ul style="list-style-type: none"> <li>• Corporate Tax Planning And Management(M.Com)</li> <li>• Financial Management</li> <li>• Human Resource Management</li> <li>• Income Tax</li> <li>• Business Ethics</li> </ul>	17MCO24C2 16MCO22C3 BCH6.04 BCH6.03 BCH 4.02
9	MS. Komal Malhotra	Assistant Professor	<ul style="list-style-type: none"> <li>• Taxation Law-II</li> <li>• Corporate Law –II (Voc.)</li> <li>• Organizational Behavior (M.com.)</li> <li>• Cost Accounting Standard</li> </ul>	6.05 4.04
10	Ms. Seema Behl	Assistant Professor	<ul style="list-style-type: none"> <li>• Corporate Accounting-II</li> <li>• International Marketing</li> <li>• Company Accounting(BBA)</li> </ul>	2.01

11	Ms. Soni Verma	Assistant Professor	<ul style="list-style-type: none"> <li>• Business Regulatory Framework-II</li> <li>• Cost Accounting-II</li> <li>• Auditing</li> </ul>	4.03 6.02
12	Ms. Madhu Satiya	Assistant Professor	<ul style="list-style-type: none"> <li>• Cost Accounting</li> <li>• Taxation Law</li> </ul>	6.02
13	Ms. Rekha Barak	Assistant Professor	<ul style="list-style-type: none"> <li>• International Marketing (M.com.)</li> <li>• Financial Mgt.(Voc. 2)</li> <li>• Cost Accounting (Voc.)</li> <li>• Financial Institutional &amp; market</li> </ul>	17MCO24DC2 6.03 6.02 BCH -4.05
14	Ms. Monika Bhatia	Assistant Professor	<ul style="list-style-type: none"> <li>• Financial Accounting-II</li> <li>• Auditing</li> <li>• Retailing</li> <li>• Business Management</li> </ul>	BCH 2.01 BCH 4.06 BCH 6.06 BCH 2.04
15	Ms. Sumanlata Yadav	Assistant Professor	<ul style="list-style-type: none"> <li>• International Marketing</li> <li>• Corporate Law -II</li> <li>• Financial Management</li> </ul>	6.06 4.04 6.03
16	Ms. Rina Parshad	Assistant Professor	<ul style="list-style-type: none"> <li>• International Business Environment( M.Com)</li> <li>• Fundamental of Business Eco.</li> <li>• Business Environment &amp; International Business (Hons.)</li> <li>• Investment MANAGEMENT ( M.com.)</li> </ul>	17MCO24D5 BCH 2.02 BCH2.05 BCH6.05 16MCO22C2
17	Ms. Neetu Sharma	Assistant Professor	<ul style="list-style-type: none"> <li>• Business Research Method (M.Com.)</li> <li>• Project Planning And Management (BCH)</li> <li>• Statistical Analysis With MS-Excel (BCH)</li> <li>• Corporate Account(BCH)</li> </ul>	17MCO24C3 BCH6.02 BCH4.04 BCH4.01
18	Ms. Rachna Poswal	Assistant Professor	<ul style="list-style-type: none"> <li>• Financial Accounting</li> <li>• Business Law</li> </ul>	2.01 2.05
19	Ms. Monika Poswal	Assistant Professor	<ul style="list-style-type: none"> <li>• Business Statistics-II</li> <li>• Business Management</li> </ul>	4.02 2.05
20	Ms. Monika Singla	Assistant Professor	<ul style="list-style-type: none"> <li>• Project Planning &amp; Mgt.</li> <li>• Income Tax</li> <li>• Cost Accounting</li> </ul>	BCH 6.02 BCH 6.06(I) BCH 6.02
21	Ms. Komal Kapoor	Assistant Professor	<ul style="list-style-type: none"> <li>• Business Management</li> <li>• Business Eco</li> </ul>	2.04 2.03
22	Dr. Sakshi Goyal	Assistant Professor	<ul style="list-style-type: none"> <li>• Business Law(BBA)</li> <li>• Foundation Of International Business</li> </ul>	BBAN404 BBAN603

			<ul style="list-style-type: none"> <li>• Financial Management</li> <li>• Principle Of Management</li> </ul>	<b>BBAN401</b> <b>BBAN201</b>
23	Ms. Babita	Assistant Professor	<ul style="list-style-type: none"> <li>• Secretarial Practice</li> <li>• Auditing</li> </ul>	<b>4.06(III)</b> <b>6.04</b>
24	Ms. Kunika Arora	Assistant Professor	<ul style="list-style-type: none"> <li>• Consumer Protection</li> <li>• Statistics</li> <li>• HUMAN RESOURCE MANAGEMENT</li> <li>• Business Research Method</li> </ul>	<b>BBAN604</b>  <b>BBAN206</b> <b>BBAN402</b>
25	Ms. Shobha Chawla	Assistant Professor	<ul style="list-style-type: none"> <li>• Structural Programming &amp; Computer Graphics –II(2)</li> <li>• CAD –II</li> <li>• Introduction to Computer</li> </ul>	<b>A4.06</b>  6.05 BCH 2.06
26	Ms. Neeru Siwas	Assistant Professor	<ul style="list-style-type: none"> <li>• Information Technology In Business(2)</li> <li>• Database Management System-II</li> <li>• Operating System &amp; Business Data Processing-II</li> </ul>	<b>A 6.06</b>  <b>A 4.05</b>  <b>A 2.06</b>
27	Ms. Hema Dudeja	Assistant Professor	<ul style="list-style-type: none"> <li>• Business Mathematics</li> <li>• Business Mathematic(Voc.)</li> </ul>	<b>2.02</b> <b>2.02</b>
28	Ms Poonam Arora	Assistant Professor	<ul style="list-style-type: none"> <li>• Computer Fundamentals-II</li> <li>• Computer Aided Drafting &amp; Advance Topic In Computer –II</li> <li>• Database Management System-II</li> <li>• Operating System &amp; Business Data Processing-II</li> </ul>	<b>A2.05</b> <b>A6.05</b>  <b>A 4.05</b>  <b>A-2.05</b>
29	Ms. Rakhi	Assistant Professor	<ul style="list-style-type: none"> <li>• Secretarial Practices</li> <li>• Business Statistics</li> </ul>	<b>BCH4.05</b> <b>4.02</b>
30	Ms. Leena Rani	Assistant Professor	<ul style="list-style-type: none"> <li>• Human Rights And Values (BBA)</li> <li>• Macro Economics</li> <li>• Business Research Methodology</li> <li>• Income Tax</li> <li>• Organizational Behavior</li> </ul>	<b>BBAN406</b>  <b>BBAN202</b> <b>BBAN403</b>  <b>BBAN601</b>
31	Ms. Rachna	Assistant Professor	<ul style="list-style-type: none"> <li>• Auditing</li> <li>• Business Law</li> </ul>	<b>6.04</b> <b>BCH 2.05</b>

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**Name of the Assistant/Associate Professor: Ms. Neeru Bhatia**  
**Class And Section: B.COM PASS 4<sup>th</sup> SEM A & B**  
**Subject: CORPORATE ACCOUNTING**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Internal Reconstruction: Concept
13.4.2021	Types Of Internal Reconstruction
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Accounting Procedure Of Internal Reconstruction
16.4.2021	Practical Questions Of Internal Reconstruction
17.4.2021	Practical Questions
18.4.2021	<b>SUNDAY</b>
19.4.2021	Practical Questions
20.4.2021	Practical Questions
21.4.2021	RAM NAVMI
22.4.2021	Practical Questions
23.4.2021	Practical Questions
24.4.2021	Practical Problems Of Students
25.4.2021	<b>SUNDAY</b>
26.4.2021	Practical Problems Of Students
27.4.2021	Introduction Of Amalgamation, Absorption& Reconstruction
28.4.2021	Important Terms Of Amalgamation
29.4.2021	Purchase Consideration Methods
30.4.2021	Test Of Internal Reconstruction
01.5.2021	Accounting Treatment In The Books Of Transferor Company
02.5.2021	<b>SUNDAY</b>
03.5.2021	Accounting Treatment In The Books Of Transferee Company
04.5.2021	Practical Questions Of Amalgamation
05.5.2021	Practical Questions Of Amalgamation

06.5.2021	Practical Questions Of Amalgamation
07.5.2021	Practical Questions Of Amalgamation
08.5.2021	Practical Questions Of Amalgamation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Practical Questions Of Amalgamation
11.5.2021	Problems Of Fraction Shares
12.5.2021	Practical Questions Of Fraction Shares
13.5.2021	Practical Questions Of Fraction Shares
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical Problems Of Students
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practical Problems Of Students
18.5.2021	Liquidation: Meaning And Methods
19.5.2021	Order Of Payments In Liquidation
20.5.2021	Order Of Payments In Liquidation
21.5.2021	Practical Questions of Liquidator & Final Statement of Accounts
22.5.2021	Liquidator's Remuneration To Equity Shareholders
23.5.2021	<b>SUNDAY</b>
24.5.2021	Distribution Of Surplus-Practical's
25.5.2021	Calls In Arrears- Practical's
26.5.2021	Removing Of Disparity Among Shareholders
27.5.2021	Calls On Equity Shares- Practical's
28.5.2021	Practical Questions
29.5.2021	Test Of Amalgamation
30.5.2021	<b>SUNDAY</b>
31.5.2021	When Different Categories Of Equity Shares Have Different Nominal Values - Practical's
01.6.2021	Receiver For Debenture Holders- Practical's
02.6.2021	List Of Contributories- Practical's
03.6.2021	Statement Of Affairs-Practical's
4.6.2021	Deficiency Or Surplus A/C
5.6.2021	Practical Problems

6.6..2021	<b>SUNDAY</b>
7.6.2021	Practical Problems
8.6..2021	Financial Reporting-Meaning, Objectives, Mutual Fund
9.6.2021	Mutual Fund
10.6.2021	Non -Banking Financial Companies
11.6.2021	Non- Banking Financial Companies
12.6.2021	Stock Brokers
13.6.2021	<b>SUNDAY</b>
14.6..2021	Merchant Bankers
15.6.2021	Assignment
16.6.2021	Accounts Of Banking Companies-Introduction
17.6.2021	Performa Of Profit & Loss A/C
18.6.2021	Explanation Of Schedule Of Profit & Loss A/C
19.6.2021	Rebate On Bills Discounted
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Questions Of Profit & Loss A/C
22..6.2021	Non - Performing Assets
23.6.2021	New Revised Format Of Balance Sheet
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Explanation Of Schedules In Balance Sheet
26.6 2021	Practical Questions Of Balance Sheet
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Liquidation
29.6.2021	Practical Questions Of Balance Sheet
30.6.2021	Practical Questions Of Balance Sheet
01.7.2021	Practical Questions Of Balance Sheet
02.7.2021	Practical Problems
03.7.2021	Accounts Of Holding Companies- Introduction, Advantages, Disadvantages
4.7.2021	<b>SUNDAY</b>

5.7.2021	Consolidated Balance Sheet
6.7..2021	Cost Of Control/Capital Reserve
7.7.2021	Practical Questions Of Partly Owned Subsidiary
8.7..2021	Practical Questions Of Partly Owned Subsidiary
9.7.2021	Pre-Acquisition & Post -Acquisition Profits/Reserves
10.7.2021	Adjustment For Unrealized Profits Included In Inventory
11.7.2021	<b>SUNDAY</b>
12.7.2021	Elimination Of Mutual Owings
13.7.2021	Debentures & Preference Shares In The Subsidiary Company
14.7..2021	Dividend Received From Subsidiary Company Out Of Pre& Post Acquisition Profits
15.7.2021	Practical Questions
16.7.2021	Practical Questions
17.7.2021	Practical Problems
18.7.2021	<b>SUNDAY</b>
19.7.2021	Test Of Holding Company
20.7.2021	Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision



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**Name of the Assistant/Associate Professor: Ms. Neeru Bhatia****Class And Section: B.Com. Pass 2<sup>nd</sup> Sem.****Subject: Business Management****Mode Of Teaching: Online / Offline****Lectures Per Week:6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Staffing: Concept ,Introduction, Meaning, Definition And Features Of Staffing
13.4.2021	Importance Of Staffing , Steps Of Staffing Process
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Matching Job And People Concept
16.4.2021	Importance Of Job Analysis Methods And Brief Revision Of The Chapter
17.4.2021	Recruitment: Meaning Definition And Process
18.4.2021	<b>SUNDAY</b>
19.4.2021	Internal And External Sources Of Recruitment
20.4.2021	Merits And Demerits Of Different Sources Of Recruitment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Test : Staffing Process
23.4.2021	Selection: Meaning, Definition And Selection Process Of Employees
24.4.2021	Process Continue
25.4.2021	<b>SUNDAY</b>
26.4.2021	Training: Meaning ,#Definition Nature
27.4.2021	Difference Between Training And Development , Difference Between Training And Education
28.4.2021	Importance Of Training
29.4.2021	On The Job Training Methods
30.4.2021	Off The Job Training Methods

01.5.2021	Principles Of Training And Brief Revision Of Chapter
02.5.2021	<b>SUNDAY</b>
03.5.2021	Assignment : Methods Of Training
04.5.2021	Motivation: Meaning ,Definition ,Nature
05.5.2021	Importance And Process Of Motivation
06.5.2021	Traditional Theories Of Motivation
07.5.2021	Maslow And Hygiene Theory Of Motivation
08.5.2021	MC Gregor's Theory Of Motivation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Ouchi's Z Theory Of Motivation
11.5.2021	Indian Vs. Japanese Management System
12.5.2021	Techniques Of Motivation: Positive And Negative Techniques , Financial Technique
13.5.2021	Non -Financial Motivational Techniques
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Individual And Group Motivators , Extrinsic And Intrinsic Motivators
16.5.2021	<b>SUNDAY</b>
17.5.2021	Problems And Principles Of Motivation Assignment : Techniques Of Motivation
18.5.2021	Leadership : Meaning, Definition And Nature
19.5.2021	Importance Of Leadership
20.5.2021	Functions And Qualities Of A Leader
21.5.2021	Theories Of Leadership
22.5.2021	Theories Of Leadership
23.5.2021	<b>SUNDAY</b>
24.5.2021	Motivational And Autocratic Leadership Style
25.5.2021	Democratic And Free Rein Leadership Styles
26.5.2021	Difference Between Autocratic Democratic And Free Rein Leadership Styles And Result Based Leadership Styles
27.5.2021	Determinants Of Leadership Styles
28.5.2021	Leadership As Continuum
29.5.2021	Management System Of Likert

30.5.2021	<b>SUNDAY</b>
31.5.2021	Test: Leadership
01.6.2021	Communication: Meaning , Definition And Features
02.6.2021	Process Of Communication And Importance Of Communication
03.6.2021	Formal Communication : Meaning , Features , Merits , Demerits And Types
4.6.2021	Network Of Formal Communication
5.6.2021	Informal Communication :Meaning, Features ,Merits, Demerits
6.6..2021	<b>SUNDAY</b>
7.6.2021	Grapevine Communication And Difference Between Formal And Informal Communication
8.6..2021	Oral And Written Communication
9.6.2021	Barriers To Communication
10.6.2021	Steps To Overcome Barriers Of Communication , Essentials Of Effective Communication
11.6.2021	Assignment : Types Of Communication
12.6.2021	Controlling: Meaning, Definition And Nature
13.6.2021	<b>SUNDAY</b>
14.6..2021	Objectives And Importance Of Controlling
15.6.2021	Process Of Controlling
16.6.2021	Difficulties And Principles Of Controlling
17.6.2021	Steps Of Controlling And Its Relationship With Other Functions Of Management
18.6.2021	Control Techniques: Budgetary Control
19.6.2021	Budgetary Control
20.6.2021	<b>SUNDAY</b>
21.6.2021	Types Of Budget : Departmental Budget , Master Budget, Variable And Fixed Budget
22..6.2021	Break Even Point Analysis, Statistical Data And Special Report Technique
23.6.2021	Internal Audit Techniques, Personal Observation
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Modern Control Techniques , Zero Based Budgeting
26.6 2021	Responsibility Accounting Techniques ,Management Techniques ,MIS
27.6.2021	<b>SUNDAY</b>

28.6.2021	Evaluation Of Program Network Analysis
29.6.2021	Evaluation Of Program Network Analysis
30.6.2021	Test : Control Techniques
01.7.2021	Management Of Change : Meaning , Resistance To Change
02.7.2021	Nature And Causes Of Change
03.7.2021	Types Of Changes And Process Of Planned Change
4.7.2021	<b>SUNDAY</b>
5.7.2021	Change Agent
6.7..2021	Causes Of Resistance To Change
7.7.2021	Steps Of Overcome The Resistance To Change
8.7..2021	Emerging Horizons Of Management In Changing Environment
9.7.2021	Test: Causes Of Resistance To Change And Steps Of Overcoming Resistance To Change
10.7.2021	Revision
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	Id-UI- Zuha
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision

27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Alka Satya**  
**Class And Section: B.Com(Pass) 2<sup>nd</sup> Sem. Section-B,C**  
**Subject: Business Environment-II**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	<i>Concept Of Business</i>
13.4.2021	Concept Of Business Environment
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Types Of Business Environment : Internal And External Environment
16.4.2021	Types Of Business Environment :Internal And External Environment
17.4.2021	Relationship Between Business And Environment
18.4.2021	<b>SUNDAY</b>
19.4.2021	Current Indian Business Environment
20.4.2021	<i>Analysis Of Business Environment :Concept</i>
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Process Of Environment Analysis & Responsibilities For Environmental Analysis
23.4.2021	Significance Of Study Of Business Environment
24.4.2021	SWOT : Introduction, Components
25.4.2021	<b>SUNDAY</b>
26.4.2021	Process & Uses Of Swat
27.4.2021	ETOP
28.4.2021	Assignment :Types Of Business Environment
29.4.2021	SWOT Analysis Of Indian Dairy Industry
30.4.2021	SWOT Analysis Of Food Processing Industry
01.5.2021	SWOT Analysis Of Tele Communication Industry
02.5.2021	<b>SUNDAY</b>
03.5.2021	National Income : Meaning, Pre Independence Estimates Of National Income
04.5.2021	Post-Independence Estimates Of National Income, Methods Of Measuring National Income
05.5.2021	Importance Of Measuring National Income ,Difficulties For Measuring National Income

06.5.2021	Trends In National Income
07.5.2021	Structure Of National Income
08.5.2021	Causes Of Low National Income In India
9.5.2021	<b>SUNDAY</b>
10.5.2021	Suggestions To Raise National Income In India
11.5.2021	Capital Formation : Concept , Importance
12.5.2021	Gross Capital Formation In India
13.5.2021	Savings, Determinants Of Capital Formation
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Causes Of Low Rate Of Capital Formation In India
16.5.2021	<b>SUNDAY</b>
17.5.2021	Suggestions To Increase The Rate Of Capital Formation In India
18.5.2021	Trends Of Industrial Development During 5 Years
19.5.2021	Continue
20.5.2021	An Appraisal Of Industrial Development During 5 Year Plan
21.5.2021	Suggestions To Solve The Problem Of Industrial Development In India
22.5.2021	Balance Of Payment (Bop), Balance Of Trade(Bot): Introduction
23.5.2021	<b>SUNDAY</b>
24.5.2021	Structure Of Bop ,Dis Equilibrium In Bop
25.5.2021	Trends In Bop, Bop Crises
26.5.2021	Causes Of Un Favorable BOP , Suggestions To Correct Disequilibrium In Bop
27.5.2021	Test: Disequilibrium In Bop, Causes Of Unfavorable Bop , Suggestions To Correct Disequilibrium In Bop
28.5.2021	Unemployment: Nature And Types Of Unemployment In India
29.5.2021	Trends Of Unemployment In India , Effects Of The Problem Of Unemployment
30.5.2021	<b>SUNDAY</b>
31.5.2021	Causes Of Unemployment Steps Taken By Government To Solve The Problem Of Unemployment In India
01.6.2021	Suggestions To Solve Unemployment ,Employment In 11th Five Year Plan, Employment In 12th Five Year Plan
02.6.2021	MGNREGA (2005), Projected Population, Labour Force And Employment , Sectors With

	Prospects For Creation Of New Employment Opportunities
03.6.2021	Assignment: Causes Of Unemployment Steps Taken By Government To Solve The Problem Of Unemployment In India , Manrega (2005),
4.6.2021	Regional Imbalances: Concept, Pattern Of Regional Development
5.6.2021	Features, Causes Of Regional Imbalances
6.6..2021	<b>SUNDAY</b>
7.6.2021	Measures Taken By Govt. & Suggestions For Removing Regional In Balances, PURA
8.6..2021	Inflation Concept, Types:
9.6.2021	Trends In Inflation, Measurement& Effects Of Inflation
10.6.2021	Causes Of Inflation, Measures To Control Inflation
11.6.2021	Evaluation Of Price Policy, Suggestions To Check Inflation
12.6.2021	Test: Inflation Concept, Types, Causes Of Inflation, Measures To Control Inflation
13.6.2021	<b>SUNDAY</b>
14.6..2021	Parallel Economy: Concept, Causes Responsible For Growth Of Black Money
15.6.2021	Estimates Of Black Money In India,
16.6.2021	Effects Of Black Money
17.6.2021	Measures To Check Black Money
18.6.2021	Industrial Sickness: Concept, Symptoms Of Industrial Sickness
19.6.2021	Causes And Magnitude Of Industrial Sickness
20.6.2021	<b>SUNDAY</b>
21.6.2021	Effects Of Industrial Sickness Remedial Measures Adopted To Prevent Industrial Sickness In India
22..6.2021	Suggestions To Prevent Industrial Sickness In India,
23.6.2021	SICA,BIFR
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Securitsaition ,Reconstruction Of Financial Assets And Enforcement Of Security Interest Act ,(2002)
26.6 2021	Monetary Policy: Objectives ,Measures Of Monetary Policy Of India
27.6.2021	<b>SUNDAY</b>
28.6.2021	Monetary Policy: Objectives ,Measures Of Monetary Policy Of India



29.6.2021	Features And Critical Evaluation Of Monetary Policy In India
01.7.2021	Suggestions For Improvement In Monetary Policy, New Monetary Policy Of RBI
02.7.2021	Suggestions For Improvement In Monetary Policy, New Monetary Policy Of RBI
03.7.2021	REVISION
4.7.2021	<b>SUNDAY</b>
5.7.2021	Monetary Policy For The Year 2015-16
6.7..2021	Fiscal Policy: Objectives, Techniques Of Fiscal Policy
7.7.2021	Fiscal Policy: Objectives, Techniques Of Fiscal Policy
8.7..2021	Evaluation Of Fiscal Policy Of India
9.7.2021	Causes Of Increase In Fiscal Deficit,
10.7.2021	Fiscal Reforms In India
11.7.2021	<b>SUNDAY</b>
12.7.2021	Industrial Policy: Meaning, Importance Industrial Policy Of 1948
13.7.2021	Industrial Policy: Meaning, Importance Industrial Policy Of 1948
14.7..2021	Industrial Policy Of 1977,1980
15.7.2021	Industrial Policy Of 1991
16.7.2021	National Manufacturing Policy,2011
17.7.2021	Industrial Licensing Policy, Privatization : Concept, Measures
18.7.2021	<b>SUNDAY</b>
19.7.2021	Causes Of Privatization, Objectives, Obstacles Of Privatization
20.7.2021	Privatization In India ,Practical Suggestions
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Test: New Industrial Policy(1991)
23.7.2021	SWOT Analysis, Components Of Business Environment
24.7.2021	Black Money In India, Industrial Policy
25.7.2021	<b>SUNDAY</b>
26.7.2021	ETOP, Unemployment In India, MRTP Act
27.7.2021	Economic Business Environment In India, Latest Trends In Business Environment
28.7.2021	Regional Imbalances In India, Concept Of Parallel Economy

29.7.2021	REVISION
30.7.2021	REVISION
31.7.2021	HOLIDAY

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**Name of the Assistant/Associate Professor: Ms. Alka Satya****Class And Section: B.Com Pass 2<sup>nd</sup> Sem. Sec. – A,B,C****Subject: Business Economics****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Meaning And Features Of Perfect Competition Market
13.4.2021	Price Determination Perfect Competition Market
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Price Determination Under Very Short Period And Short Period
16.4.2021	Price Determination Under Long Period
17.4.2021	Continue
18.4.2021	<b>SUNDAY</b>
19.4.2021	Short Run Equilibrium Of Firm
20.4.2021	Continue
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Long Run Equilibrium Of Firm
23.4.2021	Continue
24.4.2021	Short Run Equilibrium Of Industry ,Long Run Equilibrium Of Industry
25.4.2021	<b>SUNDAY</b>
26.4.2021	Long Run Equilibrium Of Industry And Law Of Cost
27.4.2021	Continue
28.4.2021	Supply Curve Of Industry
29.4.2021	Continue
30.4.2021	Test: Perfect Competition Market
01.5.2021	Meaning And Features Of Monopoly Market
02.5.2021	<b>SUNDAY</b>
03.5.2021	Equilibrium Under Monopoly
04.5.2021	Continue

05.5.2021	Discriminating Monopoly
06.5.2021	Assignment : Explain Long Run Equilibrium Of Industry And Law Of Cost On The Perfect Competition
07.5.2021	Meaning And Features Of Monopolistic Competition Market
08.5.2021	Product Differentiation And Group Equilibrium
9.5.2021	<b>SUNDAY</b>
10.5.2021	Equilibrium Under Monopolistic Competition Market
11.5.2021	Continue
12.5.2021	Test : Monopolistic Competition Market
13.5.2021	Meaning And Features Of Oligopoly
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Models Of Oligopoly
16.5.2021	<b>SUNDAY</b>
17.5.2021	Continue
18.5.2021	Price And Output Determination Under Oligopoly
19.5.2021	Continue
20.5.2021	Continue
21.5.2021	Assignment: Sweeny Kinky Demand Curve
22.5.2021	Introduction Of Factor Pricing
23.5.2021	<b>SUNDAY</b>
24.5.2021	Continue
25.5.2021	Marginal Productivity Theory Of Factor Pricing
26.5.2021	Continue
27.5.2021	Continue
28.5.2021	Modern Theory Of Factor Pricing
29.5.2021	Continue
30.5.2021	<b>SUNDAY</b>
31.5.2021	Continue
01.6.2021	Test : Marginal Theory Of Factor Pricing
02.6.2021	Wages Introduction

03.6.2021	Continue
4.6.2021	Theories Of Wages
5.6.2021	Marginal Productivity Theory Of Wages
6.6..2021	<b>SUNDAY</b>
7.6.2021	Continue
8.6..2021	Wage Determination Under Perfect Competition Market
9.6.2021	Continue
10.6.2021	Wage Determination Under Monopoly Market
11.6.2021	Continue
12.6.2021	Exploitation of Labour
13.6.2021	<b>SUNDAY</b>
14.6..2021	Assignment: How Wage Rate Is Determined Under Perfect Competition And Monopoly Market
15.6.2021	Introduction Of Rent
16.6.2021	Continue
17.6.2021	Ricardian Theory Of Rent
18.6.2021	Continue
19.6.2021	Modern Theory Of Rent
20.6.2021	<b>SUNDAY</b>
21.6.2021	Continue
22..6.2021	Difference Between Ricardian Theory And Modern Theory
23.6.2021	Modern Theory Is Amplified And Modified Form of Ricardian Theory
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Quasi Rent
26.6 2021	Test : Theories Of Rent
27.6.2021	<b>SUNDAY</b>
28.6.2021	Introduction Of Interest
29.6.2021	Concept Of Gross Interest And Net Interest
30.6.2021	Problems Of Interest

01.7.2021	Classical Theory Of Interest
02.7.2021	Neo Classical Theory Of Interest
03.7.2021	Continue
4.7.2021	<b>SUNDAY</b>
5.7.2021	Liquidity Preference Theory Of Interest
6.7.2021	Continue
7.7.2021	Liquidity Trap
8.7..2021	Modern Theory Of Interest
9.7.2021	Continue
10.7.2021	Introduction Of Profit
11.7.2021	<b>SUNDAY</b>
12.7.2021	Theories Of Profit
13.7.2021	Rent And Uncertainty Theory Of Profit
14.7..2021	Break Even Point Analysis
15.7.2021	Revision
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	Id –UL- Zuha
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Rekha Goel**  
**Class And Section: B.Com 6th Sem. (Pass Course) & Section B And C**  
**Subject: GST & Custom Law**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6 Per Section (Total 12)**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Customs Act 1962: Unit – IV Customs Duty
13.4.2021	Types, Importance
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Important Definitions-1
16.4.2021	Important Definitions -2
17.4.2021	Prohibition Of Import And Export Of Goods
18.4.2021	<b>SUNDAY</b>
19.4.2021	Objectives Of Custom Duties
20.4.2021	Assignment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Revision Test
23.4.2021	Valuation Under Custom Act
24.4.2021	Import And Export Procedure Under Custom Act -1
25.4.2021	<b>SUNDAY</b>
26.4.2021	Import And Export Procedure Under Custom Act -2
27.4.2021	Documents Required For Import
28.4.2021	Documents Required For Export Procedure
29.4.2021	Export Promotion Schemes -1
30.4.2021	Export Promotion Schemes -2
01.5.2021	Export Promotion Schemes -3
02.5.2021	<b>SUNDAY</b>
03.5.2021	Preparation Of Assignment
04.5.2021	Doubts Session About Custom Act Provision

05.5.2021	Class Revision Test
06.5.2021	Unit – I Introduction Of Need For GST Act And Pre GST Era
07.5.2021	Salient Feature Of GST-1
08.5.2021	Salient Feature Of GST-2
9.5.2021	<b>SUNDAY</b>
10.5.2021	Salient Feature Of GST-3
11.5.2021	Salient Feature Of GST-4
12.5.2021	Difference Between Direct And Indirect Taxes
13.5.2021	Concepts Of GST Act
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Importance Of GST Act
16.5.2021	<b>SUNDAY</b>
17.5.2021	Constitutional Framework Of Goods And Services Tax-1
18.5.2021	Constitutional Framework Of Goods And Services Tax-2
19.5.2021	Important Definitions Under GST Act
20.5.2021	Important Definitions Under GST Act-1
21.5.2021	Important Definitions Under GST Act-2
22.5.2021	Important Definitions Under GST Act-3
23.5.2021	<b>SUNDAY</b>
24.5.2021	Assignments Checking
25.5.2021	Class Test
26.5.2021	Supply Under GST
27.5.2021	Scope Of Supply
28.5.2021	Schedule I For Supply
29.5.2021	Schedule II For Supply
30.5.2021	<b>SUNDAY</b>
31.5.2021	Schedule III Of Supply
01.6.2021	Composite And Mixed Supply
02.6.2021	Assignment



03.6.2021	Class Test
4.6.2021	Composition Levy Scheme-1
5.6.2021	Composition Levy Scheme-2
6.6..2021	<b>SUNDAY</b>
7.6.2021	Reverse Charge Mechanism -1
8.6..2021	Reverse Charge Mechanism-2
9.6.2021	Tax On ECO
10.6.2021	Assignment
11.6.2021	Class Test
12.6.2021	Levy And Collection Of GST
13.6.2021	<b>SUNDAY</b>
14.6..2021	Levy And Collection Of GST-2
15.6.2021	Exempt Supply-1
16.6.2021	Exempt Supply-2
17.6.2021	Exempt Supply -3
18.6.2021	Assignments
19.6.2021	Class Test
20.6.2021	<b>SUNDAY</b>
21.6.2021	Unit 3- Registration Under GST -1
22..6.2021	Registration Under GST-2
23.6.2021	Registration Under GST-3
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Registration Under GST-4
26.6 2021	Assignment Of Registration Under GST
27.6.2021	<b>SUNDAY</b>
28.6.2021	Class Test
29.6.2021	Invoices Under GST-1
01.7.2021	Invoices Under GST-2
02.7.2021	Invoices Under GST-3

03.7.2021	Invoices Under GST-4
4.7.2021	<b>SUNDAY</b>
5.7.2021	E-Way Bill
6.7..2021	Payments Under GST
7.7.2021	GST Returns
8.7..2021	Job-Work Under GST
9.7.2021	Audit Under GST
10.7.2021	Record Keeping Under GST
11.7.2021	<b>SUNDAY</b>
12.7.2021	Assessment Under GST
13.7.2021	Income Tax Credit
14.7..2021	Place of Supply Under GST-1
15.7.2021	Time Of Supply
16.7.2021	Valuation Of Supply

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**Name of the Assistant/Associate Professor: Dr. Rekha Goel**  
**Class And Section: B.Com Pass 3<sup>rd</sup> Sem. ( Section A And B)**  
**Subject: Corporate Law II**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6 Per Class (Total 12)**

Date	Topic To Be Covered
12.4.2021	Shareholders And Members
13.4.2021	Difference Between Shareholders And Members
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Modes Of Acquiring Membership
16.4.2021	Termination Of Membership
17.4.2021	Who May Be Members ?
18.4.2021	<b>SUNDAY</b>
19.4.2021	Rights And Liabilities Of Members
20.4.2021	Revision Of Chapter
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Assignment
23.4.2021	Unit- IV Winding Up: - Meaning
24.4.2021	Petition For Winding Up
25.4.2021	<b>SUNDAY</b>
26.4.2021	Voluntary Winding Up
27.4.2021	Winding Up By The Tribunal -1
28.4.2021	Winding Up By The Tribunal -2
29.4.2021	Powers And Duties Of Company Liquidator -1
30.4.2021	Powers And Duties Of Company Liquidator-2
01.5.2021	Revision Class
02.5.2021	<b>SUNDAY</b>
03.5.2021	Assignment
04.5.2021	Consequences Of Winding Up

05.5.2021	Assignment On Consequences
06.5.2021	Class Test Based On Assignments
07.5.2021	Alteration Of Share Capital-1
08.5.2021	Alteration Of Share Capital-2
9.5.2021	<b>SUNDAY</b>
10.5.2021	Reduction Of Share Capital-1
11.5.2021	Reduction Of Share Capital-2
12.5.2021	Further Issue Of Share Capital -1
13.5.2021	Further Issue Of Share Capital -2
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Assignment
16.5.2021	<b>SUNDAY</b>
17.5.2021	Rights Of Pre-Emption Of Shares
18.5.2021	Assignment
19.5.2021	Class Test Based On Assignments
20.5.2021	Unit- III Meeting Of Company
21.5.2021	Essentials Of Valid Meeting
22.5.2021	Meetings Of Shareholders: - Annual General Meeting
23.5.2021	<b>SUNDAY</b>
24.5.2021	Extra-Ordinary General Meeting
25.5.2021	Meetings Of Board Of Directors
26.5.2021	Proxy
27.5.2021	Voting
28.5.2021	Notice
29.5.2021	Agenda
30.5.2021	<b>SUNDAY</b>
31.5.2021	Assignments Based On Topic
01.6.2021	Class Test Of Chapter
02.6.2021	Unit 3- Directors

03.6.2021	Duties Of Directors
4.6.2021	Types Of Directors
5.6.2021	Qualifications Of Directors
6.6..2021	<b>SUNDAY</b>
7.6.2021	Disqualification Of Directors
8.6..2021	Restriction On Directorship
9.6.2021	Powers Of Directors
10.6.2021	Liabilities Of Directors
11.6.2021	Assignment On Directors
12.6.2021	Class Test
13.6.2021	<b>SUNDAY</b>
14.6..2021	Appointment Of Directors
15.6.2021	Removal Of Directors
16.6.2021	Remuneration Of Directors
17.6.2021	Vacation Of Office By Directors
18.6.2021	Managerial Personnel
19.6.2021	Managing Director, Manager And Whole Time Director Of Company
20.6.2021	<b>SUNDAY</b>
21.6.2021	Legal Position Of Directors
22..6.2021	Assignment
23.6.2021	Class Test
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Unit 1- Depository System –Meaning And Importance -1
26.6 2021	- Depository System –Meaning And Importance -2
27.6.2021	<b>SUNDAY</b>
28.6.2021	Paperless Trading-1
29.6.2021	Paperless Trading-2
30.06.21	Benefits And Procedure Of Paperless Trading-1
01.7.2021	Benefits And Procedure Of Paperless Trading-2

02.7.2021	Need For Educating Investors-1
03.7.2021	Need For Educating Investors-2
4.7.2021	<b>SUNDAY</b>
5.7.2021	Class Assignment
6.7..2021	Test Of Topic -Depository System
7.7.2021	Unit 1- Types Of Shares
8.7..2021	Preference Shares And Different Types
9.7.2021	Redeemable Preference Shares And Provisions Of Act
10.7.2021	Difference Between Preference And Equity Shares
11.7.2021	<b>SUNDAY</b>
12.7.2021	Shares And Stocks
13.7.2021	Share Certificates And Share Warrants
14.7..2021	Transfer And Transmission Of Shares
15.7.2021	Allotment Of Shares -Provisions
16.7.2021	Irregular Allotments

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**Name of the Assistant/Associate Professor: Ms. Amita Dureja****Class And Section: B.Com (Pass) A&B****Subject: Auditing****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Auditing: Meaning, Origin & Development
13.4.2021	Elements Of Auditing
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Necessity Of Auditing
16.4.2021	Scope Of Auditing
17.4.2021	Book Keeping Verses Accountancy, Auditing Versus Investigation
18.4.2021	<b>SUNDAY</b>
19.4.2021	Basic Concepts Of Auditing
20.4.2021	Auditing: Principles, Procedure & Techniques
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Qualities & Types Of An Auditor
23.4.2021	Objects Of Auditing
24.4.2021	Duties & Responsibilities Of An Auditor
25.4.2021	<b>SUNDAY</b>
26.4.2021	Advantages & Limitations Of Auditing
27.4.2021	Duties & Responsibilities Of An Auditor
28.4.2021	Test: Objects Of Auditing
29.4.2021	Types Of Audit
30.4.2021	Types Of Audit
01.5.2021	Preparation Before Audit
02.5.2021	<b>SUNDAY</b>
03.5.2021	Audit Programme
04.5.2021	Audit Notebook
05.5.2021	Audit Working Papers

06.5.2021	Test Checking Auditors Responsibility
07.5.2021	Test: Audit Programme
08.5.2021	Internal Control: Meaning & Objectives
9.5.2021	<b>SUNDAY</b>
10.5.2021	Internal Control & Auditor
11.5.2021	Internal Audit: Objects & Importance
12.5.2021	Internal Audit: Procedure, Advantages & Disadvantages
13.5.2021	Difference Between Internal Check & Auditing
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Test: Internal Control
16.5.2021	<b>SUNDAY</b>
17.5.2021	Routine Checking: Objects, Advantages & Disadvantages
18.5.2021	Vouching: Objects & Importance
19.5.2021	Voucher: Meaning, Types & Examination
20.5.2021	Vouching Of Cash Bank
21.5.2021	Vouching Of Purchase & Purchase Return Book
22.5.2021	Vouching Of Sales & Sales Return Book
23.5.2021	<b>SUNDAY</b>
24.5.2021	Vouching Of B/R & B/P
25.5.2021	Vouching Of General Ledger
26.5.2021	Test: Chapter "Vouching"
27.5.2021	Verification: Meaning, Objectives & Importance
28.5.2021	General Rules Of Verification
29.5.2021	Verification Of Assets
30.5.2021	<b>SUNDAY</b>
31.5.2021	Verification Of Assets
01.6.2021	Verification Of Liabilities
02.6.2021	Verification Of Liabilities
03.6.2021	Valuation: Meaning & Importance



4.6.2021	Methods Of Valuation Of Different Assets
5.6.2021	Valuation & Auditor
6.6..2021	<b>SUNDAY</b>
7.6.2021	Test: Chapter “Valuation”
8.6..2021	Company Auditor: Introduction & Appointment
9.6.2021	Company Auditor: Qualifications, Remuneration
10.6.2021	Company Auditor: Removal & Legal Position
11.6.2021	Company Auditor: Powers And Duties
12.6.2021	An Auditor Is A Watchdog But Not A Blood Hound
13.6.2021	<b>SUNDAY</b>
14.6..2021	Liabilities Of An Auditor
15.6.2021	Liabilities Of An Auditor
16.6.2021	Depreciation: Meaning, Causes & Necessity
17.6.2021	Depreciation Vs. Obsolescence Vs. Fluctuation
18.6.2021	Methods Of Depreciation
19.6.2021	Depreciation & Duties Of An Auditor
20.6.2021	<b>SUNDAY</b>
21.6.2021	Provisions Regarding Depreciation Under Company Act 2013
22..6.2021	Role Of Auditor To Examine Provisions Of Depreciation
23.6.2021	Reserves- Meaning & Types
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Profit- Meaning & Its Importance
26.6 2021	Divisible Profits
27.6.2021	<b>SUNDAY</b>
28.6.2021	Role Of Auditor Regarding Divisible Profits
29.6.2021	Interim Dividend
30.6.2021	Payment Of Dividend Out Of Capital
01.7.2021	Doubts Clearing & Discussion On Divisible Profits
02.7.2021	Audit Reports: Meaning & Importance

03.7.2021	Contents Of Audit Reports
4.7.2021	<b>SUNDAY</b>
5.7.2021	Clean Vs. Qualified Reports
6.7..2021	Audit Report & Audit Certificate
7.7.2021	Discussion On Doubts Of Students
8.7..2021	Investigation: Auditing Vs. Investigation
9.7.2021	Necessity Of Investigation
10.7.2021	Investigation On Behalf Of Prospective Buyer
11.7.2021	<b>SUNDAY</b>
12.7.2021	Discussion With Students On Audit Report
13.7.2021	Investigation On Behalf Of Prospective Lender
14.7..2021	Investigation On Behalf Of Central Government
15.7.2021	Investigation On Behalf Of Central Government
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Amita Dureja**

**Class And Section: B.COM Pass A&B**

**Subject: FINANCIAL MANAGEMENT**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 12**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Financial Management- Introduction And Meaning
13.4.2021	Traditional Approach Of Finance Function , Modern Approach Of Finance Function
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Objectives Or Goals Of Financial Management ,Organisation Of Financial Management
16.4.2021	Functions Of Financial Managers ,Functions Of Treasurer
17.4.2021	Functions Of Controller, Functions Of Financial Management
18.4.2021	<b>SUNDAY</b>
19.4.2021	Importance Of Financial Management
20.4.2021	Relationship With Other Areas Of Management
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Financial Management And Financial Accounting
23.4.2021	Objectives Of Financial Planning
24.4.2021	Types Of Financial Planning
25.4.2021	<b>SUNDAY</b>
26.4.2021	Procedure Of Financial Planning
27.4.2021	Principles Of A Sound Financial Planning
28.4.2021	Factors Affecting Financial Planning
29.4.2021	Significance Of Financial Planning
30.4.2021	Limitation Of Financial Planning

01.5.2021	Assessing Funds Requirements
02.5.2021	<b>SUNDAY</b>
03.5.2021	Working Capital Management- Introduction, Meaning And Definition
04.5.2021	Types Of Working Capital
05.5.2021	Determinants Of Working Capital
06.5.2021	Issues Of Working Capital Management
07.5.2021	Computation Of Working Capital
08.5.2021	Practical Problems
9.5.2021	<b>SUNDAY</b>
10.5.2021	Management Of Cash- Introduction And Meaning
11.5.2021	Objectives Of Cash Management
12.5.2021	Determinants Of Cash Needs
13.5.2021	Methods Of Cash Management
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Utility Of Cash Budget
16.5.2021	<b>SUNDAY</b>
17.5.2021	Methods Of Preparing Cash Budget
18.5.2021	Cash Flow Statement:
19.5.2021	Cash Flow Ratios , Managing The Cash Flows
20.5.2021	Cash Management Model
21.5.2021	Miller-Orr Model
22.5.2021	Test
23.5.2021	<b>SUNDAY</b>
24.5.2021	Marketable Securities
25.5.2021	Meaning Of Receivables
26.5.2021	Scope Of Receivables
27.5.2021	Continued....
28.5.2021	Significance Of Cost Of Capital
29.5.2021	Determinants Of Cost Of Capital

30.5.2021	<b>SUNDAY</b>
31.5.2021	Computation- Cost Of Irredeemable Debt
01.6.2021	Cost Of Redeemable Debt With Practical Problems
02.6.2021	Cost Of Preference Share Capital With Practical Problems
03.6.2021	Cost Of Equity Share Capital With Practical Problems
4.6.2021	Cost Of Equity Share Capital With Practical Problems
5.6.2021	Cost Of Equity Share Capital With Practical Problems
6.6..2021	<b>SUNDAY</b>
7.6.2021	Cost Of Equity Share Capital With Practical Problems
8.6..2021	Capitalization – Introduction, Meaning
9.6.2021	Cost Theory
10.6.2021	Earning Theory
11.6.2021	Over Capitalization , Under Capitalization
12.6.2021	Test-Over Capitalization
13.6.2021	<b>SUNDAY</b>
14.6..2021	Types Of Leverage – Operating Leverage
15.6.2021	Financial Leverage ,Composite Leverage
16.6.2021	Practical Problems
17.6.2021	Practical Problems
18.6.2021	EPS-EBIT Analysis – Introduction And Meaning
19.6.2021	Indifference Point And Financial Break-Even Analysis
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Problems
22..6.2021	Practical Problems
23.6.2021	Capital Structure- Introduction And Meaning
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Optimum Capital Structure
26.6 2021	Factors Affecting Capital Structure
27.6.2021	<b>SUNDAY</b>

28.6.2021	Theories Of Capital Structure- NI Approach
29.6.2021	NOI Approach
30.6.2021	Traditional Approach With Practical Problems
01.7.2021	Modigliani And Miller Approach With Practical Problems
02.7.2021	Continued
03.7.2021	Dividend Policy- Meaning And objectives Of Dividend Policy
4.7.2021	<b>SUNDAY</b>
5.7.2021	Types Of Dividend Policy
6.7..2021	Walter's Model And Gordon's Model
7.7.2021	Assignment –Dividend Policy
8.7..2021	Theory Of Irrelevance Of Dividend
9.7.2021	Continued....
10.7.2021	Continued....
11.7.2021	<b>SUNDAY</b>
12.7.2021	REVISION
13.7.2021	REVISION
14.7..2021	REVISION
15.7.2021	REVISION
16.7.2021	REVISION

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**Name of the Assistant/Associate Professor: Ms. Sudesh Kumari****Class And Section: B.COM CA 4<sup>th</sup> SEM (D&E)****Subject: CORPORATE ACCOUNTING****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Internal Reconstruction: Concept
13.4.2021	Types Of Internal Reconstruction
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Accounting Procedure Of Internal Reconstruction
16.4.2021	Practical Questions Of Internal Reconstruction
17.4.2021	Practical Questions
18.4.2021	<b>SUNDAY</b>
19.4.2021	Practical Questions
20.4.2021	Practical Questions
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Practical Questions
23.4.2021	Practical Questions
24.4.2021	Practical Problems Of Students
25.4.2021	<b>SUNDAY</b>
26.4.2021	Practical Problems Of Students
27.4.2021	Introduction Of Amalgamation, Absorption & Reconstruction
28.4.2021	Important Terms Of Amalgamation
29.4.2021	Purchase Consideration Methods
30.4.2021	Test Of Internal Reconstruction
01.5.2021	Accounting Treatment In The Books Of Transferor Company
02.5.2021	<b>SUNDAY</b>
03.5.2021	Accounting Treatment In The Books Of Transferee Company
04.5.2021	Practical Questions Of Amalgamation
05.5.2021	Practical Questions Of Amalgamation

06.5.2021	Practical Questions Of Amalgamation
07.5.2021	Practical Questions Of Amalgamation
08.5.2021	Practical Questions Of Amalgamation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Practical Questions Of Amalgamation
11.5.2021	Problems Of Fraction Shares
12.5.2021	Practical Questions Of Fraction Shares
13.5.2021	Practical Questions Of Fraction Shares
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical Problems Of Students
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practical Problems Of Students
18.5.2021	Liquidation: Meaning And Methods
19.5.2021	Order Of Payments In Liquidation
20.5.2021	Order Of Payments In Liquidation
21.5.2021	Practical Questions Of Liquidator& Final Statement Of Accounts
22.5.2021	Liquidator's Remuneration To Equity Shareholders
23.5.2021	<b>SUNDAY</b>
24.5.2021	Distribution Of Surplus-Practicals
25.5.2021	Calls In Arrears- Practical
26.5.2021	Removing Of Disparity Among Shareholders
27.5.2021	Calls On Equity Shares- Practical
28.5.2021	Practical Questions
29.5.2021	Test Of Amalgamation
30.5.2021	<b>SUNDAY</b>
31.5.2021	When Different Categories Of Equity Shares Have Different Nominal Values - Practical
01.6.2021	Receiver For Debenture Holders- practical
02.6.2021	List Of Contributories- Practical
03.6.2021	Statement Of Affairs-Practicals
4.6.2021	Deficiency Or Surplus A/C
5.6.2021	Practical Problems



6.6..2021	<b>SUNDAY</b>
7.6.2021	Practical Problems
8.6..2021	Financial Reporting-Meaning, Objectives, Mutual Fund
9.6.2021	Mutual Fund
10.6.2021	Non -Banking Financial Companies
11.6.2021	Non -Banking Financial Companies
12.6.2021	Stock Brokers
13.6.2021	<b>SUNDAY</b>
14.6..2021	Merchant Bankers
15.6.2021	Assignment
16.6.2021	Accounts Of Banking Companies-Introduction
17.6.2021	Performa Of Profit & Loss A/C
18.6.2021	Explanation Of Schedule Of Profit & Loss A/C
19.6.2021	Rebate On Bills Discounted
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Questions Of Profit & Loss A/C
22..6.2021	Non Performing Assets
23.6.2021	New Revised Format Of Balance Sheet
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Explanation Of Schedules In Balance Sheet
26.6 2021	Practical Questions Of Balance Sheet
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Liquidation
29.6.2021	Practical Questions Of Balance Sheet
30.6.2021	Practical Questions Of Balance Sheet
01.7.2021	Practical Questions Of Balance Sheet
02.7.2021	Practical Problems
03.7.2021	Accounts Of Holding Companies- Introduction, Advantages, Disadvantages
4.7.2021	<b>SUNDAY</b>

5.7.2021	Consolidated Balance Sheet
6.7..2021	Cost Of Control/Capital Reserve
7.7.2021	Practical Questions Of Partly Owned Subsidiary
8.7..2021	Practical Questions Of Partly Owned Subsidiary
9.7.2021	Pre-Acquisition & Post -Acquisition Profits/Reserves
10.7.2021	Adjustment For Unrealized Profits Included In Inventory
11.7.2021	<b>SUNDAY</b>
12.7.2021	Elimination Of Mutual Owings
13.7.2021	Debentures & Preference Shares In The Subsidiary Company
14.7..2021	Dividend Received From Subsidiary Company Out Of Pre& Post Acquisition Profits
15.7.2021	Practical Questions
16.7.2021	Practical Questions
17.7.2021	Practical Problems
18.7.2021	<b>SUNDAY</b>
19.7.2021	Test Of Holding Company
20.7.2021	Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Sudesh Kumari**  
**Class And Section: B.COM PASS II Year**  
**Subject: Business Regulatory Framework**  
**Mode Of Teaching: Online**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Indian Partnership Act ,1932
13.4.2021	Touchstone Of Partnership , Kinds Of Partnership
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Mutual Relation Of Partners
16.4.2021	Relation Of Partners To 3 <sup>rd</sup> Parties, Transfer Of Interest By A Partner
17.4.2021	Minor As A Partner , Admission Of A Partner, Outgoing Partner
18.4.2021	<b>SUNDAY</b>
19.4.2021	Dissolution Of Partnership And Firm
20.4.2021	Registration Of Partnership Firm
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Partnership Deed
23.4.2021	Complete Overview Of The Chapter
24.4.2021	Test- Indian Partnership Act
25.4.2021	<b>SUNDAY</b>
26.4.2021	Assignment – Touchstone Of Partnership
27.4.2021	Negotiable Instruments Act , 1881
28.4.2021	Kinds Of Negotiable Instruments
29.4.2021	Promissory Notes, Bill Of Exchanges
30.4.2021	Cheque
01.5.2021	Comparison Between Cheque , Bill Of Exchange And Promissory Notes
02.5.2021	<b>SUNDAY</b>
03.5.2021	Inland And Foreign Instruments
04.5.2021	<b>BILLS OF EXCHANGE</b>
05.5.2021	<b>REVISION</b>

06.5.2021	Ambiguous Instrument , Inchoate Stamped Instruments
07.5.2021	Ambiguous Instrument , Inchoate Stamped Instruments
08.5.2021	Ambiguous Instrument , Inchoate Stamped Instruments
9.5.2021	<b>SUNDAY</b>
10.5.2021	Parties To Negotiable Instruments
11.5.2021	Holder Of Negotiable Instruments, Special Privileges Of A Holder In Due Course
12.5.2021	Holder Of Negotiable Instruments, Special Privileges Of A Holder In Due Course
13.5.2021	Payment In Due Course , Capacity Of Parties
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Test – Kinds Of Negotiable Instruments
16.5.2021	<b>SUNDAY</b>
17.5.2021	Liabilities Of Parties To A Negotiable Instruments
18.5.2021	Negotiation, Modes And Duration
19.5.2021	Endorsement , Essentials , Kinds Of It
20.5.2021	REVISION
21.5.2021	CHAPTER DOUBTS
22.5.2021	Assignment – Details Of Cheque
23.5.2021	<b>SUNDAY</b>
24.5.2021	Negotiation Of Instruments Obtained By Unlawful Means Or For Unlawful Consideration
25.5.2021	Acceptance – Types , Effect Of A Qualified Acceptance
26.5.2021	Payment For Honour
27.5.2021	Presentment Or Presentation
28.5.2021	Rules Regarding Presentment For Payment
29.5.2021	DOUBTS
30.5.2021	<b>SUNDAY</b>
31.5.2021	When Presentment For Payment Is Not Necessary
01.6.2021	Discharge Of Parties From Liabilities
02.6.2021	Dishonour
03.6.2021	Noting And Protest
4.6.2021	DOUBTS
5.6.2021	Revision

6.6..2021	<b>SUNDAY</b>
7.6.2021	Compensation , Hindi
8.6..2021	Instrument Without Consideration
9.6.2021	Complete Overview Of The Chapter
10.6.2021	Revision
11.6.2021	Test – Negotiation Chapter
12.6.2021	Sale Of Goods Act- 1930
13.6.2021	<b>SUNDAY</b>
14.6..2021	Right Against The Buyer
15.6.2021	Suits For Breach Of Contract
16.6.2021	REVISION
17.6.2021	DOUBTS
18.6.2021	Asking Questions From Negotiable Instrument Chapter
19.6.2021	Assignment – Fundamental Definitions Of Sale Of Goods Act
20.6.2021	<b>SUNDAY</b>
21.6.2021	Sale By Auction
22..6.2021	Right To Information Act -2005
23.6.2021	Right Against The Buyer
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Right Against The Buyer
26.6 2021	Suits For Breach Of Contract

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**Name of the Assistant/Associate Professor: Dr. Rajesh Kumari**  
**Class And Section: M.com (P) 2<sup>nd</sup> Sem.**  
**Subject: Management Accounting**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
24.5.2021	Meaning of Management Accounting and financial accounting , limitations of financial accounting
25.5.2021	Nature and characteristics of management accounting, objectives and purpose of management accounting
26.5.2021	Scope of management accounting , difference between financial accounting and management accounting and cost accounting
27.5.2021	Functions of Management Accounting, Tools and technique of management Accounting
28.5.2021	Principles and conventions of management accounting, Utility of Management Accounting, Essentials for success of Management accounting
29.5.2021	Role and responsibilities of Management Accountant , Functions and Duties of Controller
30.5.2021	<b>SUNDAY</b>
31.5.2021	Meaning of Budgetary control, Explanation of Budget, budgeting and budgetary control, Elements of Budget
01.6.2021	Objectives of budgeting and budgetary control, Steps for adoption of budgetary control
02.6.2021	Advantages and essentials of successful budgetary control system ,and limitations of Budgetary control, Difference between forecast and a budget
03.6.2021	Installation of a Budgetary control system ,Classification of budgets
4.6.2021	sales and production Budget with examples
5.6.2021	Cost of production budget and material budget with examples
6.6..2021	<b>SUNDAY</b>
7.6.2021	Direct Labour and Manufacturing overhead budget with examples
8.6..2021 TO 30.6.2021	University Exam
01.7.2021	Explanation of Administration overhead, selling and distribution and capital expenditure and plant utilization budget
02.7.2021	Assignment
03.7.2021	Cash Budget and their methods , Operating budget , Research and Development budget and Master budget
4.7.2021	<b>SUNDAY</b>
5.7.2021	Budgets Reports, Revision of budgets and performance budgeting
6.7..2021	Fixed and Flexible budget with examples and practical problems
7.7.2021	Zero Base Budgeting, Its features and process
8.7..2021	Practical problems of Zero Base Budgeting

9.7.2021	Difference between traditional and Zero base budgeting, advantages and limitations of Zero base budgeting
10.7.2021	Doubts and practical problems of Budgetary control
11.7.2021	<b>SUNDAY</b>
12.7.2021	Lease Financing: Introduction ,definitions , features and types of lease
13.7.2021	Difference between lease, hire purchase and sale, Difference between finance lease and operating lease, Leverage lease
14..2021	Advantages and disadvantages of Leasing, Determination of Lease Rentals
15.7.2021	Practical problems
16.7.2021	Practical problems
17.7.2021	Contemporary Issues in Management Accounting: meaning of value chain Analysis, Types of value chain activities
18.7.2021	<b>SUNDAY</b>
19.7.2021	Advantages and method of value chain analyses, Linkage among different value chain activities
20.7.2021	Steps in value chain Analyses, Limitations of value chain analyses
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Activity based costing : meaning, importance, uses and benefits and limitations , significant terms of activity based costing
23.7.2021	Importance of cost drivers, characteristics of ABC, elements involved in ABC, steps involved in ABC
24.7.2021	Activity based costing versus Traditional costing ,optimal costing system, requirements of ABC system, reasons for adoption of ABC system
25.7.2021	<b>SUNDAY</b>
26.7.2021	Total Quality Management : Meaning, steps, methods and basic principles, Tools
27.6 2021	Advantages and limitations of TQM, Target costing: concept, stages advantages, Comparison between traditional cost management approach and target cost, Steps for installation of Target costing approach
28.7.2021	Tools and Techniques of Target costing, Life Cycle Costing : concept , factor, benefits and drawbacks, Principles , process, steps and operational procedure of life cycle costing
29.7.2021	Responsibility Accounting : concept, principles, pre-requisites and steps
30.7.2021	Responsibility centers and types , Diff. between responsibility center and cost center, MBO, Controllability
31.7.2021	Significance , advantages and problems of responsibility accounting

01.8.2021	<b>SUNDAY</b>
02.8.2021	Test:- Budgetary Control
03.8.2021	Division performance evaluation
4.8.2021	Transfer pricing:- objectives and methods
5.8.2021	Choice of a suitable transfer pricing method
6.8..2021	Reporting to Management : evaluation of MIS , meaning , elements and characteristics
7.8.2021	Steps for the implementation of MIS, Reporting to Management
8.8..2021	<b>SUNDAY</b>
9.8.2021	Steps for effective reporting, Methods of reporting, requisites of an ideal report
10.8.2021	Types of report, Reporting needs at different levels , Installation of reporting system in an organization, uses of reports
11.8.2021	Decision Making: Concept, steps , cost concepts associated with decision making
12.8.2021	Essential features of differential cost, out of pocket cost , shut down and sunk cost, imputed or hypothetical cost, attributable cost
13.8.2021	Evaluation Process : Quantitative factor, specific management decisions
14.8..2021	Make or buy decision and problems
15.8.2021	<b>SUNDAY</b>
16.8.2021	Expand or Buy and Lease or buy with examples
17.8.2021	Selling or further decision,
18.8.2021	Expand or not to expand or contract and change versus status quo with examples
19.8.2021	Retain or Replace and exploring new markets with examples, Optimum sales or product mix with examples
20.8.2021	Adding or dropping a product with examples, Temporary suspension or continue, Permanent closing down or continue, machine or hand labor
21.8.2021	Price mix decision, Practical problems and doubts
22..8.2021	<b>SUNDAY</b>
23.8.2021	Decision making in current global scenario, commandments in decision making
24.8.2021	Doubts



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**Name of the Assistant/Associate Professor:** Dr. Rajesh Kumari

Class: B.Com Hons. II Sem.

Subject: Business Statistics

Mode Of Teaching: Online

Lectures Per Week: 6

Code:-BCHN-2.03

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Syllabus
13.4.2021	Probability Distribution: Introduction Of Observed Frequency Distribution, Theoretical Or Probability Distribution, Its Uses
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Types Of Probability Distribution: Binomial Distribution- Its Definition, Conditions To Apply Binomial Distribution And Its Properties
16.4.2021	Applications Of Binomial Distribution With Examples And To Find N, P And Q From Mean And Standard Deviation With Examples
17.4.2021	Applications Of Binomial Distribution With Examples And To Find N, P And Q From Mean And Standard Deviation With Examples
18.4.2021	SUNDAY
19.4.2021	Fitting Of Binomial Distribution With Examples
20.4.2021	Practical Problems & Doubts
21.4.2021	RAM NAVMI
22.4.2021	Poisson Distribution: Its Definition , Properties And Importance
23.4.2021	Application Of Poisson Distribution With Examples
24.4.2021	Solved Example When The Value Of M Is Given
25.4.2021	SUNDAY
26.4.2021	Test Of Binomial And Poisson Distribution
27.4.2021	Fitting Of Poisson Distribution With Examples Practical Problems And Doubts
28.4.2021	Normal Distribution: Introduction, Definition, Graph Of Normal Distribution, Its Assumptions And Properties
29.4.2021	Importance Of Normal Distribution, Relation Among Binomial, Poisson And Normal Distributions
30.4.2021	How To Measure Area Under The Normal Curve With Examples
01.5.2021	Applications Of Normal Distribution With Examples
02.5.2021	SUNDAY
03.5.2021	Practical Problems

04.5.2021	Practical Problems
05.5.2021	Finding Mean And Standard Deviation When The Area Under Normal Curve Is Given With Examples
06.5.2021	Practical Problems
07.5.2021	Finding Minimum And Maximum Score Amongst The Highest And Lowest Group With Examples
08.5.2021	Practical Problems
09.5.2021	<b>SUNDAY</b>
10.5.2021	Doubts
11.5.2021	Correlation Analysis: Introduction, Definition , Utility And Types Of Correlation
12.5.2021	Correlation And Causation , Degree Of Correlation , Methods Of Studying Correlation
13.5.2021	Explanation Of Scatter Diagram With Practical Problems
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Calculation Of Karl Pearson's Coefficient Of Correlation: Actual Mean Method With Examples
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practical Doubts And Discuss About Assumed Mean Method With Examples
18.5.2021	Practical Doubts And Discuss About Step Deviation Method With Examples
19.5.2021	Practical Doubts And Explanation Of Method Based On The Use Of Actual Data With Examples, Explanation Of Variance –Covariance Method
20.5.2021	Discuss About Coefficient Of Correlation In Grouped Data With Examples And Practical Doubts
21.5.2021	Assumptions Of Karl Pearson's Coefficient Of Correlation And Its Properties, Interpreting The Coefficient Of Correlation
22.5.2021	Probable Error With Examples, Spearman's Rank Correlation Method With Examples
23.5.2021	<b>SUNDAY</b>
24.5.2021	Test Of Normal Distribution
25.5.2021	Practical Doubts Of Above Topic
26.5.2021	Concurrent Deviation Method And Coefficient Of Determination With Examples
27.5.2021	Practical Doubts
28.5.2021	Regression Analyses: Meaning , Definition And Utility Of Regression, Diff Between Correlation And Regression
29.5.2021	Types Of Regression Analysis, Simple Linear Regression, Methods Of Obtaining Regression Lines: Least Square Method With Examples
30.5.2021	<b>SUNDAY</b>
31.5.2021	Regression Coefficients , Properties Of Regression Coefficients,
01.6.2021	Practical Doubts

02.6.2021	Calculation Of Regression Equations With Practical Problems
03.6.2021	Regression Equations Using Regression Coefficients And Actual Mean Method With Examples
4.6.2021	Practical Doubts And Graphing Regression Lines
5.6.2021	Regression Equations Using Short Cut Method With Examples
6.6..2021	<b>SUNDAY</b>
7.6.2021	Practical Doubts
8.6..2021	Practical Doubts
9.6.2021	Practical Doubts And Obtain Regression Equations From Coefficient , Standard Deviation And Arithmetic Mean With Examples
10.6.2021	Practical Doubts And Obtain Regression Equations In Case Of Grouped Data With Examples
11.6.2021	Practical Doubts
12.6.2021	Practical Doubts And Obtain The Mean Values And Correlation Coefficient From The Regression Equations With Examples
13.6.2021	<b>SUNDAY</b>
14.6..2021	Practical Doubts And Explanation Of Standard Error Of Estimate With Examples
15.6.2021	Doubts
16.6.2021	Statistical Decision Theory : Meaning, Elements Of A Decision Problem, Decision making Environments, Decision Criteria
17.6.2021	Decision Making Under Uncertainty With Examples
18.6.2021	Practical Doubts And Decision Making Under Risks With Probability
19.6.2021	Practical Doubts
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test – Theory Of Correlation And Regression
22..6.2021	Explanation Of Decision Tress, Specimen Of Decision Tree
23.6.2021	Statistical Quality Control: Meaning, Definition Benefits Of Statistical Quality Control, Causes Of Variation In Quality Characteristics
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Methods Of Statistical Quality Control: Process Control And Product Control, Control Charts, Purpose Of Control Charts
26.6 2021	Types Of Control Charts, Control Charts For Variables With Examples
27.6.2021	<b>SUNDAY</b>
28.6.2021	Practical Problems

29.6.2021	Control Charts For Attributes With Examples
30.6.2021	Practical Problems
01.7.2021	Practical Problems
02.7.2021	Acceptance Sampling, Risk Types Of Sampling Inspection Plans, Meaning And Utility Of OC CURVE
03.7.2021	Time Series: Meaning, Definition, Utility And Components Of Time Series
4.7.2021	<b>SUNDAY</b>
5.7.2021	Analysis Of Time Series, Methods Of Measuring Trend, Free Hand Curve Method, Its Merits And Demerits
6.7..2021	Explanation Of Semi Average Method With Examples
7.7.2021	Explanation Of Moving Average Method With Examples
8.7..2021	Explanation Of Period Of Moving Average And Measurement Of Short Term Fluctuations With Examples
9.7.2021	Explanation Of Least Square Method With Examples
10.7.2021	Short Cut Method Of Least Square Method With Practical Problems
11.7.2021	<b>SUNDAY</b>
12.7.2021	Doubts
13.7.2021	Explanation Of Fitting Of Second Degree Parabolic Trend Or Quadratic Trend With Examples
14.7..2021	Explanation Of Fitting Of Exponential Trend With Examples
15.7.2021	Explanation Of Method Of Simple Averages
16.7.2021	Explanation Of Method Of Moving Average
17.7.2021	Explanation Of Ratio To Moving Average
18.7.2021	<b>SUNDAY</b>
19.7.2021	Explanation Of Ratio To Trend Method And Link Relatives Method
20.7.2021	Revision Of Normal , Poisson And Binomial Distribution
21.7.2021	ID UL ZUHA

22..7.2021	Revision Of Normal , Poisson And Binomial Distribution
23.7.2021	Revision Of Correlation Analysis
24.7.2021	Revision Of Regression Analysis
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision Of Time Series -1
27.6 2021	Revision Of Time Series -2
28.7.2021	Discuss Previous Year Question Papers With Students

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**Name of the Assistant/Associate Professor: Dr. Rajesh Kumari**  
**Class And Section: M.Com 4<sup>th</sup> Sem.**  
**Subject: HUMAN RESOURCE MANAGEMENT**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
12.4.2021	Concept of human resource management
13.4.2021	Features, scope of HUMAN RESOURCE MANAGEMENT
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Nature of HUMAN RESOURCE MANAGEMENT
16.4.2021	Importance of HUMAN RESOURCE MANAGEMENT
17.4.2021	Functions of HUMAN RESOURCE MANAGEMENT
18.4.2021	<b>SUNDAY</b>
19.4.2021	Managerial functions
20.4.2021	Operative functions
21.4.2021	Qualification of HR manager
22.4.2021	Qualification of HR manager
23.4.2021	Evolution of HUMAN RESOURCE MANAGEMENT
24.4.2021	Growth of HUMAN RESOURCE MANAGEMENT
25.4.2021	<b>SUNDAY</b>
26.4.2021	In depth knowledge
27.4.2021	Techniques of HUMAN RESOURCE MANAGEMENT
28.4.2021	Techniques of HUMAN RESOURCE MANAGEMENT
29.4.2021	Revision of unit 1
30.4.2021	Revision of unit 1
01.5.2021	Introduction of unit 2
02.5.2021	<b>SUNDAY</b>
03.5.2021	Test : Importance and Functions of HUMAN RESOURCE MANAGEMENT
04.5.2021	Concept of workers participation in management
05.5.2021	Concept of workers participation in management

06.5.2021	Forms of W.P.M
07.5.2021	Forms of W.P.M
08.5.2021	Objectives and needs
9.5.2021	<b>SUNDAY</b>
10.5.2021	Objectives and needs
11.5.2021	In depth knowledge
12.5.2021	Prerequisites of effective participation
13.5.2021	Prerequisites of effective participation
14.5.2021	Evaluation of the scheme
15.5.2021	Evaluation of the scheme
16.5.2021	<b>SUNDAY</b>
17.5.2021	Concept of joint council
18.5.2021	Functions of joint Council
19.5.2021	Causes of failure
20.5.2021	Revision of unit-2
21.5.2021	Revision of unit-2
22.5.2021	Concept of trade union
23.5.2021	<b>SUNDAY</b>
24.5.2021	Needs of trade union
25.5.2021	Functions and objectives
26.5.2021	Origin of trade union
27.5.2021	Growth of trade union
28.5.2021	Development of trade union
29.5.2021	Test: Workers Participation in Management
30.5.2021	<b>SUNDAY</b>
31.5.2021	In depth knowledge
01.6.2021	Difficulties of trade union
02.6.2021	Concept of collective bargaining
03.6.2021	Nature and scope
4.6.2021	Functions of collective bargaining
5.6.2021	Functions of collective bargaining
6.6..2021	<b>SUNDAY</b>

7.6.2021	Success in India
8.6..2021	In depth knowledge
9.6.2021	Revision of unit-3
10.6.2021	Revision of unit-3
11.6.2021	Doubt class
12.6.2021	Introduction of unit 4
13.6.2021	<b>SUNDAY</b>
14.6..2021	Concept of employee morale
15.6.2021	Significance and nature
16.6.2021	Significance and nature
17.6.2021	In depth knowledge
18.6.2021	Determinants of morale
19.6.2021	Measurement of morale
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test: Collective Bargaining
22..6.2021	Measurement of morale
23.6.2021	Concept of productivity
24.6.2021	Significance and nature
25.6.2021	Significance and nature
26.6 2021	Importance of productivity
27.6.2021	<b>SUNDAY</b>
28.6.2021	Measurement of productivity
29.6.2021	Measurement of productivity
30.6.2021	Factors influencing productivity
01.7.2021	Factors influencing productivity
02.7.2021	Measures to improve productivity
03.7.2021	Measures to improve productivity
4.7.2021	<b>SUNDAY</b>
5.7.2021	Relation between morale and productivity
6.7..2021	Relation between morale and productivity



7.7.2021	Revision
8.7..2021	Revision
9.7.2021	Revision
10.7.2021	Revision
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Rajesh kumara**

**Class And Section: B. Com Hons. 4th Sem.**

**Subject: Company Law - II**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

**Code:-BCH-4.03**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of The Syllabus
13.4.2021	Meaning, Nature And Types Of Shares
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Stock: Meaning, Characteristics
16.4.2021	Conversion Of Shares Into Stock
17.4.2021	Difference Between Shares And Stock, Voting Rights Of Shareholders, Variation Of Shareholders Rights
18.4.2021	<b>SUNDAY</b>
19.4.2021	Allotment Of Shares: Meaning, Provisions Regarding Allotment
20.4.2021	Irregular Allotment And Its Effects, Procedure Of Allotment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Allotment Letter, Return Of Allotment
23.4.2021	Renunciation Of Allotment, Allotment For Consideration Other Than Cash, Underwriting Commission, Brokerage, Underwriting And Placing
24.4.2021	Issue Of Shares, Difference Between Bonus And Right Shares
25.4.2021	<b>SUNDAY</b>
26.4.2021	Restrictions On Purchase Of Their Own Shares By The Company, Buying Back Of Shares
27.4.2021	Share Certificate: Meaning And Content
28.4.2021	Legal Effects
29.4.2021	Test – Chapter -1 Meaning Of Shares
30.4.2021	Provisions Relating To Share Certificate
01.5.2021	Share Warrants: Meaning And Contents

02.5.2021	<b>SUNDAY</b>
03.5.2021	Share Warrant: Conditions And Effects Of Issuing Share Warrant
04.5.2021	Topics Related To Share Warrant, Difference Between Share Certificate And Share Warrant
05.5.2021	<b>Assignment</b>
06.5.2021	Transfer Of Shares: Meaning And Restrictions
07.5.2021	Procedure For Transfer Of Shares
08.5.2021	Transmission Of Shares: Statutory Provisions, Procedures, Nomination Of Shares
9.5.2021	<b>SUNDAY</b>
10.5.2021	Certification Of Transfer, Blank Transfer
11.5.2021	Forged Transfer, Void And Demat Transfer
12.5.2021	Relationship Between Transferor And Transferee Until Registration
13.5.2021	Revision Of This Chapter
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Revision Of This Chapter
16.5.2021	<b>SUNDAY</b>
17.5.2021	Calls On Shares, Forfeiture
18.5.2021	Effects Of Forfeited Shares, Re-Issue
19.5.2021	Annulment Of Forfeiture, Expropriation And Surrender Of Shares
20.5.2021	Difference Between Forfeiture And Surrender, Lien On Shares
21.5.2021	Depository System: Meaning, Features And Constituents Of Depository System
22.5.2021	Need And Benefits Of Depository System
23.5.2021	<b>SUNDAY</b>
24.5.2021	<b>Test- Transfer And Transmission Of Shares</b>
25.5.2021	Paperless Trading, Difference Between Physical Shares And Demat Shares, Depository Process
26.5.2021	NSDL
27.5.2021	SHCIL, Need For Educating Investors
28.5.2021	Share Capital: Meaning, Nature And Forms Of Capital
29.5.2021	Alteration Of Share Capital And Procedure
30.5.2021	<b>SUNDAY</b>
31.5.2021	Reduction Of Share Capital, Further Issue Of Share Capital

01.6.2021	Conversion Of Debentures On Loan Into Shares
02.6.2021	Members And Shareholders Of A Company: Meaning, Elements And Difference
03.6.2021	Who May Be A Member?
4.6.2021	Methods Of Acquiring Membership Of A Company
5.6.2021	Termination Of Membership, Register Of Members
6.6..2021	<b>SUNDAY</b>
7.6.2021	Register Of Members
8.6..2021	Rights Of Members
9.6.2021	Liabilities Of Members
10.6.2021	Doubt Class
11.6.2021	Company Meeting: Essentials Of Valid Meeting
12.6.2021	Types Of Meetings: Meeting Of Shareholders
13.6.2021	<b>SUNDAY</b>
14.6..2021	Statutory Provisions Relating To AGM
15.6.2021	Extra Ordinary General Meeting
16.6.2021	Class Meeting, Board Of Directors' Meetings
17.6.2021	Meetings Of Directors Committees, Creditors Meetings, Debenture holders Meetings
18.6.2021	Resolution
19.6.2021	Validity Of Meeting
20.6.2021	<b>SUNDAY</b>
21.6.2021	Voting And Poll, Proxy
22..6.2021	Directors, Classification Of Directors
23.6.2021	Board Of Director's, Qualification And Disqualification Of Directors
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Test - Share Capital Of The Company
26.6 2021	DIN, Appointment Of Directors
27.6.2021	<b>SUNDAY</b>
28.6.2021	Voting On Director's Appointment, Removal Of Directors
29.6.2021	Removal Of Directors
30.6.2021	Loan To Directors, Legal Position Of Directors
01.7.2021	Powers Of Directors
02.7.2021	Duties Of Directors

03.7.2021	Liabilities Of Directors
4.7.2021	<b>SUNDAY</b>
5.7.2021	Remuneration Of Directors
6.7..2021	Managing Director
7.7.2021	Topics Related To Managing Directors, Manager
8.7..2021	Meaning And Modes Of Winding Up
9.7.2021	Commencement Of Winding Up By NCLT
10.7.2021	Official Liquidator, Powers/Rights Of Liquidator
11.7.2021	<b>SUNDAY</b>
12.7.2021	Liabilities Of Liquidators
13.7.2021	Rights And Powers Of NCLT After Winding Up Order
14.7..2021	Voluntary Winding Up: Meaning, Circumstances And Consequences
15.7.2021	Members Voluntary Winding Up, Provisions
16.7.2021	Creditor's Voluntary Winding Up And Its Provisions
17.7.2021	Difference Between Creditor's And Members Winding Up, Voluntary Winding Up
18.7.2021	<b>SUNDAY</b>
19.7.2021	General Provisions Relating To Voluntary Winding Up
20.7.2021	Contributory , Nature Of Contributories Liability
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Consequences Of Winding Up
23.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Rajesh Kumari**

**Class: B.Com Hons. II Sem.**

**Subject: Business Statistics**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

**Code:-BCHN-2.03**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Syllabus
13.4.2021	Probability Distribution: Introduction Of Observed Frequency Distribution, Theoretical Or Probability Distribution, Its Uses
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Types Of Probability Distribution: Binomial Distribution- Its Definition, Conditions To Apply Binomial Distribution And Its Properties
16.4.2021	Applications Of Binomial Distribution With Examples And To Find N, P And Q From Mean And Standard Deviation With Examples
17.4.2021	Applications Of Binomial Distribution With Examples And To Find N, P And Q From Mean And Standard Deviation With Examples
18.4.2021	<b>SUNDAY</b>
19.4.2021	Fitting Of Binomial Distribution With Examples
20.4.2021	Practical Problems & Doubts
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Poisson Distribution: Its Definition , Properties And Importance
23.4.2021	Application Of Poisson Distribution With Examples
24.4.2021	Solved Example When The Value Of M Is Given
25.4.2021	<b>SUNDAY</b>
26.4.2021	Test Of Binomial And Poisson Distribution
27.4.2021	Fitting Of Poisson Distribution With Examples Practical Problems And Doubts

28.4.2021	Normal Distribution: Introduction, Definition, Graph Of Normal Distribution, Its Assumptions And Properties
29.4.2021	Importance Of Normal Distribution, Relation Among Binomial, Poisson And Normal Distributions
30.4.2021	How To Measure Area Under The Normal Curve With Examples
01.5.2021	Applications Of Normal Distribution With Examples
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practical Problems
04.5.2021	Practical Problems
05.5.2021	Finding Mean And Standard Deviation When The Area Under Normal Curve Is Given With Examples
06.5.2021	Practical Problems
07.5.2021	Finding Minimum And Maximum Score Amongst The Highest And Lowest Group With Examples
08.5.2021	Practical Problems
09.5.2021	<b>SUNDAY</b>
10.5.2021	Doubts
11.5.2021	Correlation Analysis: Introduction, Definition , Utility And Types Of Correlation
12.5.2021	Correlation And Causation , Degree Of Correlation , Methods Of Studying Correlation
13.5.2021	Explanation Of Scatter Diagram With Practical Problems
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Calculation Of Karl Pearson's Coefficient Of Correlation: Actual Mean Method With Examples
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practical Doubts And Discuss About Assumed Mean Method With Examples
18.5.2021	Practical Doubts And Discuss About Step Deviation Method With Examples
19.5.2021	Practical Doubts And Explanation Of Method Based On The Use Of Actual Data With Examples, Explanation Of Variance –Covariance Method
20.5.2021	Discuss About Coefficient Of Correlation In Grouped Data With Examples And Practical Doubts
21.5.2021	Assumptions Of Karl Pearson's Coefficient Of Correlation And Its Properties, Interpreting The Coefficient Of Correlation
22.5.2021	Probable Error With Examples, Spearman's Rank Correlation Method With Examples
23.5.2021	<b>SUNDAY</b>
24.5.2021	Test Of Normal Distribution
25.5.2021	Practical Doubts Of Above Topic
26.5.2021	Concurrent Deviation Method And Coefficient Of Determination With Examples
27.5.2021	Practical Doubts
28.5.2021	Regression Analyses: Meaning , Definition And Utility Of Regression, Diff

	Between Correlation And Regression
29.5.2021	Types Of Regression Analysis, Simple Linear Regression, Methods Of Obtaining Regression Lines: Least Square Method With Examples
30.5.2021	<b>SUNDAY</b>
31.5.2021	Regression Coefficients , Properties Of Regression Coefficients,
01.6.2021	Practical Doubts
02.6.2021	Calculation Of Regression Equations With Practical Problems
03.6.2021	Regression Equations Using Regression Coefficients And Actual Mean Method With Examples
4.6.2021	Practical Doubts And Graphing Regression Lines
5.6.2021	Regression Equations Using Short Cut Method With Examples
6.6..2021	<b>SUNDAY</b>
7.6.2021	Practical Doubts
8.6..2021	Practical Doubts
9.6.2021	Practical Doubts And Obtain Regression Equations From Coefficient , Standard Deviation And Arithmetic Mean With Examples
10.6.2021	Practical Doubts And Obtain Regression Equations In Case Of Grouped Data With Examples
11.6.2021	Practical Doubts
12.6.2021	Practical Doubts And Obtain The Mean Values And Correlation Coefficient From The Regression Equations With Examples
13.6.2021	<b>SUNDAY</b>
14.6..2021	Practical Doubts And Explanation Of Standard Error Of Estimate With Examples
15.6.2021	Doubts
16.6.2021	Statistical Decision Theory : Meaning, Elements Of A Decision Problem, Decision making Environments, Decision Criteria
17.6.2021	Decision Making Under Uncertainty With Examples
18.6.2021	Practical Doubts And Decision Making Under Risks With Probability
19.6.2021	Practical Doubts
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test – Theory Of Correlation And Regression
22..6.2021	Explanation Of Decision Tress, Specimen Of Decision Tree
23.6.2021	Statistical Quality Control: Meaning, Definition Benefits Of Statistical Quality Control, Causes Of Variation In Quality Characteristics
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Methods Of Statistical Quality Control: Process Control And Product Control, Control Charts, Purpose Of Control Charts



26.6.2021	Types Of Control Charts, Control Charts For Variables With Examples
27.6.2021	<b>SUNDAY</b>
28.6.2021	Practical Problems
29.6.2021	Control Charts For Attributes With Examples
30.6.2021	Practical Problems
01.7.2021	Practical Problems
02.7.2021	Acceptance Sampling, Risk Types Of Sampling Inspection Plans, Meaning And Utility Of OC CURVE
03.7.2021	Time Series: Meaning, Definition, Utility And Components Of Time Series
4.7.2021	<b>SUNDAY</b>
5.7.2021	Analysis Of Time Series, Methods Of Measuring Trend, Free Hand Curve Method, Its Merits And Demerits
6.7..2021	Explanation Of Semi Average Method With Examples
7.7.2021	Explanation Of Moving Average Method With Examples
8.7..2021	Explanation Of Period Of Moving Average And Measurement Of Short Term Fluctuations With Examples
9.7.2021	Explanation Of Least Square Method With Examples
10.7.2021	Short Cut Method Of Least Square Method With Practical Problems
11.7.2021	<b>SUNDAY</b>
12.7.2021	Doubts
13.7.2021	Explanation Of Fitting Of Second Degree Parabolic Trend Or Quadratic Trend With Examples
14.7..2021	Explanation Of Fitting Of Exponential Trend With Examples
15.7.2021	Explanation Of Method Of Simple Averages
16.7.2021	Explanation Of Method Of Moving Average
17.7.2021	Explanation Of Ratio To Moving Average
18.7.2021	<b>SUNDAY</b>
19.7.2021	Explanation Of Ratio To Trend Method And Link Relatives Method
20.7.2021	Revision Of Normal , Poisson And Binomial Distribution
21.7.2021	<b>ID UL ZUHA</b>

22..7.2021	Revision Of Normal , Poisson And Binomial Distribution
23.7.2021	Revision Of Correlation Analysis
24.7.2021	Revision Of Regression Analysis
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision Of Time Series -1
27.6 2021	Revision Of Time Series -2
28.7.2021	Discuss Previous Year Question Papers With Students

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**Name Of The Assistant/Associate Professor: Dr. Rajesh kumari**

**Class And Section: B. Com Hons. 4th Sem.**

**Subject: Company Law – II**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

**Code:-BCH-4.03**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of The Syllabus
13.4.2021	Meaning, Nature And Types Of Shares
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Stock: Meaning, Characteristics
16.4.2021	Conversion Of Shares Into Stock
17.4.2021	Difference Between Shares And Stock, Voting Rights Of Shareholders, Variation Of Shareholders Rights
18.4.2021	<b>SUNDAY</b>
19.4.2021	Allotment Of Shares: Meaning, Provisions Regarding Allotment
20.4.2021	Irregular Allotment And Its Effects, Procedure Of Allotment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Allotment Letter, Return Of Allotment
23.4.2021	Renunciation Of Allotment, Allotment For Consideration Other Than Cash, Underwriting Commission, Brokerage, Underwriting And Placing
24.4.2021	Issue Of Shares, Difference Between Bonus And Right Shares
25.4.2021	<b>SUNDAY</b>
26.4.2021	Restrictions On Purchase Of Their Own Shares By The Company, Buying Back Of Shares
27.4.2021	Share Certificate: Meaning And Content
28.4.2021	Legal Effects
29.4.2021	Test – Chapter -1 Meaning Of Shares
30.4.2021	Provisions Relating To Share Certificate
01.5.2021	Share Warrants: Meaning And Contents

02.5.2021	<b>SUNDAY</b>
03.5.2021	Share Warrant: Conditions And Effects Of Issuing Share Warrant
04.5.2021	Topics Related To Share Warrant, Difference Between Share Certificate And Share Warrant
05.5.2021	<b>Assignment</b>
06.5.2021	Transfer Of Shares: Meaning And Restrictions
07.5.2021	Procedure For Transfer Of Shares
08.5.2021	Transmission Of Shares: Statutory Provisions, Procedures, Nomination Of Shares
9.5.2021	<b>SUNDAY</b>
10.5.2021	Certification Of Transfer, Blank Transfer
11.5.2021	Forged Transfer, Void And Demat Transfer
12.5.2021	Relationship Between Transferor And Transferee Until Registration
13.5.2021	Revision Of This Chapter
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Revision Of This Chapter
16.5.2021	<b>SUNDAY</b>
17.5.2021	Calls On Shares, Forfeiture
18.5.2021	Effects Of Forfeited Shares, Re-Issue
19.5.2021	Annulment Of Forfeiture, Expropriation And Surrender Of Shares
20.5.2021	Difference Between Forfeiture And Surrender, Lien On Shares
21.5.2021	Depository System: Meaning, Features And Constituents Of Depository System
22.5.2021	Need And Benefits Of Depository System
23.5.2021	<b>SUNDAY</b>
24.5.2021	<b>Test- Transfer And Transmission Of Shares</b>
25.5.2021	Paperless Trading, Difference Between Physical Shares And Demat Shares, Depository Process
26.5.2021	NSDL
27.5.2021	SHCIL, Need For Educating Investors
28.5.2021	Share Capital: Meaning, Nature And Forms Of Capital

29.5.2021	Alteration Of Share Capital And Procedure
30.5.2021	<b>SUNDAY</b>
31.5.2021	Reduction Of Share Capital, Further Issue Of Share Capital
01.6.2021	Conversion Of Debentures On Loan Into Shares
02.6.2021	Members And Shareholders Of A Company: Meaning, Elements And Difference
03.6.2021	Who May Be A Member?
4.6.2021	Methods Of Acquiring Membership Of A Company
5.6.2021	Termination Of Membership, Register Of Members
6.6..2021	<b>SUNDAY</b>
7.6.2021	Register Of Members
8.6..2021	Rights Of Members
9.6.2021	Liabilities Of Members
10.6.2021	Doubt Class
11.6.2021	Company Meeting: Essentials Of Valid Meeting
12.6.2021	Types Of Meetings: Meeting Of Shareholders
13.6.2021	<b>SUNDAY</b>
14.6..2021	Statutory Provisions Relating To AGM
15.6.2021	Extra Ordinary General Meeting
16.6.2021	Class Meeting, Board Of Directors' Meetings
17.6.2021	Meetings Of Directors Committees, Creditors Meetings, Debenture holders Meetings
18.6.2021	Resolution
19.6.2021	Validity Of Meeting
20.6.2021	<b>SUNDAY</b>
21.6.2021	Voting And Poll, Proxy
22..6.2021	Directors, Classification Of Directors
23.6.2021	Board Of Director's, Qualification And Disqualification Of Directors

24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Test - Share Capital Of The Company
26.6.2021	DIN, Appointment Of Directors
27.6.2021	<b>SUNDAY</b>
28.6.2021	Voting On Director's Appointment, Removal Of Directors
29.6.2021	Removal Of Directors
30.6.2021	Loan To Directors, Legal Position Of Directors
01.7.2021	Powers Of Directors
02.7.2021	Duties Of Directors
03.7.2021	Liabilities Of Directors
4.7.2021	<b>SUNDAY</b>
5.7.2021	Remuneration Of Directors
6.7..2021	Managing Director
7.7.2021	Topics Related To Managing Directors, Manager
8.7..2021	Meaning And Modes Of Winding Up
9.7.2021	Commencement Of Winding Up By NCLT
10.7.2021	Official Liquidator, Powers/Rights Of Liquidator
11.7.2021	<b>SUNDAY</b>
12.7.2021	Liabilities Of Liquidators
13.7.2021	Rights And Powers Of NCLT After Winding Up Order
14.7..2021	Voluntary Winding Up: Meaning, Circumstances And Consequences
15.7.2021	Members Voluntary Winding Up, Provisions
16.7.2021	Creditor's Voluntary Winding Up And Its Provisions
17.7.2021	Difference Between Creditor's And Members Winding Up, Voluntary Winding Up
18.7.2021	<b>SUNDAY</b>
19.7.2021	General Provisions Relating To Voluntary Winding Up

20.7.2021	Contributory , Nature Of Contributories Liability
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Consequences Of Winding Up
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: MS. Leena**  
**Class And Section: (BBA I YEAR)**  
**Subject: COMPUTERAPPLICATION IN MANAGEMENT**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

Date	Topic To Be Covered
12.4.2021	Introduction to computers, Simple definitions of computer
13.4.2021	Basic anatomy of computer
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Operating system
16.4.2021	Memory
17.4.2021	Input/ Output Devices
18.4.2021	<b>SUNDAY</b>
19.4.2021	Types of computers,
20.4.2021	Classification of computers
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Analog ,Digital and hybrid computer
23.4.2021	Major And Functional components of digital computer
24.4.2021	Hardware ,Software and system software
25.4.2021	<b>SUNDAY</b>
26.4.2021	Networking–Advantage,
27.4.2021	Network devices
28.4.2021	Network connections
29.4.2021	Practical
30.4.2021	Practical
01.5.2021	Virus
02.5.2021	<b>SUNDAY</b>
03.5.2021	Virus
04.5.2021	Firewalls
05.5.2021	Introduction to information technologies



06.5.2021	Www
07.5.2021	Search engine
08.5.2021	Various Types Of Search Engine
9.5.2021	<b>SUNDAY</b>
10.5.2021	Webhosting, IP addressing web browser
11.5.2021	Webhosting, IP addressing web browser
12.5.2021	Web publishing
13.5.2021	Doubt Clearing Session
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Internet applications in business
16.5.2021	<b>SUNDAY</b>
17.5.2021	Chatting
18.5.2021	E-Mailing;
19.5.2021	Electronic mail networking
20.5.2021	Computer applications
21.5.2021	Advantages and limitations
22.5.2021	Applications of computer in banks, Railway
23.5.2021	<b>SUNDAY</b>
24.5.2021	Applications of computer home
25.5.2021	Applications of computer in defence
26.5.2021	Applications of computer In graphics
27.5.2021	Use in offices, Education,.
28.5.2021	Use of computer in institutions, Healthcare
29.5.2021	Use Of computer in institutions, Healthcare
30.5.2021	<b>SUNDAY</b>
31.5.2021	Data, Information
01.6.2021	Need of information
02.6.2021	Types of information
03.6.2021	Types of information
4.6.2021	Difference between data & Information

5.6.2021	Knowledge ,Information system
6.6..2021	<b>SUNDAY</b>
7.6.2021	Practical knowledge of networking Devices
8.6..2021	Components of information systems
9.6.2021	Components of information systems
10.6.2021	Capabilities of information
11.6.2021	Capabilities of information system types of information system MIS,
12.6.2021	MIS
13.6.2021	<b>SUNDAY</b>
14.6..2021	OAS
15.6.2021	DSS
16.6.2021	TPS
17.6.2021	Executive information system
18.6.2021	Expert system
19.6.2021	Test
20.6.2021	<b>SUNDAY</b>
21.6.2021	Multimedia
22..6.2021	Hardware and software for multimedia
23.6.2021	Multimedia authoring tools
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Components of multimedia
26.6.2021	Components of multimedia
27.6.2021	<b>SUNDAY</b>
28.6.2021	Multimedia applications in business
29.6.2021	Marketing and advertising;
01.7.2021	Multimedia applications In publishing industry
02.7.2021	Multimedia applications In Knowledge transfer
03.7.2021	Multimedia applications In ,Learning foreign language
4.7.2021	<b>SUNDAY</b>

5.7.2021	Web applications of multimedia
6.7..2021	Web applications of multimedia
7.7.2021	Introduction to communication channels
8.7..2021	Various communication channels
9.7.2021	Web application of multimedia
10.7.2021	Introduction to communication channels
11.7.2021	<b>SUNDAY</b>
12.7.2021	Practical
13.7.2021	File
14.7..2021	Preparation
15.7.2021	Practical
16.7.2021	Video conferencing
17.7.2021	Creating ,Receiving ,Sending e-Mail
18.7.2021	<b>SUNDAY</b>
19.7.2021	Various communication Devices
20.7.2021	Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Old Question Paper Discussion
23.7.2021	Old Question Paper Discussion
24.7.2021	Old Question Paper Discussion
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. LEENA**  
**Class And Section: BBA IV SEM**  
**Subject: DATABASE MANAGEMENT SYSTEM**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of Terms Data ,Information
13.4.2021	Characteristics, Capabilities & Applications of DBMS
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Characterstic,Capabilities& Applications of DBMS
16.4.2021	Terms used in access
17.4.2021	Components of database environment
18.4.2021	<b>SUNDAY</b>
19.4.2021	Record ,File
20.4.2021	Data dictionary
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Database administrator &its role
23.4.2021	Revision of the Topic
24.4.2021	Functions and responsibilities
25.4.2021	<b>SUNDAY</b>
26.4.2021	Database users
27.4.2021	Functions and responsibilities
28.4.2021	Database users
29.4.2021	Advantages and disadvantages of DBMS
30.4.2021	Database basics
01.5.2021	Doubt clearing session
02.5.2021	<b>SUNDAY</b>
03.5.2021	Test
04.5.2021	File-Oriented system versus database system
05.5.2021	Introduction to Ms.-Access

06.5.2021	Understanding the views
07.5.2021	Database system architecture–Introduction
08.5.2021	Three level database Architecture
9.5.2021	SUNDAY
10.5.2021	Three level database Architecture
11.5.2021	Setting A primary key
12.5.2021	Entering data in table
13.5.2021	File-Oriented system versus database system
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Functions and responsibilities Of DBA Database users
16.5.2021	SUNDAY
17.5.2021	Schemas, Subschemas and instances
18.5.2021	Database keys
19.5.2021	Starting with query
20.5.2021	Database architecture
21.5.2021	Data independence and types
22.5.2021	Mapping
23.5.2021	<b>SUNDAY</b>
24.5.2021	Data Independence
25.5.2021	To establish relationship between tables
26.5.2021	Data models.
27.5.2021	Data models
28.5.2021	Types of database Systems
29.5.2021	E-R model
30.5.2021	<b>SUNDAY</b>
31.5.2021	Understanding type of relation
01.6.2021	Database security– Threats and Security issues,;
02.6.2021	Data models.
03.6.2021	Data models
4.6.2021	Data models

5.6.2021	Creating forms
6.6..2021	<b>SUNDAY</b>
7.6.2021	Firewalls Introduction
8.6..2021	Various Types Of Firewalls
9.6.2021	Various Types Of Firewalls
10.6.2021	Creating Reports
11.6.2021	Creating Reports
12.6.2021	Various security techniques
13.6.2021	<b>SUNDAY</b>
14.6..2021	Various security techniques
15.6.2021	Database recovery
16.6.2021	Techniques of data Base Security
17.6.2021	Techniques of data Base Security
18.6.2021	Distributed database.
19.6.2021	Distributed database.
20.6.2021	<b>SUNDAY</b>
21.6.2021	Data warehousing and data mining
22..6.2021	Data warehousing and data mining
23.6.2021	Doubt Clearing Session
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Class Test 2
26.6 2021	Emerging database technologies
27.6.2021	<b>SUNDAY</b>
28.6.2021	Internet
29.6.2021	Web browser
30.6.2021	Webpages
01.7.2021	E-Mail,
02.7.2021	Discussion of short questions
03.7.2021	Digital libraries

4.7.2021	<b>SUNDAY</b>
5.7.2021	Digital libraries
6.7..2021	Multimedia database
7.7.2021	Long question answer
8.7..2021	Mobile database
9.7.2021	Mobile database
10.7.2021	Spatial database
11.7.2021	<b>SUNDAY</b>
12.7.2021	Spatial database
13.7.2021	Practical
14.7..2021	File
15.7.2021	Preparation
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Old Question Paper Discussion
23.7.2021	Old Question Paper Discussion
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>

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**Name of the Assistant/Associate Professor: Ms. LEENA**  
**Class And Section: BBA FINAL(VI SEM)**  
**Subject: E-COMMERCE**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction
13.4.2021	Meaning, Nature, Concepts
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Advantages and reasons for transacting online
16.4.2021	PRACTIACL
17.4.2021	Categories of e-Commerce
18.4.2021	<b>SUNDAY</b>
19.4.2021	Assessing requirement for an online business
20.4.2021	Categories of e-Commerce
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Planning online business
23.4.2021	Nature and dynamics of the internet
24.4.2021	Designing the system
25.4.2021	<b>SUNDAY</b>
26.4.2021	Developing And deploying the system
27.4.2021	One to one enterprise
28.4.2021	Technology for Online business–Internet
29.4.2021	Technology for Online business–Internet
30.4.2021	It infrastructure
01.5.2021	Tools for promoting Website
02.5.2021	<b>SUNDAY</b>
03.5.2021	Doubt clearing session
04.5.2021	Class test
05.5.2021	Middleware contents



06.5.2021	Text And integrating e-Business applications
07.5.2021	Text And integrating e-Business applications
08.5.2021	Mechanism of making payment through internet
9.5.2021	<b>SUNDAY</b>
10.5.2021	Online payment Mechanism
11.5.2021	Online payment Mechanism
12.5.2021	Electronic payment systems
13.5.2021	Payment Gateways
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Visitors to Website
16.5.2021	<b>SUNDAY</b>
17.5.2021	Plastic money :Debit card
18.5.2021	Smartcard
19.5.2021	E-Cash
20.5.2021	E-Wallet
21.5.2021	Laws relating to online transactions
22.5.2021	Security issues
23.5.2021	<b>SUNDAY</b>
24.5.2021	Applications in e-Commerce
25.5.2021	E-Commerce applications in manufacturing
26.5.2021	E-Commerce applications in manufacturing
27.5.2021	E-Commerce applications in wholesale
28.5.2021	E-Commerce applications in wholesale
29.5.2021	E-Commerce applications in retail
30.5.2021	<b>SUNDAY</b>
31.5.2021	E-Commerce applications in service sector
01.6.2021	E- Commerce applications in service sector
02.6.2021	<b>CLASSTEST</b>
03.6.2021	Virtual existence– Concepts
4.6.2021	Virtual existence– Concepts

5.6.2021	Working of virtual existence
6.6..2021	<b>SUNDAY</b>
7.6.2021	Types Of Virtual organizations
8.6..2021	Advantages And pitfalls of virtual organizations
9.6.2021	Advantages And pitfalls of virtual organizations
10.6.2021	Practical
11.6.2021	Workface
12.6.2021	Work zone and workspace and staff less organization
13.6.2021	<b>SUNDAY</b>
14.6..2021	Work zone and workspace and staff less organization
15.6.2021	Designing One-Commerce model for a middle level Organization
16.6.2021	Designing One-Commerce model for a middle level Organization
17.6.2021	Designing One-Commerce model for a middle level Organization
18.6.2021	The Conceptual design
19.6.2021	The Conceptual design
20.6.2021	<b>SUNDAY</b>
21.6.2021	Giving description of it Transaction handling
22..6.2021	Test
23.6.2021	Infrastructure and resources required and system flowchart
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Infrastructure and resources required and system flowchart
26.6 2021	Doubt clearing session
27.6.2021	<b>SUNDAY</b>
28.6.2021	Network security
29.6.2021	Network security
01.7.2021	Data encryption secret keys,
02.7.2021	Data encryption secret keys,
03.7.2021	Short Question Answer
4.7.2021	<b>SUNDAY</b>

5.7.2021	Applications of e-Commerce practical approach
6.7..2021	Applications of e-Commerce practical approach
7.7.2021	Practical
8.7..2021	File
9.7.2021	Preparation
10.7.2021	Old Question Paper Discussion
11.7.2021	<b>SUNDAY</b>
12.7.2021	<b>Revision</b>
13.7.2021	<b>Revision</b>
14.7..2021	<b>Revision</b>
15.7.2021	<b>Revision</b>
16.7.2021	<b>Revision</b>

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**Name of the Assistant/Associate Professor: Ms. Leena****Class And Section: BBA FINAL****Subject: SYSTEM ANALYSIS AND DESIGN****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	System analysis
13.4.2021	System design
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	What is a system?. Properties of a system
16.4.2021	Elements Of a system
17.4.2021	Types of system
18.4.2021	<b>SUNDAY</b>
19.4.2021	Systems models
20.4.2021	Categories of information..
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Categories of information..
23.4.2021	Phases of SDLC
24.4.2021	Life cycle of system analysis and design
25.4.2021	<b>SUNDAY</b>
26.4.2021	Role of system analyst
27.4.2021	Attributes of a systems analyst
28.4.2021	System planning
29.4.2021	What is requirements determination?
30.4.2021	Major activities in requirement Determination
01.5.2021	What is requirements determination
02.5.2021	<b>SUNDAY</b>
03.5.2021	ER data models
04.5.2021	Feasibility study–Economic, Technical, Operational.
05.5.2021	Feasibility study–Economic, Technical, Operational

06.5.2021	System planning
07.5.2021	<b>Revision /test</b>
08.5.2021	Feasibility study–Economic ,Technical, Operational
9.5.2021	<b>SUNDAY</b>
10.5.2021	Feasibility study–Economic, Technical, Operational
11.5.2021	Evaluating distributing system
12.5.2021	Evaluating distributing system
13.5.2021	Computer network :Introduction ,Network elements
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Computer network :Introduction ,Network elements
16.5.2021	<b>SUNDAY</b>
17.5.2021	Advantages of networking
18.5.2021	Advantages of networking
19.5.2021	Event based real time analysis tools
20.5.2021	Event based real time analysis tools
21.5.2021	State transition diagrams.
22.5.2021	State transition diagrams.
23.5.2021	<b>SUNDAY</b>
24.5.2021	What is structured analysis?
25.5.2021	Structured analysis tools
26.5.2021	Data flow diagrams(DFD)Or bubble chart
27.5.2021	Data flow diagrams(DFD)Or bubble chart
28.5.2021	Doubt Clearing Session
29.5.2021	<b>Revision/test</b>
30.5.2021	<b>SUNDAY</b>
31.5.2021	Structure chart
01.6.2021	Structure chart
02.6.2021	Database definition, Components
03.6.2021	Features of data Base
4.6.2021	Advantages and disadvantages of DBMS

5.6.2021	Equipment Specification and selection
6.6..2021	<b>SUNDAY</b>
7.6.2021	Equipment Specification and selection
8.6..2021	Types of chart
9.6.2021	Decision trees
10.6.2021	Decision trees
11.6.2021	Decision tables
12.6.2021	Decision tables
13.6.2021	<b>SUNDAY</b>
14.6..2021	Entity relationship diagrams
15.6.2021	Entities ,Attributes, Relationship ,Degree,
16.6.2021	Optionality, Resolving many to many relationship
17.6.2021	Exclusive relationship, Structure charts ,Modules
18.6.2021	Exclusive relationship, Structure charts ,Modules
19.6.2021	Doubt clearing session
20.6.2021	<b>SUNDAY</b>
21.6.2021	System implementation ,Maintenance and documentation
22..6.2021	System implementation ,Maintenance and documentation
23.6.2021	Testing, Evaluation, Maintenance
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Testing, Evaluation, Maintenance
26.6 2021	Introduction to distributed data processing
27.6.2021	<b>SUNDAY</b>
28.6.2021	Distributed data processing
29.6.2021	Advantages And Disadvantages Of Distributed data processing
01.7.2021	Types Of Distributed data processing
02.7.2021	Types Of Distributed data processing
03.7.2021	Real time system
4.7.2021	<b>SUNDAY</b>

5.7.2021	Real time system
6.7..2021	Real time system
7.7.2021	Doubt Clearing Session
8.7..2021	Doubt Clearing Session
9.7.2021	Old Question Paper Discussion
10.7.2021	Old Question Paper Discussion
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Rekha Gulati**  
**Class And Section M.Com (Final) 4<sup>th</sup> Sem.**  
**Subject: Corporate Tax Planning & Management**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
12.4.2021	Meaning of Corporate Tax & Tax Evasion
13.4.2021	Concept of Tax Avoidance & Tax Planning
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Tax
16.4.2021	Need for Tax Planning
17.4.2021	Precautions in Tax Planning
18.4.2021	<b>SUNDAY</b>
19.4.2021	Limitations of Tax Planning
20.4.2021	<b>Tax Planning for New Business:-Introduction</b>
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Tax Planning for New Business
23.4.2021	Tax Planning for New Business
24.4.2021	Test On Topic-Basic Concepts
25.4.2021	<b>SUNDAY</b>
26.4.2021	Tax Planning With Reference to Location
27.4.2021	Tax Planning With Reference to Location
28.4.2021	Tax Planning With Reference to Location
29.4.2021	Tax Planning With Reference to Location
30.4.2021	Nature and different forms of Organizations of New Business
01.5.2021	Nature and different forms of Organizations of New Business
02.5.2021	<b>SUNDAY</b>
03.5.2021	Nature and different forms of Organizations of New Business
04.5.2021	Test On Topic-Basic Concepts
05.5.2021	Tax provisions related to Free Trade Zones



06.5.2021	Tax provisions related to Free Trade Zones
07.5.2021	Tax provisions related to Free Trade Zones
08.5.2021	Test on Topic-Tax Management and Tax Planning
9.5.2021	<b>SUNDAY</b>
10.5.2021	Tax Provisions related to Infrastructure Sector
11.5.2021	Tax Provisions related to Infrastructure Sector
12.5.2021	Tax Provision related to Backward Areas
13.5.2021	Tax Provision related to Backward Areas
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Tax Provision related to Backward Areas
16.5.2021	<b>SUNDAY</b>
17.5.2021	Meaning and Types of Amalgamation
18.5.2021	Tax Issues relating to Amalgamation
19.5.2021	Tax Incentives of Amalgamation for Amalgamating company
20.5.2021	Tax Incentives of Amalgamation for Amalgamating company
21.5.2021	Tax Incentives of Amalgamation for Amalgamating company
22.5.2021	Tax Incentives of Amalgamation for Amalgamating company
23.5.2021	<b>SUNDAY</b>
24.5.2021	Tax Incentives of Amalgamation for Amalgamating company
25.5.2021	Tax Incentives of Amalgamation for Amalgamating company
26.5.2021	Tax Incentives of Amalgamation for Amalgamating company
27.5.2021	Test Topic:-Tax Issues related to Amalgamation
28.5.2021	Tax Planning with Reference to Amalgamation of company
29.5.2021	Tax Planning with Reference to Amalgamation of company
30.5.2021	<b>SUNDAY</b>
31.5.2021	Introduction of Tax Planning and Financial Management
01.6.2021	Tax Planning Decisions related to Capital Structure
02.6.2021	Tax Planning Decisions related to Capital Structure
03.6.2021	Tax Planning Decisions related to Capital Structure
4.6.2021	Tax Planning related to Dividend Policy
5.6.2021	Tax Planning related to Dividend Policy

6.6..2021	<b>SUNDAY</b>
7.6.2021	Tax Planning related to Dividend Policy
8.6..2021	Tax Planning related to Dividend Policy
9.6.2021	Tax Planning related to Dividend Policy
10.6.2021	Tax Planning related to Dividend Policy
11.6.2021	Tax Planning related to Inter Corporate Dividend
12.6.2021	Tax Planning related to Inter Corporate Dividend
13.6.2021	<b>SUNDAY</b>
14.6..2021	Tax Planning related to Bonus Shares /Debentures
15.6.2021	Tax Planning related to Bonus Shares /Debentures
16.6.2021	Test on Topic-Own or Lease Decision
17.6.2021	Test on Topic-Own or Lease Decision
18.6.2021	Tax Planning related to Bonus Shares /Debentures
19.6.2021	Tax Planning related to Bonus Shares /Debentures
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test on topic-Dividend Policy
22..6.2021	Tax Planning in case of Own/Lease
23.6.2021	Tax Planning in case of Own/Lease
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Tax Planning in case of Own/Lease
26.6 2021	Tax Planning in case of Own/Lease
27.6.2021	<b>SUNDAY</b>
28.6.2021	Tax Planning Regarding Managerial Remuneration
29.6.2021	Tax Planning Regarding Managerial Remuneration
01.7.2021	Tax Planning Regarding Managerial Remuneration
02.7.2021	Assignment Topic:-Tax Planning related to Capital Structure and Dividend Policy
03.7.2021	Tax Planning in respect of Sale of Asset Used for Scientific Research
4.7.2021	<b>SUNDAY</b>
5.7.2021	Tax Planning in respect of Make/Buy Decisions
6.7..2021	Tax Planning in respect of Make/Buy Decisions

7.7.2021	Tax Planning in respect of Repair and Replace
8.7..2021	Tax Planning in respect of Renewal or Renovation of Asset
9.7.2021	Tax Planning in respect of selling in Domestic/foreign market
10.7.2021	Tax Planning in respect of Tax Incentives to Exporters
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision of Syllabus
13.7.2021	Revision of Syllabus
14.7..2021	Revision of Syllabus
15.7.2021	Revision of Syllabus
16.7.2021	Revision of Syllabus

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**Name of the Assistant/Associate Professor: Ms. Rekha Gulati**  
**Class And Section: B.Com (Hons.) 4<sup>th</sup> Sem.**  
**Subject: Business Ethics**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6 Code: -BCH-4.02**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of Society & Features
13.4.2021	Meaning Of Economy
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Meaning Of Business Ethics
16.4.2021	Concept Of Politics
17.4.2021	Nature & Scope Of Politics
18.4.2021	<b>SUNDAY</b>
19.4.2021	Concept Of Liberty
20.4.2021	Concept Of Equality
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Concept Of Justice
23.4.2021	Concept Of Rights
24.4.2021	Concepts Of Recognition
25.4.2021	<b>SUNDAY</b>
26.4.2021	Idea Of A Good Society
27.4.2021	Business Ethics And Its Features
28.4.2021	CSR
29.4.2021	Assignment On Topic-Corporate Social Responsibility
30.4.2021	Domain Of Politics And Ethics
01.5.2021	Domain Of Politics And Ethics
02.5.2021	<b>SUNDAY</b>
03.5.2021	Test-Different Concepts Of Politics

04.5.2021	Democracy And Its Features
05.5.2021	Welfare State And Features
06.5.2021	Welfare State And Features
07.5.2021	Market & Globalisation
08.5.2021	Market & Globalisation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Market & Globalisation
11.5.2021	Market & Globalisation
12.5.2021	Approaches To Moral Reasoning
13.5.2021	Approaches To Moral Reasoning
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Approaches To Moral Reasoning
16.5.2021	<b>SUNDAY</b>
17.5.2021	Politics And Ethics In Business
18.5.2021	Politics And Ethics In Business
19.5.2021	Arguments In Favour Of CSR
20.5.2021	Arguments In Favour Of CSR
21.5.2021	Arguments Against CSR
22.5.2021	Arguments Against CSR
23.5.2021	<b>SUNDAY</b>
24.5.2021	Strategic Planning & Features
24.5.2021	CSR & Strategic Planning
25.5.2021	CSR & Strategic Planning
26.5.2021	CSR & Strategic Planning
27.5.2021	Corporate Philanthropy
28.5.2021	Corporate Philanthropy

29.5.2021	Corporate Philanthropy
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test-Democracy & Welfare State
01.6.2021	Corruption And Its Features
02.6.2021	Corporate Scandals
03.6.2021	Corporate Scandals
4.6.2021	Corporate Scandals
5.6.2021	Ethical Issues In Business
6.6..2021	<b>SUNDAY</b>
7.6.2021	Whistle Blowing & Its Features
7.6.2021	Whistle Blowing & Its Features
8.6..2021	Whistle Blowing & Its Features
9.6.2021	Whistle Blowing & Its Features
10.6.2021	Whistle Blowing & Its Features
11.6.2021	Whistle Blowing & Its Features
12.6.2021	Whistle Blowing & Its Features
13.6.2021	<b>SUNDAY</b>
14.6..2021	Issues Of Discrimination
15.6.2021	Issues Of Discrimination
16.6.2021	Issues Of Discrimination
17.6.2021	Issues Of Discrimination
18.6.2021	Issues Of Discrimination
19.6.2021	Issues Of Discrimination
20.6.2021	<b>SUNDAY</b>
21.6.2021	Advertising & Business Ethics
22..6.2021	Advertising & Business Ethics

23.6.2021	Advertising & Business Ethics
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Advertising & Business Ethics
26.6.2021	Advertising & Business Ethics
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test-Ethical Issues In Business
29.6.2021	Test-CSR
01.7.2021	Insider Trading
02.7.2021	Insider Trading
03.7.2021	Insider Trading
4.7.2021	<b>SUNDAY</b>
5.7.2021	Consumer Rights
6.7..2021	Consumer Rights
7.7.2021	Consumer Rights
8.7..2021	Consumer Rights
9.7.2021	Consumer Rights
10.7.2021	Consumer Rights
11.7.2021	<b>SUNDAY</b>
12.7.2021	Doubt Class
13.7.2021	Doubt Class
14.7..2021	Revision Of Syllabus
15.7.2021	Revision Of Syllabus
16.7.2021	Revision Of Syllabus
17.7.2021	Revision Of Syllabus
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision Of Syllabus

20.7.2021	Revision Of Syllabus
21.7.2021	<b>EID -UL-ZUHA</b>
22.7.2021	Revision Of Syllabus
23.7.2021	Revision Of Syllabus
24.7.2021	Revision Of Syllabus



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Name of the Assistant/Associate Professor: Ms. Rekha Gulati  
Class And Section: B.Com (Hons.) 6<sup>th</sup> Sem.  
Subject: Income Tax  
Mode Of Teaching: Online / Offline  
Lectures Per Week: 6

Code:-BCHN-6.03

Date	Topic To Be Covered
12.4.2021	Rebate Of Tax
13.4.2021	Rebate Of Tax
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Relief Of Tax
16.4.2021	Relief Of Tax
17.4.2021	Computation Of Total Income
18.4.2021	<b>SUNDAY</b>
19.4.2021	Computation Of Total Income(Practical Problems)
20.4.2021	Computation Of Total Income(Practical Problems)
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Computation Of Total Income(Practical Problems)
23.4.2021	Computation Of Total Income(Practical Problems)
24.4.2021	Computation Of Total Income(Practical Problems)
25.4.2021	<b>SUNDAY</b>
26.4.2021	Computation Of Tax Liability Of Individuals
27.4.2021	Computation Of Tax Liability Of Individuals(Practical Problems)
28.4.2021	Computation Of Tax Liability Of Individuals(Practical Problems)
29.4.2021	Computation Of Tax Liability Of Individuals(Practical Problems)
30.4.2021	Computation Of Tax Liability Of Individuals(Practical Problems)
01.5.2021	Computation Of Tax Liability Of Individuals(Practical Problems)
02.5.2021	<b>SUNDAY</b>

03.5.2021	Test On Topic-Computation Of Tax Liability Of Individuals
04.5.2021	Assignment On Topic:- Computation Of Total Income Of Individuals
05.5.2021	Assessment Of HUF
06.5.2021	Assessment Of HUF(Practical Problems)
07.5.2021	Assessment Of HUF(Practical Problems)
08.5.2021	Assessment Of HUF(Practical Problems)
9.5.2021	<b>SUNDAY</b>
10.5.2021	Assessment Of Firms
11.5.2021	Assessment Of Firms(Practical Problems)
12.5.2021	Assessment Of Firms(Practical Problems)
13.5.2021	Assessment Of Firms(Practical Problems)
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Assessment Of Firms(Practical Problems)
16.5.2021	<b>SUNDAY</b>
17.5.2021	Assessment Of AOP
18.5.2021	Assessment Of AOP(Practical Problems)
19.5.2021	Assessment Of AOP(Practical Problems)
20.5.2021	Assessment Of AOP(Practical Problems)
21.5.2021	Assessment Of AOP(Practical Problems)
22.5.2021	Test On Topic:- Assessment Of Firms
23.5.2021	<b>SUNDAY</b>
24.5.2021	Income Tax Authorities And Their Powers
25.5.2021	Income Tax Authorities And Their Powers
26.5.2021	Income Tax Authorities And Their Powers
27.5.2021	Income Tax Authorities And Their Powers
28.5.2021	Test On Topic-Income Tax Authorities And Their Powers

29.5.2021	Income Tax Procedure Meaning
30.5.2021	<b>SUNDAY</b>
31.5.2021	Types Of Assessment
01.6.2021	Types Of Assessment
02.6.2021	Types Of Assessment
03.6.2021	Filing Of ITR And Types If ITRS
4.6.2021	Meaning Of PAN And Its Uses
5.6.2021	E-Filing Of Income Tax Return And Its Procedure
6.6..2021	<b>SUNDAY</b>
7.6.2021	E-Filing Of Income Tax Return And Its Procedure
8.6..2021	Assignment On Topic-Types Of Assessment
9.6.2021	Test-Income Tax Authorities And Their Powers
10.6.2021	Meaning Of Tax Deducted At Source
11.6.2021	Provisions Regarding Incomes On Which TDS Is Deducted
12.6.2021	Provisions Regarding Incomes On Which TDS Is Deducted
13.6.2021	<b>SUNDAY</b>
14.6..2021	Provisions Regarding Incomes On Which TDS Is Deducted
15.6.2021	Provisions Regarding Incomes On Which TDS Is Deducted
16.6.2021	Provisions Regarding Incomes On Which TDS Is Deducted
17.6.2021	Provisions Regarding Incomes On Which TDS Is Deducted
18.6.2021	Meaning Of Advance Payment Of Tax
19.6.2021	Provisions Regarding Advance Payment Of Tax
20.6.2021	<b>SUNDAY</b>
21.6.2021	Provisions Regarding Advance Payment Of Tax
22..6.2021	Provisions Regarding Advance Payment Of Tax
23.6.2021	Test-Assessment Of Firms

24.6.2021	SANT KABIR JAYANTI
25.6.2021	<b>Meaning Of Recovery Of Tax</b>
26.6.2021	Modes Of Recovery Of Tax
27.6.2021	<b>SUNDAY</b>
28.6.2021	Meaning Of Refund Of Tax
29.6.2021	Provisions Regarding Refund Of Tax
01.7.2021	Provisions Regarding Refund Of Tax
02.7.2021	Meaning Of Appeals
03.7.2021	Procedure For Appeals
4.7.2021	<b>SUNDAY</b>
5.7.2021	Meaning Of Revision Of Tax
6.7..2021	Provisions Regarding Revision Of Tax
7.7.2021	Class Presentation On Topic:-Recovery And Refund Of Tax
8.7..2021	Meaning Of Penalties
9.7.2021	Income Tax Act Provisions Regarding Penalties
10.7.2021	Provisions Related To Offences And Prosecution
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision Of Syllabus
13.7.2021	Revision Of Syllabus
14.7..2021	Revision Of Syllabus
15.7.2021	Revision Of Syllabus
16.7.2021	Revision Of Syllabus

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Name of the Assistant/Associate Professor: Ms. Rekha Gulati

Class And Section: B.Com(Hons.) 6<sup>th</sup> Sem.

Subject: HUMAN RESOURCE MANAGEMENT

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

Code:-BCHN-6.04

Date	Topic To Be Covered
12.4.2021	Meaning And Introduction Of Human Resource Management
13.4.2021	Importance And Objectives Of HUMAN RESOURCE MANAGEMENT
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Scope Of HUMAN RESOURCE MANAGEMENT
16.4.2021	Functions Of HUMAN RESOURCE MANAGEMENT
17.4.2021	Qualifications And Qualities Of Human Resource Manager
18.4.2021	<b>SUNDAY</b>
19.4.2021	Changing Role Of HUMAN RESOURCE MANAGEMENT
20.4.2021	Total Quality Management(TQM)
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Business Process Reengineering
23.4.2021	Human Resource Planning:-Meaning And Introduction
24.4.2021	Nature Of Human Resource Planning
25.4.2021	<b>SUNDAY</b>
26.4.2021	Objectives And Benefits & Process Of HRP
27.4.2021	Objectives And Benefits & Process Of HRP
28.4.2021	Quantitative Aspect Of HRP And Supply Forecasting
29.4.2021	Human Resource Analysis
30.4.2021	Qualitative Aspect Of HRP
01.5.2021	Utilization Of Human Resource
02.5.2021	<b>SUNDAY</b>

03.5.2021	Problems Of Human Resource
04.5.2021	<b>Test-HUMAN RESOURCE MANAGEMENT &amp; HRP</b>
05.5.2021	<b>Test-HUMAN RESOURCE MANAGEMENT &amp; HRP</b>
06.5.2021	Need, Purpose And Importance Of Recruitment
07.5.2021	Process Of Recruitment
08.5.2021	Internal And External Factors Affecting Recruitment
9.5.2021	<b>SUNDAY</b>
10.5.2021	Methods Of Recruitment
11.5.2021	Constraints And Challenges Of Recruitment
12.5.2021	Recent Trends And HR Challenges In Recruitment
13.5.2021	Introduction And Meaning Of Selection
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Importance Of Selection Process
16.5.2021	<b>SUNDAY</b>
17.5.2021	Procedure And Organization Of Selection
18.5.2021	Selection Process
19.5.2021	Concept Of Training
20.5.2021	Training Methods:-On The Job Methods
21.5.2021	Off The Job Training Methods
22.5.2021	Test Topic-Recruitment
23.5.2021	<b>SUNDAY</b>
24.5.2021	Evaluation Of Training Programme
25.5.2021	Management Development :-Meaning And Introduction
26.5.2021	Features, Objectives And Importance Of Management Development
27.5.2021	Process And Methods Of Management Development
28.5.2021	Principles Of Management Development

29.5.2021	Evaluation Of Management Development
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test Topic :-Recruitment And Selection
01.6.2021	Introduction Of Compensation Management
02.6.2021	Objectives Of Compensation Management
03.6.2021	Principles Of Compensation Management
4.6.2021	Factors Affecting Wage And Salary Administration
5.6.2021	Process Of Wage And Salary Determination
6.6..2021	<b>SUNDAY</b>
7.6.2021	Theories Of Wages
8.6..2021	Methods Of Wage Payment:-Time, Piece And Balance Or Debt Method
9.6.2021	Concept Of Wage And Wage Differentials
10.6.2021	Wage Policy In India
11.6.2021	Meaning And Introduction Of Incentive Plans
12.6.2021	Features, Benefits And Limitations Of Incentive Plans
13.6.2021	<b>SUNDAY</b>
14.6..2021	Meaning And Introduction Of Incentive Plans
15.6.2021	Features, Benefits And Limitations Of Incentive Plans
16.6.2021	Essential Of Good Incentive Plans
17.6.2021	Types Of Incentive Plans :-Time Based Methods
18.6.2021	Production Based Incentive Plans
19.6.2021	Group Incentive Schemes
20.6.2021	<b>SUNDAY</b>
21.6.2021	Meaning And Introduction Of Fringe Benefits
22..6.2021	Objectives Of Fringe Benefits
23.6.2021	Test Topic:-Methods Of Wage Payment And Types Of Incentive Plans

24.6.2021	SANT KABIR JAYANTI
25.6.2021	Fringe Benefits In India
26.6.2021	Fringe Benefits In India
27.6.2021	<b>SUNDAY</b>
28.6.2021	Introduction Of Human Resource Development
29.6.2021	Features And Need Of HRD
30.6.21	Significance Of HRD
01.7.2021	Scope Of HRD
02.7.2021	Techniques Of HRD
03.7.2021	Functions Of HRD Manager
4.7.2021	<b>SUNDAY</b>
5.7.2021	Attributes Of HRD Manager
6.7..2021	Concept And Meaning Of Industrial Relations
7.7.2021	Importance And Objectives Of Good Industrial Relations
8.7..2021	Participants Of Industrial Relations
9.7.2021	Industrial Unrest:-Meaning And Introduction
10.7.2021	Forms, Causes And Machinery For Settlement Of Industrial Disputes
11.7.2021	<b>SUNDAY</b>
12.7.2021	Forms, Causes And Machinery For Settlement Of Industrial Disputes
13.7.2021	Revision Of Syllabus
14.7..2021	Revision Of Syllabus
15.7.2021	Revision Of Syllabus
16.7.2021	Revision Of Syllabus



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**Name of the Assistant/Associate Professor: Ms. Rekha Gulati**  
**Class And Section: M.Com (Prev.) 2<sup>nd</sup> Sem.**  
**Subject: Financial Management**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
24.5.2021	Meaning and goals of financial management
25.5.2021	Finance functions, Interface between Finance and other functions
26.5.2021	Meaning, Objectives and Benefits of Financial Planning
27.5.2021	Guidelines and Steps in Financial Planning, Factors affecting Financial Planning
28.5.2021	Estimation of Financial Requirements of a Firm
29.5.2021	Capitalization
30.5.2021	<b>SUNDAY</b>
31.5.2021	Time value of Money:-Introduction and Rationale
01.6.2021	Future and Present value
02.6.2021	Construction of Annuity tables
03.6.2021	Cost of Capital:-Introduction and Meaning
4.6.2021	Cost of different sources of Finance
5.6.2021	Cost of different sources of Finance(Practical Problems)
6.6..2021	<b>SUNDAY</b>
7.6.2021	Cost of different sources of Finance(Practical Problems)
8.6..2021 TO 30.6.2021	University exam
01.7.2021	Weighted Average cost of Capital
02.7.2021	Weighted Average cost of Capital(Practical Problems)
03.7.2021	Assignment Topic:-Cost of Capital
4.7.2021	<b>SUNDAY</b>
5.7.2021	Leverage :-Introduction and Meaning
6.7..2021	Operating Leverage & Financial Leverage
7.7.2021	Combined Leverage
8.7..2021	Capital Structure:-Meaning and Introduction

9.7.2021	Features and Factors affecting the Capital Structure
10.7.2021	Theories of Capital Structure:-Income Approach
11.7.2021	<b>SUNDAY</b>
12.7.2021	Net Income Approach
13.7.2021	Traditional Approach
14.7..2021	M-M Approach
15.7.2021	Dividend Decision:-Introduction and Meaning
16.7.2021	Models of Dividend: Walter Model
17.7.2021	Garden Model
18.7.2021	<b>SUNDAY</b>
19.7.2021	Miller and Modigliani Model
20.7.2021	Test Topic:-Capital Structure and its Theories
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Capital Budgeting :-Meaning and Introduction
23.7.2021	Process of Capital Budgeting
24.7.2021	Techniques of Capital Budgeting:-Average rate of return method
25.7.2021	<b>SUNDAY</b>
26.7.2021	NPV method and Profitability index method
27.6 2021	IRR method
28.7.2021	Risk Analysis in Capital Budgeting:-Meaning and Introduction
29.7.2021	Types and Sources of Risk in Capital Budgeting
30.7.2021	Risk Adjusted Discount Rate and Certainty Approach
31.7.2021	Probability Approach and Sensitivity Analysis
01.8.2021	<b>SUNDAY</b>
02.8.2021	Decision Tree Approach
03.8.2021	Capital Rationing:-Meaning and Introduction
4.8.2021	Single period Capital Rationing
5.8.2021	Multi-Period Capital Rationing
6.8..2021	Capital Budgeting under Capital Rationing

7.8.2021	Corporate Restructuring:- Meaning and Introduction
8.8..2021	<b>SUNDAY</b>
9.8.2021	Mergers and Acquisitions :-Concepts and Types
10.8.2021	Take Overs
11.8.2021	Amalgamation
12.8.2021	Amalgamation
13.8.2021	Leverage Buy-Outs
14.8..2021	Management Buy-Outs
15.8.2021	<b>SUNDAY</b>
16.8.2021	Financial Restructuring:-Meaning and Introduction
17.8.2021	Share Split, Consolidation and cancellation of Paid up Capital
18.8.2021	Corporate Failures :-Meaning and Causes
19.8.2021	Liquidation :Meaning ,causes, process and types
20.8.2021	Liquidator :-Duties and Powers of Liquidator
21.8.2021	Doubt Class
22..8.2021	<b>SUNDAY</b>
23.8.2021	Doubt Class
24.8.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Komal Malhotra**  
**Class And Section: M.Com. 2<sup>nd</sup> Sem.**  
**Subject: Organisational Behaviour**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
24.5.2021	Organisational Behaviour: concept and definition, Features and Assumptions of OB
25.5.2021	Relationship to other fields; OB Model
26.5.2021	Ethics and ethical behaviour in organizations;
27.5.2021	Theories to OB
28.5.2021	Theories to OB
29.5.2021	Significance and criticism of OB.
30.5.2021	<b>SUNDAY</b>
31.5.2021	Other topics of this chapter
01.6.2021	Learning : Meaning, Definition and Nature; Process of Learning
02.6.2021	Theories of Learning: Classical Conditioning Theories;
03.6.2021	Cognitive learning, Social Learning Theory,
4.6.2021	Principles and significance of learning;
5.6.2021	OB in learning organization.
6.6.2021	<b>SUNDAY</b>
7.6.2021	Learning Organization
8.6..2021TO 30.6.2021	<b>University exam</b>
01.7.2021	Attitude: meaning, definition and nature;
02.7.2021	Components of attitude; Functions of attitude;
03.7.2021	Formation of attitude; Theories
4.7.2021	<b>SUNDAY</b>
5.7.2021	Methods of changing attitude;
6.7..2021	Prejudice and attitude.
7.7.2021	Personality: meaning, nature, types
8.7..2021	Determinants of personality;

9.7.2021	The big five personality model;
10.7.2021	Other personality attributes;
11.7.2021	<b>SUNDAY</b>
12.7.2021	The Myers-Briggs Type Indicator;
13.7.2021	<b>Test – Unit 1</b>
14.7..2021	Theories of Personality
15.7.2021	Theories of Personality
16.7.2021	Additional work related aspects of personality.
17.7.2021	Perception: meaning, definition and nature; Process of perception;
18.7.2021	<b>SUNDAY</b>
19.7.2021	Factors: Internal , External
20.7.2021	Perceptual errors or distortion
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Group Dynamics – definition and Importance
23.7.2021	Components of group dynamics;
24.7.2021	Group: meaning, definition and nature;
25.7.2021	<b>SUNDAY</b>
26.7.2021	Types of group;
27.6 2021	Group formation and Theories of group formation;
28.7.2021	Group development;
29.7.2021	Group performance factors;
30.7.2021	Group norms, group Status, group Size;
31.7.2021	<b>Assignment</b>
01.8.2021	<b>SUNDAY</b>
02.8.2021	Group cohesiveness;
03.8.2021	Social Loafing: meaning and causes; consequences
4.8.2021	Preventive measures.
5.8.2021	Team : meaning and definition;
6.8..2021	Types of team;

7.8.2021	Team composition factors; Team development.
8.8..2021	<b>SUNDAY</b>
9.8.2021	<b>Test – UNIT 2</b>
10.8.2021	Organizational Conflicts
11.8.2021	types of conflicts
12.8.2021	Sources and pattern of conflicts
13.8.2021	Levels and Process
14.8..2021	Approaches to conflicts
15.8.2021	<b>SUNDAY</b>
16.8.2021	<b>Functional &amp; Dysfunctional Conflicts</b>
17.8.2021	Organizational change
18.8.2021	Resistance to change
19.8.2021	Theories of Planned change
20.8.2021	<b>Mohrram</b>
21.8.2021	Organizational Diagnosis
22..8.2021	<b>SUNDAY</b>
23.8.2021	Organizational Intervention;
24.8.2021	Revision

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**Name Of The Assistant Professor: Ms. Komal Malhotra**  
**Class And Section: M.Com 4<sup>th</sup> Sem.**  
**Subject: Cost Accounting Standard & Reporting**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
01.5.2021	Introduction of the syllabus
02.5.2021	SUNDAY
03.5.2021	Institute of Costs Accounts of India (ICAI)
04.5.2021	CASB (Cost Accounting Standard Board)
05.5.2021	Generally accepted Cost Accounting Principles (GACAP)
06.5.2021	Cost Accounting Standards (Need, statutory Requirements, Objectives, Scope and Format)
07.5.2021	Recommendations of B. B. Goyal Committee
08.5.2021	Recommendations of B. B. Goyal Committee
9.5.2021	<b>SUNDAY</b>
10.5.2021	Important Definitions
11.5.2021	Important Definitions
12.5.2021	Cost Accounting Standard 1
13.5.2021	Cost Accounting Standard 1
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	<b>Test Unit 1</b>
16.5.2021	<b>SUNDAY</b>
17.5.2021	Cost Accounting Standard 3
18.5.2021	Cost Accounting Standard 6
19.5.2021	Cost Accounting Standard 7
20.5.2021	Cost Accounting Standard 10
21.5.2021	Cost Accounting Standard 11
22.5.2021	Cost Accounting Standard 12
23.5.2021	<b>SUNDAY</b>
24.5.2021	Cost Accounting Standard 13
25.5.2021	Cost Accounting Standard 15

26.5.2021	Cost Accounting Standard 16
27.5.2021	Cost Accounting Standard 18
28.5.2021	Cost Accounting Standard 19
29.5.2021	Cost Accounting Standard 02
30.5.2021	<b>SUNDAY</b>
31.5.2021	Cost Accounting Standard 4
01.6.2021	Cost Accounting Standard 5
02.6.2021	Cost Accounting Standard 8
03.6.2021	Cost Accounting Standard 8
4.6.2021	CAS 9
5.6.2021	CAS 9
6.6..2021	<b>SUNDAY</b>
7.6.2021	Cost Accounting Standard 14
8.6..2021	CAS 17
9.6.2021	CAS 17
10.6.2021	CAS 20
11.6.2021	CAS 20
12.6.2021	<b>Test Unit 2</b>
13.6.2021	<b>SUNDAY</b>
14.6..2021	Cost Accounting Standard 21
15.6.2021	Cost Accounting Standard 21
16.6.2021	CAS 22
17.6.2021	CAS 22
18.6.2021	Cost Auditor (Meaning, Qualification & Disqualification)
19.6.2021	Cost Auditor (Appointment & Remuneration)
20.6.2021	<b>SUNDAY</b>
21.6.2021	<b>Assignment</b>
22..6.2021	Rights and Responsibility of cost auditor
23.6.2021	Functions and Liability of Cost Auditor
24.6.2021	<b>SANT KABIR JAYANTI</b>



25.6.2021	Cost Audit (Meaning, Scope, Need, Objectives)
26.6.2021	Cost Audit (Types, Advantages, Disadvantages)
27.6.2021	<b>SUNDAY</b>
28.6.2021	Cost Auditing Standard 101
29.6.2021	Cost Auditing Standard 101 (application guidance)
30.6.2021	Cost Auditing Standard 102
01.7.2021	Cost Auditing Standard 102 (application guidance)
02.7.2021	Cost Auditing Standard 103
03.7.2021	Cost Auditing Standard 103 (application guidance)
4.7.2021	<b>SUNDAY</b>
5.7.2021	Cost Auditing Standard 104
6.7..2021	Cost Auditing Standard 104 (application guidance)
7.7.2021	CARR
8.7..2021	Companies (Cost Accounting Records) Rules, 2011
9.7.2021	Companies (Cost Accounting Records) Rules, 2011 (Salient Features)
10.7.2021	Cost Accounting Records
11.7.2021	<b>SUNDAY</b>
12.7.2021	Companies (Cost Records and Audit) Rules, 2014
13.7.2021	Cost Accounting Records
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Komal Malhotra**

**Class And Section: B. Com CA 4th Sem. (Sec. - E)**

**Subject: Corporate Law - II**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of The Syllabus
13.4.2021	Meaning, Nature And Types Of Shares
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Stock: Meaning, Characteristics
16.4.2021	Conversion Of Shares Into Stock
17.4.2021	Difference Between Shares And Stock, Voting Rights Of Shareholders, Variation Of Shareholders Rights
18.4.2021	<b>SUNDAY</b>
19.4.2021	Allotment Of Shares: Meaning, Provisions Regarding Allotment
20.4.2021	Irregular Allotment And Its Effects, Procedure Of Allotment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Allotment Letter, Return Of Allotment
23.4.2021	Renunciation Of Allotment, Allotment For Consideration Other Than Cash, Underwriting Commission, Brokerage, Underwriting And Placing
24.4.2021	Issue Of Shares, Difference Between Bonus And Right Shares
25.4.2021	<b>SUNDAY</b>
26.4.2021	Restrictions On Purchase Of Their Own Shares By The Company, Buying Back Of Shares
27.4.2021	<b>Test</b> - Allotment Of Shares
28.4.2021	Share Certificate: Meaning And Content
29.4.2021	Legal Effects
30.4.2021	Provisions Relating To Share Certificate
01.5.2021	Share Warrants: Meaning And Contents
02.5.2021	<b>SUNDAY</b>
03.5.2021	Share Warrant: Conditions And Effects Of Issuing Share Warrant
04.5.2021	Topics Related To Share Warrant, Difference Between Share Certificate And Share Warrant

05.5.2021	Doubt Class
06.5.2021	Transfer Of Shares: Meaning And Restrictions
07.5.2021	Procedure For Transfer Of Shares
08.5.2021	Transmission Of Shares: Statutory Provisions, Procedures, Nomination Of Shares
9.5.2021	<b>SUNDAY</b>
10.5.2021	Certification Of Transfer, Blank Transfer
11.5.2021	Forged Transfer, Void And Demat Transfer
12.5.2021	Relationship Between Transferor And Transferee Until Registration
13.5.2021	Revision Of This Chapter
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	<b>Assignment</b>
16.5.2021	<b>SUNDAY</b>
17.5.2021	Calls On Shares, Forfeiture
18.5.2021	Effects Of Forfeited Shares, Re-Issue
19.5.2021	Annulment Of Forfeiture, Expropriation And Surrender Of Shares
20.5.2021	Difference Between Forfeiture And Surrender, Lien On Shares
21.5.2021	<b>Test - Transfer And Transmission Of Shares</b>
22.5.2021	Depository System: Meaning, Features And Constituents Of Depository System
23.5.2021	<b>SUNDAY</b>
24.5.2021	Need And Benefits Of Depository System
25.5.2021	Paperless Trading, Difference Between Physical Shares And Demat Shares, Depository Process
26.5.2021	NSDL
27.5.2021	SHCIL, Need For Educating Investors
28.5.2021	Share Capital: Meaning, Nature And Forms Of Capital
29.5.2021	Alteration Of Share Capital And Procedure
30.5.2021	<b>SUNDAY</b>
31.5.2021	Reduction Of Share Capital, Further Issue Of Share Capital
01.6.2021	Conversion Of Debentures On Loan Into Shares
02.6.2021	Members And Shareholders Of A Company: Meaning, Elements And Difference
03.6.2021	Who May Be A Member?
4.6.2021	Methods Of Acquiring Membership Of A Company

5.6.2021	Termination Of Membership, Register Of Members
6.6..2021	<b>SUNDAY</b>
7.6.2021	Register Of Members
8.6..2021	Rights Of Members
9.6.2021	Liabilities Of Members
10.6.2021	Doubt Class
11.6.2021	Company Meeting: Essentials Of Valid Meeting
12.6.2021	Types Of Meetings: Meeting Of Shareholders
13.6.2021	<b>SUNDAY</b>
14.6..2021	Statutory Provisions Relating To AGM
15.6.2021	Extra Ordinary General Meeting
16.6.2021	Class Meeting, Board Of Directors' Meetings
17.6.2021	Meetings Of Directors Committees, Creditors Meetings, Debenture holders Meetings
18.6.2021	Resolution
19.6.2021	Validity Of Meeting
20.6.2021	<b>SUNDAY</b>
21.6.2021	Voting And Poll, Proxy
22..6.2021	<b>Test - Members And Shareholders Of A Company</b>
23.6.2021	Directors, Classification Of Directors
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Board Of Director's, Qualification And Disqualification Of Directors
26.6 2021	DIN, Appointment Of Directors
27.6.2021	<b>SUNDAY</b>
28.6.2021	Voting On Director's Appointment, Removal Of Directors
29.6.2021	Removal Of Directors
30.6.2021	Loan To Directors, Legal Position Of Directors
01.7.2021	Powers Of Directors
02.7.2021	Duties Of Directors
03.7.2021	Liabilities Of Directors

4.7.2021	<b>SUNDAY</b>
5.7.2021	Remuneration Of Directors
6.7..2021	Managing Director
7.7.2021	Topics Related To Managing Directors, Manager
8.7..2021	Meaning And Modes Of Winding Up
9.7.2021	Commencement Of Winding Up By NCLT
10.7.2021	Official Liquidator, Powers/Rights Of Liquidator
11.7.2021	<b>SUNDAY</b>
12.7.2021	Liabilities Of Liquidators
13.7.2021	Rights And Powers Of NCLT After Winding Up Order
14.7..2021	Voluntary Winding Up: Meaning, Circumstances And Consequences
15.7.2021	Members Voluntary Winding Up, Provisions
16.7.2021	Creditor's Voluntary Winding Up And Its Provisions
17.7.2021	Difference Between Creditor's And Members Winding Up, Voluntary Winding Up
18.7.2021	<b>SUNDAY</b>
19.7.2021	General Provisions Relating To Voluntary Winding Up
20.7.2021	Contributory , Nature Of Contributories Liability
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Consequences Of Winding Up
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Komal Malhotra**

**Class And Section: B.Com (Pass) Sec. A + C**

**Subject: Taxation Law - II**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Rebate Of Tax
13.4.2021	Relief Of Tax
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Computation Of Total Income
16.4.2021	Computation Of Total Income
17.4.2021	Computation Of Total Income
18.4.2021	<b>SUNDAY</b>
19.4.2021	Computation Of Total Income ( Practical Problem)
20.4.2021	Computation Of Total Income ( Practical Problem)
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Computation Of Total Income ( Practical Problem)
23.4.2021	Computation Of Total Income ( Practical Problem)
24.4.2021	Computation Of Total Income ( Practical Problem)
25.4.2021	<b>SUNDAY</b>
26.4.2021	Computation Of Tax Liability Of Individual
27.4.2021	Computation Of Tax Liability Of Individual
28.4.2021	Computation Of Tax Liability Of Individual ( Practical Problem)
29.4.2021	Computation Of Tax Liability
30.4.2021	Practical Problems
01.5.2021	<b>Practical Problems</b>
02.5.2021	<b>SUNDAY</b>

03.5.2021	<b>Test</b>
04.5.2021	Computation Of Tax Liability
05.5.2021	Filing Of ITR And Its Types Of ITRS
06.5.2021	ASSIGNMENTS
07.5.2021	ASSESSMENT OF HUF
08.5.2021	Assessment Of HUF (Practical Problem)
9.5.2021	<b>SUNDAY</b>
10.5.2021	Assessment Of HUF
11.5.2021	PRACTICAL PROBLEM
12.5.2021	PRACTICAL PROBLEM
13.5.2021	PRACTICAL PROBLEM
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	PRACTICAL PROBLEM
16.5.2021	<b>SUNDAY</b>
17.5.2021	ASSESSMENT OF FIRMS
18.5.2021	ASSESSMENT OF FIRMS
19.5.2021	PRACTICAL PROBLEM
20.5.2021	PRACTICAL PROBLEMS
21.5.2021	PRACTICAL PROBLEM
22.5.2021	ASSIGNMENT
23.5.2021	<b>SUNDAY</b>
24.5.2021	ASSESSMENT OF FIRMS
25.5.2021	ASSESSMENT OF AOP
26.5.2021	Assessment Of AOP ( Practical Problem)
27.5.2021	Practical Problem
28.5.2021	Practical Problem
29.5.2021	Practical Problem
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test

01.6.2021	Income Tax Authorities And Their Powers
02.6.2021	Authorities And Powers
03.6.2021	Income Tax Procedures Meaning
4.6.2021	Income Tax Procedures
5.6.2021	Types Of Assessment
6.6..2021	<b>SUNDAY</b>
7.6.2021	Types Of Assessment
8.6..2021	Meaning Of PAN And Its Uses
9.6.2021	Meaning Of PAN And Its Uses
10.6.2021	Types Of Assessment
11.6.2021	E Filing Of Income Tax Return And Its Procedure
12.6.2021	E Filing Of Income Tax Return And Its Procedures
13.6.2021	<b>SUNDAY</b>
14.6..2021	Return And Procedures
15.6.2021	Assignment
16.6.2021	Presentation On Topic Income Tax Authorities
17.6.2021	Tax Deduction At Sources
18.6.2021	Tax Deduction At Sources
19.6.2021	Provisions Regarding TDS
20.6.2021	<b>SUNDAY</b>
21.6.2021	Provision Regarding TDS
22..6.2021	Provision Regarding TCS
23.6.2021	Meaning Of Advance Tax
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Due Date Of Advance Tax
26.6 2021	Provision Regarding Advance Tax
27.6.2021	<b>SUNDAY</b>
28.6.2021	Meaning Of Recovery Of Tax
29.6.2021	Modes Of Recovery Of Tax



30.6.2021	Meaning Of Refund Of Tax
01.7.2021	Meaning Of Refund Of Tax
02.7.2021	Cases In Which Refund Arise
03.7.2021	Provision Regarding Refund Of Tax
4.7.2021	<b>SUNDAY</b>
5.7.2021	Meaning Of Refund Of Tax
6.7..2021	Cases In Which Refund Arise
7.7.2021	Meaning Of Appeal
8.7..2021	Procedures Of Appeals
9.7.2021	Revision Of Tax
10.7.2021	Revision Of Tax
11.7.2021	<b>SUNDAY</b>
12.7.2021	Penalties
13.7.2021	Provision Of Penalties
14.7..2021	Offences And Prosecution
15.7.2021	Provision Regarding Penalties
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Madhu Saitya**

**Class And Section: B.Com (Vocational),Sec. D&E**

**Subject: Taxation Law II**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Rebate Of Tax
13.4.2021	Relief Of Tax
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Computation Of Total Income
16.4.2021	Computation Of Total Income
17.4.2021	Computation Of Total Income
18.4.2021	<b>SUNDAY</b>
19.4.2021	Computation Of Total Income ( Practical Problem)
20.4.2021	Computation Of Total Income ( Practical Problem)
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Computation Of Total Income ( Practical Problem)
23.4.2021	Computation Of Total Income ( Practical Problem)
24.4.2021	Computation Of Total Income ( Practical Problem)
25.4.2021	<b>SUNDAY</b>
26.4.2021	Computation Of Tax Liability Of Individual
27.4.2021	Computation Of Tax Liability Of Individual
28.4.2021	Computation Of Tax Liability Of Individual ( Practical Problem)
29.4.2021	Computation Of Tax Liability
30.4.2021	Practical Problems
01.5.2021	Practical Problems
02.5.2021	<b>SUNDAY</b>
03.5.2021	Test
04.5.2021	Computation Of Tax Liability
05.5.2021	Filing Of ITR And Its Types Of ITRS

06.5.2021	ASSIGNMENTS
07.5.2021	ASSESSMENT OF HUF
08.5.2021	Assessment Of HUF (Practical Problem)
9.5.2021	<b>SUNDAY</b>
10.5.2021	Assessment Of HUF
11.5.2021	PRACTICAL PROBLEM
12.5.2021	PRACTICAL PROBLEM
13.5.2021	PRACTICAL PROBLEM
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	PRACTICAL PROBLEM
16.5.2021	<b>SUNDAY</b>
17.5.2021	ASSESSMENT OF FIRMS
18.5.2021	ASSESSMENT OF FIRMS
19.5.2021	PRACTICAL PROBLEM
20.5.2021	PRACTICAL PROBLEMS
21.5.2021	PRACTICAL PROBLEM
22.5.2021	ASSIGNMENT
23.5.2021	<b>SUNDAY</b>
24.5.2021	ASSESSMENT OF FIRMS
25.5.2021	ASSESSMENT OF AOP
26.5.2021	Assessment Of AOP ( Practical Problem)
27.5.2021	Practical Problem
28.5.2021	Practical Problem
29.5.2021	Practical Problem
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test
01.6.2021	Income Tax Authorities And Their Powers
02.6.2021	Authorities And Powers
03.6.2021	Income Tax Procedures Meaning
4.6.2021	Income Tax Procedures
5.6.2021	Types Of Assessment

7.6.2021	Types Of Assessment
8.6..2021	Meaning Of PAN And Its Uses
9.6.2021	Meaning Of PAN And Its Uses
10.6.2021	Types Of Assessment
11.6.2021	E Filing Of Income Tax Return And Its Procedure
12.6.2021	E Filing Of Income Tax Return And Its Procedures
13.6.2021	<b>SUNDAY</b>
14.6..2021	Return And Procedures
15.6.2021	Assignment
16.6.2021	Presentation On Topic Income Tax Authorities
17.6.2021	Tax Deduction At Sources
18.6.2021	Tax Deduction At Sources
19.6.2021	Provisions Regarding TDS
20.6.2021	<b>SUNDAY</b>
21.6.2021	Provision Regarding TDS
22..6.2021	Provision Regarding TCS
23.6.2021	Meaning Of Advance Tax
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Due Date Of Advance Tax
26.6 2021	Provision Regarding Advance Tax
27.6.2021	<b>SUNDAY</b>
28.6.2021	Meaning Of Recovery Of Tax
29.6.2021	Modes Of Recovery Of Tax
30.6.2021	Meaning Of Refund Of Tax
01.7.2021	Meaning Of Refund Of Tax
02.7.2021	Cases In Which Refund Arise
03.7.2021	Provision Regarding Refund Of Tax
4.7.2021	<b>SUNDAY</b>
5.7.2021	Meaning Of Refund Of Tax
6.7..2021	Cases In Which Refund Arise

7.7.2021	Meaning Of Appeal
8.7..2021	Procedures Of Appeals
9.7.2021	Revision Of Tax
10.7.2021	Revision Of Tax
11.7.2021	<b>SUNDAY</b>
12.7.2021	Penalties
13.7.2021	Provision Of Penalties
14.7..2021	Offences And Prosecution
15.7.2021	Provision Regarding Penalties
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Madhu Saitya**  
**Class And Section: B.Com (Pass) Sec. A&B**  
**Subject: Cost Accounting**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Syllabus
13.4.2021	Meaning And Principles Of Process Costing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Preparation Of Process Cost A/C
16.4.2021	Normal And Abnormal Loss
17.4.2021	Practice Of Questions
18.4.2021	<b>SUNDAY</b>
19.4.2021	Opening And Closing Stock
20.4.2021	Joint Product
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Accounting Methods Of By-Products
23.4.2021	Practice Of Questions
24.4.2021	Practice Of Questions
25.4.2021	<b>SUNDAY</b>
26.4.2021	Process Costing In Oil Industry
27.4.2021	Inter-Process Profits
28.4.2021	Merits And Demerits
29.4.2021	Preparation Of A/Cs
30.4.2021	Practice Of Questions
01.5.2021	Doubts Clearing Session
01.5.2021	Practice Of Questions
02.5.2021	<b>SUNDAY</b>
03.5.2021	Class Test
04.5.2021	Introduction To Contract Costing

05.5.2021	Preparation Of Contract A/C
06.5.2021	Practice Of Questions
07.5.2021	Incomplete Contracts
08.5.2021	Work In Progress A/C
9.5.2021	<b>SUNDAY</b>
10.5.2021	Practice Of Questions
11.5.2021	Contracts Near Completion
12.5.2021	Practice Of Questions
13.5.2021	Escalation Clause
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Escalation Clause
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practice Of Questions
18.5.2021	Preparation Of Balance Sheet
19.5.2021	Practice Of Questions
20.5.2021	Cost Plus Contract
21.5.2021	Practice Of Questions
22.5.2021	Doubt Clearing Session
23.5.2021	<b>SUNDAY</b>
24.5.2021	Introduction Of Job Costing
25.5.2021	Preparation Of A/Cs
26.5.2021	To Continue
27.5.2021	Batch Costing
28.5.2021	Economic Batch Quantity
29.5.2021	Preparation Of A/Cs
30.5.2021	<b>SUNDAY</b>
31.5.2021	Doubts
01.6.2021	Class Test
02.6.2021	Budgeting And Budgetary Control

03.6.2021	Advantages And Limitations Of Budgetary Control
4.6.2021	Installation Of Budgetary Control System
5.6.2021	Doubts
6.6..2021	<b>SUNDAY</b>
7.6.2021	Sales Budget
8.6..2021	Preparing Sales Budget
9.6.2021	Material Budget
10.6.2021	Overhead Budget
11.6.2021	Cash Budget
12.6.2021	Preparing Cash Budget
13.6.2021	<b>SUNDAY</b>
14.6..2021	Fixed And Flexible Budget
15.6.2021	Preparing Flexible Budget
16.6.2021	Zero Base Budget
17.6.2021	Merits And Demerits Of Zero Base Budget
18.6.2021	Performance Budget
19.6.2021	Merits And Steps In Performance Budget
20.6.2021	<b>SUNDAY</b>
21.6.2021	Meaning Of Responsibility A/Cling
22..6.2021	Merits And Demerits Of Responsibility A/Cling
23.6.2021	Budgetary Control
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Standard Costing
26.6 2021	Limitations Of Standard Costing
27.6.2021	<b>SUNDAY</b>
28.6.2021	Determination Of Standard Costing
29.6.2021	Cost Variance
30.6.2021	Material Variance
01.7.2021	Calculation Of Material Variance



02.7.2021	Calculation Of Material Variance
03.7.2021	Labor Variance
4.7.2021	<b>SUNDAY</b>
5.7.2021	Calculation Of Labor Variance
6.7..2021	Marginal Costing
7.7.2021	Absorption Costing
8.7..2021	Cost-Volume-Profit Analysis
9.7.2021	Break-Even Point Analysis
10.7.2021	Key Factor
11.7.2021	<b>SUNDAY</b>
12.7.2021	Break-Even Chart
13.7.2021	Concept Of Decision Making
14.7..2021	Variance
15.7.2021	Exploring A New Market, Make Or Buy Decision
16.7.2021	Practical Problems In Sales-Mix, Shut Down Decision

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**Name of the Assistant/Associate Professor: Ms. SEEMA BEHL**  
**Class And Section: BBA 2<sup>nd</sup> SEM**  
**Subject: COMPANY ACCOUNTS**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Accounting For Share Capital: Characteristics & Types Of Companies
13.4.2021	Shares And Types Of Shares
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Issue Of Shares
16.4.2021	Issue Of Shares At Par & Premium
17.4.2021	Calls In Arrears And Calls In Advance
18.4.2021	<b>SUNDAY</b>
19.4.2021	Under Subscription And Over Subscription Of Shares
20.4.2021	Over Subscription Of Shares
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Forfeiture Of Shares Issued At Par And Their Re-Issue
23.4.2021	Forfeiture Of Shares Issued At Premium And Their Re-Issue
24.4.2021	Over Subscription And Forfeiture
25.4.2021	<b>SUNDAY</b>
26.4.2021	Numerical Questions
27.4.2021	Numerical Questions
28.4.2021	Alteration Of Share Capital
29.4.2021	Buy-Back Of Shares
30.4.2021	Issue Of Right Shares
01.5.2021	Acquisition Of Business
02.5.2021	<b>SUNDAY</b>
03.5.2021	Numerical Questions
04.5.2021	Numerical Questions
05.5.2021	Numerical Questions

06.5.2021	Test: Accounting For Share Capital
07.5.2021	Profit Or Loss Prior To Incorporation
08.5.2021	Numerical Questions
9.5.2021	<b>SUNDAY</b>
10.5.2021	Numerical Questions
11.5.2021	Numerical Questions
12.5.2021	Issue Of Debentures
13.5.2021	Debentures: Meaning, Nature And Types
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Issue Of Debentures
16.5.2021	<b>SUNDAY</b>
17.5.2021	Issue Of Debentures
18.5.2021	Issue Of Debentures
19.5.2021	Redemption Of Debentures
20.5.2021	Methods Of Redemption
21.5.2021	Methods Of Redemption
22.5.2021	Methods Of Redemption
23.5.2021	<b>SUNDAY</b>
24.5.2021	Test-Issue Of Debentures
25.5.2021	Methods Of Redemption
26.5.2021	Numerical Question
27.5.2021	Numerical Question
28.5.2021	Underwriting Of Shares And Debentures
29.5.2021	Entries Related To Under Writing
30.5.2021	<b>SUNDAY</b>
31.5.2021	Partial Under Writing And Access Applications
01.6.2021	Firm Under Writing
02.6.2021	Sub under Writing
03.6.2021	Numerical Questions

4.6.2021	Assignment
5.6.2021	Final Accounts Of Companies: Introduction
6.6..2021	<b>SUNDAY</b>
7.6.2021	Theory Related Topics Of Final Accounts
8.6..2021	Formats Of Final Account Of Companies
9.6.2021	Formats Of Final Account Of Companies
10.6.2021	Numerical Questions
11.6.2021	Numerical Questions
12.6.2021	Basic Features Of Accounting Standards 4,5,15,17,18 & 29
13.6.2021	<b>SUNDAY</b>
14.6..2021	Basic Features Of Accounting Standards 4,5,15,17,18 & 29
15.6.2021	Methods Of Liquidation
16.6.2021	Order Of Payments
17.6.2021	Numerical Questions
18.6.2021	Numerical Questions
19.6.2021	Numerical Questions
20.6.2021	<b>SUNDAY</b>
21.6.2021	List Of Contributories
22..6.2021	List Of Statement Of Affairs
23.6.2021	Numerical Questions
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Valuation Of Goodwill
26.6 2021	Methods Of Valuation Of Goodwill
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Liquidation Of Company
29.6.2021	Methods Of Valuation Of Goodwill
30.6.2021	Methods Of Valuation Of Goodwill
01.7.2021	Methods Of Valuation Of Goodwill
02.7.2021	Test Of Valuation Of Goodwill

03.7.2021	Valuation Of Shares
4.7.2021	<b>SUNDAY</b>
5.7.2021	Methods Of Valuation Of Shares
6.7..2021	Methods Of Valuation Of Shares
7.7.2021	Methods Of Valuation Of Shares
8.7..2021	Methods Of Valuation Of Shares
9.7.2021	Methods Of Valuation Of Shares
10.7.2021	Methods Of Valuation Of Shares
11.7.2021	<b>SUNDAY</b>
12.7.2021	Accounting Of Banking Companies
13.7.2021	Preparation Of Financial Statements Of Banking Companies
14.7..2021	Preparation Of Financial Statements Of Banking Companies
15.7.2021	Numerical Questions
16.7.2021	Numerical Questions
17.7.2021	Accounting For Insurance Business
18.7.2021	<b>SUNDAY</b>
19.7.2021	Preparation Of Financial Statements Of Life Insurance Business
20.7.2021	Preparation Of Financial Statements Of Life Insurance Business
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Preparation Of Financial Statements Of General Insurance Business
23.7.2021	Preparation Of Financial Statements Of General Insurance Business
24.7.2021	Numerical Questions
25.7.2021	<b>SUNDAY</b>
26.7.2021	Doubt Class
27.6 2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. SEEMA BEHL**  
**Class And Section: B.COM PASS 6<sup>TH</sup> SEM SEC(B&C)**  
**Subject: INTERNATIONAL MARKETING**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction
13.4.2021	Nature & Benefits Of International Marketing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Challenges In International Marketing
16.4.2021	International Marketing Mix
17.4.2021	Major Decisions In International Marketing
18.4.2021	<b>SUNDAY</b>
19.4.2021	Approaches & Scope Of International Marketing
20.4.2021	International Marketing Environment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Components Of International Marketing Environment
23.4.2021	Components Of International Marketing Environment
24.4.2021	International Economic Environment
25.4.2021	<b>SUNDAY</b>
26.4.2021	Importance Of Study Of IME
27.4.2021	Test Of International Marketing Environment
28.4.2021	Foreign Market Selection
29.4.2021	Foreign Market Selection –Strategies
30.4.2021	Foreign Market Selection –Strategies
01.5.2021	Entry Mode Decision
02.5.2021	<b>SUNDAY</b>
03.5.2021	Country Evaluation & Selection
04.5.2021	Country Evaluation & Selection

05.5.2021	Product Planning –Concept
06.5.2021	Classification Of Product Planning
07.5.2021	Product Development
08.5.2021	Stages In Product Development
9.5.2021	<b>SUNDAY</b>
10.5.2021	Stages In Product Development
11.5.2021	International Product Strategies
12.5.2021	International Product Strategies
13.5.2021	Test Marketing
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Test Marketing
16.5.2021	<b>SUNDAY</b>
17.5.2021	Product Life Cycle
18.5.2021	Product Life Cycle
19.5.2021	Product Life Cycle
20.5.2021	Marketing Research
21.5.2021	Marketing Research –Scope
22.5.2021	Marketing Research –Utility
23.5.2021	<b>SUNDAY</b>
24.5.2021	Test –Product Planning
25.5.2021	Branding And Packaging
26.5.2021	Branding And Packaging
27.5.2021	Branding And Packaging
28.5.2021	Marking & Trademark
29.5.2021	International Pricing –Concept
30.5.2021	<b>SUNDAY</b>
31.5.2021	Factors Influencing Price Determination
01.6.2021	Procedure Of Price Determination
02.6.2021	Pricing Policies

03.6.2021	Dumping & Transfer Pricing
4.6.2021	Assignment –International Pricing
5.6.2021	International Price Quotation
6.6..2021	<b>SUNDAY</b>
7.6.2021	International Payment Terms
8.6..2021	International Payment Terms
9.6.2021	Physical Distribution-Concept
10.6.2021	Components Of Physical Distribution
11.6.2021	Components Of Physical Distribution
12.6.2021	International Logistic Management
13.6.2021	<b>SUNDAY</b>
14.6..2021	Distribution Channel-Concept & Factors Affecting Distribution Channel
15.6.2021	Distribution Channel In International Marketing
16.6.2021	Channel Structure In International Marketing
17.6.2021	Managing Channel Conflicts
18.6.2021	Managing Channel Conflicts
19.6.2021	Selection Of Foreign Sales Agent
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test- Distribution Channels
22..6.2021	Factors Affecting Selection Of Foreign Selling Agent
23.6.2021	Content Of Foreign Selling Agency Contract & Specimen
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Export Procedure & Export Documentation
26.6 2021	Export Procedure & Documentation
27.6.2021	<b>SUNDAY</b>
28.6.2021	Method Of International Product Promotion
29.6.2021	Method Of International Product Promotion
30.6.2021	Method Of International Product Promotion
01.7.2021	Method Of International Product Promotion



02.7.2021	International Advertising
03.7.2021	International Advertising
4.7.2021	<b>SUNDAY</b>
5.7.2021	Media Strategy
6.7..2021	Media Strategy
7.7.2021	Media Strategy
8.7..2021	Test- Product Promotion
9.7.2021	Web Marketing
10.7.2021	Web Marketing
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. SEEMA BEHL**

**Class And Section: B.COM CA 4<sup>th</sup> SEM (D&E)**

**Subject: CORPORATE ACCOUNTING**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Internal Reconstruction: Concept
13.4.2021	Types Of Internal Reconstruction
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Accounting Procedure Of Internal Reconstruction
16.4.2021	Practical Questions Of Internal Reconstruction
17.4.2021	Practical Questions
18.4.2021	<b>SUNDAY</b>
19.4.2021	Practical Questions
20.4.2021	Practical Questions
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Practical Questions
23.4.2021	Practical Questions
24.4.2021	Practical Problems Of Students
25.4.2021	<b>SUNDAY</b>
26.4.2021	Practical Problems Of Students
27.4.2021	Introduction Of Amalgamation, Absorption& Reconstruction
28.4.2021	Important Terms Of Amalgamation
29.4.2021	Purchase Consideration Methods
30.4.2021	Test Of Internal Reconstruction
01.5.2021	Accounting Treatment In The Books Of Transferor Company
02.5.2021	<b>SUNDAY</b>
03.5.2021	Accounting Treatment In The Books Of Transferee Company
04.5.2021	Practical Questions Of Amalgamation
05.5.2021	Practical Questions Of Amalgamation

06.5.2021	Practical Questions Of Amalgamation
07.5.2021	Practical Questions Of Amalgamation
08.5.2021	Practical Questions Of Amalgamation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Practical Questions Of Amalgamation
11.5.2021	Problems Of Fraction Shares
12.5.2021	Practical Questions Of Fraction Shares
13.5.2021	Practical Questions Of Fraction Shares
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical Problems Of Students
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practical Problems Of Students
18.5.2021	Liquidation: Meaning And Methods
19.5.2021	Order Of Payments In Liquidation
20.5.2021	Order Of Payments In Liquidation
21.5.2021	Practical Questions Of Liquidator& Final Statement Of Accounts
22.5.2021	Liquidator's Remuneration To Equity Shareholders
23.5.2021	<b>SUNDAY</b>
24.5.2021	Distribution Of Surplus-Practicals
25.5.2021	Calls In Arrears- Practical
26.5.2021	Removing Of Disparity Among Shareholders
27.5.2021	Calls On Equity Shares- Practical
28.5.2021	Practical Questions
29.5.2021	Test Of Amalgamation
30.5.2021	<b>SUNDAY</b>
31.5.2021	When Different Categories Of Equity Shares Have Different Nominal Values - Practical
01.6.2021	Receiver For Debenture Holders- Practical
02.6.2021	List Of Contributories- Practical
03.6.2021	Statement Of Affairs-Practical
4.6.2021	Deficiency Or Surplus A/C
5.6.2021	Practical Problems

6.6..2021	<b>SUNDAY</b>
7.6.2021	Practical Problems
8.6..2021	Financial Reporting-Meaning, Objectives, Mutual Fund
9.6.2021	Mutual Fund
10.6.2021	Non Banking Financial Companies
11.6.2021	Non Banking Financial Companies
12.6.2021	Stock Brokers
13.6.2021	<b>SUNDAY</b>
14.6..2021	Merchant Bankers
15.6.2021	Assignment
16.6.2021	Accounts Of Banking Companies-Introduction
17.6.2021	Performa Of Profit & Loss A/C
18.6.2021	Explanation Of Schedule Of Profit & Loss A/C
19.6.2021	Rebate On Bills Discounted
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Questions Of Profit & Loss A/C
22..6.2021	Non Performing Assets
23.6.2021	New Revised Format Of Balance Sheet
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Explanation Of Schedules In Balance Sheet
26.6 2021	Practical Questions Of Balance Sheet
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Liquidation
29.6.2021	Practical Questions Of Balance Sheet
30.6.2021	Practical Questions Of Balance Sheet
01.7.2021	Practical Questions Of Balance Sheet
02.7.2021	Practical Problems
03.7.2021	Accounts Of Holding Companies- Introduction, Advantages, Disadvantages
4.7.2021	<b>SUNDAY</b>

5.7.2021	Consolidated Balance Sheet
6.7..2021	Cost Of Control/Capital Reserve
7.7.2021	Practical Questions Of Partly Owned Subsidiary
8.7..2021	Practical Questions Of Partly Owned Subsidiary
9.7.2021	Pre-Acquisition & Post -Acquisition Profits/Reserves
10.7.2021	Adjustment For Unrealized Profits Included In Inventory
11.7.2021	<b>SUNDAY</b>
12.7.2021	Elimination Of Mutual Owings
13.7.2021	Debentures & Preference Shares In The Subsidiary Company
14.7..2021	Dividend Received From Subsidiary Company Out Of Pre& Post Acquisition Profits
15.7.2021	Practical Questions
16.7.2021	Practical Questions
17.7.2021	Practical Problems
18.7.2021	<b>SUNDAY</b>
19.7.2021	Test Of Holding Company
20.7.2021	Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Soni Verma****Class And Section: B.Com CA 2 Year D & E****Subject: Business Regulatory Framework****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Indian Partnership Act ,1932
13.4.2021	Touchstone Of Partnership , Kinds Of Partnership
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Mutual Relation Of Partners
16.4.2021	Relation Of Partners To 3 <sup>rd</sup> Parties, Transfer Of Interest By A Partner
17.4.2021	Minor As A Partner , Admission Of A Partner, Outgoing Partner
18.4.2021	<b>SUNDAY</b>
19.4.2021	Dissolution Of Partnership And Firm
20.4.2021	Registration Of Partnership Firm
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Partnership Deed
23.4.2021	Complete Overview Of The Chapter
24.4.2021	Test- Indian Partnership Act
25.4.2021	<b>SUNDAY</b>
26.4.2021	Assignment – Touchstone Of Partnership
27.4.2021	Negotiable Instruments Act , 1881
28.4.2021	Kinds Of Negotiable Instruments
29.4.2021	Promissory Notes, Bill Of Exchanges
30.4.2021	Cheque
01.5.2021	Comparison Between Cheque , Bill Of Exchange And Promissory Notes
02.5.2021	<b>SUNDAY</b>
03.5.2021	Inland And Foreign Instruments
04.5.2021	<b>BILLS OF EXCHANGE</b>
05.5.2021	<b>REVISION</b>

06.5.2021	Ambiguous Instrument , Inchoate Stamped Instruments
07.5.2021	Ambiguous Instrument , Inchoate Stamped Instruments
08.5.2021	Ambiguous Instrument , Inchoate Stamped Instruments
9.5.2021	<b>SUNDAY</b>
10.5.2021	Parties To Negotiable Instruments
11.5.2021	Holder Of Negotiable Instruments, Special Privileges Of A Holder In Due Course
12.5.2021	Holder Of Negotiable Instruments, Special Privileges Of A Holder In Due Course
13.5.2021	Payment In Due Course , Capacity Of Parties
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Test – Kinds Of Negotiable Instruments
16.5.2021	<b>SUNDAY</b>
17.5.2021	Liabilities Of Parties To A Negotiable Instruments
18.5.2021	Negotiation, Modes And Duration
19.5.2021	Endorsement , Essentials , Kinds Of It
20.5.2021	REVISION
21.5.2021	CHAPTER DOUBTS
22.5.2021	Assignment – Details Of Cheque
23.5.2021	<b>SUNDAY</b>
24.5.2021	Negotiation Of Instruments Obtained By Unlawful Means Or For Unlawful Consideration
25.5.2021	Acceptance – Types , Effect Of A Qualified Acceptance
26.5.2021	Payment For Honour
27.5.2021	Presentment Or Presentation
28.5.2021	Rules Regarding Presentment For Payment
29.5.2021	DOUBTS
30.5.2021	<b>SUNDAY</b>
31.5.2021	When Presentment For Payment Is Not Necessary
01.6.2021	Discharge Of Parties From Liabilities
02.6.2021	Dishonour
03.6.2021	Noting And Protest
4.6.2021	DOUBTS
5.6.2021	Revision

6.6..2021	<b>SUNDAY</b>
7.6.2021	Compensation , Hindi
8.6..2021	Instrument Without Consideration
9.6.2021	Complete Overview Of The Chapter
10.6.2021	Revision
11.6.2021	Test – Negotiation Chapter
12.6.2021	Sale Of Goods Act- 1930
13.6.2021	<b>SUNDAY</b>
14.6..2021	Right Against The Buyer
15.6.2021	Suits For Breach Of Contract
16.6.2021	REVISION
17.6.2021	DOUBTS
18.6.2021	Asking Questions From Negotiable Instrument Chapter
19.6.2021	Assignment – Fundamental Definitions Of Sale Of Goods Act
20.6.2021	<b>SUNDAY</b>
21.6.2021	Sale By Auction
22..6.2021	Right To Information Act -2005
23.6.2021	Right Against The Buyer
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Right Against The Buyer
26.6 2021	Suits For Breach Of Contract



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**Name of the Assistant/Associate Professor: Ms. Soni Verma****Class And Section: B.Com CA Final Year Section D****Subject: COST ACCOUNTING****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Syllabus
13.4.2021	Meaning And Principles Of Process Costing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Preparation Of Process Cost A/C
16.4.2021	Normal And Abnormal Loss
17.4.2021	Practice Of Questions
18.4.2021	<b>SUNDAY</b>
19.4.2021	Opening And Closing Stock
20.4.2021	Joint Product
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Accounting Methods Of By-Products
23.4.2021	Practice Of Questions
24.4.2021	Practice Of Questions
25.4.2021	<b>SUNDAY</b>
26.4.2021	Process Costing In Oil Industry
27.4.2021	Inter-Process Profits
28.4.2021	Merits And Demerits
29.4.2021	Preparation Of A/Cs
30.4.2021	Practice Of Questions
01.5.2021	Doubts Clearing Session
01.5.2021	Doubts Clearing Session
02.5.2021	<b>SUNDAY</b>
03.5.2021	Class Test
04.5.2021	Introduction To Contract Costing

05.5.2021	Preparation Of Contract A/C
06.5.2021	Practice Of Questions
07.5.2021	Incomplete Contracts
08.5.2021	Work In Progress A/C
9.5.2021	<b>SUNDAY</b>
10.5.2021	Practice Of Questions
11.5.2021	Contracts Near Completion
12.5.2021	Practice Of Questions
13.5.2021	Escalation Clause
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Escalation Clause
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practice Of Questions
18.5.2021	Preparation Of Balance Sheet
19.5.2021	Practice Of Questions
20.5.2021	Cost Plus Contract
21.5.2021	Practice Of Questions
22.5.2021	Doubt Clearing Session
23.5.2021	<b>SUNDAY</b>
24.5.2021	Introduction Of Job Costing
25.5.2021	Preparation Of A/Cs
26.5.2021	To Continue
27.5.2021	Batch Costing
28.5.2021	Economic Batch Quantity
29.5.2021	Preparation Of A/Cs
30.5.2021	<b>SUNDAY</b>
31.5.2021	Doubts
01.6.2021	Class Test
02.6.2021	Budgeting And Budgetary Control
03.6.2021	Advantages And Limitations Of Budgetary Control

4.6.2021	Installation Of Budgetary Control System
5.6.2021	Doubts
6.6..2021	<b>SUNDAY</b>
7.6.2021	Sales Budget
8.6..2021	Preparing Sales Budget
9.6.2021	Material Budget
10.6.2021	Overhead Budget
11.6.2021	Cash Budget
12.6.2021	Preparing Cash Budget
13.6.2021	<b>SUNDAY</b>
14.6..2021	Fixed And Flexible Budget
15.6.2021	Preparing Flexible Budget
16.6.2021	Zero Base Budget
17.6.2021	Merits And Demerits Of Zero Base Budget
18.6.2021	Performance Budget
19.6.2021	Merits And Steps In Performance Budget
20.6.2021	<b>SUNDAY</b>
21.6.2021	Meaning Of Responsibility A/Cing
22..6.2021	Merits And Demerits Of Responsibility A/Cing
23.6.2021	Budgetary Control
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Standard Costing
26.6 2021	Limitations Of Standard Costing
27.6.2021	<b>SUNDAY</b>
28.6.2021	Determination Of Standard Costing
29.6.2021	Cost Variance
30.6.2021	Material Variance
01.7.2021	Calculation Of Material Variance
02.7.2021	Calculation Of Material Variance

03.7.2021	Labour Variance
4.7.2021	<b>SUNDAY</b>
5.7.2021	Calculation Of Labour Variance
6.7..2021	Marginal Costing
7.7.2021	Absorption Costing
8.7..2021	Cost-Volume-Profit Analysis
9.7.2021	Break-Even Point Analysis
10.7.2021	Key Factor
11.7.2021	<b>SUNDAY</b>
12.7.2021	Break-Even Chart
13.7.2021	Concept Of Decision Making
14.7..2021	Variance
15.7.2021	Exploring A New Market, Make Or Buy Decision
16.7.2021	Practical Problems In Sales-Mix, Shut Down Decision

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**Name of the Assistant/Associate Professor: Ms. Soni Verma****Class And Section: B.Com CA Final Year Section E****Subject: AUDITING****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Auditing :Meaning, Origin & Development
13.4.2021	Elements of auditing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Necessity Of Auditing
16.4.2021	Scope Of Auditing
17.4.2021	Book Keeping Verses Accountancy, Auditing Versus Investigation
18.4.2021	<b>SUNDAY</b>
19.4.2021	Basic Concepts Of Auditing
20.4.2021	Auditing: Principles, Procedure & Techniques
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Qualities &Types of an auditor
23.4.2021	Objects of auditing
24.4.2021	Duties &Responsibilities of an auditor
25.4.2021	<b>SUNDAY</b>
26.4.2021	Advantages & Limitations of auditing
27.4.2021	Duties &Responsibilities of an auditor
28.4.2021	Test: Objects of auditing
29.4.2021	Types of audit
30.4.2021	Types of audit
01.5.2021	Preparation before audit
02.5.2021	<b>SUNDAY</b>
03.5.2021	Audit programme
04.5.2021	Audit notebook
05.5.2021	Audit working papers

06.5.2021	Test checking auditors responsibility
07.5.2021	Test: Audit programme
08.5.2021	Internal control: Meaning & Objectives
9.5.2021	<b>SUNDAY</b>
10.5.2021	<b>Internal control &amp; Auditor</b>
11.5.2021	Internal audit: Objects & Importance
12.5.2021	Internal audit :Procedure Advantages & Disadvantages
13.5.2021	Difference between internal check& Auditing
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Test: Internal control
16.5.2021	<b>SUNDAY</b>
17.5.2021	Routine checking: Objects ,Advantages & Disadvantages
18.5.2021	Vouching: Objects & Importance
19.5.2021	Voucher: Meaning ,Types & Examination
20.5.2021	Vouching of cash bank
21.5.2021	Vouching of purchase &Purchase return book
22.5.2021	Vouching of sales &Sales return book
23.5.2021	<b>SUNDAY</b>
24.5.2021	Vouching of b/R&B/P
25.5.2021	Vouching of general ledger
26.5.2021	Test: Chapter “Vouching”
27.5.2021	Verification :Meaning, Objectives & Importance
28.5.2021	General rules of verification
29.5.2021	Verification of assets
30.5.2021	<b>SUNDAY</b>
31.5.2021	Verification of assets
01.6.2021	Verification of liabilities
02.6.2021	Verification of liabilities
03.6.2021	Valuation :Meaning & Importance
4.6.2021	Methods of valuation of different assets
5.6.2021	Valuation & Auditor

6.6..2021	<b>SUNDAY</b>
7.6.2021	Test: Chapter “Valuation”
8.6..2021	Company auditor :Introduction &Appointment
9.6.2021	Company auditor :Qualifications ,Remuneration
10.6.2021	Company auditor: Removal &Legal position
11.6.2021	Company auditor: Powers and duties
12.6.2021	An auditor is a watch dog but not a blood hound
13.6.2021	<b>SUNDAY</b>
14.6..2021	Liabilities of an auditor
15.6.2021	Liabilities of an auditor
16.6.2021	Depreciation: Meaning ,Causes &Necessity
17.6.2021	Depreciation vs. Obsolescence vs. .Fluctuation
18.6.2021	Methods of depreciation
19.6.2021	Depreciation &Duties of an auditor
20.6.2021	<b>SUNDAY</b>
21.6.2021	Provisionsregardingdepreciationundercompanyact2013
22..6.2021	Role of auditor to examine provisions of depreciation
23.6.2021	Reserves –Meaning &Types
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Profit –Meaning &Its importance
26.6 2021	Divisible profits
27.6.2021	<b>SUNDAY</b>
28.6.2021	Role of auditor regarding divisible profits
29.6.2021	Interim dividend
30.6.2021	Payment of dividend out of capital
01.7.2021	Doubts clearing &Discussion on divisible profits
02.7.2021	Audit reports :Meaning &Importance
03.7.2021	Contents of audit reports
4.7.2021	<b>SUNDAY</b>

5.7.2021	Clean vs .Qualified reports
6.7..2021	Audit report & Audit certificate
7.7.2021	Discussion on doubts of students
8.7..2021	Investigation: Auditing vs. Investigation
9.7.2021	Necessity of investigation
10.7.2021	Investigation on behalf of prospective buyer
11.7.2021	SUNDAY
12.7.2021	Investigation on behalf of central government
13.7.2021	Investigation on behalf of prospective lender
14.7..2021	Investigation on behalf of central government
15.7.2021	Investigation on behalf of central government
16.7.2021	Revision



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**Name of the Assistant/Associate Professor: REKHA****Class And Section: B.COM.HONS.IV SEM****Subject: Financial Institutions & Markets****Mode Of Teaching: Online / Offline****Lectures Per Week: 6****Code:-BCH-4.05**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction
13.4.2021	Money Market Institutions
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Capital Market Institutions
16.4.2021	Indian Financial Institutions ,
17.4.2021	EXIM Bank Of India
18.4.2021	<b>SUNDAY</b>
19.4.2021	Operating Procedure
20.4.2021	Export Capability Creation Programmes
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Working ACD, ARC & ARDC
23.4.2021	Bank Of India: History, Functions
24.4.2021	NABARD- History, Functions
25.4.2021	<b>SUNDAY</b>
26.4.2021	NABARD Major Activities
27.4.2021	The NABARD Refinancing Assistance
28.4.2021	The NABARD Refinancing Assistance
29.4.2021	Rural Non Farm Sector
30.4.2021	DRIP, RIDF
01.5.2021	Credit: Definition, Merits & Demerits
02.5.2021	<b>SUNDAY</b>
03.5.2021	Credit And Economic Development
04.5.2021	Functions Of Commercial Banks And Central Bank
05.5.2021	Continue
06.5.2021	Process Of Credit Creation And Its Limitations
07.5.2021	Control Of Money Supply

08.5.2021	RBI Functions
9.5.2021	<b>SUNDAY</b>
10.5.2021	Test: IDBI
11.5.2021	Money Market: Definition, Money Market Versus Capital Market
12.5.2021	Features, Objectives
13.5.2021	Features Of Developed Money Market
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Importance Of Money Market
16.5.2021	<b>SUNDAY</b>
17.5.2021	Composition Of Money Market
18.5.2021	Call Money Market, Operations In Call Market
19.5.2021	Transactions And Participants
20.5.2021	Advantages And Drawbacks
21.5.2021	Commercial Bill Market: Definition, Types Of Bills
22.5.2021	Operations In Bill Market
23.5.2021	<b>SUNDAY</b>
24.5.2021	Discount Market
25.5.2021	Acceptance Market
26.5.2021	Importance And Drawbacks Of Bill Market
27.5.2021	Bill Market Schemes
28.5.2021	Treasury Bill Market
29.5.2021	Types Of Treasury Bills
30.5.2021	<b>SUNDAY</b>
31.5.2021	Operations And Participants
01.6.2021	Importance And Defects
02.6.2021	Money Market Instruments
03.6.2021	Continue...
4.6.2021	Interbank Participation Certificate, Repo Instruments
5.6.2021	Assignment: Commercial Banks
6.6..2021	<b>SUNDAY</b>
7.6.2021	Capital Market: Meaning, Characteristics

8.6..2021	Functions
9.6.2021	Indian Capital Market
10.6.2021	Primary And Secondary Market
11.6.2021	New Financial Instruments In Indian Capital Market
12.6.2021	Indian Capital Market Major Issues, Rebound In Indian Capital Market
13.6.2021	<b>SUNDAY</b>
14.6..2021	Merchant Banking: Definition, Origin, Services
15.6.2021	Merchant Banker As Lead Manager And Guidelines
16.6.2021	Test : NABARD
17.6.2021	Venture Capital: Meaning And Concept
18.6.2021	Origin And Features
19.6.2021	Importance Of Venture Capital
20.6.2021	<b>SUNDAY</b>
21.6.2021	Scope Of Venture Capital
22..6.2021	Initiatives In India
23.6.2021	Guidelines And Methods
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Continue
26.6 2021	Continue
27.6.2021	<b>SUNDAY</b>
28.6.2021	Concept Of Hire Purchase
29.6.2021	Continue
30.6.2021	Continue
01.7.2021	Concept Of Leasing
02.7.2021	Continue
03.7.2021	Continue
4.7.2021	<b>SUNDAY</b>
5.7.2021	Continue
6.7..2021	Types Of Leasing
7.7.2021	Continue
8.7..2021	Continue

9.7.2021	Legal Position
10.7.2021	Continue
11.7.2021	<b>SUNDAY</b>
12.7.2021	Prospect Of Leasing Industry In India
13.7.2021	Continue
14.7..2021	Continue
15.7.2021	Revision
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	Eid.
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Rekha**  
**Class And Section: B.Com.CA VI SEM SEC E**  
**Subject: cost Accounting**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
12.4.2021	Introduction to Syllabus
13.4.2021	Meaning and principles of process costing
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Preparation of process cost A/C
16.4.2021	Normal and abnormal loss
17.4.2021	Practice of questions
18.4.2021	SUNDAY
19.4.2021	Opening and closing stock
20.4.2021	Joint product
21.4.2021	RAM NAVMI
22.4.2021	Accounting methods of By-Products
23.4.2021	Practice of questions
24.4.2021	Practice of questions
25.4.2021	SUNDAY
26.4.2021	Process costing in oil industry
27.4.2021	Inter-Process profits
28.4.2021	Merits and demerits
29.4.2021	Preparation of A/Cs
30.4.2021	Practice of questions
01.5.2021	Doubts clearing session
02.5.2021	SUNDAY
03.5.2021	Class test
04.5.2021	Introduction to contract costing

05.5.2021	Preparation of contract A/C
06.5.2021	Practice of questions
07.5.2021	Incomplete contracts
08.5.2021	work in progress A/C
9.5.2021	SUNDAY
10.5.2021	Practice of questions
11.5.2021	Contracts near completion
12.5.2021	Practice of questions
13.5.2021	Escalation clause
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Escalation clause
16.5.2021	SUNDAY
17.5.2021	Practice of questions
18.5.2021	Preparation of balance sheet
19.5.2021	Practice of questions
20.5.2021	Cost plus contract
21.5.2021	Practice of questions
22.5.2021	Doubt clearing session
23.5.2021	SUNDAY
24.5.2021	Introduction of job costing
25.5.2021	Preparation of A/Cs
26.5.2021	To continue
27.5.2021	Batch costing
28.5.2021	Economic batch quantity
29.5.2021	Preparation of A/Cs
30.5.2021	SUNDAY
31.5.2021	Doubts
01.6.2021	Class test
02.6.2021	Budgeting and budgetary control
03.6.2021	Advantages and limitations of budgetary control

4.6.2021	Installation of budgetary control system
5.6.2021	Doubts
6.6..2021	SUNDAY
7.6.2021	Sales budget
8.6..2021	Preparing sales budget
9.6.2021	Material budget
10.6.2021	Overhead budget
11.6.2021	Cash budget
12.6.2021	Preparing cash budget
13.6.2021	SUNDAY
14.6..2021	Fixed and flexible budget
15.6.2021	Preparing flexible budget
16.6.2021	Zero base budget
17.6.2021	Merits and demerits of zero base budget
18.6.2021	Performance budget
19.6.2021	Merits and steps in performance budget
20.6.2021	SUNDAY
21.6.2021	Meaning of responsibility A/Cing
22..6.2021	Merits and demerits of responsibility A/Cing
23.6.2021	Budgetary control
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Standard costing
26.6 2021	Limitations of standard costing
27.6.2021	SUNDAY
28.6.2021	Determination of standard costing
29.6.2021	Cost variance
30.6.2021	Material variance
01.7.2021	Calculation of material variance
02.7.2021	Calculation of material variance

03.7.2021	Labour variance
4.7.2021	SUNDAY
5.7.2021	Calculation of labour variance
6.7..2021	Marginal costing
7.7.2021	Absorption costing
8.7..2021	Cost-Volume-Profit analysis
9.7.2021	Break-Even point analysis
10.7.2021	Key factor
11.7.2021	SUNDAY
12.7.2021	Break-Even chart
13.7.2021	Concept of decision making
14.7..2021	Variance
15.7.2021	Exploring a new market, make or buy decision
16.7.2021	Practical problems in sales-mix, shut down decision



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Name of the Assistant/Associate Professor: Ms. Rekha

Class And Section: M.Com.IV SEM

Subject: International Marketing

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

<b>Date</b>	<b>Topic to be Covered</b>
12.4.2021	International Marketing – Introduction , Meaning
13.4.2021	Nature of international marketing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Significance of international marketing
16.4.2021	Continued...
17.4.2021	Complexities in international marketing
18.4.2021	<b>SUNDAY</b>
19.4.2021	Transition from domestic to transnational marketing
20.4.2021	International market orientation
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	EPRG framework
23.4.2021	Continued...
24.4.2021	International market entry strategies
25.4.2021	<b>SUNDAY</b>
26.4.2021	International marketing environment – introduction , meaning
27.4.2021	Internal environment
28.4.2021	Continued...
29.4.2021	External environment-geographical
30.4.2021	Demographic environment
01.5.2021	Economic environment, Political and legal environment
02.5.2021	<b>SUNDAY</b>
03.5.2021	Socio-cultural environment.
04.5.2021	Impact of environment on international marketing decisions.

05.5.2021	Foreign Market Selection
06.5.2021	Global market segmentation
07.5.2021	Selection of foreign markets
08.5.2021	Continued...
9.5.2021	<b>SUNDAY</b>
10.5.2021	International positioning
11.5.2021	Test: International marketing environment
12.5.2021	International Marketing Planning
13.5.2021	Issues in international marketing planning
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Organising and Control
16.5.2021	<b>SUNDAY</b>
17.5.2021	Organising and controlling International marketing operations
18.5.2021	International marketing information system
19.5.2021	Emerging Issues and developments in international marketing
20.5.2021	Ethical and social issues
21.5.2021	International marketing of services
22.5.2021	Information technology and international marketing
23.5.2021	<b>SUNDAY</b>
24.5.2021	Continued...
25.5.2021	Impact of globalization
26.5.2021	Test-Global market segmentation ,Selection of foreign markets
27.5.2021	Product Decisions: Product planning for global markets
28.5.2021	Standardization vs. product adaptation;
29.5.2021	New product development
30.5.2021	<b>SUNDAY</b>
31.5.2021	Continued...
01.6.2021	Continued...
02.6.2021	Management of international brands
03.6.2021	Continued...
4.6.2021	Packaging and labeling

5.6.2021	Continued...
6.6..2021	<b>SUNDAY</b>
7.6.2021	Continued...
8.6..2021	Provision of sales related services
9.6.2021	Pricing Decisions
10.6.2021	Test: payment methods in international marketing
11.6.2021	Environmental influences on pricing decisions
12.6.2021	Continued...
13.6.2021	<b>SUNDAY</b>
14.6..2021	Continued...
15.6.2021	International pricing policies and strategies
16.6.2021	Continued...
17.6.2021	Promotion Decisions.
18.6.2021	Complexities and issues
19.6.2021	Continued...
20.6.2021	<b>SUNDAY</b>
21.6.2021	International advertising
22..6.2021	Assignment: international advertising
23.6.2021	Continued...
24.6.2021	<b>SUNDAY</b>
25.6.2021	Test- Management of international brands, Packaging and labeling
26.6 2021	personal selling
27.6.2021	<b>SUNDAY</b>
28.6.2021	Continued...
29.6.2021	sales promotion
30.6.2021	Continued...
01.7.2021	sales promotion
02.7.2021	Continued...
03.7.2021	public relations

4.7.2021	<b>SUNDAY</b>
5.7.2021	Continued...
6.7..2021	Distribution Channels and Logistics
7.7.2021	Continued...
8.7..2021	Channel; selection decisions
9.7.2021	Selection of foreign distributors\agents
10.7.2021	Continued...
11.7.2021	<b>SUNDAY</b>
12.7.2021	Continued...
13.7.2021	managing relations with distributors
14.7..2021	International logistics decisions
15.7.2021	Revision
16.7.2021	Revision

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Name of the Assistant/Associate Professor :Ms. Rekha  
 Class And Section: B.COM. CA VI Sem. Section D  
 Subject: FINANCIAL MANAGEMENT  
 Mode Of Teaching: Online / Offline  
 Lectures Per Week: 6

<b>Date</b>	<b>Topic to be Covered</b>
12.4.2021	Financial management- Introduction and meaning
13.4.2021	Traditional approach of finance function , Modern approach of finance function
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Objectives or goals of financial management ,Organization of financial management
16.4.2021	Functions of financial managers ,Functions of treasurer
17.4.2021	Functions of controller, Functions of financial management
18.4.2021	<b>SUNDAY</b>
19.4.2021	Importance of financial management
20.4.2021	Relationship with other areas of management
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Financial management and financial accounting
23.4.2021	Objectives of financial planning
24.4.2021	Types of financial planning
25.4.2021	<b>SUNDAY</b>
26.4.2021	Procedure of financial planning
27.4.2021	Principles of a sound financial planning
28.4.2021	Factors affecting financial planning
29.4.2021	Significance of financial planning
30.4.2021	Limitation of financial planning
01.5.2021	Assessing funds requirements
02.5.2021	<b>SUNDAY</b>
03.5.2021	Working capital management- introduction, meaning and definition
04.5.2021	Types of working capital
05.5.2021	Determinants of working capital

06.5.2021	Issues of working capital management
07.5.2021	Computation of working capital
08.5.2021	Practical problems
9.5.2021	<b>SUNDAY</b>
10.5.2021	Management of cash- Introduction and Meaning
11.5.2021	Objectives of cash management
12.5.2021	Determinants of cash needs
13.5.2021	Methods of cash management
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Utility of cash budget
16.5.2021	<b>SUNDAY</b>
17.5.2021	Methods of preparing cash budget
18.5.2021	Cash flow statement:
19.5.2021	Cash flow ratios , Managing the cash flows
20.5.2021	Cash management model
21.5.2021	Miller-orr model
22.5.2021	test- cash management
23.5.2021	<b>SUNDAY</b>
24.5.2021	Marketable securities
25.5.2021	Meaning of receivables
26.5.2021	scope of receivables
27.5.2021	Continued....
28.5.2021	Significance of cost of capital
29.5.2021	Determinants of cost of capital
30.5.2021	<b>SUNDAY</b>
31.5.2021	Computation- cost of irredeemable debt
01.6.2021	Cost of redeemable debt with practical problems
02.6.2021	Cost of preference share capital with practical problems
03.6.2021	Cost of equity share capital with practical problems
4.6.2021	Cost of equity share capital with practical problems

5.6.2021	Cost of equity share capital with practical problems
6.6..2021	<b>SUNDAY</b>
7.6.2021	Cost of equity share capital with practical problems
8.6..2021	Capitalisation – introduction, meaning
9.6.2021	Cost theory
10.6.2021	Earning theory
11.6.2021	Over capitalization , Under capitalization
12.6.2021	Test-over capitalization
13.6.2021	<b>SUNDAY</b>
14.6..2021	Types of leverage – operating leverage
15.6.2021	Financial leverage ,Composite leverage
16.6.2021	Practical problems
17.6.2021	Practical problems
18.6.2021	EPS-EBIT Analysis – introduction and meaning
19.6.2021	Indifference point and financial break-even analysis
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical problems
22..6.2021	Practical problems
23.6.2021	Capital structure- introduction and meaning
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Optimum capital structure
26.6 2021	Factors affecting capital structure
27.6.2021	<b>SUNDAY</b>
28.6.2021	Theories of capital structure- NI Approach
29.6.2021	NOI Approach
30.6.2021	Traditional approach with practical problems
01.7.2021	Modigliani and Miller approach with practical problems
02.7.2021	Continued
03.7.2021	Dividend policy- meaning and Objectives of dividend policy

4.7.2021	<b>SUNDAY</b>
5.7.2021	Types of dividend policy
6.7..2021	Walter's model and Gordon's model
7.7.2021	Assignment –Dividend policy
8.7..2021	Theory of irrelevance of dividend
9.7.2021	Continued....
10.7.2021	Continued....
11.7.2021	<b>SUNDAY</b>
12.7.2021	REVISION
13.7.2021	REVISION
14.7..2021	REVISION
15.7.2021	REVISION
16.7.2021	REVISION



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Name of the Assistant/Associate Professor: Ms. Monika Bhatia

Class And Section: B.COM (Hons.) 2 Sem.

Subject: Financial Accounting

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

Code:-BCHN-2.01

Date	Topic To Be Covered
12.4.2021	Meaning Of Royalty, Types, Difference Between Rent And Royalty, Analytical Table Of Royalty, Journal Entries Of Royalty
13.4.2021	Recoupment Of Short Working, Preparation Of Minimum Rent A/C With Practical Problems
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Half Yearly Payment Of Royalty, Leasing Of Two Mines
16.4.2021	Recoupment Of Each Year Short working, Stoppage And Reduction Of Work Due To Strike With Practical Problems
17.4.2021	Proportionate Reduction In The Short workings, Strike, Lockout And Subsidy From The Government With Practical Problem
18.4.2021	<b>SUNDAY</b>
19.4.2021	Proportionate Reduction In The Short workings, Strike, Lockout And Subsidy From The Government With Practical Problem
20.4.2021	Non- Availability Of The Whole Amount Of The Surplus For Recoupment, Explanation Of Journal Entries
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Non- Availability Of The Whole Amount Of The Surplus For Recoupment, Explanation Of Journal Entries
23.4.2021	Sub-Lease With Practical Problem
24.4.2021	Practical Problem Of Royalty When Two Rates Of Minimum Rent Is Given
25.4.2021	<b>SUNDAY</b>
26.4.2021	Practical Problems Of Royalty In Connection With Oil-Wells And Brick Making
27.4.2021	Practical Problems Of Royalty In Connection With Oil-Wells And Brick Making
28.4.2021	Accounting Records Of Copyright Royalties
29.4.2021	Practical Problems Of Royalty
30.4.2021	Doubts Of Royalty
01.5.2021	Meaning Of Department Account, Difference Between Departmental Accounts And Branch Account
02.5.2021	<b>SUNDAY</b>
03.5.2021	Departmental Trading And P & L Account, General Profit And Loss Account, Allocation Of Expenses With Its Examples And Practical Problems
04.5.2021	Inter Departmental Transactions With Its Examples And Practical Problems
05.5.2021	Finding Out Missing Closing Stock With Its Examples And Practical Problems
06.5.2021	Calculation Of Departmental Purchases With Its Examples And Practical Problems

07.5.2021	Calculation Of Departmental Purchases With Its Examples And Practical Problems
08.5.2021	Practical Problems
09.5.2021	<b>SUNDAY</b>
10.5.2021	<b>Test Of Royalty</b>
11.5.2021	Partnership Accounts: Meaning Characteristics, Partnership Deed
12.5.2021	Difference Between Dissolution Of Firm And Dissolution Of Partnership; Difference Between Revaluation Account And Realization Account
13.5.2021	Practical Problems
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Practical Problems
16.5.2021	<b>SUNDAY</b>
17.5.2021	Insolvency Of Partner, Rule Of Garner Vs murray With Its Examples And Practical Problems
18.5.2021	Numerical Problems Of Insolvency When Capital Are Fixed And One Partner Remains Solvent
19.5.2021	All Partners Become Insolvent With Its Examples And Practical Problem
20.5.2021	Gradual Realization Of Asset And Piecemeal Distribution With Its Method And Numerical Problems
21.5.2021	Practical Problems And Doubts
22.5.2021	Amalgamation Of Partnership Firms: Meaning, Accounting Records In The Books Of Old Firm With Examples And Practical Problems
23.5.2021	<b>SUNDAY</b>
24.5.2021	Accounting Records In The Books Of New Firm With Examples And Practical Problems
25.5.2021	Sale Of Partnership Firm To A Company And Accounting Records In The Books Of Partnership Firm With Examples And Practical Problems
26.5.2021	Calculation Of Purchase Consideration With Examples
27.5.2021	Doubts Of Amalgamation Of Partnership Firms
28.5.2021	Meaning, Terms And Characteristics Of Hire Purchase System, Difference Between HPP And Credit Sales
29.5.2021	Methods Of HPP, Explain First Method Of HPP And Necessary Accounts With Example1
30.5.2021	<b>SUNDAY</b>
31.5.2021	Payment By Half Yearly Installments With Its Solved Example
01.6.2021	Calculation Of Cash Price By Annuity Rate Method And By Rate Of Interest Method With Examples
02.6.2021	Practical Problems Of Inverse Progressive Method And Product Method Under Rate Of Interest Method
03.6.2021	After Sales Service And Repossession Of Goods Due To Non Payment Of Installments
4.6.2021	Solved Examples Of Repossession Of Goods Only A Part Of Total Goods

5.6.2021	Practical Problems
6.6..2021	<b>SUNDAY</b>
7.6.2021	Transfer Of Asset To Third Party, Sale Of Asset By Hire Purchaser
8.6..2021	Practical Problems And Revision Of Method 1
9.6.2021	Second Method : Asset Accrual Method
10.6.2021	Goods Of Small Value, Preparation Of Hire Purchase Trading Account With Examples
11.6.2021	Stock And Debtor System In Hire Purchase
12.6.2021	Practical Problems
13.6.2021	<b>SUNDAY</b>
14.6..2021	Meaning Of Installment Payment System And Difference Between HPP And IPS
15.6.2021	Accounting Entries Of installment Payment System
16.6.2021	Doubts Hire Purchase System & Installment Payment System
17.6.2021	<b>Assignment</b>
18.6.2021	Doubts Covered
19.6.2021	<b>Test Of Dissolution Of Partnership Firm</b>
20.6.2021	<b>SUNDAY</b>
21.6.2021	Calculation Normal And Abnormal Loss With Practical Problems
22..6.2021	Underwriting Of Shares Of A Company With Its Solved Examples
23.6.2021	Doubts Regarding Above Topics
24.6.2021	SANT KABIR JAYANTI
25.6.2021	<b>Presentation</b>
26.6 2021	<b>Presentation</b>
27.6.2021	<b>SUNDAY</b>
28.6.2021	Branch Accounts : Introduction
29.6.2021	Branch Accounts ; Meaning, Types And Its Methods ; Debtors Method
30.6.2021	Debtor Method With Solved Examples
01.7.2021	Final Account Method With Solved Examples
02.7.2021	Stock And Debtor System With Solved Examples
03.7.2021	Difference Between Wholesale And Retail Profit In Branch
4.7.2021	<b>SUNDAY</b>
5.7.2021	Independent Branches

6.7..2021	Incorporation Entries In The Books Of Head Office By Different Methods
7.7.2021	Solved Examples
8.7..2021	Accounting Records In Case Of Cash In Transit And Goods In Transit
9.7.2021	Special Transaction Between Head Office And Branch, Inter Branch Transaction
10.7.2021	Foreign Branch
11.7.2021	<b>SUNDAY</b>
12.7.2021	Conversion Of Foreign Branch Trial Balance
13.7.2021	Doubts
14.7..2021	Practical Problems
15.7.2021	Introduction Of Tally
16.7.2021	<b>Continues</b>
17.7.2021	<b>Lease Accounting: Introduction</b>
18.7.2021	<b>SUNDAY</b>
19.7.2021	Practical Questions
20.7.2021	Partnership Accounts Revision
21.7.2021	Hire Purchase Revision
22.7.2021	ID
23.7.2021	Revision Of Departmental Accounts
24.7.2021	Revision Of Royalty Accounts
25.7.2021	<b>SUNDAY</b>
26.7.2021	Doubts
27.7.2021	Important Question For Exam
28.7.2021	Queries Solved

√  
Name of the Assistant/Associate Professor: **Monika Bhatia**

Class And Section: **B.Com(Hons.)2<sup>nd</sup> Sem.**

Subject: **Business Management**

Mode Of Teaching: **Online / Offline**

Lectures Per Week: **6**

Code: **-BCHN-2.04**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of The Subject And discussion About The Books
13.4.2021	Discussion About Previous Knowledge
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Introduction -Development Of Management Thought
16.4.2021	Classical Theory- Bureaucracy Approach
18.4.2021	<b>SUNDAY</b>
19.4.2021	Scinetific Management Approach
20.4.2021	Administrative Theory
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Neo Classical Theory Hawthorne Experiments
23.4.2021	Human Relation Approach
24.4.2021	Behaverioul Science Approach
25.4.2021	<b>SUNDAY</b>
26.4.2021	System Theory
27.4.2021	Contingency Theory
28.4.2021	Contemporary Approach
29.4.2021	Contemporary Approach
30.4.2021	Different Models
01.5.2021	Different Models
02.5.2021	<b>SUNDAY</b>
03.5.2021	Revision Of Above Topics
04.5.2021	Test Of Unit 1
05.5.2021	Introduction Of Unit 2
06.5.2021	Environmental Analysis
07.5.2021	Diagnosis
08.5.2021	Diagnosis

9.5.2021	<b>SUNDAY</b>
10.5.2021	Process Of Management :Planning Concept
11.5.2021	Corporate Strategy: Nature And Level Of Strategy
12.5.2021	Significance Of Strategic Planning
13.5.2021	Limitations Of Strategic Planning
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Formulations Of Strategic Plans
16.5.2021	<b>SUNDAY</b>
17.5.2021	Modes Of Strategy Formulation
18.5.2021	Kinds Of Strategy
19.5.2021	Factors Affecting Corporate Strategy
20.5.2021	Essentials Of Good Strategy
21.5.2021	Growth Strategies :Meaning ,Types
22.5.2021	Internal Growth Strategies
23.5.2021	<b>SUNDAY</b>
24.5.2021	External Growth Strategies
25.5.2021	Decision Making Concept And Role
26.5.2021	Kinds Of Managerial Decision's
27.5.2021	Rational Decision-Making :Process
28.5.2021	Rationality In Decision-Making
29.5.2021	Different Models
30.5.2021	<b>SUNDAY</b>
31.5.2021	Group Decision Making
01.6.2021	Information Technology And Decision Making
02.6.2021	Decision Support System
03.6.2021	Revision
4.6.2021	Test
5.6.2021	Concepts Of Staffing And Organizational Structures
6.6..2021	<b>SUNDAY</b>
7.6.2021	Contemporary Organizational Formats
8.6..2021	Motivation: Concept And Nature

9.6.2021	Needs And Types Of Motivation
10.6.2021	Theories Of Motivation
11.6.2021	Management In Action
12.6.2021	Assignment
13.6.2021	<b>SUNDAY</b>
14.6..2021	Introduction Of Unit 4
15.6.2021	Concept Of Communication
16.6.2021	Types Of Communication
17.6.2021	Barriers Of Communication
18.6.2021	characteristics Of Effective Communication
19.6.2021	Communication Process
20.6.2021	<b>SUNDAY</b>
21.6.2021	Oral And Written Communication
22..6.2021	Reason Of Above Topics
23.6.2021	Test And Presentation Of Above
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Concept And Nature Of Control
26.6 2021	Advantages And Limitation Of Control
27.6.2021	<b>SUNDAY</b>
28.6.2021	Continue
29.6.2021	Objectives Of Controlling System
30.6.2021	Types Of Controlling
01.7.2021	Elements Of Control
02.7.2021	Behavioral Aspects Of Management Control
03.7.2021	Steps In Control Process
4.7.2021	<b>SUNDAY</b>
5.7.2021	Control By Exception
6.7..2021	Modern Control Techniques :Stakeholder Approach

7.7.2021	Accounting Measures
8.7..2021	Economic Measures And Financial Measures
9.7.2021	Concept Of MVA
10.7.2021	Behavioral Aspect Of Management Control
11.7.2021	<b>SUNDAY</b>
12.7.2021	Continues
13.7.2021	Continues
14.7..2021	Revision Of Above Topics
15.7.2021	Doubts Class
16.7.2021	Test
17.7.2021	Review Of Above Topics
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision Of Unit 1
20.7.2021	Continues Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision Of Unit 2
23.7.2021	Revision Of Same Unit
24.7.2021	Revision Of Unit 3
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision Of Unit 4
27.7.2021	Discussions About Important Topics
28.7.2021	Important Points Regarding Exams



√  
Name of the Assistant/Associate Professor: Ms. Monika Bhatia

Class And Section: B.Com (Hons.) 4th Sem.

Section - Subject: Auditing

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

Code:-BCH-4.06

Date	Topic To Be Covered
12.4.2021	Meaning And Introduction Of Auditing & Origin And Development Of Auditing
13.4.2021	Necessity Of Auditing & Book Keeping, Accountancy, Auditing And Investigation
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Difference Between Accountancy And Auditing By Courts Judgment & Accountancy Is A Necessity While Auditing Is A Luxury
16.4.2021	Scope Of Auditing, Basic Concepts Of Auditing & Auditing Principles, Procedures And Techniques
17.4.2021	Qualities And Types Of Auditors
18.4.2021	<b>SUNDAY</b>
19.4.2021	Objects Of Auditing
20.4.2021	Continued
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Difference Between Of Error And Fraud & Advantages Of Audit And Limitations Of Audit
23.4.2021	Types Of Audit (Classification Of Audit)
24.4.2021	Continuous And Periodical Audit
25.4.2021	<b>SUNDAY</b>
26.4.2021	Interim, Internal & External Audit; Internal & Statutory Audit
27.4.2021	Audit Process And Programme – Introduction & Preparation Before Audit
28.4.2021	Audit Programme And Essentials Of A Good Audit Programme
29.4.2021	Advantages And Disadvantages Of Audit Programme And Remedies In Audit Programme
30.4.2021	Test Of Auditing
01.5.2021	Audit Notebook & Audit Working Papers
02.5.2021	<b>SUNDAY</b>
03.5.2021	Method Or Procedure Of Audit Work
04.5.2021	Methods Of Checking
05.5.2021	Internal Control- Meaning, Definition, Objects & Basic Principles
06.5.2021	Forms Of Internal Control
07.5.2021	Internal Check- Meaning, Definition, Features & Objects

08.5.2021	Features Of An Efficient Internal Check System
9.5.2021	<b>SUNDAY</b>
10.5.2021	Advantages & Disadvantages Of Internal Check
11.5.2021	Difference Between Internal Check And Internal Audit And Difference Between Internal Control And Internal Check
12.5.2021	Purchase And Internal Check And Purchase Return And Internal Check
13.5.2021	Credit Note And Internal Check And Sales Return And Internal Check
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Stores And Internal Check
16.5.2021	<b>SUNDAY</b>
17.5.2021	Cash Book Or Cash Transactions And Internal Check, Cash Sale And Internal And Check
18.5.2021	Cash Receipts And Internal Check And Cash Payments And Internal Check
19.5.2021	Internal Audit
20.5.2021	Routine Checking And Vouching – Introduction
21.5.2021	Examination Of Vouchers
22.5.2021	Vouching Of Cash Book
23.5.2021	<b>SUNDAY</b>
24.5.2021	Continued.
25.5.2021	Vouching Of Petty Cash Book, Purchase Book And Purchase Return Book
26.5.2021	Vouching Of Sales Book, Sales Return Book, Bill Receivable Book, Bills Payable Book
27.5.2021	Vouching Of Journal Proper And Creditors Ledger And Teeming And Lading System
28.5.2021	Meaning, Definition & Objects Of Verification
29.5.2021	Importance And Advantages Of Verification And Difference Between Vouching And Verification And Difference Between Verification And Valuation And Duties Of An Auditor
30.5.2021	<b>SUNDAY</b>
31.5.2021	Duty Of An Auditor In Relation To Verification Of Assets
01.6.2021	Continued.
02.6.2021	Continued.
03.6.2021	Continued.
4.6.2021	Duty Of An Auditor In Relation To Verification Of Liabilities
5.6.2021	Continued.
6.6..2021	<b>SUNDAY</b>

7.6.2021	Valuation Of Assets – Meaning, Definition, Objectives And Importance Of Valuation Different Type Of Price
8.6.2021	Assignment Of Auditing
9.6.2021	Method Of Valuation Of Different Types Of Assets
10.6.2021	Continued.
11.6.2021	Valuation And Auditor
12.6.2021	Appointment Of Auditor In Various Concerns
13.6.2021	<b>SUNDAY</b>
14.6..2021	Continued.
15.6.2021	Provisions Of The Chartered Accountants Act, 1949 Relating To The Appointment
16.6.2021	Rights Or Powers Of The Auditor
17.6.2021	Duties Of The Auditor
18.6.2021	Continued.
19.6.2021	An Auditor Is A Watchdog, But Not A Blood Hound
20.6.2021	<b>SUNDAY</b>
21.6.2021	Liability Of An Auditor
22..6.2021	Protection Against Breach Of Duty, Joint Auditors, Branch Auditor And Branch Audit & Can The Auditor Be Helpful In Checking Black Money?
23.6.2021	Depreciation- Meaning , Definition, Causes And Necessity
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Difference Between Depreciation, Obsolescence And Fluctuation, Ascertainment Of Amount Of Depreciation
26.6.2021	Different Methods Of Providing Depreciation, Companies Act And Depreciation, Arguments For And Against Depreciation
27.6.2021	<b>SUNDAY</b>
28.6.2021	Provisions-Meaning , Definition, Objects And Provision And Auditor
29.6.2021	Reserves- Meaning, Features And Difference In Provision And Reserves And Types Of Reserves & Secret Reserve
30.6.2021	Test Of Auditing
01.7.2021	Profit And Ascertainment Of Real Profits & Effects Of Wrong Calculation Of Profit And Points To Be Noted While Determining Profit
02.7.2021	Divisible Profits- Legal Provisions , Determination & Divisible Profit And Auditor
03.7.2021	Dividend- Determination, Statutory Provision, Procedure Of Declaration And Payment Of Dividend, Penalty And Punishment, Dividends And The Auditor And Unclaimed Dividend
04.7.2021	<b>SUNDAY</b>
05.7.2021	Investor Education And Protection Fund And Interim Dividend, Payment Of Dividend Out Of Capital And Its Statutory Provision

06.7..2021	Audit Report- Meaning Definition Importance, Subject Matter In Audit Report
07.7.2021	Types Of Audit Report And Specimen, Audit Certificates And Difference Between Audit Report And Audit Certificate's
08.7..2021	Investigation- Meaning And Definition, Difference Between Auditing And Investigation
09.7.2021	Inquiry And Investigation, Necessity Of Investigation, Essential Precautions While Conducting An Investigation
10.7.2021	Objective Of Investigation
11.7.2021	<b>SUNDAY</b>
12.7.2021	Cost Audit: Introduction, Objectives, Methods
13.7.2021	Test Of Auditing
14.7..2021	Introduction Of Tax Audit
15.7.2021	Continues
16.7.2021	Revision Of Above Topics
17.7.2021	Introduction Of Management Audit, Objectives Of Management Audit
18.7.2021	Auditing Functions Regarding Management
19.7.2021	Auditing And Assurance Standards : Introduction
20.7.2021	Continues
21.7.2021	Audit Committee
22.7.2021	Continues
23.7.2021	Doubts Clear, Revision
24.7.2021	Discussions About Important Topics

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Name of the Assistant/Associate Professor: Monika Bhatia

Class And Section: B.Com(Hons.)6<sup>th</sup> Sem.

Subject: Retailing

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

Code:-BCHN-6.06

Date	Topic To Be Covered
12.4.2021	Introduction Of The Subject And Discussion About The Books
13.4.2021	Retailing :Basic Introduction
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Introduction, Meaning And Definition Of Retailing
16.4.2021	Nature Of Retailing
17.4.2021	Scope Of Retailing
18.4.2021	<b>SUNDAY</b>
19.4.2021	Importance Of Retailing
20.4.2021	Continue Same Topic
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Introduction: Growth Of Retailing
23.4.2021	Difference Between Organized An Unorganized Sector
24.4.2021	Indian Retail Revolution Growth And Present Size
25.4.2021	<b>SUNDAY</b>
26.4.2021	Discussion About The Same Topic
27.4.2021	Some Top Retailers In India
28.4.2021	Indian Retail Sector Some Important Facts
29.4.2021	Continue Same Topic
30.4.2021	Reason Of Growth Of Retail Sector In India
01.5.2021	Present Structure Of Retail In India
02.5.2021	<b>SUNDAY</b>
03.5.2021	Challenges For Retail Sector In Present State
04.5.2021	Future Of Retailing In India
05.5.2021	Career Options In Retailing Introduction
06.5.2021	Essential Qualifications And Skills Required For A Career In Retailing

07.5.2021	Different Career Options In Retailing
08.5.2021	Small Retailer Entrepreneurship
9.5.2021	<b>SUNDAY</b>
10.5.2021	Institutes Offering Retail Courses
11.5.2021	Technology Induction In Retailing Introduction
12.5.2021	Need For Induction In Retailing
13.5.2021	Tools And Techniques Of IT Induction
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Advantages And Limitations Of IT Induction In Retailing
16.5.2021	<b>SUNDAY</b>
18.5.2021	Test Of Unit 1
19.5.2021	Unit -2 Retailing Types
20.5.2021	Types Of Retailing
21.5.2021	Continue
22.5.2021	Retailing Stores : Introduction
23.5.2021	<b>SUNDAY</b>
24.5.2021	Stores Classified By Owners
25.5.2021	Retail Formats- Tradition And Modern
26.5.2021	Store Based Formats
27.5.2021	Non Store Based Format
28.5.2021	Cash And Carry Business- Introduction
29.5.2021	Advantages And Scope Of Cash And Carry Business
30.5.2021	<b>SUNDAY</b>
31.5.2021	Retailing Model- Franchisor Franchisee
01.6.2021	Features Of The Model
02.6.2021	Advantage And Disadvantages Of Above Model
03.6.2021	Retailing Concepts Wheel Of Retailing And Its Stages
4.6.2021	Retailing Life Cycle
5.6.2021	Wheel Of Retailing Versus Retailing Life Cycle
6.6..2021	<b>SUNDAY</b>
7.6.2021	Assignment Topics Of Unit 2

8.6..2021	Conflicts With Other Retailers
9.6.2021	Sources And Features Of Conflicts
10.6.2021	Types Of Conflicts
11.6.2021	Co Operation With Other Retailers
12.6.2021	Management Of Retailing Operation : Introduction
13.6.2021	<b>SUNDAY</b>
14.6..2021	Various Dimensions Of Management Of Retailing Operations
15.6.2021	Retail Management: Introduction And Features
16.6.2021	Functions Of Retail Management
17.6.2021	Strategic Retail Management Process
18.6.2021	Decision Areas Of Retail Strategy And Implementing Strategies
19.6.2021	Test: Wheel Of Retailing And Retailing Life Cycle
20.6.2021	<b>SUNDAY</b>
21.6.2021	Total Performance Model
22..6.2021	Retail Planning :- Introduction
23.6.2021	Elements Of A Good Retail Planning
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Types Of Retail Planning
26.6 2021	Importance Of Retail Planning
27.6.2021	<b>SUNDAY</b>
28.6.2021	Objectives Of Retail Planning
29.6.2021	Strategic Retail Plan
30.6.2021	Retail Action Plans
01.7.2021	Various Types Of Retail Action Plans
02.7.2021	Developing Retail Strategy- Introduction
03.7.2021	Types Of Retailing Strategy
04.7.2021	<b>SUNDAY</b>
05.7.2021	Steps Of Of Developing Retail Strategy
06.7..2021	Importance And Objectives Of Retailing Strategy

07.7.2021	Retail Pricing Strategy
08.7..2021	Methods Of Retail Pricing Strategy
09.7.2021	Retail Location Strategies And Importance
10.7.2021	Location Assessment Techniques
11.7.2021	<b>SUNDAY</b>
12.7.2021	Review Of Whole Syllabus
13.7.2021	Test
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Discussion About Important Topics



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**Name of the Assistant/Associate Professor: Ms. Suman Lata Yadav**  
**Class And Section: B.COM. Pass Section - C**  
**Subject: FINANCIAL MANAGEMENT**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Financial Management- Introduction And Meaning
13.4.2021	Traditional Approach Of Finance Function , Modern Approach Of Finance Function
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Objectives Or Goals Of Financial Management ,Organization Of Financial Management
16.4.2021	Functions Of Financial Managers ,Functions Of Treasurer
17.4.2021	Functions Of Controller, Functions Of Financial Management
18.4.2021	<b>SUNDAY</b>
19.4.2021	Importance Of Financial Management
20.4.2021	Relationship With Other Areas Of Management
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Financial Management And Financial Accounting
23.4.2021	Objectives Of Financial Planning
24.4.2021	Types Of Financial Planning
25.4.2021	<b>SUNDAY</b>
26.4.2021	Procedure Of Financial Planning
27.4.2021	Principles Of A Sound Financial Planning
28.4.2021	Factors Affecting Financial Planning
29.4.2021	Significance Of Financial Planning
30.4.2021	Limitation Of Financial Planning
01..5.2021	Assessing Funds Requirements
02.5.2021	<b>SUNDAY</b>
03.5.2021	Working Capital Management- Introduction, Meaning And Definition
04.5.2021	Types Of Working Capital
05.5.2021	Determinants Of Working Capital

06.5.2021	Issues Of Working Capital Management
07.5.2021	Computation Of Working Capital
08.5.2021	Practical Problems
9.5.2021	<b>SUNDAY</b>
10.5.2021	Management Of Cash- Introduction And Meaning
11.5.2021	Objectives Of Cash Management
12.5.2021	Determinants Of Cash Needs
13.5.2021	Methods Of Cash Management
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Utility Of Cash Budget
16.5.2021	<b>SUNDAY</b>
17.5.2021	Methods Of Preparing Cash Budget
18.5.2021	Cash Flow Statement:
19.5.2021	Cash Flow Ratios , Managing The Cash Flows
20.5.2021	Cash Management Model
21.5.2021	Miller-Orr Model
22.5.2021	Test
23.5.2021	<b>SUNDAY</b>
24.5.2021	Marketable Securities
25.5.2021	Meaning Of Receivables
26.5.2021	Scope Of Receivables
27.5.2021	Continued....
28.5.2021	Significance Of Cost Of Capital
29.5.2021	Determinants Of Cost Of Capital
30.5.2021	<b>SUNDAY</b>
31.5.2021	Computation- Cost Of Irredeemable Debt
01.6.2021	Cost Of Redeemable Debt With Practical Problems
02.6.2021	Cost Of Preference Share Capital With Practical Problems
03.6.2021	Cost Of Equity Share Capital With Practical Problems

4.6.2021	Cost Of Equity Share Capital With Practical Problems
5.6.2021	Cost Of Equity Share Capital With Practical Problems
6.6..2021	<b>SUNDAY</b>
7.6.2021	Cost Of Equity Share Capital With Practical Problems
8.6..2021	Capitalization – Introduction, Meaning
9.6.2021	Cost Theory
10.6.2021	Earning Theory
11.6.2021	Over Capitalization , Under Capitalization
12.6.2021	Test-Over Capitalization
13.6.2021	<b>SUNDAY</b>
14.6..2021	Types Of Leverage – Operating Leverage
15.6.2021	Financial Leverage ,Composite Leverage
16.6.2021	Practical Problems
17.6.2021	Practical Problems
18.6.2021	EPS-EBIT Analysis – Introduction And Meaning
19.6.2021	Indifference Point And Financial Break-Even Analysis
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Problems
22..6.2021	Practical Problems
23.6.2021	Capital Structure- Introduction And Meaning
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Optimum Capital Structure
26.6 2021	Factors Affecting Capital Structure
27.6.2021	<b>SUNDAY</b>
28.6.2021	Theories Of Capital Structure- NI Approach
29.6.2021	NOI Approach
30.6.2021	Traditional Approach With Practical Problems
01.7.2021	Modigliani And Miller Approach With Practical Problems
02.7.2021	Continued

03.7.2021	Dividend Policy- Meaning And objectives Of Dividend Policy
4.7.2021	<b>SUNDAY</b>
5.7.2021	Types Of Dividend Policy
6.7..2021	Walter's Model And Gordon's Model
7.7.2021	Assignment –Dividend Policy
8.7..2021	Theory Of Irrelevance Of Dividend
9.7.2021	Continued....
10.7.2021	Continued....
11.7.2021	<b>SUNDAY</b>
12.7.2021	REVISION
13.7.2021	REVISION
14.7..2021	REVISION
15.7.2021	REVISION
16.7.2021	REVISION

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**Name of the Assistant/Associate Professor: Ms. Suman Lata Yadav****Class And Section: B.COM PASS 6<sup>TH</sup> SEM SEC(A)****Subject: INTERNATIONAL MARKETING****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction
13.4.2021	Nature & Benefits Of International Marketing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Challenges In International Marketing
16.4.2021	International Marketing Mix
17.4.2021	Major Decisions In International Marketing
18.4.2021	<b>SUNDAY</b>
19.4.2021	Approaches & Scope Of International Marketing
20.4.2021	International Marketing Environment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Components Of International Marketing Environment
23.4.2021	Components Of International Marketing Environment
24.4.2021	International Economic Environment
25.4.2021	<b>SUNDAY</b>
26.4.2021	Importance Of Study Of IME
27.4.2021	Test Of International Marketing Environment
28.4.2021	Foreign Market Selection
29.4.2021	Foreign Market Selection –Strategies
30.4.2021	Foreign Market Selection –Strategies
01.5.2021	Entry Mode Decision
02.5.2021	<b>SUNDAY</b>
03.5.2021	Country Evaluation & Selection
04.5.2021	Country Evaluation & Selection
05.5.2021	Product Planning –Concept

06.5.2021	Classification Of Product Planning
07.5.2021	Product Development
08.5.2021	Stages In Product Development
9.5.2021	<b>SUNDAY</b>
10.5.2021	Stages In Product Development
11.5.2021	International Product Strategies
12.5.2021	International Product Strategies
13.5.2021	Test Marketing
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Test Marketing
16.5.2021	<b>SUNDAY</b>
17.5.2021	Product Life Cycle
18.5.2021	Product Life Cycle
19.5.2021	Product Life Cycle
20.5.2021	Marketing Research
21.5.2021	Marketing Research –Scope
22.5.2021	Marketing Research –Utility
23.5.2021	<b>SUNDAY</b>
24.5.2021	Test –Product Planning
25.5.2021	Branding And Packaging
26.5.2021	Branding And Packaging
27.5.2021	Branding And Packaging
28.5.2021	Marking & Trademark
29.5.2021	International Pricing –Concept
30.5.2021	<b>SUNDAY</b>
31.5.2021	Factors Influencing Price Determination
01.6.2021	Procedure Of Price Determination
02.6.2021	Pricing Policies
03.6.2021	Dumping & Transfer Pricing

4.6.2021	Assignment –International Pricing
5.6.2021	International Price Quotation
6.6..2021	<b>SUNDAY</b>
7.6.2021	International Payment Terms
8.6..2021	International Payment Terms
9.6.2021	Physical Distribution-Concept
10.6.2021	Components Of Physical Distribution
11.6.2021	Components Of Physical Distribution
12.6.2021	International Logistic Management
13.6.2021	<b>SUNDAY</b>
14.6..2021	Distribution Channel-Concept & Factors Affecting Distribution Channel
15.6.2021	Distribution Channel In International Marketing
16.6.2021	Channel Structure In International Marketing
17.6.2021	Managing Channel Conflicts
18.6.2021	Managing Channel Conflicts
19.6.2021	Selection Of Foreign Sales Agent
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test- Distribution Channels
22..6.2021	Factors Affecting Selection Of Foreign Selling Agent
23.6.2021	Content Of Foreign Selling Agency Contract & Specimen
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Export Procedure & Export Documentation
26.6 2021	Export Procedure & Documentation
27.6.2021	<b>SUNDAY</b>
28.6.2021	Method Of International Product Promotion
29.6.2021	Method Of International Product Promotion
30.6.2021	Method Of International Product Promotion
01.7.2021	Method Of International Product Promotion
02.7.2021	International Advertising

03.7.2021	International Advertising
4.7.2021	<b>SUNDAY</b>
5.7.2021	Media Strategy
6.7..2021	Media Strategy
7.7.2021	Media Strategy
8.7..2021	Test- Product Promotion
9.7.2021	Web Marketing
10.7.2021	Web Marketing
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision



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**Name of the Assistant/Associate Professor :Ms. SUMAN LATA YADAV**  
**Class And Section: B.Com Pass Second Year Section - C**  
**Subject: Corporate Law II**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Shareholders And Members
13.4.2021	Difference Between Shareholders And Members
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Modes Of Acquiring Membership
16.4.2021	Termination Of Membership
17.4.2021	Who May Be Members ?
18.4.2021	<b>SUNDAY</b>
19.4.2021	Rights And Liabilities Of Members
20.4.2021	Revision Of Chapter
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Assignment
23.4.2021	Unit- IV Winding Up: - Meaning
24.4.2021	Petition For Winding Up
25.4.2021	<b>SUNDAY</b>
26.4.2021	Voluntary Winding Up
27.4.2021	Winding Up By The Tribunal -1
28.4.2021	Winding Up By The Tribunal -2
29.4.2021	Powers And Duties Of Company Liquidator -1
30.4.2021	Powers And Duties Of Company Liquidator-2
01.5.2021	Revision Class
02.5.2021	<b>SUNDAY</b>
03.5.2021	Assignment
04.5.2021	Consequences Of Winding Up
05.5.2021	Assignment On Consequences

06.5.2021	Class Test Based On Assignments
07.5.2021	Alteration Of Share Capital-1
08.5.2021	Alteration Of Share Capital-2
9.5.2021	<b>SUNDAY</b>
10.5.2021	Reduction Of Share Capital-1
11.5.2021	Reduction Of Share Capital-2
12.5.2021	Further Issue Of Share Capital -1
13.5.2021	Further Issue Of Share Capital -2
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Assignment
16.5.2021	<b>SUNDAY</b>
17.5.2021	Rights Of Pre-Emption Of Shares
18.5.2021	Assignment
19.5.2021	Class Test Based On Assignments
20.5.2021	Unit- III Meeting Of Company
21.5.2021	Essentials Of Valid Meeting
22.5.2021	Meetings Of Shareholders: - Annual General Meeting
23.5.2021	<b>SUNDAY</b>
24.5.2021	Extra-Ordinary General Meeting
25.5.2021	Meetings Of Board Of Directors
26.5.2021	Proxy
27.5.2021	Voting
28.5.2021	Notice
29.5.2021	Agenda
30.5.2021	<b>SUNDAY</b>
31.5.2021	Assignments Based On Topic
01.6.2021	Class Test Of Chapter
02.6.2021	Unit 3- Directors
03.6.2021	Duties Of Directors

4.6.2021	Types Of Directors
5.6.2021	Qualifications Of Directors
6.6..2021	<b>SUNDAY</b>
7.6.2021	Disqualification Of Directors
8.6..2021	Restriction On Directorship
9.6.2021	Powers Of Directors
10.6.2021	Liabilities Of Directors
11.6.2021	Assignment On Directors
12.6.2021	Class Test
13.6.2021	<b>SUNDAY</b>
14.6..2021	Appointment Of Directors
15.6.2021	Removal Of Directors
16.6.2021	Remuneration Of Directors
17.6.2021	Vacation Of Office By Directors
18.6.2021	Managerial Personnel
19.6.2021	Managing Director, Manager And Whole Time Director Of Company
20.6.2021	<b>SUNDAY</b>
21.6.2021	Legal Position Of Directors
22..6.2021	Assignment
23.6.2021	Class Test
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Unit 1- Depository System –Meaning And Importance -1
26.6 2021	- Depository System –Meaning And Importance -2
27.6.2021	<b>SUNDAY</b>
28.6.2021	Paperless Trading-1
29.6.2021	Paperless Trading-2
30.06.21	Benefits And Procedure Of Paperless Trading-1
01.7.2021	Benefits And Procedure Of Paperless Trading-2
02.7.2021	Need For Educating Investors-1

03.7.2021	Need For Educating Investors-2
4.7.2021	<b>SUNDAY</b>
5.7.2021	Class Assignment
6.7..2021	Test Of Topic -Depository System
7.7.2021	Unit 1- Types Of Shares
8.7..2021	Preference Shares And Different Types
9.7.2021	Redeemable Preference Shares And Provisions Of Act
10.7.2021	Difference Between Preference And Equity Shares
11.7.2021	<b>SUNDAY</b>
12.7.2021	Shares And Stocks
13.7.2021	Share Certificates And Share Warrants
14.7..2021	Transfer And Transmission Of Shares
15.7.2021	Allotment Of Shares -Provisions
16.7.2021	Irregular Allotments

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Name of the Assistant/Associate Professor: RINA PARSHAD

Class And Section: B.COM (Hons.) 2<sup>ND</sup> YEAR

Subject: Fundamental Of Business Economics

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

Code:-BCHN-2.02

Date	Topic To Be Covered
12.4.2021	Concept Of Cost
13.4.2021	Money Cost
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Real Cost
16.4.2021	Business Cost And Money Cost, Social Cost And Opportunity Cost
17.4.2021	Meaning Of Short Run And Long Run Cost In Short Run
18.4.2021	<b>SUNDAY</b>
19.4.2021	Short Run $TC=STFC+STVC$
20.4.2021	Short Run $AC=Short\ Run\ AFC + Short\ Run\ AVC$
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Concept Of Marginal Cost
23.4.2021	Continue
24.4.2021	Relationship Between Short Run Average Cost, Marginal Cost
25.4.2021	<b>SUNDAY</b>
26.4.2021	Long Run Cost Curve :Long Run Total Cost
27.4.2021	Make Full Chart Of Short Run Cost Curve
28.4.2021	What Is The Relationship Between SAC & MAC
29.4.2021	Long Run Average Cost And Marginal Cost
30.4.2021	Relationship Between Cost Curve And Production Curve
01.5.2021	Economies Of Scale-Internal And External Economics
02.5.2021	<b>SUNDAY</b>
03.5.2021	Relation To Economies To Scale With LAC
04.5.2021	Learning Curve
05.5.2021	Use Of Learning Curve
06.5.2021	Implication Of Learning Curve Concept
07.5.2021	Characteristics Of Perfect Competition

08.5.2021	Continue
9.5.2021	<b>SUNDAY</b>
10.5.2021	Revision
11.5.2021	Test
12.5.2021	Difference Between Pure And Perfect Competition
13.5.2021	Price Determination Under Perfect Competition
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Importance Of Time Element In The Determination Of Price Under Perfect Competition
16.5.2021	<b>SUNDAY</b>
17.5.2021	Difference Between Short Period And Long Period ,Price Determination In Very Short Period
18.5.2021	Price Determination In Short Period, Long Period And Very Short Period
19.5.2021	How Prices Are Determined Under Perfect Competition? What Is The Role Of Time Element In Price Determination
20.5.2021	Long Run Price And Return To Scale
21.5.2021	Difference Between Market Price And Normal Price ,Time Element And Price At A Glance
22.5.2021	Revision
23.5.2021	<b>SUNDAY</b>
24.5.2021	Meaning Of Firm's Equilibrium, Total Revenue, Total Cost Analysis
25.5.2021	Marginal Revenue, Marginal Cost Analysis Short Period
26.5.2021	MR, MC Analysis Long Period
27.5.2021	Continue
28.5.2021	Continue
29.5.2021	Revision
30.5.2021	<b>SUNDAY</b>
31.5.2021	Equilibrium Of Industry, Short Run Equilibrium Of Industry & Law Of Cost
01.6.2021	Equilibrium Of Industry, Long Run Equilibrium Of Industry & Law Of Cost
02.6.2021	Supply Curve In Short Run Under Perfect Competition
03.6.2021	Long Run Supply Curve Under Perfect Competition
4.6.2021	Accounting Profit V/S Economic Profit
5.6.2021	Producer Surplus Under Perfect Competition
6.6..2021	<b>SUNDAY</b>

7.6.2021	Revision Of Perfect Competition
8.6..2021	Test On Topic Discuss Short Run And Long Run Equilibrium Of Firm Under Perfect Competition
9.6.2021	Characteristics Of Monopoly
10.6.2021	What Are The Causes Of Monopoly Power?
11.6.2021	Revision
12.6.2021	Revision
13.6.2021	<b>SUNDAY</b>
14.6..2021	Demand And Revenue Cost Under Monopoly
15.6.2021	What Is Price Discrimination? When Is Possible And Profitable?
16.6.2021	Monopoly Equilibrium –TR,TC Approach
17.6.2021	Monopoly Equilibrium –MR, MC Approach
18.6.2021	Monopoly Equilibrium And Law Of Cost
19.6.2021	Supply Curve Of A Firm Under Monopoly
20.6.2021	<b>SUNDAY</b>
21.6.2021	Measure Of Monopoly Power
22..6.2021	Distinction Between Monopoly And Perfect Competition
23.6.2021	Price Determination Meaning Types
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	When Is Possible And Profitable Degrees?
26.6 2021	Dumping, Effect Of Price Discrimination
27.6.2021	<b>SUNDAY</b>
28.6.2021	Characteristics Of Monopolistic Competition
29.6.2021	Demand And Cost Under Monopolistic Competition
30.6.2021	Product Differentiation And Demand Curve And Equilibrium
01.7.2021	Equilibrium Under Monopolistic Competition
02.7.2021	Short Run Equilibrium Under Monopolistic Competition
03.7.2021	What Is The Difference In Selling Cost And Production Cost? How Selling Cost Affect Equilibrium Under Monopolistic Competition?
4.7.2021	<b>SUNDAY</b>
5.7.2021	Long Run Equilibrium Under Monopolistic Competition
6.7..2021	Group Equilibrium

7.7.2021	Excess Capacity
8.7..2021	Non Price Competition
9.7.2021	Continue
10.7.2021	Selling Cost And Firm Equilibrium
11.7.2021	<b>SUNDAY</b>
12.7.2021	Market Equilibrium
13.7.2021	Stable Unstable Equilibrium
14.7..2021	Marshallian Analysis Of Equilibrium
15.7.2021	Walrasian Analysis Of Equilibrium
16.7.2021	Human Capital Formation, Human Capital Formation In Economic Development
17.7.2021	Technological Problem And Economic Development
18.7.2021	<b>SUNDAY</b>
19.7.2021	Relative Significance Of Primary, Secondary And Tertiary Sector In National Income
20.7.2021	Concept Of Capital Formation , Process And Sources Of Capital Formation –Internal Sources Of Saving
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	External Sources Of Saving
23.7.2021	Role Of Capital Formation In Economic Development , Problems Of Capital Formation And Vicious Circle Of Poverty
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.6 2021	Revision
28.7.2021	Revision



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**Name of the Assistant/Associate Professor: MRS. RINA PARSHAD**  
**Class And Section: M.COM 4<sup>TH</sup> SEM**  
**Subject: International Business Environment**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
12.4.2021	International business environment :- meaning
13.4.2021	Nature and significance of IBE
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Dimension and type of IB
16.4.2021	Level of IBE
17.4.2021	Classification of business
18.4.2021	<b>SUNDAY</b>
19.4.2021	Business organization of IBE
20.4.2021	Business environment :- detail
21.4.2021	Business environment :- detail
22.4.2021	Geographic and economic framework
23.4.2021	Political and demographic framework
24.4.2021	Social and cultural framework
25.4.2021	<b>SUNDAY</b>
26.4.2021	Regulatory framework
27.4.2021	Dimension of international environment
28.4.2021	Global forces of international environment
29.4.2021	Strategic decision of international environment
30.4.2021	Continue
01.5.2021	Issues and challenges of international environment
02.5.2021	<b>SUNDAY</b>
03.5.2021	PEST Analysis
04.5.2021	SWOT Analysis
05.5.2021	Continue

06.5.2021	Test of international business and its environment
07.5.2021	International economic corporation and agreement :- meaning
08.5.2021	Regional economic integration (trade blocks)
9.5.2021	<b>SUNDAY</b>
10.5.2021	Integration
11.5.2021	Customs- union
12.5.2021	European union
13.5.2021	Indo – Eu Trade
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Euro
16.5.2021	<b>SUNDAY</b>
17.5.2021	South corporation
18.5.2021	SAARC
19.5.2021	SAPTA
20.5.2021	Indo-Lanka free trade agreement
21.5.2021	NAFTA
22.5.2021	International commodity agreement
23.5.2021	<b>SUNDAY</b>
24.5.2021	Generalized and global system
25.5.2021	GSP
26.5.2021	GSTP
27.5.2021	International trade and investment theories
28.5.2021	Assignment :- regional economic integration
29.5.2021	IMF
30.5.2021	<b>SUNDAY</b>
31.5.2021	IMF
01.6.2021	World bank
02.6.2021	CONTINUE..
03.6.2021	ADB
4.6.2021	UNCTAD
5.6.2021	IMODO

6.6..2021	SUNDAY
7.6.2021	WTO
8.6..2021	CONTINUE
9.6.2021	CONTINUE
10.6.2021	MULTI-FIBER ARRANMENT (MFA)
11.6.2021	International trade and payment
12.6.2021	Protectionism
13.6.2021	<b>SUNDAY</b>
14.6..2021	Barriers, tariff & non tariff
15.6.2021	State- trading
16.6.2021	Foreign- trade policy
17.6.2021	Continue
18.6.2021	Global sourcing
19.6.2021	Continue
20.6.2021	<b>SUNDAY</b>
21.6.2021	BOPs
22..6.2021	Continue
23.6.2021	BOT and Indian scene
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Test of international economic institution
26.6.2021	Foreign exchange market :- meaning
27.6.2021	<b>SUNDAY</b>
28.6.2021	Type of exchange rate
29.6.2021	Interest rate and nominal interest rate
30.6.2021	Depreciation, appreciation
01.7.2021	Premium and discount
02.7.2021	Third party information
03.7.2021	Purchase power parity
4.7.2021	<b>SUNDAY</b>

5.7.2021	Determining the value of exchange rate
6.7..2021	Participation in foreign exchange market
7.7.2021	ER Quotas
8.7..2021	Determination of foreign exchange rate
9.7.2021	Determination of foreign exchange rate
10.7.2021	Future, Option
11.7.2021	<b>SUNDAY</b>
12.7.2021	Swap- operation, Arbitrage
13.7.2021	Convertibility of rupee
14.7..2021	arrangement in India
15.7.2021	Revision of unit 1 and unit 2
16.7.2021	Revision of unit 3 and unit 4

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**Name of the Assistant/Associate Professor: Ms. RINA PARSHAD****Class And Section: B.Com (Hons.) 6<sup>th</sup> Semester****Subject: Business Environment And International Business****Mode Of Teaching: Online / Offline****Lectures Per Week: 6****Code:-BCHN-6.05**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Business Environment :Meaning, Components , Importance
13.4.2021	Swot Analysis: Introduction, Meaning, Concept Importance
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Agriculture In India: Introduction, Problems
16.4.2021	Contribution Of Agriculture In National Economy
17.4.2021	Status Of Agriculture In India
18.4.2021	<b>SUNDAY</b>
19.4.2021	Remedial Measures
20.4.2021	Economic Trend: Introduction
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Income Saving And Investment: Concept
23.4.2021	Current Status, Issues And Challenges
24.4.2021	Other Related Topics
25.4.2021	<b>SUNDAY</b>
26.4.2021	Assignment : Components Of Business Environment
27.4.2021	Assignment : Components Of Business Environment
28.4.2021	Industry : Introduction, Status
29.4.2021	Problem And Challenges
30.4.2021	Industry Planning And Development
01.5.2021	Trade And Balance Of Payment
02.5.2021	<b>SUNDAY</b>
03.5.2021	Trade And Balance Of Payment
04.5.2021	Trade And Balance Of Payment
05.5.2021	Problem Of Growth : Unemployment

06.5.2021	Poverty
07.5.2021	Inflation
08.5.2021	Inflation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Parallel Economy
11.5.2021	Parallel Economy
12.5.2021	Industrial Sickness
13.5.2021	Role Of Govt. In Indian Economy Monetary Policy
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Monetary Policy
16.5.2021	<b>SUNDAY</b>
17.5.2021	Fiscal Policy
18.5.2021	Fiscal Policy
19.5.2021	Industrial Policy
20.5.2021	Industrial Licensing
21.5.2021	Privatization And Devaluation
22.5.2021	Privatization And Devaluation
23.5.2021	<b>SUNDAY</b>
24.5.2021	Assignment : Industrial Policy And Licensing
25.5.2021	Test : Monetary Policy And Fiscal Policy
26.5.2021	International Business : An Overview
27.5.2021	Concept, Domestic Versus International Business
28.5.2021	Major Risk And Challenges Of International Business
29.5.2021	International Business Environment: Components And Determinants
30.5.2021	<b>SUNDAY</b>
31.5.2021	Stages Of Internationalization Of Business
01.6.2021	International Business Approach
02.6.2021	Globalization
03.6.2021	Globalization
4.6.2021	Determinants Of Exchange Rates
5.6.2021	Determinants Of Exchange Rates

6.6..2021	<b>SUNDAY</b>
7.6.2021	Assignment : Stages Of Internationalization Of Business
8.6..2021	Test : International Business Approaches
9.6.2021	Comparative Advantage Theory
10.6.2021	Absolute Advantage Theory
11.6.2021	Factor Proportions Theory
12.6.2021	Factor Proportions Theory
13.6.2021	<b>SUNDAY</b>
14.6..2021	Product Life Cycle Theory
15.6.2021	Theory Of Trade
16.6.2021	Revise Of Theories
17.6.2021	Govt. Influence On Trade
18.6.2021	Rational Of Govt. Intervention
19.6.2021	Instrument Of Trade Control
20.6.2021	<b>SUNDAY</b>
21.6.2021	Instrument Of Trade Control
22..6.2021	WTO
23.6.2021	Role Of WTO
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	IMF
26.6 2021	IMF
27.6.2021	<b>SUNDAY</b>
28.6.2021	World Bank In International Trade
29.6.2021	Assessing International Markets
30.6.2021	Designing Products Markets For Foreign
01.7.2021	Branding Decisions
02.7.2021	International Promotions Policy
03.7.2021	International Pricing
4.7.2021	<b>SUNDAY</b>
5.7.2021	International Logistics And Distribution
6.7..2021	Test Of International Pricing

7.7.2021	Modes Of Entering Into International Business
8.7..2021	Nature Of Multinational Enterprises
9.7.2021	International Direct Investment
10.7.2021	Foreign Exchange
11.7.2021	<b>SUNDAY</b>
12.7.2021	Balance Of Payment
13.7.2021	Economic Trends In Investment Industry
14.7..2021	Trade Of Payment And Balance Of Payment
15.7.2021	Revision
16.7.2021	Revision



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**Name of the Assistant/Associate Professor: Ms. Neetu Sharma**  
**Class And Section: B.Com (Hons.) 4<sup>th</sup> Sem.**  
**Subject: Corporate Accounts**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

**Code:-BCH-4.01**

Date	Topic To Be Covered
12.4.2021	Internal Reconstruction Of Companies: Meaning And Introduction
13.4.2021	Internal Reconstruction Of Companies: Objectives
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Alteration In Share Capital
16.4.2021	Condition And Procedure Of Internal Reconstruction
17.4.2021	Practical Problems Of Internal Reconstruction
18.4.2021	<b>SUNDAY</b>
19.4.2021	Practical Problems Of Internal Reconstruction
20.4.2021	Practical Problems Of Internal Reconstruction
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Practical Problems Of Internal Reconstruction
23.4.2021	Liquidation Of Companies; Meaning And Introduction
24.4.2021	Methods Of Liquidation
25.4.2021	<b>SUNDAY</b>
26.4.2021	Test: Internal Reconstruction
27.4.2021	Preparation Of Liquidator's Final Statement Of Account
28.4.2021	Liquidator Remuneration
29.4.2021	Practical Problems Of Liquidation
30.4.2021	Practical Problems Of Liquidation
01.5.2021	Practical Problems Of Liquidation
02.5.2021	<b>SUNDAY</b>
03.5.2021	Distribution Of Surplus
04.5.2021	Practical Problems Of Liquidation
05.5.2021	Calls On Equity Shares
06.5.2021	Practical Problems Of Liquidation

07.5.2021	Practical Problems Of Liquidation
08.5.2021	Practical Problems Of Liquidation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Receiver For Debenture Holders
11.5.2021	List Of Contributories
12.5.2021	Practical Problems Of Liquidation
13.5.2021	Practical Problems Of Liquidation
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical Problems Of Liquidation
16.5.2021	<b>SUNDAY</b>
17.5.2021	Underwriting Of Shares And Debentures; Meaning And Introduction
18.5.2021	Commission Underwriting, Procedure Of Underwriting
19.5.2021	Journal Entries Of Underwriting
20.5.2021	Practical Problems Of Underwriting
21.5.2021	Practical Problems Of Underwriting
22.5.2021	Firm Underwriting
23.5.2021	<b>SUNDAY</b>
24.5.2021	Practical Problems Of Underwriting
25.5.2021	Partial Underwriting
26.5.2021	Practical Problems Of Underwriting
27.5.2021	Practical Problems Of Underwriting
28.5.2021	Sub Underwriting
29.5.2021	Practical Problems Of Underwriting
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test: Liquidation
01.6.2021	Practical Problems Of Underwriting
02.6.2021	Practical Problems Of Underwriting
03.6.2021	Accounts Of Banking Companies; Meaning And Introduction
4.6.2021	Slip System
5.6.2021	Final Accounts Of Banking Companies
6.6..2021	<b>SUNDAY</b>

7.6.2021	Format Of Profit And Loss A/C
8.6..2021	Explanation Of Profit And Loss A/C
9.6.2021	Explanation Of Profit And Loss A/C Cont..
10.6.2021	Rebate On Bill Discounted
11.6.2021	Practical Of Rebate On Bill Discounted
12.6.2021	Practical Of Rebate On Bill Discounted
13.6.2021	<b>SUNDAY</b>
14.6..2021	Practical Of Profit And Loss A/C
15.6.2021	Practical Of Profit And Loss A/C
16.6.2021	Nonperforming Assets
17.6.2021	Practical Of Nonperforming Assets
18.6.2021	Format Of Balance Sheet
19.6.2021	Explanation Of Balance Sheet
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practicals Of Banking Companies
22..6.2021	Practicals Of Banking Companies
23.6.2021	Practicals Of Banking Companies
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Double Account System
26.6.2021	Double Account System Cont....
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test: Banking Companies
29.6.2021	Accounts Of Electricity Companies
30.6.2021	Accounts Of Electricity Companies Cont..
01.7.2021	Calculation Of Capital Base
02.7.2021	Practical's Of Accounts Of Electricity Companies
03.7.2021	Practical's Of Accounts Of Electricity Companies
4.7.2021	<b>SUNDAY</b>
5.7.2021	Amalgamation Meaning And Introduction
6.7..2021	Types Of Amalgamation
7.7.2021	Purchase Consideration

8.7..2021	Journal Entries In Case Of Merger
9.7.2021	Journal Entries In Case Of Purchase
10.7.2021	Practical Of Amalgamation
11.7.2021	<b>SUNDAY</b>
12.7.2021	Practical Of Amalgamation
13.7.2021	Practical Of Amalgamation
14.7..2021	Practical Of Amalgamation
15.7.2021	Practical Of Amalgamation
16.7.2021	Problems Of Fraction Shares
17.7.2021	Practical Of Amalgamation
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Neetu Sharma**  
**Class And Section: M.Com 4<sup>th</sup> Sem.**  
**Subject: Business Research Methods**  
**Mode Of Teaching: Online / Offline: Online**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic to be Covered</b>
12.4.2021	Introduction to Business Research: meaning, Scope,
13.4.2021	Need and Types of business research
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Types of business research continue..
16.4.2021	Types of business research continue..
17.4.2021	Theoretical framework of business research
18.4.2021	<b>SUNDAY</b>
19.4.2021	Theoretical framework of business research continue..
20.4.2021	Features of a Good Research Study, research application in business decisions
21.4.2021	Features of a Good Research Study, research application in business decisions
22.4.2021	Defining the research problem: Meaning, Characteristics
23.4.2021	Selecting the research problem
24.4.2021	Process of problem identification & formulation
25.4.2021	<b>SUNDAY</b>
26.4.2021	Test : Introduction of Business Research
27.4.2021	Research Proposal: Meaning, Purpose and benefits
28.4.2021	Types of research proposal
29.4.2021	Types of research proposal
30.4.2021	Developing a research proposal
01.5.2021	Developing a research proposal cont...
02.5.2021	<b>SUNDAY</b>
03.5.2021	Evaluating & Acceptance of Research Proposal
04.5.2021	Hypothesis – meaning, Importance, Sources

05.5.2021	Features of good hypothesis, Role of hypothesis in research
06.5.2021	Formulation of hypothesis
07.5.2021	Presentation: Formulation of Research problem
08.5.2021	Presentation: Formulation of Research problem
9.5.2021	<b>SUNDAY</b>
10.5.2021	Research Design: Meaning, Need
11.5.2021	Features of a Good Research Design, process of formulation of research design
12.5.2021	Process of formulation of research design
13.5.2021	Process of formulation of research design
14.5.2021	Classification of research design: Exploratory Research Design
15.5.2021	Classification of research design : Exploratory Research (Continue)
16.5.2021	<b>SUNDAY</b>
17.5.2021	Classification of research design: Descriptive and diagnostic Research Design
18.5.2021	Casual Research, Evaluation of research design
19.5.2021	Two tired design, Experimental design: meaning of experiment and conducting the experiment
20.5.2021	Basic Issues in research design
21.5.2021	Basic Issues in research design: Validity in experiment (Internal Validity and its factors affecting)
22.5.2021	External Validity and its factors affecting
23.5.2021	<b>SUNDAY</b>
24.5.2021	Test: Research design
25.5.2021	Classification of experimental design
26.5.2021	Methods to control extraneous variables
27.5.2021	Environment of conducting experiments
28.5.2021	Data Collection Methods: Meaning and classification of data
29.5.2021	Research application of primary and secondary data, sources of data
30.5.2021	<b>SUNDAY</b>
31.5.2021	Usage of data, Online data sources
01.6.2021	Methods of data collection: Observation Method – Meaning, types, advantages and disadvantages
02.6.2021	Participative & non-participative observation
03.6.2021	Content Analysis, Focus group methods

4.6.2021	Personal Interview Method
5.6.2021	Personal Interview Method (continue), Projective techniques
6.6..2021	<b>SUNDAY</b>
7.6.2021	Projective techniques
8.6..2021	Questionnaire Method
9.6.2021	Questionnaire Method (Continue)
10.6.2021	Some other methods of data collection
11.6.2021	Some other methods of data collection
12.6.2021	Questionnaire design
13.6.2021	<b>SUNDAY</b>
14.6..2021	Questionnaire design (Continue)
15.6.2021	Sampling Plan: Meaning, universe, sample vs. census
16.6.2021	Sample design, Steps in sample design – sampling unit & sample frame
17.6.2021	Sampling Techniques: Probability techniques
18.6.2021	Sampling Techniques: Non-Probability techniques
19.6.2021	Test: Data collection Methods
20.6.2021	<b>SUNDAY</b>
21.6.2021	Sample size determination
22..6.2021	Sample size determination (Calculation)
23.6.2021	Sampling and Non-sampling errors
24.6.2021	Sampling and Non-sampling errors
25.6.2021	Research Report writing: Meaning, Purpose, Steps in organizing research report
26.6 2021	Types of reports, Significance of report writing
27.6.2021	<b>SUNDAY</b>
28.6.2021	Essential Qualities of Good research
29.6.2021	Steps in planning research report
30.6.2021	Report Structure/format of research report
01.7.2021	Report Structure/format of research report
02.7.2021	Principles of writing

03.7.2021	Guidelines for effective documentation
4.7.2021	<b>SUNDAY</b>
5.7.2021	Writing and typing the report
6.7..2021	Evaluation of research report
7.7.2021	Presentation of Results: Descriptive and Graphic representation
8.7..2021	Diagram, Pictures and Maps
9.7.2021	Tabular Presentation
10.7.2021	Criteria for a good presentation of research results, Difficulties in presentation
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision



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**Name of the Assistant/Associate Professor r: Ms. Neetu Sharma**  
**Class And Section: B.Com (Hons.) 4<sup>th</sup> Semester**  
**Subject: Statistical Analysis With MS Excel**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

**Code:-BCH-4.04**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Data Collection: Meaning And Introduction,
13.4.2021	Experiments
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Types And Principles Of Experiments
16.4.2021	Experimental Designs And Survey
17.4.2021	Meaning And Types Of Data
18.4.2021	<b>SUNDAY</b>
19.4.2021	Methods Of Primary Data Collection
20.4.2021	Methods Of Primary Data Collection Cont..
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Methods Of Primary Data Collection Cont.....
23.4.2021	Secondary Data Collection Methods And Their Precautions In Use,
24.4.2021	Selection Of Data Collection Method
25.4.2021	<b>SUNDAY</b>
26.4.2021	Test: Experiment And Survey
27.4.2021	Data Processing: Data Editing
28.4.2021	Data Coding And Data Entry
29.4.2021	Classification And Tabulation
30.4.2021	Transforming Of Data
01.5.2021	Outliers And Their Recognition
02.5.2021	<b>SUNDAY</b>
03.5.2021	Presentation On Data Collection Methods
04.5.2021	Presentation On Data Collection Methods
05.5.2021	Steam And Leaf, Scatter Plot
06.5.2021	Descriptive Statistic: Measure Of Central Tendency

07.5.2021	Measure Of Central Tendency Cont....
08.5.2021	Measure Of Central Tendency Cont....
9.5.2021	<b>SUNDAY</b>
10.5.2021	Measure Of Dispersion
11.5.2021	Measure Of Central Tendency Cont...
12.5.2021	Skewness
13.5.2021	Skewness Cont...
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Kurtosis
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practical On Computer
18.5.2021	Practical On Computer
19.5.2021	Practical On Computer
20.5.2021	Sampling: Introduction
21.5.2021	Probability Sampling Methods
22.5.2021	Probability Sampling Methods Cont....
23.5.2021	<b>SUNDAY</b>
24.5.2021	Probability Sampling Methods Cont....
25.5.2021	Test Of Descriptive Statistics
26.5.2021	Non Probability Sampling Methods
27.5.2021	Advantage And Disadvantage Of Sampling,
28.5.2021	Sampling And Non Sampling Errors
29.5.2021	Census Survey
30.5.2021	<b>SUNDAY</b>
31.5.2021	Essential Of Good Sample, Statistical Inferences,
01.6.2021	Sampling Distribution,
02.6.2021	Degree Of Freedom, Central Limit Theorem
03.6.2021	Hypotheses Testing: Introduction, Procedure
4.6.2021	Hypotheses Testing: Introduction, Procedure Cont...
5.6.2021	Errors Of Hypotheses
6.6..2021	<b>SUNDAY</b>

7.6.2021	Test Of Hypotheses Of Large Sample
8.6..2021	Test Of Hypotheses Of Large Sample Cont...
9.6.2021	Test Of Hypotheses Of Large Sample Cont...
10.6.2021	Practical In Computer
11.6.2021	Practical In Computer
12.6.2021	Practical In Computer
13.6.2021	<b>SUNDAY</b>
14.6..2021	Hypotheses Of Small Sample Theory
15.6.2021	Hypotheses Of Small Sample Theory Cont...
16.6.2021	Practical In Computer
17.6.2021	Practical In Computer
18.6.2021	Practical In Computer
19.6.2021	Practical In Computer
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test : Hypotheses Of Large Sample
22..6.2021	Chi Square Test And Its Application
23.6.2021	Applications Of Chi Square Test
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Practical In Computer
26.6.2021	Practical In Computer
27.6.2021	<b>SUNDAY</b>
28.6.2021	Practical In Computer
29.6.2021	Practical In Computer
30.6.2021	Practical In Computer
01.7.2021	Analysis Of Variance : Meaning And Techniques
02.7.2021	One Way ANOVA
03.7.2021	Practical In Computer
4.7.2021	<b>SUNDAY</b>
5.7.2021	Practical In Computer
6.7..2021	Two Way ANOVA
7.7.2021	Practical In Computer

8.7..2021	Practical In Computer
9.7.2021	SPSS: Introduction, Data And Variable View
10.7.2021	Basic Guidelines And Coding
11.7.2021	<b>SUNDAY</b>
12.7.2021	Graphs Of Spss
13.7.2021	Practical In Computer
14.7..2021	Practical In Computer
15.7.2021	Practical In Computer
16.7.2021	Preparing Data File
17.7.2021	Preparing Data File
18.7.2021	<b>SUNDAY</b>
19.7.2021	Preparing Data File
20.7.2021	Preparing Data File
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Neetu Sharma**  
**Class And Section: B.Com (Hons.)**  
**Subject: Accounting For Managers**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

**Code:-BCHN-6.01**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Management Accounting: Meaning And Introduction,
13.4.2021	Scope And Objectives
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Functions, Techniques, Importance
16.4.2021	Relationship Of Management Accounting With Other Accounting
17.4.2021	Functions Of Accountant And Controller
18.4.2021	<b>SUNDAY</b>
19.4.2021	Organization Of Management Accounting
20.4.2021	Financial Statement: Meaning, Objectives
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Financial Statement: Types
23.4.2021	Form, Content And General Instruction For Preparation Of Balance Sheet
24.4.2021	Form, Content And General Instruction For Preparation Of Income Statement,
25.4.2021	<b>SUNDAY</b>
26.4.2021	Importance And Limitations Of Financial Statement
27.4.2021	Test: Management Accounting
28.4.2021	Meaning, Introduction Financial Analysis
29.4.2021	Types And Procedure Of Financial Analysis
30.4.2021	Techniques Of Financial Analysis
01.5.2021	Practical Questions
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practical Questions
04.5.2021	Ratio Analysis: Introduction, Interpretation, Importance And Limitations
05.5.2021	Guidelines And Classification Of Ratios , Liquidity Ratios
06.5.2021	Practical Questions Of Liquidity Ratios

07.5.2021	Solvency Ratios And Questions
08.5.2021	Solvency Ratios And Questions
9.5.2021	<b>SUNDAY</b>
10.5.2021	Activity Ratios And Their Questions
11.5.2021	Profitability Ratios And Practical Questions
12.5.2021	Practical Questions Of Ratio Analysis
13.5.2021	Practical Questions Of Ratio Analysis
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical Questions Of Ratio Analysis
16.5.2021	<b>SUNDAY</b>
17.5.2021	Absorption And Marginal Costing: Meaning, Difference, Importance And Limitations
18.5.2021	Practical Questions Of Absorption Costing
19.5.2021	CVP Analysis, Contribution And P/V Ratio
20.5.2021	B.E.P Analysis
21.5.2021	B.E.P Chart, MOS And Practical Questions
22.5.2021	Decision Involving Alternative Choices
23.5.2021	<b>SUNDAY</b>
24.5.2021	Practical Questions Of Marginal Costing
25.5.2021	Practical Questions Of Marginal Costing
26.5.2021	Capital Budgeting: Introduction, Need, Process, Types Of Decision
27.5.2021	Accounting Rate Of Return And Pay Back Method
28.5.2021	NPV Method And Their Practical Questions
29.5.2021	PI And IRR Method
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test: Marginal Costing
01.6.2021	Practical Questions Of Capital Budgeting
02.6.2021	Practical Questions Of Capital Budgeting
03.6.2021	Capital Rationing
4.6.2021	Cash Flow Statement: Introduction, Classification, Treatment Of Items
5.6.2021	Format Of Cash Flow Statement, Comparison Of Cfs And Ffs And Cash Budget
6.6..2021	<b>SUNDAY</b>

7.6.2021	Direct Method Of Cash Flow Statement
8.6..2021	Indirect Method Of Cash Flow Statement
9.6.2021	Practical Questions Of Cash Flow Statement
10.6.2021	Practical Questions Of Cash Flow Statement
11.6.2021	Practical Questions Of Cash Flow Statement
12.6.2021	Standard Costing: Introduction, Target And Estimated Cost, Importance And Limitations
13.6.2021	<b>SUNDAY</b>
14.6..2021	System Of Standard Costing, Analysis Of Variance
15.6.2021	Direct Material Variances
16.6.2021	Practical Questions Of Direct Material Variances
17.6.2021	Practical Questions Of Direct Material Variances
18.6.2021	Labour Variances
19.6.2021	Practical Questions Of Labour Variances
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Questions Of Labour Variances
22..6.2021	Overhead Cost Variance
23.6.2021	Practical Questions Of Overhead Cost Variance
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Practical Questions Of Overhead Cost Variance
26.6 2021	Practical Questions Of Standard Costing
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test: Capital Budgeting
29.6.2021	Accounting For Price Level Changes: Introduction, Current Purchasing Power Techniques
30.6.2021	Practical Of Cpp Techniques
01.7.2021	Replacement Cost Accounting Techniques
02.7.2021	Practical Of Replacement Cost Accounting Techniques
03.7.2021	Current Cost Accounting Techniques
4.7.2021	<b>SUNDAY</b>
5.7.2021	Current Cost Accounting Techniques
6.7..2021	Problems Of Price Level Changes

7.7.2021	Presentation Of Theory Of Cash Flow Statement And Fund Flow Statement
8.7..2021	Presentation Of Theory Of Cash Flow Statement And Fund Flow Statement
9.7.2021	Revision
10.7.2021	Revision
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision



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**Name of the Assistant/Associate Professor: Ms. Neetu Sharma**  
**Class And Section: B.Com (Hons.)**  
**Subject: Accounting For Managers**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

**Code:-BCHN-6.01**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Management Accounting: Meaning And Introduction,
13.4.2021	Scope And Objectives
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Functions, Techniques, Importance
16.4.2021	Relationship Of Management Accounting With Other Accounting
17.4.2021	Functions Of Accountant And Controller
18.4.2021	<b>SUNDAY</b>
19.4.2021	Organization Of Management Accounting
20.4.2021	Financial Statement: Meaning, Objectives
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Financial Statement: Types
23.4.2021	Form, Content And General Instruction For Preparation Of Balance Sheet
24.4.2021	Form, Content And General Instruction For Preparation Of Income Statement,
25.4.2021	<b>SUNDAY</b>
26.4.2021	Importance And Limitations Of Financial Statement
27.4.2021	Test: Management Accounting
28.4.2021	Meaning, Introduction Financial Analysis
29.4.2021	Types And Procedure Of Financial Analysis
30.4.2021	Techniques Of Financial Analysis
01.5.2021	Practical Questions
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practical Questions
04.5.2021	Ratio Analysis: Introduction, Interpretation, Importance And Limitations
05.5.2021	Guidelines And Classification Of Ratios , Liquidity Ratios
06.5.2021	Practical Questions Of Liquidity Ratios

07.5.2021	Solvency Ratios And Questions
08.5.2021	Solvency Ratios And Questions
9.5.2021	<b>SUNDAY</b>
10.5.2021	Activity Ratios And Their Questions
11.5.2021	Profitability Ratios And Practical Questions
12.5.2021	Practical Questions Of Ratio Analysis
13.5.2021	Practical Questions Of Ratio Analysis
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical Questions Of Ratio Analysis
16.5.2021	<b>SUNDAY</b>
17.5.2021	Absorption And Marginal Costing: Meaning, Difference, Importance And Limitations
18.5.2021	Practical Questions Of Absorption Costing
19.5.2021	CVP Analysis, Contribution And P/V Ratio
20.5.2021	B.E.P Analysis
21.5.2021	B.E.P Chart, MOS And Practical Questions
22.5.2021	Decision Involving Alternative Choices
23.5.2021	<b>SUNDAY</b>
24.5.2021	Practical Questions Of Marginal Costing
25.5.2021	Practical Questions Of Marginal Costing
26.5.2021	Capital Budgeting: Introduction, Need, Process, Types Of Decision
27.5.2021	Accounting Rate Of Return And Pay Back Method
28.5.2021	NPV Method And Their Practical Questions
29.5.2021	PI And IRR Method
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test: Marginal Costing
01.6.2021	Practical Questions Of Capital Budgeting
02.6.2021	Practical Questions Of Capital Budgeting
03.6.2021	Capital Rationing
4.6.2021	Cash Flow Statement: Introduction, Classification, Treatment Of Items
5.6.2021	Format Of Cash Flow Statement, Comparison Of Cfs And Ffs And Cash Budget
6.6..2021	<b>SUNDAY</b>

7.6.2021	Direct Method Of Cash Flow Statement
8.6..2021	Indirect Method Of Cash Flow Statement
9.6.2021	Practical Questions Of Cash Flow Statement
10.6.2021	Practical Questions Of Cash Flow Statement
11.6.2021	Practical Questions Of Cash Flow Statement
12.6.2021	Standard Costing: Introduction, Target And Estimated Cost, Importance And Limitations
13.6.2021	<b>SUNDAY</b>
14.6..2021	System Of Standard Costing, Analysis Of Variance
15.6.2021	Direct Material Variances
16.6.2021	Practical Questions Of Direct Material Variances
17.6.2021	Practical Questions Of Direct Material Variances
18.6.2021	Labour Variances
19.6.2021	Practical Questions Of Labour Variances
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Questions Of Labour Variances
22..6.2021	Overhead Cost Variance
23.6.2021	Practical Questions Of Overhead Cost Variance
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Practical Questions Of Overhead Cost Variance
26.6 2021	Practical Questions Of Standard Costing
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test: Capital Budgeting
29.6.2021	Accounting For Price Level Changes: Introduction, Current Purchasing Power Techniques
30.6.2021	Practical Of Cpp Techniques
01.7.2021	Replacement Cost Accounting Techniques
02.7.2021	Practical Of Replacement Cost Accounting Techniques
03.7.2021	Current Cost Accounting Techniques
4.7.2021	<b>SUNDAY</b>
5.7.2021	Current Cost Accounting Techniques
6.7..2021	Problems Of Price Level Changes
7.7.2021	Presentation Of Theory Of Cash Flow Statement And Fund Flow Statement

8.7..2021	Presentation Of Theory Of Cash Flow Statement And Fund Flow Statement
9.7.2021	Revision
10.7.2021	Revision
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Rachna Poswal****Class And Section: : B.COM 2<sup>nd</sup> Year Sec-A, B ,C****Subject: Financial Accounting****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Meaning Of Royalty, Types, Difference Between Rent And Royalty, Analytical Table Of Royalty, Journal Entries Of Royalty
13.4.2021	Recoupment Of Short Working, Preparation Of Minimum Rent A/C With Practical Problems
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Half Yearly Payment Of Royalty, Leasing Of Two Mines
16.4.2021	Recoupment Of Each Year Short working, Stoppage And Reduction Of Work Due To Strike With Practical Problems
17.4.2021	Proportionate Reduction In The Short workings, Strike, Lockout And Subsidy From The Government With Practical Problem
18.4.2021	<b>SUNDAY</b>
19.4.2021	Proportionate Reduction In The Short workings, Strike, Lockout And Subsidy From The Government With Practical Problem
20.4.2021	Non- Availability Of The Whole Amount Of The Surplus For Recoupment, Explanation Of Journal Entries
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Non- Availability Of The Whole Amount Of The Surplus For Recoupment, Explanation Of Journal Entries
23.4.2021	Sub-Lease With Practical Problem
24.4.2021	Practical Problem Of Royalty When Two Rates Of Minimum Rent Is Given
25.4.2021	<b>SUNDAY</b>
26.4.2021	Practical Problems Of Royalty In Connection With Oil-Wells And Brick Making
27.4.2021	Practical Problems Of Royalty In Connection With Oil-Wells And Brick Making
28.4.2021	Accounting Records Of Copyright Royalties
29.4.2021	Practical Problems Of Royalty
30.4.2021	Practical Problems Of Royalty
01.5.2021	Doubts Of Royalty

02.5.2021	<b>SUNDAY</b>
03.5.2021	Test Of Royalty
04.5.2021	Meaning Of Department Account, Difference Between Departmental Accounts And Branch Account
05.5.2021	Departmental Trading And P & L Account, General Profit And Loss Account, Allocation Of Expenses With Its Examples And Practical Problems
06.5.2021	Inter Departmental Transactions With Its Examples And Practical Problems
07.5.2021	Finding Out Missing Closing Stock With Its Examples And Practical Problems
08.5.2021	Calculation Of Departmental Purchases With Its Examples And Practical Problems
9.5.2021	<b>SUNDAY</b>
10.5.2021	Calculation Of Departmental Purchases With Its Examples And Practical Problems
11.5.2021	Practical Problems
12.5.2021	Practical Problems
13.5.2021	Doubt Class
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Dissolution Of Partnership Firm : Meaning, Modes And Accounting Procedure Of Dissolution Firm
16.5.2021	<b>SUNDAY</b>
17.5.2021	Difference Between Dissolution Of Firm And Dissolution Of Partnership; Difference Between Revaluation Account And Realization Account
18.5.2021	Practical Problems
19.5.2021	Practical Problems
20.5.2021	Insolvency Of Partner, Rule Of Garner Murray With Its Examples And Practical Problems
21.5.2021	Numerical Problems Of Insolvency When Capital Are Fixed And One Partner Remains Solvent
22.5.2021	Practical Problems
23.5.2021	<b>SUNDAY</b>
24.5.2021	All Partners Become Insolvent With Its Examples And Practical Problem
25.5.2021	Gradual Realization Of Asset And Piecemeal Distribution With Its Method And Numerical Problems
26.5.2021	Practical Problems And Doubts
27.5.2021	Amalgamation Of Partnership Firms: Meaning, Accounting Records In The Books Of Old Firm With Examples And Practical Problems

28.5.2021	Practical Problems
29.5.2021	Accounting Records In The Books Of New Firm With Examples And Practical Problems
30.5.2021	<b>SUNDAY</b>
31.5.2021	Sale Of Partnership Firm To A Company And Accounting Records In The Books Of Partnership Firm With Examples And Practical Problems
01.6.2021	Calculation Of Purchase Consideration With Examples
02.6.2021	Doubts Of Amalgamation Of Partnership Firms
03.6.2021	Meaning, Terms And Characteristics Of Hire Purchase System, Difference Between HPP And Credit Sales
4.6.2021	Methods Of HPP, Explain First Method Of HPP And Necessary Accounts With Example1
5.6.2021	Practical Problems
6.6..2021	<b>SUNDAY</b>
7.6.2021	Payment By Half Yearly Installments With Its Solved Example
8.6..2021	Calculation Of Cash Price By Annuity Rate Method And By Rate Of Interest Method With Examples
9.6.2021	Practical Problems Of Inverse Progressive Method And Product Method Under Rate Of Interest Method
10.6.2021	After Sales Service And Repossession Of Goods Due To Non Payment Of Installments
11.6.2021	Solved Examples Of Repossession Of Goods Only A Part Of Total Goods
12.6.2021	Practical Problems
13.6.2021	<b>SUNDAY</b>
14.6..2021	Transfer Of Asset To Third Party, Sale Of Asset By Hire Purchaser
15.6.2021	Practical Problems And Revision Of Method 1
16.6.2021	Second Method : Asset Accrual Method
17.6.2021	Goods Of Small Value, Preparation Of Hire Purchase Trading Account With Examples
18.6.2021	<b>Stock And Debtor System In Hire Purchase</b>
19.6.2021	Practical Problems
20.6.2021	<b>SUNDAY</b>
21.6.2021	Meaning Of Installment Payment System And Difference Between HPP And IPS
22..6.2021	Accounting Entries Of Installment Payment System
23.6.2021	Revision Of Hire Purchase System & Installment Payment System

24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Meaning Of Joint Venture Accounts, Its Objective And Features Difference Between Joint Venture And Consignment ; Difference Between Joint Venture And Partnership
26.6.2021	Accounting Treatment Of Maintaining Joint Venture Records, Joint Bank Method With Its Solved Examples
27.6.2021	<b>SUNDAY</b>
28.6.2021	<b>Test Of Dissolution Of Partnership Firm</b>
29.6.2021	Calculation Normal And Abnormal Loss With Practical Problems
30.6.2021	Underwriting Of Shares Of A Company With Its Solved Examples
01.7.2021	When One Co Venture Keep Complete Record Of All Transactions
02.7.2021	Joint Venture Accounting Treatment Of Third Method With Its Solved Examples
03.7.2021	Solved Examples Of Memorandum Joint Venture And Underwriting Of Shares
4.7.2021	<b>SUNDAY</b>
5.7.2021	Branch Accounts ; Meaning, Types And Its Methods ; Debtors Method
6.7..2021	Debtor Method With Solved Examples
7.7.2021	Final Account Method With Solved Examples
8.7..2021	Stock And Debtor System With Solved Examples
9.7.2021	Difference Between Wholesale And Retail Profit In Branch
10.7.2021	Independent Branches
11.7.2021	<b>SUNDAY</b>
12.7.2021	Incorporation Entries In The Books Of Head Office By Different Methods
13.7.2021	Solved Examples
14.7..2021	Accounting Records In Case Of Cash In Transit And Goods In Transit
15.7.2021	Special Transaction Between Head Office And Branch, Inter Branch Transaction
16.7.2021	Foreign Branch
17.7.2021	Conversion Of Foreign Branch Trial Balance
18.7.2021	<b>SUNDAY</b>
19.7.2021	Practical Problems
20.7.2021	Practical Problems
21.7.2021	<b>ID UL ZUHA</b>



22.7.2021	Doubts
23.7.2021	Doubts
24.7.2021	Revision Of Unit 1 , 2
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision Of Unit 3,4
27.6 2021	Doubts
28.7.2021	Doubts

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**Name of the Assistant/Associate Professor: Ms. RACHNA**

**Class And Section: B.Com (Hons.) 2<sup>nd</sup> Sem.**

**Subject: Business Law**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

**Code:-BCHN-2.05**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Indian Partnership Act ,1932- Introduction, Meaning
13.4.2021	Fundamental Definitions ,Meaning And Definition Of Partnership
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Characteristics Of Partnership ,Kinds Of Partnership,
16.4.2021	Touchstone Of Partnership
17.4.2021	Mutual Relations Of Partners
18.4.2021	<b>SUNDAY</b>
19.4.2021	Partnership Distinguished From Other Associations
20.4.2021	Rights, Duties And Liabilities Of Partners
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Implied Authority Of Partners
23.4.2021	Types Of Partners
24.4.2021	Position Of A Minor
25.4.2021	<b>SUNDAY</b>
26.4.2021	Admission And Retirement Of Partners
27.4.2021	Outgoing Partners
28.4.2021	Registration Of Firm
29.4.2021	Contents In Partnership Deed
30.4.2021	Dissolution Of Partnership
01.5.2021	Dissolution Of Firm
02.5.2021	<b>SUNDAY</b>
03.5.2021	Method Of Dissolution
04.5.2021	Introduction Of The Foreign Exchange Management Act, 1999
05.5.2021	Important Terminology/Definitions
06.5.2021	Regulation And Management Of Foreign Exchange

10.5.2021	Contravention And Penalties
11.5.2021	Continued.
12.5.2021	Adjudication And Appeal
13.5.2021	Continued.
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Continued.
16.5.2021	<b>SUNDAY</b>
17.5.2021	Directorate Enforcement
18.5.2021	Continued.
19.5.2021	Miscellaneous
20.5.2021	Continued.
21.5.2021	Continued.
22.5.2021	Revision
23.5.2021	<b>SUNDAY</b>
24.5.2021	Revision
25.5.2021	Revision
26.5.2021	Revision
27.5.2021	Revision
28.5.2021	Industrial Dispute Act ,1947 -Introduction
29.5.2021	Fundamental Definitions
30.5.2021	<b>SUNDAY</b>
31.5.2021	Continued.
01.6.2021	Revision
02.6.2021	Assignment Of FEMA-1999
3.6.2021	Assignment Of FEMA-1999
4.6.2021	Assignment Of FEMA-1999
5.6.2021	Modes Of Settlement Of Industrial Disputes
6.6.2021	<b>SUNDAY</b>
7.6.2021	Continued.
8.6..2021	Continued.

9.6.2021	Continued.
10.6.2021	Reference Of Disputes
11.6.2021	Continued.
12.6.2021	Procedure, Powers And Duties Of Authorities And Duties Of Court
13.6.2021	<b>SUNDAY</b>
14.6..2021	Continued.
15.6.2021	Strikes And Lockouts
16.6.2021	Continued.
17.6.2021	Layoff And Retrenchment
18.6.2021	Continued.
19.6.2021	Continuous Service
20.6.2021	<b>SUNDAY</b>
21.6.2021	Procedure For Closing Down An Undertaking
22..6.2021	Unfair Labour Practices And Penalties
23.06.2021	Miscellaneous Provisions
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Introduction, Objectives And Scope Of The Factories Act, 1948
26.6 2021	Interpretation Of Words And Definitions
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Partnership Act-1932
29.6.2021	Characteristics Of Factory
30.6.2021	Approval Licensing And Registration Of Factories
01.7.2021	Test Of Registration Of Firms
02.7.2021	General Duties Of Occupier And Manufacturers
03.7.2021	The Inspecting Staff Or Inspectors – Appointment, Disqualification And Powers Of Inspectors
4.7.2021	<b>SUNDAY</b>
5.7.2021	Certifying Surgeons
6.7..2021	Provisions Regarding Health Of Workers In Factories
7.7.2021	Continued.
8.7..2021	Provisions Regarding Safety Of Workers In Factories

9.7.2021	Continued.
10.7.2021	Constitution Of Site Appraisal Committees
11.7.2021	<b>SUNDAY</b>
12.7.2021	Provisions Regarding Welfare Of Workers In Factories
13.7.2021	Working Hours For Adults
14.7..2021	Employment Of Women And Young Persons
15.7.2021	Annual Leave With Wages
16.7.2021	Assignment Of Factory Act- 1948
17.7.2021	Special Provisions
18.7.2021	<b>SUNDAY</b>
19.7.2021	Penalties And Procedure
20.7.2021	Supplemental
21.7.2021	<b>ID UL ZUHA</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Monika Poswal****Class And Section: B.Com (Pass) 2<sup>nd</sup> Sem. Section A,B****Subject: Business Management****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Staffing Concept: Introduction, Meaning, Definition And Features Of Staffing
13.4.2021	Importance Of Staffing, Steps Of Staffing Process
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Matching Job And People Concept
16.4.2021	Importance Of Job Analysis Methods & Brief Revision Of The Chapter
17.4.2021	Recruitment : Meaning , Definition, Process
18.4.2021	<b>SUNDAY</b>
19.4.2021	Internal And External Sources Of Recruitment
20.4.2021	Merits And Demerits Of Different Sources Of Recruitment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Oral Test Of Chapters : Staffing And Recruitment
23.4.2021	Selection: Meaning , Definition And Selection Process Of Employees
24.4.2021	Process Continue
25.4.2021	<b>SUNDAY</b>
26.4.2021	Doubts Session Of Students
27.4.2021	Training : Meaning, Definition, Nature Of Training
28.4.2021	Difference Between Training And Development , Difference Between Training And Education
29.4.2021	Importance Of Training To Enterprise
30.4.2021	Importance Of Training To Enterprise
01.5.2021	On The Job Training Methods
02.5.2021	<b>SUNDAY</b>
03.5.2021	On The Job Training Methods
04.5.2021	Principles Of Training And Brief Revision Of Chapter
05.5.2021	Revise The Syllabus Of Unit 1

06.5.2021	Group Discussion By Students On The Topic – On The Job Training Methods V/S Off The Job Training Methods
07.5.2021	Motivation : Introduction , Meaning, Definition, Nature
08.5.2021	Importance And Process Of Motivation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Traditional Theories Of Motivation
11.5.2021	Maslow’s And Hygiene Theory Of Motivation
12.5.2021	Mc – Gregor’s Theory Of Motivation
13.5.2021	Ouchi’s Z Theory Of Motivation
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Indian V/S Japanese Management System
16.5.2021	<b>SUNDAY</b>
17.5.2021	Techniques Of Motivation – Positive And Negative Techniques , Financial Techniques
18.5.2021	Non -Financial Motivational Techniques
19.5.2021	Individual And Group Motivators , Extrinsic & Intrinsic Motivators
20.5.2021	Problems And Principles Of Motivation And Assignment : Techniques Of Motivation
21.5.2021	Leadership : Meaning , Definition , Nature
22.5.2021	Importance Of Leadership
23.5.2021	<b>SUNDAY</b>
24.5.2021	Functions Of Leadership
25.5.2021	Qualities Of A Leader
26.5.2021	Theories Of Leadership
27.5.2021	Theories Of Leadership
28.5.2021	Motivational And Autocratic Leadership Styles
29.5.2021	Democratic And Free Rein Leadership Styles
30.5.2021	<b>SUNDAY</b>
31.5.2021	Difference Between Autocratic , Democratic And Free Rein Leadership Styles And Result Based Leadership Styles
01.6.2021	Determinants Of Leadership Styles
02.6.2021	Leadership As Continuum
03.6.2021	Management System Of Likert

4.6.2021	Test Of Management System And Revision Of The Chapter
5.6.2021	Test : Leadership
6.6..2021	<b>SUNDAY</b>
7.6.2021	Doubt Clearing Session Of Unit 2
8.6..2021	Communication : Meaning , Definition ,Features
9.6.2021	Process Of Communication , Importance Of Communication
10.6.2021	Formal Communication : Meaning , Features , Merits ,Demerits And Types
11.6.2021	Network Of Formal Communication
12.6.2021	Informal Communication : Meaning , Features , Merits
13.6.2021	<b>SUNDAY</b>
14.6..2021	Limitation Of Informal Communication , Grapevine Communication
15.6.2021	Difference Between Formal And Informal Communication , Oral Media Of Communication
16.6.2021	Barriers To Communication
17.6.2021	Steps To Overcome Barriers Of Communication, Essentials Of Effective Communication
18.6.2021	Revision Of Chapter Communication
19.6.2021	Presentation By Students On Media Of Communication
20.6.2021	<b>SUNDAY</b>
21.6.2021	Controlling : Meaning , Definition And Nature
22..6.2021	Objectives And Importance Of Controlling
23.6.2021	Process Of Controlling
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Difficulties And Principles Of Controlling
26.6 2021	Scope Of Controlling And Its Relationship With Other Functions Of Management
27.6.2021	<b>SUNDAY</b>
28.6.2021	Control Techniques: Budgetary Control Techniques – Meaning, Features, Requisites And Advantages
29.6.2021	Disadvantages And Process Of Budgetary Control Techniques
01.7.2021	Types Of Budgets : Departmental Budget ,Master Budget , Variable And Fixed Budget
02.7.2021	Breakeven Points Analysis, Stastical Data And Special; Report Techniques
03.7.2021	Internal Audit Techniques, Personal Observation



4.7.2021	<b>SUNDAY</b>
5.7.2021	Modern Control Techniques – Zero Based Budgeting
6.7..2021	Responsibility Accounting Techniques, Management Techniques , MIS
7.7.2021	Evaluation Of Programme Network Analysis
8.7..2021	Assignment Control Techniques
9.7.2021	Revision Of Unit 3
10.7.2021	Management Of Change : Meaning , Resistance To Change
11.7.2021	<b>SUNDAY</b>
12.7.2021	Nature And Causes Of Change
13.7.2021	Types Of Changes , Process Of Planned Change And Change Agent
14.7..2021	Causes Of Resistance To Change And Overcome Them
15.7.2021	Emerging Horizons Of Management In Changing Environment
16.7.2021	Doubts Clearing Session
17.7.2021	Mock Test
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.6 2021	Revision
28.7.2021	Revision
29.7.2021	Revision
30.7.2021	Revision
31.7.2021	<b>HOLIDAY</b>

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**Name of the Assistant/Associate Professor: Ms. Monika Poswal****Class And Section: B.Com Pass SEC-A****Subject: Business Statistics****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Index No.-1 Introduction, Definition, Uses, Limitations, Types , Problems
13.4.2021	Methods 1) Simple Or Unweight Index Numbers Simple Aggregate Method Simple Avg. Of Price Relative
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Weighted Index Number , Weighted Avg. Of Price Relative Method & Quality Index Number & Value Index Number
16.4.2021	Tests Of Adequacy Of Index Number
17.4.2021	Index Number –II Introduction , Chain Base Index Number
18.4.2021	<b>SUNDAY</b>
19.4.2021	Fixed Base Index Number
20.4.2021	Base Conversion
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Base Shifting, Splicing, & Deflating Of Index Number
23.4.2021	Consumer Price Index Or Cost Of Living Index Number
24.4.2021	Continue
25.4.2021	<b>SUNDAY</b>
26.4.2021	<b>DOUBTS</b>
27.4.2021	<b>DOUBTS</b>
28.4.2021	Test(Index Number) Weighted Index Number Assignment : Test Of Adequacy Of Index Number
29.4.2021	Time Series Analysis Introduction, Meaning, Definition, Utility
30.4.2021	Components, Analysis, Methods(Free Hand Curve)
01.5.2021	Semi Average Method

02.5.2021	<b>SUNDAY</b>
03.5.2021	Moving Average Method
04.5.2021	Continue
05.5.2021	Continue
06.5.2021	Least Square Method (Direct Short Cut Method)
07.5.2021	Continue
08.5.2021	<i>Continue</i>
9.5.2021	<b>SUNDAY</b>
10.5.2021	Time Series Analysis II Introduction (Measurement Of Seasonal Variation) 1) Method Of Simple Average Method Of Moving Average
11.5.2021	1) Ratio To Moving Average Ratio To Trend Method
12.5.2021	1) Link Relative Method Deseasonalisation Of Data
13.5.2021	Doubts
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Assignment Given
16.5.2021	<b>SUNDAY</b>
17.5.2021	Probability Introduction, Basic Concepts
18.5.2021	Definition, Importance
19.5.2021	Probability Scale
20.5.2021	Combination Theory & Uses
21.5.2021	Additional Theorem
22.5.2021	Continue
23.5.2021	<b>SUNDAY</b>
24.5.2021	Multiplication Theorem
25.5.2021	Continue
26.5.2021	Combined Theorem
27.5.2021	Continue
28.5.2021	Continue
29.5.2021	Continue

30.5.2021	<b>SUNDAY</b>
31.5.2021	Mathematical Expectation
01.6.2021	Continue
02.6.2021	Continue
03.6.2021	Bayes Theorem
4.6.2021	Continue
5.6.2021	Continue..
6.6..2021	<b>SUNDAY</b>
7.6.2021	Doubts
8.6..2021	Test: Bayes Theorem
9.6.2021	Assignment : Theorem
10.6.2021	Probability Distribution—Binomial & Poisson Distribution 1) Observed Frequency Distribution 2) Theoretical Or Probability Distribution
11.6.2021	Uses Of Theoretical Frequency Distribution
12.6.2021	Types Of Theoretical Distribution
13.6.2021	<b>SUNDAY</b>
14.6..2021	Binomial
15.6.2021	Practical Problems
16.6.2021	Practical Problems
17.6.2021	Poisson Distribution
18.6.2021	Practical Problems
19.6.2021	Practical Problems
20.6.2021	<b>SUNDAY</b>
21.6.2021	Doubt Classes
22..6.2021	Test- Binomial Assignments: Poisson
23.6.2021	Introduction: Probability Distribution- Normal Distribution, Definition
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Assumptions, Properties
26.6 2021	Assumptions, Properties
27.6.2021	<b>SUNDAY</b>

28.6.2021	Importance, Relation Among Binomial Poisson & Normal
29.6.2021	Application Of Normal Distribution 1) Finding Areas When Mean & Standard Deviation Of Normal Variate Given
01.7.2021	Continue..
02.7.2021	Application Of Normal Distribution 2) Finding Areas When Mean & Standard Deviation Of Normal Variate Given
03.7.2021	Continue..
4.7.2021	SUNDAY
5.7.2021	Finding Mean & Standard Deviation When Area Under Normal Curve Is Given
6.7..2021	Finding Minimum & Maximum Score Among The Highest & Lowest Group
7.7.2021	Fitting Of Normal Curve Ordinate Method
8.7..2021	Practical Problems
9.7.2021	Area Method
10.7.2021	Practical Method
11.7.2021	<b>SUNDAY</b>
12.7.2021	Practical Problems
13.7.2021	Doubts
14.7..2021	Doubts
15.7.2021	Practical Problems
16.7.2021	Area Method
17.7.2021	Practical Problems
18.7.2021	<b>SUNDAY</b>
19.7.2021	Practical Method
20.7.2021	Practical Problems
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Continue
23.7.2021	Revision Time Series Analysis-I
24.7.2021	Revision Time Series Analysis-II
25.7.2021	<b>SUNDAY</b>
26.7.2021	Continue..
27.6 2021	Continue

28.7.2021	Test
29.7.2021	Doubts
30.7.2021	Doubts
31.7.2021	HOLIDAY

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Name of the Assistant/Associate Professor: Ms. MONIKA SINGLA

Class And Section: B.Com(Hons.) 6th Sem.

Subject: Project Planning And Management

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

Code:-BCHN-6.02

Date	Topic To Be Covered
12.4.2021	Project Planning: Introduction, Planning
13.4.2021	Strategy And Capital Allocation
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Generation And Screening Of Project Idea Cont.
16.4.2021	Generation And Screening Of Project Idea Cont.
17.4.2021	Generation And Screening Of Project Idea Cont.
18.4.2021	<b>SUNDAY</b>
19.4.2021	Market And Demand Analysis Cont.
20.4.2021	Market And Demand Analysis Cont.
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Market And Demand Analysis Cont.
23.4.2021	Technical Analysis
24.4.2021	Technical Analysis Cont.
25.4.2021	<b>SUNDAY</b>
26.4.2021	Technical Analysis Cont.
27.4.2021	Technical Analysis Cont.
28.4.2021	Financial Estimates And Projections
29.4.2021	Financial Estimates And Projections Cont.
30.4.2021	Financial Estimates And Projections Cont.
01.5.2021	Test: Generation And Screening Of Project Idea
02.5.2021	<b>SUNDAY</b>
03.5.2021	Time Value Money
04.5.2021	Time Value Money Cont.
05.5.2021	Time Value Money Cont.
06.5.2021	Assignment: Technical Analysis

07.5.2021	<b>Assignment: Technical Analysis</b>
08.5.2021	Investment Criteria
9.5.2021	<b>SUNDAY</b>
10.5.2021	Project Cash Flow Cont.
11.5.2021	Project Cash Flow Cont.
12.5.2021	Project Cash Flow Cont.
13.5.2021	The Cost Of Capital
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	The Cost Of Capital Cont.
16.5.2021	<b>SUNDAY</b>
17.5.2021	The Cost Of Capital Cont.
18.5.2021	Stand Alone Risk Analysis
19.5.2021	Stand Alone Risk Analysis Cont.
20.5.2021	Stand Alone Risk Analysis
21.5.2021	Stand Alone Risk Analysis Cont.
22.5.2021	<i>Test: Cost Of Capital</i>
23.5.2021	<b>SUNDAY</b>
24.5.2021	Market And Firm Risk
25.5.2021	Market And Firm Risk Cont.
26.5.2021	Special Decision Situations
27.5.2021	Social Cost Benefit Analysis
28.5.2021	Social Cost Benefit Analysis Cont.
29.5.2021	Assignment: Market And Firm Risk
30.5.2021	<b>SUNDAY</b>
31.5.2021	Multiple Projection And Constraints
01.6.2021	Multiple Projection And Constraints Cont.
02.6.2021	Valuation Of Real Option
03.6.2021	Valuation Of Real Option Cont.
4.6.2021	Valuation Of Real Option Cont.
5.6.2021	Judgmental
6.6..2021	<b>SUNDAY</b>



7.6.2021	Behavioral
8.6..2021	Strategic And Organizational Consideration
9.6.2021	Strategic And Organizational Consideration Cont.
10.6.2021	Financing Of Projects
11.6.2021	Financing Of Projects Cont.
12.6.2021	Financing Of Projects Cont.
13.6.2021	<b>SUNDAY</b>
14.6..2021	Financing Infrastructure Projects
15.6.2021	Financing Infrastructure Projects Cont.
16.6.2021	Financing Infrastructure Projects Cont.
17.6.2021	Test: Valuation Of Real Option
18.6.2021	Venture Capital
19.6.2021	Venture Capital Cont.
20.6.2021	<b>SUNDAY</b>
21.6.2021	Private Equity
22..6.2021	Private Equity Cont.
23.6.2021	Presentation On Venture Capital
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Presentation On Venture Capital And Private Equity
26.6.2021	Network Technique For Project Management Cont.
27.6.2021	<b>SUNDAY</b>
28.6.2021	Assignment: Project Management
29.6.2021	Project Review And Administrative Aspect
30.6.2021	Project Review And Administrative Aspect
01.7.2021	Project Review And Administrative Aspect Cont.
02.7.2021	Presentation On Market And Demand Analysis
03.7.2021	Presentation On Market And Demand Analysis
4.7.2021	<b>SUNDAY</b>
5.7.2021	TEST
6.7..2021	PRESENTATION
7.7.2021	PRESENTATION

8.7..2021	PRESENTATION
9.7.2021	PRESENTATION
10.7.2021	PRESENTATION
11.7.2021	<b>SUNDAY</b>
12.7.2021	REVISION
13.7.2021	REVISION
14.7..2021	PRESENTATION
15.7.2021	DOUBTS
16.7.2021	DOUBTS

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**Name of the Assistant/Associate Professor: Ms. Monika Singla**

**Class And Section: B.Com (Pass) Sec. C**

**Subject: Cost Accounting**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Syllabus
13.4.2021	Meaning And Principles Of Process Costing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Preparation Of Process Cost A/C
16.4.2021	Normal And Abnormal Loss
17.4.2021	Practice Of Questions
18.4.2021	<b>SUNDAY</b>
19.4.2021	Opening And Closing Stock
20.4.2021	Joint Product
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Accounting Methods Of By-Products
23.4.2021	Practice Of Questions
24.4.2021	Practice Of Questions
25.4.2021	<b>SUNDAY</b>
26.4.2021	Process Costing In Oil Industry
27.4.2021	Inter-Process Profits
28.4.2021	Merits And Demerits
29.4.2021	Preparation Of A/Cs
30.4.2021	Practice Of Questions
01.5.2021	Doubts Clearing Session
02.5.2021	<b>SUNDAY</b>
03.5.2021	Class Test
04.5.2021	Introduction To Contract Costing

05.5.2021	Preparation Of Contract A/C
06.5.2021	Practice Of Questions
07.5.2021	Incomplete Contracts
08.5.2021	Work In Progress A/C
9.5.2021	SUNDAY
10.5.2021	Practice Of Questions
11.5.2021	Contracts Near Completion
12.5.2021	Practice Of Questions
13.5.2021	Escalation Clause
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Escalation Clause
16.5.2021	<b>SUNDAY</b>
17.5.2021	Practice Of Questions
18.5.2021	Preparation Of Balance Sheet
19.5.2021	Practice Of Questions
20.5.2021	Cost Plus Contract
21.5.2021	Practice Of Questions
22.5.2021	Doubt Clearing Session
23.5.2021	<b>SUNDAY</b>
24.5.2021	Introduction Of Job Costing
25.5.2021	Preparation Of A/Cs
26.5.2021	To Continue
27.5.2021	Batch Costing
28.5.2021	Economic Batch Quantity
29.5.2021	Preparation Of A/Cs
30.5.2021	<b>SUNDAY</b>
31.5.2021	Doubts
01.6.2021	Class Test
02.6.2021	Budgeting And Budgetary Control

03.6.2021	Advantages And Limitations Of Budgetary Control
4.6.2021	Installation Of Budgetary Control System
5.6.2021	Doubts
6.6..2021	<b>SUNDAY</b>
7.6.2021	Sales Budget
8.6..2021	Preparing Sales Budget
9.6.2021	Material Budget
10.6.2021	Overhead Budget
11.6.2021	Cash Budget
12.6.2021	Preparing Cash Budget
13.6.2021	<b>SUNDAY</b>
14.6..2021	Fixed And Flexible Budget
15.6.2021	Preparing Flexible Budget
16.6.2021	Zero Base Budget
17.6.2021	Merits And Demerits Of Zero Base Budget
18.6.2021	Performance Budget
19.6.2021	Merits And Steps In Performance Budget
20.6.2021	<b>SUNDAY</b>
21.6.2021	Meaning Of Responsibility A/Cing
22..6.2021	Merits And Demerits Of Responsibility A/Cing
23.6.2021	Budgetary Control
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Standard Costing
26.6 2021	Limitations Of Standard Costing
27.6.2021	<b>SUNDAY</b>
28.6.2021	Determination Of Standard Costing
29.6.2021	Cost Variance
30.6.2021	Material Variance
01.7.2021	Calculation Of Material Variance

02.7.2021	Calculation Of Material Variance
03.7.2021	Labour Variance
4.7.2021	<b>SUNDAY</b>
5.7.2021	Calculation Of Labour Variance
6.7..2021	Marginal Costing
7.7.2021	Absorption Costing
8.7..2021	Cost-Volume-Profit Analysis
9.7.2021	Break-Even Point Analysis
10.7.2021	Key Factor
11.7.2021	<b>SUNDAY</b>
12.7.2021	Break-Even Chart
13.7.2021	Concept Of Decision Making
14.7..2021	Variance
15.7.2021	Exploring A New Market, Make Or Buy Decision
16.7.2021	Practical Problems In Sales-Mix, Shut Down Decision

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**Name of the Assistant/Associate Professor : Ms. Monika Singla****Class And Section: B.Com (Pass) Sec. B****Subject: Income Tax****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Rebate Of Tax
13.4.2021	Relief Of Tax
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Computation Of Total Income
16.4.2021	Computation Of Total Income
17.4.2021	Computation Of Total Income
18.4.2021	<b>SUNDAY</b>
19.4.2021	Computation Of Total Income ( Practical Problem)
20.4.2021	Computation Of Total Income ( Practical Problem)
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Computation Of Total Income ( Practical Problem)
23.4.2021	Computation Of Total Income ( Practical Problem)
24.4.2021	Computation Of Total Income ( Practical Problem)
25.4.2021	<b>SUNDAY</b>
26.4.2021	Computation Of Tax Liability Of Individual
27.4.2021	Computation Of Tax Liability Of Individual
28.4.2021	Computation Of Tax Liability Of Individual ( Practical Problem)
29.4.2021	Computation Of Tax Liability
30.4.2021	Practical Problems
01.5.2021	Practical Problems
02.5.2021	<b>SUNDAY</b>
03.5.2021	Test
04.5.2021	Computation Of Tax Liability
05.5.2021	Filing Of ITR And Its Types Of ITRS

06.5.2021	ASSIGNMENTS
07.5.2021	ASSESSMENT OF HUF
08.5.2021	Assessment Of HUF (Practical Problem)
9.5.2021	<b>SUNDAY</b>
10.5.2021	Assessment Of HUF
11.5.2021	PRACTICAL PROBLEM
12.5.2021	PRACTICAL PROBLEM
13.5.2021	PRACTICAL PROBLEM
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	PRACTICAL PROBLEM
16.5.2021	<b>SUNDAY</b>
17.5.2021	ASSESSMENT OF FIRMS
18.5.2021	ASSESSMENT OF FIRMS
19.5.2021	PRACTICAL PROBLEM
20.5.2021	PRACTICAL PROBLEMS
21.5.2021	PRACTICAL PROBLEM
22.5.2021	ASSIGNMENT
23.5.2021	<b>SUNDAY</b>
24.5.2021	ASSESSMENT OF FIRMS
25.5.2021	ASSESSMENT OF AOP
26.5.2021	Assessment Of AOP ( Practical Problem)
27.5.2021	Practical Problem
28.5.2021	Practical Problem
29.5.2021	Practical Problem
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test
01.6.2021	Income Tax Authorities And Their Powers
02.6.2021	Authorities And Powers
03.6.2021	Income Tax Procedures Meaning



4.6.2021	Income Tax Procedures
5.6.2021	Types Of Assessment
6.6..2021	<b>SUNDAY</b>
7.6.2021	Types Of Assessment
8.6..2021	Meaning Of PAN And Its Uses
9.6.2021	Meaning Of PAN And Its Uses
10.6.2021	Types Of Assessment
11.6.2021	E Filing Of Income Tax Return And Its Procedure
12.6.2021	E Filing Of Income Tax Return And Its Procedures
13.6.2021	<b>SUNDAY</b>
14.6..2021	Return And Procedures
15.6.2021	Assignment
16.6.2021	Presentation On Topic Income Tax Authorities
17.6.2021	Tax Deduction At Sources
18.6.2021	Tax Deduction At Sources
19.6.2021	Provisions Regarding TDS
20.6.2021	<b>SUNDAY</b>
21.6.2021	Provision Regarding TDS
22..6.2021	Provision Regarding TCS
23.6.2021	Meaning Of Advance Tax
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Due Date Of Advance Tax
26.6 2021	Provision Regarding Advance Tax
27.6.2021	<b>SUNDAY</b>
28.6.2021	Meaning Of Recovery Of Tax
29.6.2021	Modes Of Recovery Of Tax
30.6.2021	Meaning Of Refund Of Tax
01.7.2021	Meaning Of Refund Of Tax
02.7.2021	Cases In Which Refund Arise

03.7.2021	Provision Regarding Refund Of Tax
4.7.2021	<b>SUNDAY</b>
5.7.2021	Meaning Of Refund Of Tax
6.7..2021	Cases In Which Refund Arise
7.7.2021	Meaning Of Appeal
8.7..2021	Procedures Of Appeals
9.7.2021	Revision Of Tax
10.7.2021	Revision Of Tax
11.7.2021	<b>SUNDAY</b>
12.7.2021	Penalties
13.7.2021	Provision Of Penalties
14.7..2021	Offences And Prosecution
15.7.2021	Provision Regarding Penalties
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Komal Kapoor****Class And Section: B.Com CA 2nd Sem. Sec D, E****Subject: Business Management****Mode Of Teaching: Online / Offline****Lectures Per Week:6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Staffing: Concept ,Introduction, Meaning, Definition And Features Of Staffing
13.4.2021	Importance Of Staffing , Steps Of Staffing Process
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Matching Job And People Concept
16.4.2021	Importance Of Job Analysis Methods And Brief Revision Of The Chapter
17.4.2021	Recruitment: Meaning Definition And Process
18.4.2021	<b>SUNDAY</b>
19.4.2021	Internal And External Sources Of Recruitment
20.4.2021	Merits And Demerits Of Different Sources Of Recruitment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Test : Staffing Process
23.4.2021	Selection: Meaning, Definition And Selection Process Of Employees
24.4.2021	Process Continue
25.4.2021	<b>SUNDAY</b>
26.4.2021	Training: Meaning ,#Definition Nature
27.4.2021	Difference Between Training And Development , Difference Between Training And Education
28.4.2021	Importance Of Training
29.4.2021	On The Job Training Methods
30.4.2021	Off The Job Training Methods
01.5.2021	Principles Of Training And Brief Revision Of Chapter
02.5.2021	<b>SUNDAY</b>
03.5.2021	Assignment : Methods Of Training
04.5.2021	Motivation: Meaning ,Definition ,Nature
05.5.2021	Importance And Process Of Motivation

06.5.2021	Traditional Theories Of Motivation
07.5.2021	Maslow And Hygiene Theory Of Motivation
08.5.2021	MC Gregor's Theory Of Motivation
9.5.2021	<b>SUNDAY</b>
10.5.2021	Ouchi's Z Theory Of Motivation
11.5.2021	Indian Vs Japanese Management System
12.5.2021	Techniques Of Motivation: Positive And Negative Techniques , Financial Technique
13.5.2021	Non Financial Motivational Techniques
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Individual And Group Motivators , Extrinsic And Intrinsic Motivators
16.5.2021	<b>SUNDAY</b>
17.5.2021	Problems And Principles Of Motivation Assignment : Techniques Of Motivation
18.5.2021	Leadership : Meaning, Definition And Nature
19.5.2021	Importance Of Leadership
20.5.2021	Functions And Qualities Of A Leader
21.5.2021	Theories Of Leadership
22.5.2021	Theories Of Leadership
23.5.2021	<b>SUNDAY</b>
24.5.2021	Motivational And Autocratic Leadership Style
25.5.2021	Democratic And Free Rein Leadership Styles
26.5.2021	Difference Between Autocratic Democratic And Free Rein Leadership Styles And Result Based Leadership Styles
27.5.2021	Determinants Of Leadership Styles
28.5.2021	Leadership As Continuum
29.5.2021	Management System Of Likert
30.5.2021	<b>SUNDAY</b>
31.5.2021	Test: Leadership
01.6.2021	Communication: Meaning , Definition And Features
02.6.2021	Process Of Communication And Importance Of Communication
03.6.2021	Formal Communication : Meaning , Features , Merits , Demerits And Types
4.6.2021	Network Of Formal Communication

5.6.2021	Informal Communication :Meaning, Features ,Merits, Demerits
6.6..2021	<b>SUNDAY</b>
7.6.2021	Grapevine Communication And Difference Between Formal And Informal Communication
8.6..2021	Oral And Written Communication
9.6.2021	Barriers To Communication
10.6.2021	Steps To Overcome Barriers Of Communication , Essentials Of Effective Communication
11.6.2021	Assignment : Types Of Communication
12.6.2021	Controlling: Meaning, Definition And Nature
13.6.2021	<b>SUNDAY</b>
14.6..2021	Objectives And Importance Of Controlling
15.6.2021	Process Of Controlling
16.6.2021	Difficulties And Principles Of Controlling
17.6.2021	Steps Of Controlling And Its Relationship With Other Functions Of Management
18.6.2021	Control Techniques: Budgetary Control
19.6.2021	Budgetary Control
20.6.2021	<b>SUNDAY</b>
21.6.2021	Types Of Budget : Departmental Budget , Master Budget, Variable And Fixed Budget
22..6.2021	Break Even Point Analysis, Statistical Data And Special Report Technique
23.6.2021	Internal Audit Techniques, Personal Observation
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Modern Control Techniques , Zero Based Budgeting
26.6 2021	Responsibility Accounting Techniques ,Management Techniques ,MIS
27.6.2021	<b>SUNDAY</b>
28.6.2021	Evaluation Of Program Network Analysis
29.6.2021	Evaluation Of Program Network Analysis
30.6.2021	Test : Control Techniques
01.7.2021	Management Of Change : Meaning , Resistance To Change
02.7.2021	Nature And Causes Of Change
03.7.2021	Types Of Changes And Process Of Planned Change

4.7.2021	<b>SUNDAY</b>
5.7.2021	Change Agent
6.7..2021	Causes Of Resistance To Change
7.7.2021	Steps Of Overcome The Resistance To Change
8.7..2021	Emerging Horizons Of Management In Changing Environment
9.7.2021	Test: Causes Of Resistance To Change And Steps Of Overcoming Resistance To Change
10.7.2021	Revision
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>Id-Ul-Zuha</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: MS. Komal Kapoor**  
**Class And Section: Bcom(CA) & Pass 2<sup>nd</sup> Sem Sec. - C, D, E**  
**Subject: Business Economics**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Meaning And Features Of Perfect Competition Market
13.4.2021	Price Determination Perfect Competition Market
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Price Determination Under Very Short Period And Short Period
16.4.2021	Price Determination Under Long Period
17.4.2021	Continue
18.4.2021	<b>SUNDAY</b>
19.4.2021	Short Run Equilibrium Of Firm
20.4.2021	Continue
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Long Run Equilibrium Of Firm
23.4.2021	Continue
24.4.2021	Short Run Equilibrium Of Industry ,Long Run Equilibrium Of Industry
25.4.2021	<b>SUNDAY</b>
26.4.2021	Long Run Equilibrium Of Industry And Law Of Cost
27.4.2021	Continue
28.4.2021	Supply Curve Of Industry
29.4.2021	Continue
30.4.2021	Test: Perfect Competition Market
01.5.2021	Meaning And Features Of Monopoly Market
02.5.2021	<b>SUNDAY</b>
03.5.2021	Equilibrium Under Monopoly
04.5.2021	Continue
05.5.2021	Discriminating Monopoly

06.5.2021	Assignment : Explain Long Run Equilibrium Of Industry And Law Of Cost On The Perfect Competition
07.5.2021	Meaning And Features Of Monopolistic Competition Market
08.5.2021	Product Differentiation And Group Equilibrium
9.5.2021	<b>SUNDAY</b>
10.5.2021	Equilibrium Under Monopolistic Competition Market
11.5.2021	Continue
12.5.2021	Test : Monopolistic Competition Market
13.5.2021	Meaning And Features Of Oligopoly
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Models Of Oligopoly
16.5.2021	<b>SUNDAY</b>
17.5.2021	Continue
18.5.2021	Price And Output Determination Under Oligopoly
19.5.2021	Continue
20.5.2021	Continue
21.5.2021	Assignment: Sweezy Kinky Demand Curve
22.5.2021	Introduction Of Factor Pricing
23.5.2021	<b>SUNDAY</b>
24.5.2021	Continue
25.5.2021	Marginal Productivity Theory Of Factor Pricing
26.5.2021	Continue
27.5.2021	Continue
28.5.2021	Modern Theory Of Factor Pricing
29.5.2021	Continue
30.5.2021	<b>SUNDAY</b>
31.5.2021	Continue
01.6.2021	Test : Marginal Theory Of Factor Pricing
02.6.2021	Wages Introduction
03.6.2021	Continue
4.6.2021	Theories Of Wages



5.6.2021	Marginal Productivity Theory Of Wages
6.6..2021	<b>SUNDAY</b>
7.6.2021	Continue
8.6..2021	Wage Determination Under Perfect Competition Market
9.6.2021	Continue
10.6.2021	Wage Determination Under Monopoly Market
11.6.2021	Continue
12.6.2021	Exploitation Of Labour
13.6.2021	<b>SUNDAY</b>
14.6..2021	Assignment: How Wage Rate Is Determined Under Perfect Competition And Monopoly Market
15.6.2021	Introduction Of Rent
16.6.2021	Continue
17.6.2021	Ricardian Theory Of Rent
18.6.2021	Continue
19.6.2021	Modern Theory Of Rent
20.6.2021	<b>SUNDAY</b>
21.6.2021	Continue
22..6.2021	Difference Between Ricardian Theory And Modern Theory
23.6.2021	Modern Theory Is Amplified And Modified Form Of Ricardian Theory
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Quasi Rent
26.6 2021	Test : Theories Of Rent
27.6.2021	<b>SUNDAY</b>
28.6.2021	Introduction Of Interest
29.6.2021	Concept Of Gross Interest And Net Interest
30.6.2021	Problems Of Interest
01.7.2021	Classical Theory Of Interest
02.7.2021	Neo Classical Theory Of Interest
03.7.2021	Continue

4.7.2021	<b>SUNDAY</b>
5.7.2021	Liquidity Preference Theory Of Interest
6.7.2021	Continue
7.7.2021	Liquidity Trap
8.7..2021	Modern Theory Of Interest
9.7.2021	Continue
10.7.2021	Introduction Of Profit
11.7.2021	<b>SUNDAY</b>
12.7.2021	Theories Of Profit
13.7.2021	Rent And Uncertainty Theory Of Profit
14.7..2021	Break Even Point Analysis
15.7.2021	Revision
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>Id- Ul- Zuha</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Sakshi Goyal****Class And Section: BBA - 2nd Semester****Subject & Code: Principles Of Management – BBAN201****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Management Introduction, Nature & Process Of Management
13.4.2021	Importance & Objectives Of Management
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Levels Of Management, Management As Science Or Art, Contemporary Issues & Challenges
16.4.2021	Manager Introduction, Managerial Roles & Skills
17.4.2021	Nature Of Managerial Work And Functions Of Manager
18.4.2021	<b>SUNDAY</b>
19.4.2021	Levels Of Manager
20.4.2021	Quality Manager Characteristics
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Approaches To Management
23.4.2021	Scientific Management
24.4.2021	Test – Management: Nature & Process & Levels Of Mgmt.
25.4.2021	<b>SUNDAY</b>
26.4.2021	Administrative Management
27.4.2021	Human Relations And Behavioural Approach
28.4.2021	Modern Approach
29.4.2021	System Approach
30.4.2021	Contingency Approach
01.5.2021	Quantitative Approach
02.5.2021	<b>SUNDAY</b>
03.5.2021	Social System Approach And Decision Making Approach
04.5.2021	Planning, Concept And Nature Of Planning
05.5.2021	Continue

06.5.2021	Purpose, Importance & Limitations Of Planning
07.5.2021	Strategic Planning, Tactical Planning
08.5.2021	Operational Planning
9.5.2021	<b>SUNDAY</b>
10.5.2021	Goal Setting & Principles Of Goal Setting
11.5.2021	Process Of Goal Setting
12.5.2021	Advantages & Disadvantages Of Goal Setting
13.5.2021	Management By Objectives, Nature Of MBO
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Planning Type (Test)
16.5.2021	<b>SUNDAY</b>
17.5.2021	Advantages And Disadvantages Of MBO
18.5.2021	Contd..
19.5.2021	Decision Making: Meaning & Definition
20.5.2021	Nature & Process Of Decision Making
21.5.2021	Behavioural Aspects Of Decision Making
22.5.2021	Importance & Difficulties Of Decision Making
23.5.2021	<b>SUNDAY</b>
24.5.2021	Group Decision Making, Meaning & Definition
25.5.2021	Characteristics Of Group Decision Making
26.5.2021	Forms, Significance & Limitations Of Group Decision Making
27.5.2021	Test: Decision Making, Nature & Process
28.5.2021	Meaning & Definition Of Organising
29.5.2021	Nature, Importance & Process Of Organising
30.5.2021	<b>SUNDAY</b>
31.5.2021	Process Of Organising, Division Of Work
01.6.2021	Departmentalisation, Basis Of Departmentalisation
02.6.2021	Merits And Demerits Of Departmentalisation
03.6.2021	Need, Type, Difficulties In Delegation

4.6.2021	Organisation Structure
5.6.2021	Features And Importance Of Good Organization Structure
6.6..2021	<b>SUNDAY</b>
7.6.2021	Elements Of Organisation Structure
8.6..2021	Types Of Organisational Structure
9.6.2021	Test: Organisational Structure
10.6.2021	Features, Objective & Importance Of Organisational Design
11.6.2021	Leadership, Meaning And Definition
12.6.2021	Difference Between Leaders And Managers, Nature Of Leadership
13.6.2021	<b>SUNDAY</b>
14.6..2021	Test : Departmentalisation
15.6.2021	Nature, Significance Of Effective Leadership ,
16.6.2021	Quality Of Effective Leadership
17.6.2021	Approaches To Leadership
18.6.2021	Test: Leadership, Difference Between Leaders And Managers
19.6.2021	Management Control, Meaning & Definition Of Controlling
20.6.2021	<b>SUNDAY</b>
21.6.2021	Nature And Purpose Of Controlling
22..6.2021	Process Of Controlling
23.6.2021	Kinds Of Control System, Prerequisite Of Effective Control System
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Test- Controlling
26.6 2021	Resistance To Control, Controlling Techniques
27.6.2021	<b>SUNDAY</b>
28.6.2021	Budgetary Control
29.6.2021	Importance And Limitations Of Controlling
30.6.2021	Test - Budgetary Control
01.7.2021	Assignment-. MBO
02.7.2021	Social Audit : Introduction, Features And Approaches

03.7.2021	Continue
4.7.2021	<b>SUNDAY</b>
5.7.2021	Types & Importance Of Social Audits
6.7..2021	Continue
7.7.2021	Test: Social Audit, Importance & Limitations Of Controlling
8.7..2021	Assignment- Planning And It's Types
9.7.2021	Assignment: Budgetary Control
10.7.2021	Assignment: Resistance To Control, Controlling Techniques
11.7.2021	<b>SUNDAY</b>
12.7.2021	Assignment: Kinds Of Control System, Prerequisite Of Effective Control System
13.7.2021	Assignment: Nature, Significance Of Effective Leadership
14.7..2021	Test: Leadership
15.7.2021	Test: Management Control
16.7.2021	Assignment: Organising, Need And Its Importance
17.7.2021	Assignment: Resistance To Control, Controlling Techniques
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>Eid Holiday</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Sakshi Goyal**  
**Class And Section: BBA 6th Semester**  
**Subject & Code: Foundation Of International Business – BBAN603**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	International Business: Features And Evaluation
13.4.2021	Barriers And Factors, Types Of International Business
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Changing Scenario Of International Business
16.4.2021	Stages Of Internalization
17.4.2021	Approaches To International Business
18.4.2021	<b>SUNDAY</b>
19.4.2021	Test: Types Of International Business
20.4.2021	Modes Of Trading
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	International Business Environment – Means And Factors
23.4.2021	Types Of International Business Environment
24.4.2021	Continue
25.4.2021	<b>SUNDAY</b>
26.4.2021	Assignment: International Business Environment
27.4.2021	Test- International Business Overview
28.4.2021	Test- Business Environment
29.4.2021	Global Trading System: An Overview, Arguments For Protection
30.4.2021	Methods Of Protection
01.5.2021	Continue
02.5.2021	<b>SUNDAY</b>
03.5.2021	The World Trade Organisation – Objectives And Functions
04.5.2021	Difference Between GATT & WTO
05.5.2021	Test- Global Trading System

06.5.2021	Assignment- WTO
07.5.2021	Global Financial System
08.5.2021	Official Sources
9.5.2021	<b>SUNDAY</b>
10.5.2021	Foreign Market Entry Modes, Licencing/ Fares, Exporting
11.5.2021	Joint Ventures, Strategical Merger Etc.
12.5.2021	Assembly Operations And Turnkey Projects
13.5.2021	Assignment: Foreign Market Entry Modes
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Country / Market Evaluation & Selection Steps
16.5.2021	<b>SUNDAY</b>
17.5.2021	Test: WTO
18.5.2021	Factors Of Country Selection And Evaluations
19.5.2021	Avoidance Of Countries , Criterion For Selection
20.5.2021	Test: Country / Market Evaluation & Selection
21.5.2021	Foreign Direct & Portfolio Investment Decisions: Meaning And Factors
22.5.2021	Reasons, Trends, Cost And Decision
23.5.2021	<b>SUNDAY</b>
24.5.2021	Framework Of Components
25.5.2021	Continue
26.5.2021	Portfolio Investment: FIIS
27.5.2021	Test- Foreign Direct Investment
28.5.2021	Control Of International Business – Elements, Problems And Methods
29.5.2021	Continue
30.5.2021	<b>SUNDAY</b>
31.5.2021	Budgets, Reports, Performance Evaluation And Cost Accounting
01.6.2021	Role Of Information
02.6.2021	Basic Foreign Manufacturing & Sourcing Decisions, Location And Factors
03.6.2021	Centralization V/S Decentralization Localities



4.6.2021	Modes Of International Sourcing
5.6.2021	Inventory Management, Techniques
6.6..2021	<b>SUNDAY</b>
7.6.2021	Continue
8.6..2021	Assignment: Basic Foreign Manufacturing & Sourcing Decisions
9.6.2021	Product & Branding Decisions For Foreign Market, Levels, Decisions
10.6.2021	Continue
11.6.2021	Approaches To International Pricing, Disadvantages, International Factors
12.6.2021	Pricing Methods, Objectives
13.6.2021	<b>SUNDAY</b>
14.6..2021	Test: Foreign Entry Modes
15.6.2021	Assignment- Approaches Of International Pricing
16.6.2021	Determination, Strategies And Elements
17.6.2021	Continue
18.6.2021	Test:- Approaches Of International Pricing
19.6.2021	Foreign Channel & Logistical Decisions, Kinds, Approaches And Factors
20.6.2021	<b>SUNDAY</b>
21.6.2021	Types And Modes
22..6.2021	Accounting Differences Across Countries
23.6.2021	Continue
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Cross Cultural Challenges In International Business
26.6 2021	Continue
27.6.2021	<b>SUNDAY</b>
28.6.2021	International Staffing & Compensation Decisions (Global HUMAN RESOURCE MANAGEMENT)
29.6.2021	Continue
30.6.2021	Continue
01.7.2021	Risk In International Business & Its Management
02.7.2021	Continue

03.7.2021	Continue
4.7.2021	<b>SUNDAY</b>
5.7.2021	Continue
6.7..2021	Assignment- International Staffing
7.7.2021	Test- Cross Cultural Challenges
8.7..2021	Revision
9.7.2021	Revision
10.7.2021	Revision
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Sakshi Goyal**

**Class And Section: BBA- 4th Semester**

**Subject & Code: Financial Management – BBAN401**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction And Traditional Approach Of Financial Management
13.4.2021	Modern Approach Of Financial Management, Organization Of Finance Function
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Definition And Function Of Financial Management
16.4.2021	Objectives Of Financial Management, Profit Maximization V/S Wealth Mgmt.
17.4.2021	Test: Nature And Scope Of Financial Management
18.4.2021	<b>SUNDAY</b>
19.4.2021	Importance Of Financial Management
20.4.2021	Financial Management And Financial Accounting
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Meaning And Types Of Working Capital
23.4.2021	Need And Factors Affecting Working Capital
24.4.2021	Adequate Working Capital
25.4.2021	<b>SUNDAY</b>
26.4.2021	Management Of Working Capital
27.4.2021	Analysis Of Working Capital
28.4.2021	Operating Cycle Method Of Computing Working Capital
29.4.2021	Forecasting Of Current Assets And Current Liabilities Method
30.4.2021	Practice Of Questions
01.5.2021	Meaning And Motives Of Holding Cash
02.5.2021	<b>SUNDAY</b>
03.5.2021	Objectives Of Cash Management And Factors Determining Level Of Cash
04.5.2021	Contd.
05.5.2021	Assignment: Financial Management

06.5.2021	Cash Budget
07.5.2021	Adjusted Profit And Loss Method
08.5.2021	Balance Sheet Method
9.5.2021	<b>SUNDAY</b>
10.5.2021	Cash Management Model And Miller-Orr Mode
11.5.2021	Managing The Cash Flows
12.5.2021	Assignment- Time Value Of Money
13.5.2021	Marketable Securities
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Management Of Receivable
16.5.2021	<b>SUNDAY</b>
17.5.2021	Test- Capital Budgeting
18.5.2021	Aspects Of Receivable Management
19.5.2021	Cost Of Capital: Meaning, Factor, Problems
20.5.2021	Cost Of Debt
21.5.2021	Cost Of Preference Share Capital
22.5.2021	Cost Of Equity Share Capital
23.5.2021	<b>SUNDAY</b>
24.5.2021	Cost Of Retained Earnings
25.5.2021	Continue
26.5.2021	Weightage Average Cost Of Capital
27.5.2021	Capitalization: Introduction
28.5.2021	Theories Of Capitalization
29.5.2021	Over Capitalization
30.5.2021	<b>SUNDAY</b>
31.5.2021	Under Capitalization
01.6.2021	Assignment: Cost Of Preference Share Capital, Equity Share Capital
02.6.2021	Comparison Between Over Capitalization And Under Capitalization
03.6.2021	Watered Capital

4.6.2021	Introduction To Leverage
5.6.2021	Meaning Of Leverage, Operating Leverage
6.6..2021	<b>SUNDAY</b>
7.6.2021	Financial Leverage
8.6..2021	EBIT-EPS Analysis
9.6.2021	Continue
10.6.2021	Indifference Point
11.6.2021	Test- Financial Leverage
12.6.2021	Combined Leverage
13.6.2021	<b>SUNDAY</b>
14.6.2021	Meaning And Importance Of Capital Structure
15.6.2021	Optimal Capital Structure
16.6.2021	Factors Affecting Capital Structure Decision
17.6.2021	Net Income Approach Of Capital Structure
18.6.2021	Assignment- Capital Rationing
19.6.2021	Net Income Approach Of Capital Structure-Practical Portion
20.6.2021	<b>SUNDAY</b>
21.6.2021	Net Operating Income Approach Of Capital Structure
22..6.2021	Continue
23.6.2021	Continue
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Modigliani-Miller Approach
26.6 2021	Continue
27.6.2021	<b>SUNDAY</b>
28.6.2021	Practice And Revision Of Capital Structure
29.6.2021	Dividend Policy: Introduction, Types Of Dividend
30.6.2021	Continue
01.7.2021	Types Of Dividend Policy, Stability Of Dividend And Factors Affecting Dividend Policy Decision
02.7.2021	Walter Model Of Dividend

03.7.2021	Continue
4.7.2021	<b>SUNDAY</b>
5.7.2021	Gordon Model Of Dividend,/ Practical And Modigliani Miller Model Of Dividend
6.7..2021	Continue
7.7.2021	Test:- Divided Policy
8.7..2021	Practical Questions Of Dividend Policy Decision, Financial Planning
9.7.2021	Continue
10.7.2021	Assignment- Capital Structure
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>Eid Holiday</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Sakshi Goyal****Class And Section: BBA-4<sup>th</sup> Semester****Subject & Code: Business Law – BBAN404****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Nature & Kind Of Contracts
13.4.2021	Essentials Of A Valid Contract
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Difference Between Valid And Void Contract
16.4.2021	Nature & Kinds Of Contract
17.4.2021	Test: Nature & Kinds Of Contracts
18.4.2021	<b>SUNDAY</b>
19.4.2021	Offer & Acceptance
20.4.2021	Continue
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	The Acceptance Rules
23.4.2021	Assignment: All Contracts Are Agreement But All Agreements Are Not Contract
24.4.2021	Consideration
25.4.2021	<b>SUNDAY</b>
26.4.2021	Continue
27.4.2021	Contractual Capacity Of Parties
28.4.2021	Continue
29.4.2021	Test- Contractual Capacity Of Parties
30.4.2021	Free Consent
01.5.2021	Void Agreement
02.5.2021	<b>SUNDAY</b>
03.5.2021	Quasi Contract
04.5.2021	Discharge Of Contract
05.5.2021	Continue

06.5.2021	Remedies For Breach Of Contract
07.5.2021	Continue
08.5.2021	Test- Breach Of Contract
9.5.2021	<b>SUNDAY</b>
10.5.2021	Indemnity & Guarantee
11.5.2021	Continue
12.5.2021	Test- Consequences Of Breach Of Contract
13.5.2021	Assignment - Indemnity & Guarantee
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Bailment, Duties
16.5.2021	<b>SUNDAY</b>
17.5.2021	Rights Of Bailor And Bailee
18.5.2021	Pledge – Rights Of Pledger And Pledgee
19.5.2021	Agency, Creation Of Agencies And Duties
20.5.2021	Termination & Power Of Attorney
21.5.2021	Test: Bailment, Pledge & Agency
22.5.2021	Contract Of Sale Of Goods
23.5.2021	<b>SUNDAY</b>
24.5.2021	Continue
25.5.2021	Conditions – Passing Property In Goods
26.5.2021	Performance Of Contract
27.5.2021	Warranties - Rules
28.5.2021	Remedies For Breach Of Contract
29.5.2021	Assignment- Contract Of Bailment
30.5.2021	<b>SUNDAY</b>
31.5.2021	Transfer Of Property
01.6.2021	Continue
02.6.2021	Unpaid Seller - Introduction
03.6.2021	Rights
4.6.2021	Continue



5.6.2021	Duties
6.6..2021	<b>SUNDAY</b>
7.6.2021	Remedies
8.6..2021	Continue
9.6.2021	Consequences
10.6.2021	Negotiable Instrument - Elements
11.6.2021	Types Of Negotiable Instrument
12.6.2021	Continue
13.6.2021	<b>SUNDAY</b>
14.6..2021	Test: Contract Of An Agency
15.6.2021	Holders In Due Courses
16.6.2021	Instruments
17.6.2021	Continue
18.6.2021	Dishonour
19.6.2021	Continue
20.6.2021	<b>SUNDAY</b>
21.6.2021	Continue
22..6.2021	Consequences Of Negotiable Instruments
23.6.2021	Continue
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Continue
26.6 2021	Discharge Of Negotiable Instruments
27.6.2021	<b>SUNDAY</b>
28.6.2021	Information Technology Act, 2000
29.6.2021	Continue
30.6.2021	Digital Signature
01.7.2021	Continue
02.7.2021	Test- Negotiable Instrument
03.7.2021	Assignment- Quasi Contract

4.7.2021	<b>SUNDAY</b>
5.7.2021	Duties Of Subscribers
6.7..2021	Penalties Adjudication
7.7.2021	Test: Information Technology Act, 2000
8.7..2021	Offences
9.7.2021	Assignment: Digital Signature Certificate
10.7.2021	Revision
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>Eid Holiday</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Dr. Sakshi Goyal**  
**Class And Section: M.Com 2<sup>nd</sup> sem.**  
**Subject and code : Fundamentals of Management -161MSO1**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week:**

**Note: Teachers don't have their respective classes on the vacant days**

<b>Date</b>	<b>Topic to be Covered</b>
01.7.2021	Introduction :concept and nature of management
02.7.2021	-----do----
03.7.2021	
4.7.2021	<b>SUNDAY</b>
5.7.2021	
6.7..2021	
7.7.2021	Evolution of management thoughts
8.7..2021	Traditional ,behavioural approach
9.7.2021	System and contingency approach
10.7.2021	
11.7.2021	<b>SUNDAY</b>
12.7.2021	
13.7.2021	
14.7..2021	Planning decision and organizing
15.7.2021	----do---
16.7.2021	----do----
17.7.2021	
18.7.2021	<b>SUNDAY</b>
19.7.2021	
20.7.2021	
21.7.2021	ID UL ZUHA
22..7.2021	Delegation
23.7.2021	---d0---
24.7.2021	

25.7.2021	<b>SUNDAY</b>
26.7.2021	
27.6.2021	
28.7.2021	Decentralization
29.7.2021	Basic for departmentation
30.7.2021	Assignment : Delegation
31.7.2021	
01.8.2021	<b>SUNDAY</b>
02.8.2021	
03.8.2021	
4.8.2021	Leading ---human factor motivation
5.8.2021	Leadership styles and approaches
6.8..2021	Effective leaders ,leadership development
7.8.2021	
8.8..2021	<b>SUNDAY</b>
9.8.2021	
10.8.2021	
11.8.2021	Management control, concept and process
12.8.2021	Test: leadership styles
13.8.2021	Control techniques and effective system
14.8..2021	
15.8.2021	<b>SUNDAY</b>
16.8.2021	
17.8.2021	
18.8.2021	Evaluating corporate performance
19.8.2021	Managing company ethics and social responsibility
20.8.2021	Mohrram
21.8.2021	
22..8.2021	<b>SUNDAY</b>

23.8.2021

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**Name of the Assistant/Associate Professor: Ms. Babita**

**Class And Section: B.Com (Pass)**

**Subject: Secretarial Practices**

**Mode Of Teaching: Online / Offline**

**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	<i>Introduction To Company Secretary</i>
13.4.2021	Meaning Of Secretary
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Definition Of Company Secretary And Qualifications Of Company Secretary
16.4.2021	Qualities Of A Secretary, Appointment Of Secretary
17.4.2021	Procedure Of Appointment ,Persons Disqualified From Being Appointed
18.4.2021	<b>SUNDAY</b>
19.4.2021	Removal Of Secretary, Position Of A Company Secretary
20.4.2021	<i>Importance And Functions Of Secretary</i>
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Powers Or Rights, Duties Of Company Secretary
23.4.2021	Liabilities Of Company Secretary
24.4.2021	Role Of Company Secretary
25.4.2021	<b>SUNDAY</b>
26.4.2021	Assignment
27.4.2021	Introduction :Formation Of Company
28.4.2021	<i>Promotion Of Company</i>
29.4.2021	Role Of Secretary In The Formation Of A Company
30.4.2021	Memorandum Of Association
01.5.2021	Alteration Of Memorandum Of Association
02.5.2021	<b>SUNDAY</b>
03.5.2021	Duties Of Secretary Regarding Alteration Of Name

04.5.2021	Situation Clause And Duties Of Secretary Regarding Alteration Of Registered Office Clause
05.5.2021	Alteration Of Object Clause And Duties Of Secretary
06.5.2021	Alteration Of Liabilities Clause And Duties
07.5.2021	Articles Of Association
08.5.2021	<i>Forms Of Articles Of Association</i>
9.5.2021	<b>SUNDAY</b>
10.5.2021	Alteration Of Articles Of Association And Restrictions On Alteration Of Articles
11.5.2021	Duties Of Secretary Regarding Alteration Of Articles Of Association
12.5.2021	Introduction :Issue Of Shares
13.5.2021	<i>Duties Of Secretary Regarding Issue Of Shares</i>
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Allotment Of Shares
16.5.2021	<b>SUNDAY</b>
17.5.2021	<i>Restrictions On Allotment ,Procedure Of Allotment</i>
18.5.2021	Documents Relating To Issue And Allotment Of Shares
19.5.2021	<i>Letter Of Allotment, Letter Of Regret</i>
20.5.2021	<i>Renunciation Of Allotment</i>
21.5.2021	Test
22.5.2021	Share Certificate
23.5.2021	<b>SUNDAY</b>
24.5.2021	Form Of Share Certificate
25.5.2021	<i>Share Warrant</i>
26.5.2021	Duties Of Secretary Regarding Issue Of Share Warrant
27.5.2021	Surrender Of Share Warrant
28.5.2021	Stock
29.5.2021	Procedure Of Conversion Of Shares Into Shares
30.5.2021	<b>SUNDAY</b>
31.5.2021	<i>Calls On Shares</i>
01.6.2021	Procedure For Making Calls And Functions Of Secretary

02.6.2021	Resolution Making A Call, Forfeiture Of Shares
03.6.2021	Reissue Of Forfeited Shares, Surrender Of Shares And Difference B/W Surrender And Forfeiture
4.6.2021	Transfer Of Shares
5.6.2021	Refusal By A Ccompany To Register Transfer
6.6..2021	<b>SUNDAY</b>
7.6.2021	Certification Of Transfer
8.6..2021	<i>Forged Transfer, Blank Transfer</i>
9.6.2021	Register Of Transfers
10.6.2021	Procedure Of Transmission
11.6.2021	Company Meetings :Introduction And Kinds Of Company Meetings
12.6.2021	<i>Duties After Meeting</i>
13.6.2021	<b>SUNDAY</b>
14.6..2021	Requisites Of A Valid Meeting : Introduction
15.6.2021	1 Notice Of The Meeting
16.6.2021	2 Quarum Of The Meeting
17.6.2021	3 Chairman Of The Meeting
18.6.2021	<i>4 Minutes Of The Meeting</i>
19.6.2021	Test
20.6.2021	<b>SUNDAY</b>
21.6.2021	Annual General Meeting: Introduction
22..6.2021	Secretarial Duties Regarding Annual General Meeting
23.6.2021	Duties Of Secretary During The Meeting
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Duties Of Secretary After The Meeting
26.6 2021	Extraordinary General Meeting
27.6.2021	<b>SUNDAY</b>
28.6.2021	Secretarial Work Regarding Extraordinary General Meeting
29.6.2021	Continue
30.6.2021	Meetings Of The Board Of Directors

01.7.2021	Duties Of Company Secretary
02.7.2021	Continue
03.7.2021	Motion :Introduction
4.7.2021	<b>SUNDAY</b>
5.7.2021	Essential Elements Of A Motion
6.7..2021	Test
7.7.2021	Classification Of Motion
8.7..2021	Resolution ; Introduction
9.7.2021	Kinds Of Resolutions
10.7.2021	Duties Of Secretary In Relation To Resolutions
11.7.2021	<b>SUNDAY</b>
12.7.2021	Specimens Of Resolutions
13.7.2021	Voting Or Poll
14.7..2021	Proxy
15.7.2021	Secretarial Duties Regarding Proxies
16.7.2021	Revision
17.7.2021	Revision : Company Secretary
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision: Formation Of Company And Secretary
20.7.2021	Revision: Issue And Allotment Of Shares
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision: Company Meetings
23.7.2021	Revision: Motions And Resolutions
24.7.2021	Revision: Voting And Proxy



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**Name of the Assistant/Associate Professor: Ms. Babita****Class And Section: B.Com(Pass) Sec C****Subject: Auditing****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Auditing: Meaning, Origin & Development
13.4.2021	Elements Of Auditing
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Necessity Of Auditing
16.4.2021	Scope Of Auditing
17.4.2021	Book Keeping Verses Accountancy, Auditing Versus Investigation
18.4.2021	<b>SUNDAY</b>
19.4.2021	Basic Concepts Of Auditing
20.4.2021	Auditing: Principles, Procedure & Techniques
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Qualities & Types Of An Auditor
23.4.2021	Objects Of Auditing
24.4.2021	Duties & Responsibilities Of An Auditor
25.4.2021	<b>SUNDAY</b>
26.4.2021	Advantages & Limitations Of Auditing
27.4.2021	Duties & Responsibilities Of An Auditor
28.4.2021	Test: Objects Of Auditing
29.4.2021	Types Of Audit
30.4.2021	Types Of Audit
01.5.2021	Preparation Before Audit
02.5.2021	<b>SUNDAY</b>
03.5.2021	Audit Programme
04.5.2021	Audit Notebook
05.5.2021	Audit Working Papers

06.5.2021	Test Checking Auditors Responsibility
07.5.2021	Test: Audit Programme
08.5.2021	Internal Control: Meaning & Objectives
9.5.2021	<b>SUNDAY</b>
10.5.2021	Internal Control & Auditor
11.5.2021	Internal Audit: Objects & Importance
12.5.2021	Internal Audit: Procedure, Advantages & Disadvantages
13.5.2021	Difference Between Internal Check & Auditing
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Test: Internal Control
16.5.2021	<b>SUNDAY</b>
17.5.2021	Routine Checking: Objects, Advantages & Disadvantages
18.5.2021	Vouching: Objects & Importance
19.5.2021	Voucher: Meaning, Types & Examination
20.5.2021	Vouching Of Cash Book
21.5.2021	Vouching Of Purchase & Purchase Return Book
22.5.2021	Vouching Of Sales & Sales Return Book
23.5.2021	<b>SUNDAY</b>
24.5.2021	Vouching Of B/R & B/P
25.5.2021	Vouching Of General Ledger
26.5.2021	Test: Chapter "Vouching"
27.5.2021	Verification: Meaning, Objectives & Importance
28.5.2021	General Rules Of Verification
29.5.2021	Verification Of Assets
30.5.2021	<b>SUNDAY</b>
31.5.2021	Verification Of Assets
01.6.2021	Verification Of Liabilities
02.6.2021	Verification Of Liabilities
03.6.2021	Valuation: Meaning & Importance

7.6.2021	Test: Chapter “Valuation”
8.6..2021	Company Auditor: Introduction & Appointment
9.6.2021	Company Auditor: Qualifications, Remuneration
10.6.2021	Company Auditor: Removal & Legal Position
11.6.2021	Company Auditor: Powers And Duties
12.6.2021	An Auditor Is A Watchdog But Not A Blood Hound
13.6.2021	<b>SUNDAY</b>
14.6..2021	Liabilities Of An Auditor
15.6.2021	Liabilities Of An Auditor
16.6.2021	Depreciation: Meaning, Causes & Necessity
17.6.2021	Depreciation Vs. Obsolescence Vs. Fluctuation
18.6.2021	Methods Of Depreciation
19.6.2021	Depreciation & Duties Of An Auditor
20.6.2021	<b>SUNDAY</b>
21.6.2021	Provisions Regarding Depreciation Under Company Act 2013
22..6.2021	Role Of Auditor To Examine Provisions Of Depreciation
23.6.2021	Reserves- Meaning & Types
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Profit- Meaning & Its Importance
26.6 2021	Divisible Profits
27.6.2021	<b>SUNDAY</b>
28.6.2021	Role Of Auditor Regarding Divisible Profits
29.6.2021	Interim Dividend
30.6.2021	Payment Of Dividend Out Of Capital
4.6.2021	Methods Of Valuation Of Different Assets
5.6.2021	Valuation & Auditor
6.6..2021	<b>SUNDAY</b>
01.7.2021	Doubts Clearing & Discussion On Divisible Profits
02.7.2021	Audit Reports: Meaning & Importance

03.7.2021	Contents Of Audit Reports
4.7.2021	<b>SUNDAY</b>
5.7.2021	Clean Vs. Qualified Reports
6.7..2021	Audit Report & Audit Certificate
7.7.2021	Discussion On Doubts Of Students
8.7..2021	Investigation: Auditing Vs. Investigation
9.7.2021	Necessity Of Investigation
10.7.2021	Investigation On Behalf Of Prospective Buyer
11.7.2021	<b>SUNDAY</b>
12.7.2021	Investigation On Behalf Of Prospective Lender
13.7.2021	Investigation On Behalf Of Prospective Lender
14.7..2021	Investigation On Behalf Of Central Government
15.7.2021	Investigation On Behalf Of Central Government
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Kunika Arora****Class And Section: BBA IV Sem****Subject: Human Resource Management****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Nature And Scope Of Human Resource Management
13.4.2021	HUMAN RESOURCE MANAGEMENT Objectives
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Functions Of HUMAN RESOURCE MANAGEMENT
16.4.2021	HUMAN RESOURCE MANAGEMENT Objectives
17.4.2021	Human Resource Management Policies
18.4.2021	<b>SUNDAY</b>
19.4.2021	HUMAN RESOURCE MANAGEMENT Policies-Continued
20.4.2021	HUMAN RESOURCE MANAGEMENT In Globally Competitive Environment
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Strategic HUMAN RESOURCE MANAGEMENT
23.4.2021	SHUMAN RESOURCE MANAGEMENT-Continued
24.4.2021	HUMAN RESOURCE MANAGEMENT In Globally Competitive Environment
25.4.2021	<b>SUNDAY</b>
26.4.2021	HUMAN RESOURCE MANAGEMENT In Globally Competitive Environment
27.4.2021	Human Resource Outsourcing
28.4.2021	BPO
29.4.2021	BPO-Continued
30.4.2021	KPO
01.5.2021	Assignment Given
02.5.2021	<b>SUNDAY</b>
03.5.2021	Assignment Given
04.5.2021	KPO-Continued
05.5.2021	KPO-Continued

06.5.2021	Assignment Discussed
07.5.2021	Test Of Unit 1
08.5.2021	Human Resource Planning
9.5.2021	<b>SUNDAY</b>
10.5.2021	Job Analysis
11.5.2021	Human Resource Planning-Introduction And Need
12.5.2021	Features And Objectives Of Human Resource Planning
13.5.2021	Job Analysis-Introduction And Objective
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Job Evaluation-Introduction And Objective
16.5.2021	<b>SUNDAY</b>
17.5.2021	Advantages And Features Of Job Evaluation
18.5.2021	Job Design-Introduction And Objectives
19.5.2021	Methods Of Job Design
20.5.2021	Job Enlargement And Job Enrichment
21.5.2021	Recruitment-Introduction And Process
22.5.2021	Factors Affecting Recruitment
23.5.2021	<b>SUNDAY</b>
24.5.2021	Process Of Job Evaluation
25.5.2021	Advantages And Features Of Job Evaluation
26.5.2021	Job Design-Introduction And Objectives
27.5.2021	Methods Of Job Design
28.5.2021	Job Enlargement And Job Enrichment
29.5.2021	Recruitment-Introduction And Process
30.5.2021	<b>SUNDAY</b>
31.5.2021	Factors Affecting Recruitment
01.6.2021	Sources Of Recruitment
02.6.2021	Methods Of Recruitment
03.6.2021	Constraints And Challenges Of Recruitment
4.6.2021	Selection

5.6.2021	Selection-Continued
6.6..2021	<b>SUNDAY</b>
7.6.2021	Difference Between Recruitment And Selection
8.6..2021	Selection Process Essentials; Significance Of Selection Procedure
9.6.2021	Selection Process
10.6.2021	Worker's Participation-Introduction, Features And Objectives
11.6.2021	Importance And Reasons For Failure Of Worker's Participation
12.6.2021	Measures For Making Participation Successful
13.6.2021	<b>SUNDAY</b>
14.6..2021	Placement And Induction
15.6.2021	Test Of Unit 2
16.6.2021	Introduction To Employee Training
17.6.2021	Need Of Training
18.6.2021	Benefits Of Training
19.6.2021	Training Need Assessment
20.6.2021	<b>SUNDAY</b>
21.6.2021	Types Of Training
22..6.2021	Training Methods
23.6.2021	Training Methods-Continued
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Training Evaluation
26.6 2021	Training Evaluation-Continued
27.6.2021	<b>SUNDAY</b>
28.6.2021	Introduction To Executive Development
29.6.2021	Training Vs. Development
30.6.2021	Features Of Executive Development
01.7.2021	Importance Of Executive Development
02.7.2021	Process Of Executive Development
03.7.2021	Methods Techniques Of Executive And Development

4.7.2021	<b>SUNDAY</b>
5.7.2021	Cross-Cultural Training
6.7..2021	Cross-Cultural Training-Continued
7.7.2021	Career Planning- Introduction And Objectives
8.7..2021	Process Of Career Planning
9.7.2021	Need And Advantages Of Career Planning
10.7.2021	Career Development
11.7.2021	<b>SUNDAY</b>
12.7.2021	Test Of Unit 3
13.7.2021	Introduction To Performance Appraisal
14.7..2021	Features Of Performance Appraisal
15.7.2021	Objectives Of Performance Appraisal
16.7.2021	Process Of Performance Appraisal
17.7.2021	Principles Of Wages And Salary Compensation; Factors Effecting Compensation Management
18.7.2021	<b>SUNDAY</b>
19.7.2021	Process Of Wages And Salary Administration
20.7.2021	Theories Of Wages And Salary Administration
21.7.2021	Employee Benefits-Introduction And Objectives
22.7.2021	Benefit In India
23.7.2021	Health And Safety Environment Introduction
24.7.2021	Revision



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**Name of the Assistant/Associate Professor: Ms. Kunika Arora****Class And Section: BBA IV Sem****Subject: Business Research Methods (BBAN403)****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Business Research- Meaning, Types Managerial Value Of Research
13.4.2021	Managerial Value Of Research
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Theory And Research-Components
16.4.2021	Theory And Research-Constructs
17.4.2021	Nature And Process Doubts Clearing Session
18.4.2021	<b>SUNDAY</b>
19.4.2021	Doubts Clearing Session
20.4.2021	Importance Of Problem Definition
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Purpose And Types Of Research Proposal
23.4.2021	Test –Business Research Meaning, Process, Types, Nature
24.4.2021	Test Doubts Clear
25.4.2021	<b>SUNDAY</b>
26.4.2021	Ingredients Of Research Proposal
27.4.2021	Research Design –Meaning
28.4.2021	Research Design—Methods
29.4.2021	Research Design-Element, Classification
30.4.2021	Categories Of Exploratory Research And Its Basic Issue
1.5.2021	Discussion On Topic
2.5.2021	<b>SUNDAY</b>
3.5.2021	Classification Exploratory Research
4.5.2021	Concept And Their Measurement
5.5.2021	Doubts Clearing Session

6.5.2021	Assignment-- Research Design
7.5.2021	Assignment-- Research Design
8.5.2021	Measurement Scales Explain
9.5.2021	<b>SUNDAY</b>
10.5.2021	Explain Measurement Scales With Examples
11.5.2021	Test ---Research Design
12.5.2021	Sample Design
13.5.2021	Sample Design Its Procedure
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Explain Sample Size
16.5.2021	<b>SUNDAY</b>
17.5.2021	Determination Of Sample Size
18.5.2021	Types Of Data Collection
19.5.2021	Explain Research Methods Of Collecting Primary Data
20.5.2021	Explain Primary Data Its Way To Collection
21.5.2021	Secondary Data Explain
22.5.2021	Difference Between Primary And Secondary Data
23.5.2021	<b>SUNDAY</b>
24.5.2021	Discussion On Secondary Data
25.5.2021	Clear The Types Of Data With Example
26.5.2021	Discussion On Topic
27.5.2021	Assignment On Types Of Data
28.5.2021	Explain Research Methods Of Collecting Secondary Data
29.5.2021	Explain Questionnaire
30.5.2021	<b>SUNDAY</b>
31.5.2021	How To Prepare Questionnaire Explain
01.6.2021	Issue In Construction Of Questionnaire
02.6.2021	Issue In Construction Of Questionnaire
03.6.2021	Methods Of Construction Of Questionnaire
4.6.2021	Test On Sample Design

5.6.2021	Test Doubts Clear
6.6..2021	<b>SUNDAY</b>
7.6.2021	Explanation Of Statistical Technique
8.6..2021	Statistical Technique Of Data Analysis
9.6.2021	Explain Descriptive Analysis
10.6.2021	Types Of Descriptive Analysis
11.6.2021	Uni-Variate Explain
12.6.2021	Explain Bivariate Tests
13.6.2021	<b>SUNDAY</b>
14.6..2021	Bivariate Tests Explain
15.6.2021	Statistical Significance Of Bivariate Tests
16.6.2021	Doubts Cleaning Session
17.6.2021	Assignment On Data Analysis
18.6.2021	Discussion On Topic
19.6.2021	Given Test Discussion On These Topic
20.6.2021	<b>SUNDAY</b>
21.6.2021	Test
22..6.2021	Test Discussion
23.6.2021	Explain Research Report
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Meaning And Types Of Research Report
26.6 2021	Types Of Research Report
27.6.2021	<b>SUNDAY</b>
28.6.2021	Research Report Nature
29.6.2021	Doubts Cleaning Session
30.6.2021	Examples
01.7.2021	Research Report Example
02.7.2021	Types Of Research Report
03.7.2021	Ingredients Of Research Report

4.7.2021	<b>SUNDAY</b>
5.7.2021	Ingredients Of Research Report
6.7..2021	T-Test
7.7.2021	Z-Test
8.7..2021	Practical
9.7.2021	T-Test
10.7.2021	Z-Test
11.7.2021	<b>SUNDAY</b>
12.7.2021	Explain – F Test
13.7.2021	Explain Chi Square Test
14.7..2021	How To Apply Test – Numerical Part
15.7.2021	Probability Sampling
16.7.2021	Non-Probability Sampling
17.7.2021	Explain Hypothesis
18.7.2021	<b>SUNDAY</b>
19.7.2021	Types Of Hypothesis
20.7.2021	Testing Of Hypothesis
21.7.2021	<b>Id-Ul-Zulah</b>
22.7.2021	Practical Problems
23.7.2021	Practical Problems
24.7.2021	Practical Problems

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**Name of the Assistant/Associate Professor: Ms. Kunika Arora****Class And Section: BBA II Sem****Subject: Business Statistics****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Statistics-Meaning, Evolution, Scope
13.4.2021	Applications And Limitations Of Statistics
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Data Classification
16.4.2021	Tabulation
17.4.2021	Presentation-Meaning And Objectives
18.4.2021	<b>SUNDAY</b>
19.4.2021	Types Of Classification
20.4.2021	Formation Of Frequency Distribution
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Frequency Distribution-Explained Through Numerical
23.4.2021	Role Of Tabulation
24.4.2021	Revision
25.4.2021	<b>SUNDAY</b>
26.4.2021	Parts And Types Of Frequency Tables
27.4.2021	Construction Of Frequency Tables
28.4.2021	Significance Of Construction Tables
29.4.2021	Types Of Diagrams
30.4.2021	Construction Of Diagrams
01.5.2021	Construction Of Graphs
02.5.2021	<b>SUNDAY</b>
03.5.2021	Mode
04.5.2021	Numerical
05.5.2021	Geometric Mean

06.5.2021	Harmonic Mean
07.5.2021	Numerical
08.5.2021	Characteristics, Application And Limitations Of Measures Of Central Tendency
9.5.2021	<b>SUNDAY</b>
10.5.2021	Different Measures Of Central Tendency-Arithmetic Mean
11.5.2021	Median
12.5.2021	Measures Of Central Tendency
13.5.2021	Revision
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Geometric Mean
16.5.2021	<b>SUNDAY</b>
17.5.2021	Range
18.5.2021	Quartile Deviation
19.5.2021	Mean Deviation
20.5.2021	Numerical Practice Of Above Topics
21.5.2021	Standard Deviation
22.5.2021	Numerical Practice
23.5.2021	<b>SUNDAY</b>
24.5.2021	Co-Efficient Of Variation
25.5.2021	<b>Skewness</b>
26.5.2021	Practice Numerical Of Above Topics
27.5.2021	Practice Of Numerical Of Unit 2
28.5.2021	Test Of Unit 2
29.5.2021	Revision
30.5.2021	<b>SUNDAY</b>
31.5.2021	Scatter Diagram
01.6.2021	Numerical Practice
02.6.2021	Graphic Method
03.6.2021	Numerical Practice
4.6.2021	Direct Method

5.6.2021	Numerical Practice
6.6..2021	<b>SUNDAY</b>
7.6.2021	Properties Of Correlation Co-Efficient
8.6..2021	Rank Correlation
9.6.2021	Numerical Practice
10.6.2021	Co-Efficient Of Determination
11.6.2021	Numerical Practice
12.6.2021	Lines Of Regression
13.6.2021	<b>SUNDAY</b>
14.6..2021	Numerical Practice
15.6.2021	Co-Efficient Of Regression
16.6.2021	Numerical Practice
17.6.2021	Standard Error Of Estimate
18.6.2021	Numerical Practice
19.6.2021	Revision
20.6.2021	<b>SUNDAY</b>
21.6.2021	Secular And Cyclical Trend
22..6.2021	Seasonal And Irregular Trend
23.6.2021	Revision
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Methods Of Estimating Secular Trend And Seasonal Indices
26.6 2021	Use Of Time Series In Business Forecasting
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Unit 3
29.6.2021	Index Numbers-Meaning And Uses In Business
30.6.2021	Construction Of Simple Price
01.7.2021	Construction Of Weighed Price
02.7.2021	Quantity Of Index Numbers
03.7.2021	Value Of Index Numbers

4.7.2021	<b>SUNDAY</b>
5.7.2021	Standard Error Of Estimate
6.7..2021	Numerical Practice
7.7.2021	Numerical Practice
8.7..2021	Lines Of Regression
9.7.2021	Methods Of Estimating Secular Trend And Seasonal Indices
10.7.2021	Use Of Time Series In Business Forecasting
11.7.2021	<b>SUNDAY</b>
12.7.2021	Numerical Practice
13.7.2021	Test For An Ideal Index Numbers
14.7..2021	Components Of Time Series
15.7.2021	Secular And Cyclical Trend
16.7.2021	Seasonal And Irregular Trend
17.7.2021	Test Of Unit 4
18.7.2021	<b>SUNDAY</b>
19.7.2021	Previous Year Paper Discussed
20.7.2021	Doubt Class
21.7.2021	<b>Id-UI-Zulah</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision



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**Name of the Assistant/Associate Professor: Ms. Kunika Arora****Class And Section: BBA VI Sem****Subject: Consumer Protection****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction
13.4.2021	Introduction, Meaning And Consumer Of Consumers
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Types Of Consumers
16.4.2021	Problems Of Consumers
17.4.2021	Consumer Exploitation
18.4.2021	<b>SUNDAY</b>
19.4.2021	Reasons For Consumer Protection
20.4.2021	Need For Consumer Protection
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Challenges To The Consumers
23.4.2021	Approaches To Consumer Protection
24.4.2021	Examples Of Exploitation Of Indian Consumers
25.4.2021	<b>SUNDAY</b>
26.4.2021	Meaning And Definition Of Consumer Buying Motives
27.4.2021	Types Of Buying Motives
28.4.2021	Factors Influencing Buying Motives
29.4.2021	Doctrine Of Caveat Emptor Or Buyer Beware
30.4.2021	Salient Features Of The Doctrine
01.5.2021	Key Points To The Buyer And Exceptions To The Doctrine Of Caveat Emptor
02.5.2021	<b>SUNDAY</b>
03.5.2021	Concept Of Caveat Venditor And Key Points Of Doctrine Of Caveat Venditor
04.5.2021	Consumer Sovereignty
05.5.2021	Introduction To Consumer Rights

06.5.2021	Right To Safety And Right To Information
07.5.2021	Right To Choose And Right To Right To Be Heard
08.5.2021	Right To Seek Redressed And Right To Quality Of Life
9.5.2021	<b>SUNDAY</b>
10.5.2021	Right To Education And Right To Basic Needs
11.5.2021	Test Of Unit 1
12.5.2021	Introduction To Consumer Protection And Consumer Protection Laws
13.5.2021	The Agricultural Produce Act And The Environment Act
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	The Drugs And Cosmetics Act And The Indian Contract Act
16.5.2021	<b>SUNDAY</b>
17.5.2021	The Prevention Of Food And Adultration Act And The Sale Of Good Act
18.5.2021	The MRTP Act And The The Competition Act
19.5.2021	The Standards Of Weight And Measurement Act And The Indian Standards Institution Act
20.5.2021	The Consumer Protection Act And The SEBI Act And The RTI Act
21.5.2021	Introduction, Objects And Scope Of Consumer Protection Act
22.5.2021	Consumer Rights And The Salient Features Of The Act
23.5.2021	<b>SUNDAY</b>
24.5.2021	Important Definitions And Amendments
25.5.2021	Consumer Protection Council And Appraisal
26.5.2021	Quasi-Judicial Mechanism: District Forum And Jurisdiction Of District Forum
27.5.2021	State Commission And Jurisdiction Of State Commission
28.5.2021	National Commission And Jurisdiction Of National Commission
29.5.2021	Procedure For Grievance Redressed
30.5.2021	<b>SUNDAY</b>
31.5.2021	Revision
01.6.2021	National Commission And Jurisdiction Of National Commission
02.6.2021	Procedure For Grievance Redressed
03.6.2021	Powers/Rights Of District Forum
4.6.2021	Powers Of Redressed Agencies

5.6.2021	Revision
6.6..2021	<b>SUNDAY</b>
7.6.2021	Administrative Mechanism
8.6..2021	Complaint-Meaning, Time Limit And Procedure For Filling Complaints
9.6.2021	Test Of Unit 2
10.6.2021	Introduction, Objectives And Meaning Of MTP
11.6.2021	Regulations Of Mtps
12.6.2021	Restrictive Trade Practices (RTP) And Regulation Of Rtps
13.6.2021	<b>SUNDAY</b>
14.6..2021	Unfair Trade Practices (Utps) And Regulation Of Utps
15.6.2021	Role Of MRTP Act In Consumer Protection And Remedies Available For Consumers
16.6.2021	Competition Act, 2002 - Introduction And Objectives
17.6.2021	Basic Provisions
18.6.2021	Consumer Protection Under The Act
19.6.2021	Competition (Amendment) Bill, 2007
20.6.2021	<b>SUNDAY</b>
21.6.2021	Consumerism; Consumer Protection Movement In India
22..6.2021	Consumer Awareness
23.6.2021	Role Of Media: Print Media And Electronic Media; Role Of Government
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Reliefs Granted By Quassi-Judicial Bodies
26.6 2021	Reliefs Granted By Quassi-Judicial Bodies-Continued
27.6.2021	<b>SUNDAY</b>
28.6.2021	Introduction, Formation And Registration Of Consumer Organizations
29.6.2021	Form Of Application
30.6.2021	Advantage Of Getting A Consumer Association Registered
01.7.2021	Role Of Voluntary Consumer Organizations
02.7.2021	Functions Of Consumer Organizations
03.7.2021	Problems Of Consumer Organizations

4.7.2021	<b>SUNDAY</b>
5.7.2021	List Of Consumer Organizations
6.7..2021	Introduction To Business Self-Regulation
7.7.2021	Steps Taken By Business Self-Regulation And Proposed Steps
8.7..2021	Recent Developments In Consumer Protection; Skill Development For Business Success
9.7.2021	Need, Purpose, Approaches To Consumer Knowledge; Consumer Information
10.7.2021	Sources Of Consumer Information; Consumer Knowledge And Information As A Means Of Consumer Protection
11.7.2021	<b>SUNDAY</b>
12.7.2021	Unethical Practices Of Business; Ethical Functions Of Marketing; Significance Of Marketing Ethics
13.7.2021	Impact Of Unethical Marketing; Consumerism
14.7..2021	Environmentalism; Ethical Issues In Marketing
15.7.2021	Need Of Consumer Protection; Ethical Considerations
16.7.2021	Aspects Of Marketing Under Consumer Protection Act; How To Enforce Ethics In Marketing?

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Name Of The Assistant/Associate Professor: Ms. Kunika Arora

Class And Section: M.Com. (Prev.)

Subject: Communication and Soft Skills

Mode Of Teaching: Online / Offline

Lectures Per Week: 2

Note: Teachers don't have their respective classes on the vacant days

Date	Topic to be Covered
24.5.2021	
25.5.2021	
26.5.2021	
27.5.2021	
28.5.2021	
29.5.2021	Concept, characteristics, process of communication, 7 C's of communication
30.5.2021	
31.5.2021	
01.6.2021	
02.6.2021	
03.6.2021	
4.6.2021	
5.6.2021	
6.6..2021	<b>SUNDAY</b>
7.6.2021	
8.6..2021 TO 30.6.2021	University exam
01.7.2021	
02.7.2021	
03.7.2021	
4.7.2021	<b>SUNDAY</b>
5.7.2021	Verbal and non-verbal communication, listening skills, body language

6.7..2021	Art of meeting and greeting, making communication effective
7.7.2021	
8.7..2021	
9.7.2021	
10.7.2021	
11.7.2021	<b>SUNDAY</b>
12.7.2021	Difference between speech and presentation, handling of presentation audience questions
13.7.2021	Structuring and delivering presentation, situational presentations
14.7..2021	
15.7.2021	
16.7.2021	
17.7.2021	
18.7.2021	<b>SUNDAY</b>
19.7.2021	Holding meetings, group discussion, inetrvievs
20.7.2021	Positive attitude, self management
21.7.2021	ID UL ZUHA
22..7.2021	
23.7.2021	
24.7.2021	
25.7.2021	<b>SUNDAY</b>
26.7.2021	Test of unit 2
27.6 2021	Positive attitude
28.7.2021	
29.7.2021	
30.7.2021	
31.7.2021	
01.8.2021	<b>SUNDAY</b>

02.8.2021	Self-management
03.8.2021	Problem solving skills
4.8.2021	
5.8.2021	
6.8..2021	
7.8.2021	
8.8..2021	<b>SUNDAY</b>
9.8.2021	Anger management
10.8.2021	Time management Skills
11.8.2021	
12.8.2021	
13.8.2021	
14.8..2021	
15.8.2021	<b>SUNDAY</b>
16.8.2021	Coping skills
17.8.2021	Assertiveness, team building skills
18.8.2021	
19.8.2021	
20.8.2021	Mohrram
21.8.2021	
22..8.2021	<b>SUNDAY</b>
23.8.2021	Business dress and grooming, office courtesies
24.8.2021	Meeting etiquettes, dining etiquettes, etiquettes for special occasion

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Name of the Assistant/Associate Professor: Ms. Shobha Chawla

Class And Section: B.Com Hons II Sem

Subject: Introduction To Computers

Mode Of Teaching: Online / Offline

Lectures Per Week: 6

Code:-BCHN-2.06

Date	Topic To Be Covered
12.4.2021	<i>Computer Basic Concepts : Definition &amp; Introduction</i>
13.4.2021	<i>Characteristics Of Computer &amp; Advantages Of Computer</i>
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Human-Being Vs Computer, Difference Between Computer And Calculator, Applications Of Computer
16.4.2021	Generations Of Computer
17.4.2021	Types Of Computer: Analog, Digital And Hybrid Computers, Micro, Mini, Mainframe And Super Computers
18.4.2021	<b>SUNDAY</b>
19.4.2021	Input Devices
20.4.2021	Output Devices
21.4.2021	RAM NAVMI
22.4.2021	Introduction To Computer Memories: Primary Storage, Secondary Storage
23.4.2021	Practical -Introduction To MS Word: Features Of MS Word
24.4.2021	Practical -Components Of Word Document Window, Menu Bars
25.4.2021	<b>SUNDAY</b>
26.4.2021	Introduction To Computer Memories: Primary Storage, Secondary Storage
27.4.2021	Introduction To Software: Software Types, Systems Software, Application Software
28.4.2021	Types Of Operating System
29.4.2021	Introduction To Programming Language: Types Of Programming Language
30.4.2021	Practical- Creating Own Document
01.5.2021	Practical
02.5.2021	<b>SUNDAY</b>
03.5.2021	Language Translators.



04.5.2021	<i>Test</i>
05.5.2021	Practical -Formatting Text And Document
06.5.2021	Computer Network: Introduction, Network Elements
07.5.2021	Advantages Of Networking
08.5.2021	Network Topologies
9.5.2021	<b>SUNDAY</b>
10.5.2021	Communication Channels
11.5.2021	Mail Merge
12.5.2021	Practical
13.5.2021	Practical
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Communication Channels
16.5.2021	<b>SUNDAY</b>
17.5.2021	Types Of Computer Networks
18.5.2021	Public And Private Network
19.5.2021	Communication Devices
20.5.2021	Communication Devices
21.5.2021	Communication Devices
22.5.2021	Creating Macro
23.5.2021	<b>SUNDAY</b>
24.5.2021	Working With Auto Shapes
25.5.2021	Practical
26.5.2021	Export And Import File, Finding And Replacing Text, Spell Check And Grammar Check
27.5.2021	Practical
28.5.2021	Working Within Tables- Adding, Deleting, Modifying Rows And Columns
29.5.2021	Practical
30.5.2021	<b>SUNDAY</b>
31.5.2021	Practical
01.6.2021	Internet: Introduction, History Of Internet
02.6.2021	Hardware And Software Requirement For Internet

03.6.2021	Internet Applications Or Services Of Internet
4.6.2021	Practical Printing Documents
5.6.2021	Test
6.6..2021	<b>SUNDAY</b>
7.6.2021	Types Of Internet Connection
8.6..2021	Internet Addressing
9.6.2021	MS Excel: Features Of MS Excel
10.6.2021	Components Of Worksheet, Menu Bars
11.6.2021	Practical
12.6.2021	Extranet And E-Mail
13.6.2021	<b>SUNDAY</b>
14.6..2021	Mobile Computing
15.6.2021	Working With Worksheets-Cells-Entering ,Editing, Moving, Copying, Cutting, Pasting,
16.6.2021	Practical
17.6.2021	Inserting And Deleting Of Cells, Rows And Columns, Formatting A Worksheet, Formatting Textual Data
18.6.2021	Practical
19.6.2021	Practical
20.6.2021	<b>SUNDAY</b>
21.6.2021	Types Of Chart
22..6.2021	Creating And Editing Charts
23.6.2021	Practical
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Excel Functions
26.6 2021	Practical
27.6.2021	<b>SUNDAY</b>
28.6.2021	Goal Seek, Validation
29.6.2021	Sort, Filter, And Print The Worksheet.

30.6.2021	Pivot Table And Pivot Chart
01.7.2021	Practical
02.7.2021	Introduction To Database Systems: Basic Concepts, Components Of Database
03.7.2021	Practical
4.7.2021	<b>SUNDAY</b>
5.7.2021	Microsoft Access: Create A Database
6.7..2021	Database Objects, Creating Tables, Data Types
7.7.2021	Sorting, Filtering
8.7..2021	Creating A Relationships, Format A Table
9.7.2021	Practical
10.7.2021	DBMS, Components Of DBMS
11.7.2021	<b>SUNDAY</b>
12.7.2021	Creating And Modifying A Form
13.7.2021	Designing Queries And Reports
14.7..2021	Operators In Access
15.7.2021	Database Models
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>Bakrid</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Shobha Chawla**  
**Class And Section: B.Com Voc. 6th Sem.**  
**Subject: CAD-II(Computer Aided Design)**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

Date	Topic To Be Covered
12.4.2021	Computer Aided Design : <i>Definition &amp; Introduction</i>
13.4.2021	Computer Aided Design : <i>Definition &amp; Introduction</i>
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Implementations Of CAD
16.4.2021	Features Of CAD
17.4.2021	Future Of CAD
18.4.2021	<b>SUNDAY</b>
19.4.2021	Artificial Intelligence
20.4.2021	Artificial Intelligence
21.4.2021	RAM NAVMI
22.4.2021	AI For Intelligent And Manufacturing
23.4.2021	Practical –Visual Basic
24.4.2021	Practical –Visual Basic
25.4.2021	<b>SUNDAY</b>
26.4.2021	AI For Intelligent And Manufacturing
27.4.2021	Element Of AI
28.4.2021	Knowledge Based Expert System
29.4.2021	Machine Vision System
30.4.2021	Practical- Visual Basic
01.5.2021	Practical- Visual Basic
02.5.2021	<b>SUNDAY</b>
03.5.2021	Neural Networks
04.5.2021	Hardware & Software Requirements Of Auto CAD

05.5.2021	Data Communication And Networks
06.5.2021	Data Communication And Networks
07.5.2021	Practical- Visual Basic
08.5.2021	Test- Unit 1
9.5.2021	<b>SUNDAY</b>
10.5.2021	Data Communication And Networks
11.5.2021	Data Communication And Networks
12.5.2021	Data Communication And Networks
13.5.2021	Data Communication And Networks
14.5.2021	Practical- Visual Basic
15.5.2021	Practical- Visual Basic
16.5.2021	<b>SUNDAY</b>
17.5.2021	Data Encryption
18.5.2021	<i>Industrial Robot: Definition And Robot History</i>
19.5.2021	<i>Industrial Robot: Definition And Robot History</i>
20.5.2021	Features Of Robots
21.5.2021	Practical- Visual Basic
22.5.2021	Practical- Visual Basic
23.5.2021	<b>SUNDAY</b>
24.5.2021	Application Of Robots In Industry
25.5.2021	Robot Programming Methods
26.5.2021	Robot Programming Language
27.5.2021	<b>Revision</b>
28.5.2021	Practical- Visual Basic
29.5.2021	Practical- Visual Basic
30.5.2021	<b>SUNDAY</b>
31.5.2021	Multimedia: Definitions, Multimedia Components
01.6.2021	Multimedia: Definitions, Multimedia Components
02.6.2021	Compact Disk, Sounds, Image, Text, Hypertext, Hypermedia
03.6.2021	Animation
4.6.2021	Practical- Visual Basic

5.6.2021	Test- Unit 2
6.6..2021	<b>SUNDAY</b>
7.6.2021	Morphing, Video
8.6..2021	Virtual Reality
9.6.2021	Virtual Reality Technology And Tools
10.6.2021	CIMS
11.6.2021	Practical- Visual Basic
12.6.2021	Practical- Visual Basic
13.6.2021	<b>SUNDAY</b>
14.6..2021	Computer Graphic
15.6.2021	Applications Of Computer Graphics
16.6.2021	Applications Of Computer Graphics
17.6.2021	Display Devices- CRT Monitors
18.6.2021	Practical
19.6.2021	Practical
20.6.2021	<b>SUNDAY</b>
21.6.2021	Raster-Scan Display
22..6.2021	Random Scan, Display
23.6.2021	Color Monitor
24.6.2021	Direct View Storage Tube, Plasma Panel
25.6.2021	<b>LED,LCD</b>
26.6 2021	Practical
27.6.2021	<b>SUNDAY</b>
28.6.2021	Input Devices
29.6.2021	Input Devices
30.6.2021	Input Devices
01.7.2021	Hardcopy Devices
02.7.2021	Hardcopy Devices
03.7.2021	Hardcopy Devices

4.7.2021	<b>SUNDAY</b>
5.7.2021	Revision
6.7..2021	Revision
7.7.2021	Test
8.7..2021	Revision
9.7.2021	Revision
10.7.2021	Practical
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. SHOBHA CHAWLA****Class And Section: B.Com (C.A) IV Sem (2 Sections)****Subject: Structured Programming & Computer Graphics II****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To 'C' Language, Programming Rules, Executing The Program
13.4.2021	Data Types
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Constants, Variables
16.4.2021	Practical
17.4.2021	Practical
18.4.2021	<b>SUNDAY</b>
19.4.2021	Operators
20.4.2021	If Else Statement
21.4.2021	<b>RAMNAVMI</b>
22.4.2021	Nested If , If Else Ladder
23.4.2021	Practical
24.4.2021	Practical
25.4.2021	<b>SUNDAY</b>
26.4.2021	Switch Case
27.4.2021	While Loop, Nested While
28.4.2021	For Loop, Nested For
29.4.2021	Break Statement, Continue Statement
30.4.2021	Practical
01.5.2021	Practical
02.5.2021	<b>SUNDAY</b>
03.5.2021	Do While, Goto Statement
04.5.2021	Structured Programming- Meaning & Its Components
05.5.2021	Advantages & Disadvantages Of Structured Programming



06.5.2021	Scanf()
07.5.2021	Practical
08.5.2021	Test
9.5.2021	<b>SUNDAY</b>
10.5.2021	Printf()
11.5.2021	Revisiting Of Array (Revision)
12.5.2021	Pointer Definition & Declaration
13.5.2021	Practical
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical
16.5.2021	<b>SUNDAY</b>
17.5.2021	Operations On Pointer
18.5.2021	Programs On Pointer
19.5.2021	Array Of Pointers
20.5.2021	Functions Definition & Advantages
21.5.2021	Practical
22.5.2021	Practical
23.5.2021	<b>SUNDAY</b>
24.5.2021	Function Prototype
25.5.2021	Function Calling
26.5.2021	Programs On Functions
27.5.2021	Passing Parameters
28.5.2021	Practical
29.5.2021	Practical
30.5.2021	<b>SUNDAY</b>
31.5.2021	Call By Value & Call By Reference
01.6.2021	Scope Rules Of Functions
02.6.2021	Recursion
03.6.2021	Programs On Recursion
4.6.2021	Program Development In C
5.6.2021	Test

6.6..2021	<b>SUNDAY</b>
7.6.2021	Compiler & Interpreter
8.6..2021	Formatted Console Functions
9.6.2021	Unformatted Console Functions
10.6.2021	Structures- Definition & Declaration
11.6.2021	Practical
12.6.2021	Practical
13.6.2021	<b>SUNDAY</b>
14.6..2021	Input & Output Of Structure
15.6.2021	Accessing Structure Elements
16.6.2021	How Structure Elements Are Stored
17.6.2021	Structure Within Structures
18.6.2021	Practical
19.6.2021	Practical
20.6.2021	<b>SUNDAY</b>
21.6.2021	Unions- Definition & Declaration
22..6.2021	Unions Of Structures
23.6.2021	Difference Between Union & Structure
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Practical
26.6 2021	Practical
27.6.2021	<b>SUNDAY</b>
28.6.2021	Programs On Structure & Unions
29.6.2021	Sequential Search
30.6.2021	Binary Search
01.7.2021	Practical
02.7.2021	Practical
03.7.2021	Difference Between While, Do While Or For Loop
4.7.2021	<b>SUNDAY</b>

5.7.2021	Introduction To Computer Graphics & Its Definition
6.7..2021	Types Of Computer Graphics
7.7.2021	Applications Of Computer Graphics CAD, Presentation Graphics
8.7..2021	Computer Art, Entertainment, Education & Training, Visualization, Image Processing, GUI
9.7.2021	Terminologies Of Computer Graphics, Display Devices CRT Monitor
10.7.2021	LCD Monitor, Plasma & LED
11.7.2021	<b>SUNDAY</b>
12.7.2021	Raster Scan Display Method, Random Scan Display Method
13.7.2021	Input Devices For Interactive Graphics Keyboard, Mouse, Light Pen, Data Glove, Graphics Tablet, Scanner, Microphone
14.7..2021	Programmers Model Of Interactive Graphics System
15.7.2021	Storage Format For Pictures
16.7.2021	Revision
17.7.2021	Revision
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision
20.7.2021	Revision
21.7.2021	<b>Bakrid</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Neeru Siwas**  
**Class And Section: B.Com Vocational IV Sem D Section**  
**Subject: DBMS-II (Database Management System)**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Database Management System
13.4.2021	Basic Concept Database Management System
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Definitions Of Data Base Management System
16.4.2021	Lab : Introduction To Power Point Presentation
17.4.2021	Lab : Explain Various Tools Of Power Point
18.4.2021	<b>SUNDAY</b>
19.4.2021	Introduction To Database Terms Data,
20.4.2021	Information , Data Processing
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Introduction To Database Technologies
23.4.2021	Internet Database , Features, Advantages And Disadvantages
24.4.2021	Lab: Perform Various Tools Of Power Point
25.4.2021	<b>SUNDAY</b>
26.4.2021	Lab: Perform Various Tools Of Power Point Cont...
27.4.2021	Introduction To Web Technology , Web Database ,
28.4.2021	Features, Advantages And Disadvantages Of Web Database
29.4.2021	Digital Libraries: Introduction , Components & Application
30.4.2021	Digital Libraries: Introduction, Components & Application Contd..
01.5.2021	Mobile Databases
02.5.2021	<b>SUNDAY</b>
03.5.2021	Mobile Databases Contd...
04.5.2021	Data Independence Concept
05.5.2021	Practical

06.5.2021	Lab: Perform Various Tools Of Power Point Cont...
07.5.2021	Physical Data Organization : Introduction , Physical Storage Media
08.5.2021	Physical Data Organization: Introduction, Physical Storage Media Cont..
9.5.2021	<b>SUNDAY</b>
10.5.2021	Explain Various Physical Storage Media
11.5.2021	Explain Various Physical Storage Media Contd..
12.5.2021	RAID (Redundant Arrays Of Independent Disk) Technology, Advantage And Disadvantage Of RAID Technology
13.5.2021	RAID (Redundant Arrays Of Independent Disk) Technology, Advantage And Disadvantage Of RAID Technology Cont...
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	E-R Model :- Basic Of E-R Model
16.5.2021	<b>SUNDAY</b>
17.5.2021	Conversion Of E-R Model Into Tables
18.5.2021	Practical
19.5.2021	Practical
20.5.2021	Database Operation In Microsoft Access: Introduction , Features, Advantages And Disadvantages
21.5.2021	Creating Tables
22.5.2021	Creating Forms
23.5.2021	<b>SUNDAY</b>
24.5.2021	Lab: Creating Tables
25.5.2021	Lab: Creating Forms
26.5.2021	Creating Simple Query
27.5.2021	Types Of Query
28.5.2021	Modifying A Query
29.5.2021	What Is E-R Model? Conversion Of E-R Model Into Tables
30.5.2021	<b>SUNDAY</b>
31.5.2021	Lab: Creating Simple Query
01.6.2021	Lab: Modifying A Query
02.6.2021	Creating Sub Queries
03.6.2021	Retrieval Of Sub Queries
4.6.2021	Deletion Of Sub Queries

5.6.2021	Lab : Creating Sub Queries, Retrieval Of Sub Queries
6.6..2021	<b>SUNDAY</b>
7.6.2021	Lab: Retrieval Of Sub Queries Contd...
8.6..2021	Decision Support System (DSS): History Of DSS, Characteristics
9.6.2021	Decision Support System (DSS): History Of DSS, Characteristics Contd..
10.6.2021	Benefits Of Decision Support System,
11.6.2021	Components Of DSS
12.6.2021	Lab : Introduction To Visual Basic & Its Elements
13.6.2021	<b>SUNDAY</b>
14.6..2021	Operational Data Versus DSS Data
15.6.2021	Relationship : 1:1,1:N ,N:N
16.6.2021	Data Ware Housing : Introduction , Evolution ,Component
17.6.2021	Benefits And Limitation Of Data Warehousing
18.6.2021	Lab : Introduction To Visual Basic & Its Elements
19.6.2021	Lab: Write A Program To Display Text In Textbox Using 3 Buttons.
20.6.2021	<b>SUNDAY</b>
21.6.2021	Data Mining : Introduction ,Goals
22..6.2021	Data Mining Tools And Applications
23.6.2021	Process Of Data Mining
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Lab: Write A Program To Display The Color Using 1 Textbox And 4 Buttons
26.6 2021	Lab: Write A Program To Display Text In MsgBox Using Labels
27.6.2021	<b>SUNDAY</b>
28.6.2021	Data Mining : Introduction ,Goals
29.6.2021	Data Mining Tools
30.6.2021	And Applications
01.7.2021	Process Of Data Mining
02.7.2021	Lab: Write A Program To Display The Color Using 1 Textbox And 4 Buttons
03.7.2021	Lab: Write A Program To Display Text In MsgBox Using Labels

4.7.2021	<b>SUNDAY</b>
5.7.2021	Advance Data Base Model : Introduction
6.7..2021	Introduction To Record Database Model, Feature, Advantages And Disadvantages
	Lab: Write A Program To Display A Arithmetic Operations Of Two Digits With Three Textbox
7.7.2021	Introduction To Object Database Model Feature, Advantages And Disadvantages
8.7..2021	Introduction To Physical Database Model, Feature, Advantages And Disadvantages
9.7.2021	Introduction To Network Database Model, Feature, Advantages And Disadvantages
10.7.2021	Introduction To Relational Database Model, Feature, Advantages And Disadvantages
11.7.2021	<b>SUNDAY</b>
12.7.2021	<b>Lab</b> :Write A Program To Display Arithmetic Operations Of Two Digits With Two Text Box And One Message Box
13.7.2021	Lab: : Write A Program To Display Total Of Marks Of A Student With Five Textbox And Two Buttons.
14.7..2021	Introduction To Object Oriented Database Model, Feature, Advantages And Disadvantages
15.7.2021	Comparison Between Various Data Base Models
16.7.2021	Authorization And Authentication
17.7.2021	Authorization And Authentication Contd....
18.7.2021	<b>SUNDAY</b>
19.7.2021	Audit Trails, Firewalls
20.7.2021	Introduction To Cryptography : Data Encryption Data Decryption
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	What Is Data Base Security, Types Of Data Base Failure, Types Of Recovery? Types Of Data Base Security Issue
23.7.2021	Test: Introduction To Relational Database Model, Feature, Advantages And Disadvantages
24.7.2021	Lab: Write A Program To Display Total And Percentage Of Marks Of A Student With Five Textbox And Two Buttons.

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**Name of the Assistant/Associate Professor: Ms. Neeru Siwas**  
**Class And Section: B.Com Voc2<sup>nd</sup> Sem.(Sec-E)**  
**Subject: Operating System & Business Data Processing -II**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

Date	Topic To Be Covered
12.4.2021	Data Processing System- Data, Information And Data Processing
13.4.2021	Data Processing Activities
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Characteristics & Needs Of Information
16.4.2021	Data Processing Cycle
17.4.2021	Data Storage Hierarchy
18.4.2021	<b>SUNDAY</b>
19.4.2021	Practical- MS Access & Use In Business Application
20.4.2021	Practical- Concept Of Field, Records And Files
21.4.2021	File Management System
22.4.2021	File Types
23.4.2021	File Utilities File Sorting, Searching
24.4.2021	Merging, Copying Utility
25.4.2021	<b>SUNDAY</b>
26.4.2021	Practical - Creation Of Database
27.4.2021	Practical
28.4.2021	Printing, Maintenance Utility
29.4.2021	Traditional File Processing Activity
30.4.2021	Database, Characteristics, Operations On Database
01.5.2021	Objectives Of Database System Advantage & Disadvantage Of Database System.
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practical- Creation Of Table Using Design View
04.5.2021	Class Test
05.5.2021	Components Of Database System



06.5.2021	Advantage & Disadvantage Of Database System.
07.5.2021	Practical- Designing Queries
08.5.2021	Data Dictionary
9.5.2021	<b>SUNDAY</b>
10.5.2021	Doubts/Test Of Unit-1
11.5.2021	Database Administrator
12.5.2021	Revision
13.5.2021	Components Of DBMS DDL Compiler, DML Compiler & Query Optimizer, Data Manager
14.5.2021	Practical- Queries With Criteria
15.5.2021	Report Generator, Query Language, Application Generators, User Interface
16.5.2021	<b>SUNDAY</b>
17.5.2021	Functions Of DBMS
18.5.2021	Continue
19.5.2021	Data Independence
20.5.2021	Practical - Queries With Sorting
21.5.2021	Architecture Of DBMS
22.5.2021	Terminologies Of Database
23.5.2021	<b>SUNDAY</b>
24.5.2021	Various Keys In DBMS Primary Key, Foreign Key
25.5.2021	Candidate Key, Alternate Key, Super Key
26.5.2021	Renaming Worksheet
27.5.2021	<b>Revision</b>
28.5.2021	Test
29.5.2021	Network Model
30.5.2021	<b>SUNDAY</b>
31.5.2021	Database Model
01.6.2021	Hierarchical Model
02.6.2021	Advantages & Disadvantages Of Hierarchical Model
03.6.2021	Advantages & Disadvantages Of Network Model
4.6.2021	Doubts/Test Of Unit-2

5.6.2021	Practical - Sorting & Searching Records
6.6..2021	<b>SUNDAY</b>
7.6.2021	<b>Assignment</b>
8.6..2021	Relational Model
9.6.2021	Advantages & Disadvantages Of Relational Model
10.6.2021	Practical- Designing Reports
11.6.2021	Difference Between Hierarchical, Network And Relational Model
12.6.2021	Creating & Using Database
13.6.2021	<b>SUNDAY</b>
14.6..2021	Defining Structure Of Database
15.6.2021	Designing Forms
16.6.2021	Practical- Reports Using Wizard
17.6.2021	Entering Data
18.6.2021	Viewing, Modifying Of Records
19.6.2021	Class Test
20.6.2021	<b>SUNDAY</b>
21.6.2021	Deleting & Adding Records
22..6.2021	Spreadsheet And Its Business Applications
23.6.2021	Features Of Spreadsheet
24.6.2021	Creating A Workbook & Saving A Worksheet
25.6.2021	Creating Table
26.6 2021	Built In Functions- Mathematical Functions
27.6.2021	<b>SUNDAY</b>
28.6.2021	Practical
29.6.2021	Date & Time Functions
30.6.2021	Statistical Functions
01.7.2021	Text Functions
02.7.2021	Converting Table Into Graph
03.7.2021	Practical Practices

4.7.2021	<b>SUNDAY</b>
5.7.2021	Types Of Graph
6.7..2021	Revision
7.7.2021	Doubts/Test Of Unit-3
8.7..2021	Basic Of Data Arrangement & Access
9.7.2021	Identification Of Relevant Data
10.7.2021	Evaluation Of Database Technology
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision Of : Worksheet Overview: Rows, Columns, Cell, Menus, Creating Worksheet
13.7.2021	Revision Of : Opening Worksheet And Saving Worksheet, Formatting
14.7..2021	Databases The Modern Approach
15.7.2021	Revision Of Old Question Paper
16.7.2021	Revision Of Old Question Paper

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**Name of the Assistant/Associate Professor: Ms. Neeru Siwas**  
**Class And Section: B.Com Vocational VI Sem. D + E Section**  
**Subject: I. T In Business**  
**Mode Of Teaching: Online**  
**Lectures Per Week:6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Information Technology Basis, Introduction
13.4.2021	Information Technology ,Definition ,Advantages & Disadvantages,
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Present Scenario ,Role Of Information Technology
16.4.2021	Issues And Challenges In Information Technology
17.4.2021	<i>Practical: Introduction To Adobe Photoshop</i>
18.4.2021	SUNDAY
19.4.2021	Lab : Introduction To Photoshop, Features
20.4.2021	Lab : Introduction To Photoshop, Features Overview Of Software
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Computer Network , Communication Process, Communication Media
23.4.2021	Types Of Network LAN,WAN , MAN
24.4.2021	Network Topology , Various Types Of Topology
25.4.2021	<b>SUNDAY</b>
26.4.2021	Various Types Of Topology
27.4.2021	Contd..
28.4.2021	Lab : Features Of Photoshop , Advantages And Disadvantages Of Photoshop
29.4.2021	Lab : Explain The Various Of Tools Of Photoshop
30.4.2021	Test: Information Technology ,Definition ,Advantages & Disadvantages, Issues And Challenges In Information Technology
01.5.2021	Lab : Photoshop Environment Introduction
02.5.2021	<b>SUNDAY</b>
03.5.2021	Introduction To Communication System
04.5.2021	Introduction Of Internet , Requirement Of Internet And Uses

05.5.2021	WWW,
06.5.2021	Email
07.5.2021	Introduction To Intranet , Advantages And Disadvantages
08.5.2021	Practical
9.5.2021	<b>SUNDAY</b>
10.5.2021	Introduction To Emerging Trend To IT
11.5.2021	Introduction To Ecommerce ,Types, Advantages And Disadvantages
12.5.2021	Explain WWW?, What Is Email , Structure Various Feature Of Email?
13.5.2021	Mobile Communication ,Advantages And Disadvantages
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Practical
16.5.2021	<b>SUNDAY</b>
17.5.2021	Electronic Data Interchange , Features , Advantages And Disadvantages
18.5.2021	Bluetooth , Global Positioning System , Smartcards
19.5.2021	Imminent Communication , Imminent Technology
20.5.2021	Unit II : Introduction Of Various Types Of Databases
21.5.2021	Practical
22.5.2021	Practical
23.5.2021	<b>SUNDAY</b>
24.5.2021	Introduction Of Various Types Of Databases Cont...
25.5.2021	Introduction Of Various Types Of Databases Cont...
26.5.2021	Distributed Data Processing, Introduction ,Advantages And Disadvantages
27.5.2021	Introduction To Multimedia And Multimedia System
28.5.2021	Practical
29.5.2021	Practical
30.5.2021	<b>SUNDAY</b>
31.5.2021	Types Of Multimedia Authoring Tool, Advantages And Disadvantages
01.6.2021	Application Of Multimedia In Market And Education, Types Of Presentation
02.6.2021	Introduction To Virtual Reality
03.6.2021	Explain In Brief Bluetooth, Global Positioning System, And Smartcards?
4.6.2021	Test: What Is Multimedia And What Are The Types Of Multimedia Authoring Tool,

	Advantages And Disadvantages
5.6.2021	Practical
6.6..2021	<b>SUNDAY</b>
7.6.2021	Introduction To New Technology :Introduction To Hyper Media
8.6..2021	Artificial Intelligence And Business Intelligence
9.6.2021	Knowledge Discovery In Data Base (KDD)
10.6.2021	Data Ware House And Data Marts Feature Advantages And Disadvantages
11.6.2021	<b>Practical</b>
12.6.2021	Introduction To Data Mining ,Process, Advantages And Disadvantages
13.6.2021	<b>SUNDAY</b>
14.6..2021	Introduction To OLAP ,Process, Advantages And Disadvantages
15.6.2021	Introduction To OLAP ,Process, Advantages And Disadvantages Contd....
16.6.2021	Practical
17.6.2021	Practical
18.6.2021	Test: Explain Data Ware House And Data Marts Feature Advantages And Disadvantages?
19.6.2021	Introduction To Enterprise Resource Planning(ERP)
20.6.2021	<b>SUNDAY</b>
21.6.2021	Introduction Supply Chain Management, Evolution ,Elements ,Benefits
22..6.2021	Management Information System: Meaning , Concept , Input& Output Of MIS
23.6.2021	Decision Support System
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Office Automation System
26.6 2021	Executive Information System
27.6.2021	<b>SUNDAY</b>
28.6.2021	Introduction Customer Relationship Management, Evolution ,Elements ,Benefits Retailers
29.6.2021	Assignment: Explain Data Mining, Process, Advantages And Disadvantages ?
30.6.2021	Geographical Information System(GIS)
01.7.2021	Marketing And Financial Information System
02.7.2021	Test: Explain Management Information System: Meaning, Concept, Input& Output Of MIS, Advantages And Disadvantages?

03.7.2021	Mobile Computing And Business On Internet: Mobile Computing, Mobile Newspaper
4.7.2021	<b>SUNDAY</b>
5.7.2021	Introduction Telecommunication ,Advantages And Disadvantages
6.7..2021	Business On Internet: Electronic Catalog, Web Advertising
7.7.2021	Presentation On Topic: Supply Chain Management, Evolution ,Elements ,Benefits
8.7..2021	Presentation On Topic: Management Information System: Meaning , Concept , Input& Output Of MIS
9.7.2021	Presentation On Topic: Account Information System ,
10.7.2021	Presentation On Topic: Introduction To Data Mining ,Process, Advantages And Disadvantages
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision Of Unit 1
13.7.2021	Revision Of Unit 2
14.7..2021	Revision Of Unit 3
15.7.2021	Revision Of Unit 4
16.7.2021	Discussion Of Previous Year Question

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**Name Of The Assistant/Associate Professor: Ms. HEMA DUDEJA****Class And Section: B.COM PASS & SECTION - A, B, C****Subject: Business Mathematics****Mode Of Teaching: Online/Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of Syllabus
13.4.2021	Introduction Of Matrix Chapter 1
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Definition And Types Of Matrix Exercise 1.2
16.4.2021	Algebra Of Matrix Exercise 1.3
17.4.2021	Question Based On Matrix Exercise 1.4
18.4.2021	<b>SUNDAY</b>
19.4.2021	Introduction Of Determinants Exercise 2.1
20.4.2021	How To Find Determinants
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Using Row And Column Operation To Solve The Determinants Of Matrix
23.4.2021	Exercise 2.2
24.4.2021	Question Based On It
25.4.2021	<b>SUNDAY</b>
26.4.2021	Adjoin And Cofactor Of Matrix Chapter 3
27.4.2021	Finding Inverse Through Inverse Of Matrix Exercise 3.2
28.4.2021	Elementary Row Operation Exercise 3.3
29.4.2021	Elementary Column Operation
30.4.2021	Finding Inverse Of Matrix Using Cramer Rule Exercise 3.4
01.5.2021	Solve The Linear Equation By Matrix Method And Cramer Rule Exercise 3.5
02.5.2021	<b>SUNDAY</b>
03.5.2021	Assignment Of Chapter 1
04.5.2021	Test Of Chapter 2
05.5.2021	Introduction Of Unit 2 Differentiation



06.5.2021	Question Based On Differentiation Chapter 4
07.5.2021	Continued..
08.5.2021	Exercise Problem
9.5.2021	<b>SUNDAY</b>
10.5.2021	Exercise Problem
11.5.2021	Continued..
12.5.2021	Application Of Derivatives Chapter 5
13.5.2021	Exercise 5.1
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	How To Find Local Minima And Local Maxima Exercise 5.2
16.5.2021	<b>SUNDAY</b>
17.5.2021	Exercise 5.3
18.5.2021	Exercise 5.4
19.5.2021	Doubt Of Chapter 5
20.5.2021	Assignment Of Chapter 4
21.5.2021	Introduction Of Compound Interest Unit 3
22.5.2021	Question Based On C.I Exercise 6.1
23.5.2021	<b>SUNDAY</b>
24.5.2021	Different Types Of Interest Rate Exercise 6.2
25.5.2021	Exercise 6.3
26.5.2021	Continued..
27.5.2021	Test Of Chapter 6
28.5.2021	Introduction Of Annuities Chapter 7
29.5.2021	Definition And Types Of Annuities
30.5.2021	<b>SUNDAY</b>
31.5.2021	Exercise 7.1 Find The Sum Of All Types Of Annuities Like Immediate Annuities, Annuities Due, Annuities Deferred
01.6.2021	Exercise 7.2
02.6.2021	Present Value Of Annuity
03.6.2021	Exercise 7.3

4.6.2021	Question Based On It
5.6.2021	Continued..
6.6..2021	<b>SUNDAY</b>
7.6.2021	Continued..
8.6..2021	Doubt Of Chapter 7
9.6.2021	Introduction Of Chapter 8th Ratio And Proportion
10.6.2021	Antecedent And Consequent Exercise 8.1
11.6.2021	Problem Based On Ratio Exercise 8.2
12.6.2021	Exercise Problem
13.6.2021	<b>SUNDAY</b>
14.6..2021	Exercise 8.3
15.6.2021	Introduction Of Proportion
16.6.2021	Find Mean Proportion
17.6.2021	Find 3rd And 4th Proportion
18.6.2021	Problem Based On Proportion
19.6.2021	Describe Componendo And Dividend
20.6.2021	<b>SUNDAY</b>
21.6.2021	Exercise 8.4
22..6.2021	Question Based On Proportion
23.6.2021	Continued..
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Introduction Of Chapter 9th Percentage , Profit And Loss
26.6 2021	Exercise 9.1 Based On Proportion
27.6.2021	<b>SUNDAY</b>
28.6.2021	Exercise Problem
29.6.2021	Definition Of Profit And Loss
30.6.2021	Formulae Of Profit And Loss
01.7.2021	Definition Of Selling Price And Cost Price And Formulae Of It
02.7.2021	Exercise 9.2

03.7.2021	Find Profit Percentage
4.7.2021	<b>SUNDAY</b>
5.7.2021	Find Loss Percentage
6.7..2021	Question Based On It
7.7.2021	Exercise Problem
8.7..2021	Continued..
9.7.2021	Question Based On Profit Percentage
10.7.2021	Question Based On Loss Percentage
11.7.2021	<b>SUNDAY</b>
12.7.2021	Solved Last Year Question Paper
13.7.2021	Continued..
14.7..2021	Continued..
15.7.2021	Continued..
16.7.2021	Revision
17.7.2021	Doubt Class
18.7.2021	<b>SUNDAY</b>
19.7.2021	Doubt Class
20.7.2021	Doubt Class
21.7.2021	<b>EID-UL-ADHA</b>
22.7.2021	Doubt Class
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: HEMA DUDEJA**  
**Class And Section: B.COM CA & SECTION – D, E**  
**Subject: Business Mathematics**  
**Mode Of Teaching: Online/Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction Of Syllabus
13.4.2021	Introduction Of Matrix Chapter 1
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Definition And Types Of Matrix Exercise 1.2
16.4.2021	Algebra Of Matrix Exercise 1.3
17.4.2021	Question Based On Matrix Exercise 1.4
18.4.2021	<b>SUNDAY</b>
19.4.2021	Introduction Of Determinants Exercise 2.1
20.4.2021	How To Find Determinants
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Using Row And Column Operation To Solve The Determinants Of Matrix
23.4.2021	Exercise 2.2
24.4.2021	Question Based On It
25.4.2021	<b>SUNDAY</b>
26.4.2021	Adjoint And Cofactor Of Matrix Chapter 3
27.4.2021	Finding Inverse Through Inverse Of Matrix Exercise 3.2
28.4.2021	Elementary Row Operation Exercise 3.3
29.4.2021	Elementary Column Operation
30.4.2021	Finding Inverse Of Matrix Using Cramer Rule Exercise 3.4
01.5.2021	Solve The Linear Equation By Matrix Method And Cramer Rule Exercise 3.5
02.5.2021	<b>SUNDAY</b>
03.5.2021	Assignment Of Chapter 1
04.5.2021	Test Of Chapter 2
05.5.2021	Introduction Of Unit 2 Differentiation
06.5.2021	Question Based On Differentiation Chapter 4

07.5.2021	Continued..
08.5.2021	Exercise Problem
9.5.2021	<b>SUNDAY</b>
10.5.2021	Exercise Problem
11.5.2021	Continued..
12.5.2021	Application Of Derivatives Chapter 5
13.5.2021	Exercise 5.1
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	How To Find Local Minima And Local Maxima Exercise 5.2
16.5.2021	<b>SUNDAY</b>
17.5.2021	Exercise 5.3
18.5.2021	Exercise 5.4
19.5.2021	Doubt Of Chapter 5
20.5.2021	Assignment Of Chapter 4
21.5.2021	Introduction Of Compound Interest Unit 3
22.5.2021	Question Based On C.I Exercise 6.1
23.5.2021	<b>SUNDAY</b>
24.5.2021	Different Types Of Interest Rate Exercise 6.2
25.5.2021	Exercise 6.3
26.5.2021	Continued..
27.5.2021	Test Of Chapter 6
28.5.2021	Introduction Of Annuities Chapter 7
29.5.2021	Definition And Types Of Annuities
30.5.2021	<b>SUNDAY</b>
31.5.2021	Exercise 7.1 Find The Sum Of All Types Of Annuities Like Immediate Annuities, Annuities Due, Annuities Deferred
01.6.2021	Exercise 7.2
02.6.2021	Present Value Of Annuity
03.6.2021	Exercise 7.3
4.6.2021	Question Based On It
5.6.2021	Continued..

6.6..2021	<b>SUNDAY</b>
7.6.2021	Continued..
8.6..2021	Doubt Of Chapter 7
9.6.2021	Introduction Of Chapter 8th Ratio And Proportion
10.6.2021	Antecedent And Consequent Exercise 8.1
11.6.2021	Problem Based On Ratio Exercise 8.2
12.6.2021	Exercise Problem
13.6.2021	<b>SUNDAY</b>
14.6..2021	Exercise 8.3
15.6.2021	Introduction Of Proportion
16.6.2021	Find Mean Proportion
17.6.2021	Find 3rd And 4th Proportion
18.6.2021	Problem Based On Proportion
19.6.2021	Describe Componendo And Dividend
20.6.2021	<b>SUNDAY</b>
21.6.2021	Exercise 8.4
22..6.2021	Question Based On Proportion
23.6.2021	Continued..
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Introduction Of Chapter 9th Percentage , Profit And Loss
26.6 2021	Exercise 9.1 Based On Proportion
27.6.2021	<b>SUNDAY</b>
28.6.2021	Exercise Problem
29.6.2021	Definition Of Profit And Loss
30.6.2021	Formulae Of Profit And Loss
01.7.2021	Definition Of Selling Price And Cost Price And Formulae Of It
02.7.2021	Exercise 9.2
03.7.2021	Find Profit Percentage
4.7.2021	<b>SUNDAY</b>
5.7.2021	Find Loss Percentage
6.7..2021	Question Based On It

7.7.2021	Exercise Problem
8.7..2021	Continued..
9.7.2021	Question Based On Profit Percentage
10.7.2021	Question Based On Loss Percentage
11.7.2021	<b>SUNDAY</b>
12.7.2021	Solved Last Year Question Paper
13.7.2021	Continued..
14.7..2021	Continued..
15.7.2021	Continued..
16.7.2021	Revision
17.7.2021	Doubt Class
18.7.2021	<b>SUNDAY</b>
19.7.2021	Doubt Class
20.7.2021	Doubt Class
21.7.2021	<b>EID-UL-ADHA</b>
22.7.2021	Doubt Class
23.7.2021	Revision
24.7.2021	Revision
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision
27.7.2021	Revision
28.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Poonam Arora**  
**Class And Section: B.Com Vocational IV Sem. E Section**  
**Subject: DBMS-II (Database Management System)**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Database Management System
13.4.2021	Basic Concept Database Management System
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Definitions Of Data Base Management System
16.4.2021	Lab : Introduction To Power Point Presentation
17.4.2021	Lab : Explain Various Tools Of Power Point
18.4.2021	<b>SUNDAY</b>
19.4.2021	Introduction To Database Terms Data,
20.4.2021	Information , Data Processing
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Introduction To Database Technologies
23.4.2021	Internet Database , Features, Advantages And Disadvantages
24.4.2021	Lab: Perform Various Tools Of Power Point
25.4.2021	<b>SUNDAY</b>
26.4.2021	Lab: Perform Various Tools Of Power Point Cont...
27.4.2021	Introduction To Web Technology , Web Database ,
28.4.2021	Features, Advantages And Disadvantages Of Web Database
29.4.2021	Digital Libraries: Introduction , Components & Application
30.4.2021	Digital Libraries: Introduction, Components & Application Contd..
01.5.2021	Mobile Databases
02.5.2021	<b>SUNDAY</b>
03.5.2021	Mobile Databases Contd...
04.5.2021	Data Independence Concept



05.5.2021	Practical
06.5.2021	Lab: Perform Various Tools Of Power Point Cont...
07.5.2021	Physical Data Organization : Introduction , Physical Storage Media
08.5.2021	Physical Data Organization: Introduction, Physical Storage Media Cont..
9.5.2021	<b>SUNDAY</b>
10.5.2021	Explain Various Physical Storage Media
11.5.2021	Explain Various Physical Storage Media Contd..
12.5.2021	RAID (Redundant Arrays Of Independent Disk) Technology, Advantage And Disadvantage Of RAID Technology
13.5.2021	RAID (Redundant Arrays Of Independent Disk) Technology, Advantage And Disadvantage Of RAID Technology Cont...
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	E-R Model :- Basic Of E-R Model
16.5.2021	<b>SUNDAY</b>
17.5.2021	Conversion Of E-R Model Into Tables
18.5.2021	Practical
19.5.2021	Practical
20.5.2021	Database Operation In Microsoft Access: Introduction , Features, Advantages And Disadvantages
21.5.2021	Creating Tables
22.5.2021	Creating Forms
23.5.2021	<b>SUNDAY</b>
24.5.2021	Lab: Creating Tables
25.5.2021	Lab: Creating Forms
26.5.2021	Creating Simple Query
27.5.2021	Types Of Query
28.5.2021	Modifying A Query
29.5.2021	What Is E-R Model? Conversion Of E-R Model Into Tables
30.5.2021	<b>SUNDAY</b>
31.5.2021	Lab: Creating Simple Query
01.6.2021	Lab: Modifying A Query
02.6.2021	Creating Sub Queries
03.6.2021	Retrieval Of Sub Queries

4.6.2021	Deletion Of Sub Queries
5.6.2021	Lab : Creating Sub Queries, Retrieval Of Sub Queries
6.6..2021	<b>SUNDAY</b>
7.6.2021	Lab: Retrieval Of Sub Queries Contd...
8.6..2021	Decision Support System (DSS): History Of DSS, Characteristics
9.6.2021	Decision Support System (DSS): History Of DSS, Characteristics Contd..
10.6.2021	Benefits Of Decision Support System,
11.6.2021	Components Of DSS
12.6.2021	Lab : Introduction To Visual Basic & Its Elements
13.6.2021	<b>SUNDAY</b>
14.6..2021	Operational Data Versus DSS Data
15.6.2021	Relationship : 1:1,1:N ,N:N
16.6.2021	Data Ware Housing : Introduction , Evolution ,Component
17.6.2021	Benefits And Limitation Of Data Warehousing
18.6.2021	Lab : Introduction To Visual Basic & Its Elements
19.6.2021	Lab: Write A Program To Display Text In Textbox Using 3 Buttons.
20.6.2021	<b>SUNDAY</b>
21.6.2021	Data Mining : Introduction ,Goals
22..6.2021	Data Mining Tools And Applications
23.6.2021	Process Of Data Mining
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Lab: Write A Program To Display The Color Using 1 Textbox And 4 Buttons
26.6 2021	Lab: Write A Program To Display Text In MsgBox Using Labels
27.6.2021	<b>SUNDAY</b>
28.6.2021	Data Mining : Introduction ,Goals
29.6.2021	Data Mining Tools
30.6.2021	And Applications
01.7.2021	Process Of Data Mining
02.7.2021	Lab: Write A Program To Display The Color Using 1 Textbox And 4 Buttons

03.7.2021	Lab: Write A Program To Display Text In MsgBox Using Labels
4.7.2021	<b>SUNDAY</b>
5.7.2021	Advance Data Base Model : Introduction
6.7..2021	Introduction To Record Database Model, Feature, Advantages And Disadvantages
7.7.2021	Introduction To Object Database Model Feature, Advantages And Disadvantages
8.7..2021	Introduction To Physical Database Model, Feature, Advantages And Disadvantages
9.7.2021	Introduction To Network Database Model, Feature, Advantages And Disadvantages
10.7.2021	Introduction To Relational Database Model, Feature, Advantages And Disadvantages
11.7.2021	<b>SUNDAY</b>
12.7.2021	<b>Lab</b> :Write A Program To Display Arithmetic Operations Of Two Digits With Two Text Box And One Message Box
13.7.2021	Lab: : Write A Program To Display Total Of Marks Of A Student With Five Textbox And Two Buttons.
14.7..2021	Introduction To Object Oriented Database Model, Feature, Advantages And Disadvantages
15.7.2021	Comparison Between Various Data Base Models
16.7.2021	Authorization And Authentication
17.7.2021	Authorization And Authentication Contd....
18.7.2021	<b>SUNDAY</b>
19.7.2021	Audit Trails, Firewalls
20.7.2021	Introduction To Cryptography : Data Encryption Data Decryption
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	What Is Data Base Security, Types Of Data Base Failure, Types Of Recovery? Types Of Data Base Security Issue
23.7.2021	Test: Introduction To Relational Database Model, Feature, Advantages And Disadvantages
24.7.2021	Lab: Write A Program To Display Total And Percentage Of Marks Of A Student With Five Textbox And Two Buttons.

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**Name of the Assistant/Associate Professor: Ms. Poonam Arora****Class And Section: B.Com Voc2<sup>nd</sup> Sem.(Sec-D)****Subject: Computer Fundamental -II****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Fundamentals To Computer-Introduction
13.4.2021	Model Of A Digital Computer, Functioning Of Digital Computer
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Introduction To Windows
16.4.2021	Features & Different Parts Of Window
17.4.2021	Functioning Of Digital Computers, Types Of Digital Computer
18.4.2021	<b>SUNDAY</b>
19.4.2021	Advantage Of Digital Computer
20.4.2021	Difference Between Digital And Analog Computer, Introduction To Number System
21.4.2021	RAM NAVMI
22.4.2021	Number System ( Decimal To Binary, Decimal, Hexadecimal)
23.4.2021	Number System ( Binary, Decimal, Hexadecimal To Binary)
24.4.2021	Number System ( Other Base To Other base)
25.4.2021	<b>SUNDAY</b>
26.4.2021	Spread Sheet Basics
27.4.2021	Introduction To Excel
28.4.2021	Practice Questions On Number System
29.4.2021	Binary Arithmetic
30.4.2021	Binary Arithmetic
01.5.2021	Overview Of Worksheet
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practice Questions On Binary Arithmetic
04.5.2021	Introduction To Character Codes-ASCII
05.5.2021	Practice Questions On Binary Arithmetic

06.5.2021	Introduction To Rows, Columns
07.5.2021	Introduction To Cell, Menus
08.5.2021	ASCII And EBCDEC
9.5.2021	<b>SUNDAY</b>
10.5.2021	Doubts/Test Of Unit-1
11.5.2021	Introduction To Software ,Types Of Software And Their Role
12.5.2021	Introduction To Software ,Types Of Software And Their Role
13.5.2021	Introduction To Cell, Menus
14.5.2021	Creating Worksheet
15.5.2021	Relationship Between Hardware And Software
16.5.2021	<b>SUNDAY</b>
17.5.2021	Different Software Type -OS, Translator
18.5.2021	System Utilities-File Manager, Loader, Linker, Editor
19.5.2021	System Utilities-File Manager, Loader Linker, Editor
20.5.2021	Moving Worksheet
21.5.2021	Opening Worksheet
22.5.2021	Concept Of Application Packages: Word Processing
23.5.2021	<b>SUNDAY</b>
24.5.2021	Word Processing
25.5.2021	Introduction To Spread Sheet
26.5.2021	Renaming Worksheet
27.5.2021	<b>Revision</b>
28.5.2021	Saving Worksheet
29.5.2021	Spread Sheet Software
30.5.2021	<b>SUNDAY</b>
31.5.2021	Spread Sheet Software
01.6.2021	Data Base Software, Graphic Software
02.6.2021	Data Base Software, Graphic Software, Entertainment software
03.6.2021	Practical On Introduction
4.6.2021	Doubts/Test Of Unit-2
5.6.2021	Introduction To Windows: Evolution Of Windows

6.6..2021	<b>SUNDAY</b>
7.6.2021	Types Of Windows
8.6..2021	Formatting
9.6.2021	Formatting
10.6.2021	Windows As An Operating System
11.6.2021	Use Of GUI In Window Explorer, Control Panel
12.6.2021	Control Panel
13.6.2021	<b>SUNDAY</b>
14.6..2021	Paint Brush Tools
15.6.2021	Practical On Formatting
16.6.2021	Introduction To Printing
17.6.2021	Introduction To Data Communication
18.6.2021	Modes Of Data Transmission, Forms Of Data Transmission, Data
19.6.2021	Transmission Speed
20.6.2021	<b>SUNDAY</b>
21.6.2021	Communications Channels: Wireless-Cables, Fiber Optics,
22..6.2021	Microwave, Communication Satellites
23.6.2021	Communications Channels: Wireless-Cables, Fiber Optics, Microwave, Communication Satellites
24.6.2021	Introduction To Table
25.6.2021	Table Creation
26.6 2021	Doubts/Test Of Unit-3
27.6.2021	Introduction To Computer Networks, Need For Networking
28.6.2021	Types Of Computer Networks, Difference Between LAN And WAN
29.6.2021	Hardware Of WAN, Introduction To Internet
30.6.2021	Table Creation
01.7.2021	Practical On Table Creation
02.7.2021	Internet And Its Application: History Of Internet, Applications Of Internet
03.7.2021	ISDN Internet In India, Internet Basic Services
4.7.2021	<b>SUNDAY</b>
5.7.2021	Revision

6.7..2021	Revision
7.7.2021	Doubts/Test Of Unit-3
8.7..2021	MS-Excel: Worksheet Overview
9.7.2021	Printing Graphics
10.7.2021	Printing Graphics
11.7.2021	<b>SUNDAY</b>
12.7.2021	Worksheet Overview: Rows, Columns, Cell, Menus, Creating Worksheet
13.7.2021	Opening Worksheet And Saving Worksheet, Formatting
14.7..2021	Printing, Table Creating, Printing Graphs
15.7.2021	Revision
16.7.2021	Revision
5.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Poonam Arora****Class And Section: B.Com Voc. 6thsem (Sec-D)****Subject: CAD-II(Computer Aided Design)****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Computer Aided Design : <i>Definition &amp; Introduction</i>
13.4.2021	Computer Aided Design : <i>Definition &amp; Introduction</i>
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Implementations Of CAD
16.4.2021	Features Of CAD
17.4.2021	Future Of CAD
18.4.2021	<b>SUNDAY</b>
19.4.2021	Artificial Intelligence
20.4.2021	Artificial Intelligence
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	AI For Intelligent And Manufacturing
23.4.2021	Practical –Visual Basic
24.4.2021	Practical –Visual Basic
25.4.2021	<b>SUNDAY</b>
26.4.2021	AI For Intelligent And Manufacturing
27.4.2021	Element Of AI
28.4.2021	Knowledge Based Expert System
29.4.2021	Machine Vision System
30.4.2021	Practical- Visual Basic
02.5.2021	<b>SUNDAY</b>
03.5.2021	Neural Networks
04.5.2021	Hardware & Software Requirements Of Auto CAD
05.5.2021	Data Communication And Networks
06.5.2021	Data Communication And Networks



07.5.2021	Practical- Visual Basic
08.5.2021	Test- Unit 1
9.5.2021	<b>SUNDAY</b>
10.5.2021	Data Communication And Networks
11.5.2021	Data Communication And Networks
12.5.2021	Data Communication And Networks
13.5.2021	Data Communication And Networks
14.5.2021	Practical- Visual Basic
15.5.2021	Practical- Visual Basic
16.5.2021	<b>SUNDAY</b>
17.5.2021	Data Encryption
18.5.2021	<i>Industrial Robot: Definition And Robot History</i>
19.5.2021	<i>Industrial Robot: Definition And Robot History</i>
20.5.2021	Features Of Robots
21.5.2021	Practical- Visual Basic
22.5.2021	Practical- Visual Basic
23.5.2021	<b>SUNDAY</b>
24.5.2021	Application Of Robots In Industry
25.5.2021	Robot Programming Methods
26.5.2021	Robot Programming Language
27.5.2021	<b>Revision</b>
28.5.2021	Practical- Visual Basic
29.5.2021	Practical- Visual Basic
30.5.2021	<b>SUNDAY</b>
31.5.2021	Multimedia: Definitions, Multimedia Components
01.6.2021	Multimedia: Definitions, Multimedia Components
02.6.2021	Compact Disk, Sounds, Image, Text, Hypertext, Hypermedia
03.6.2021	Animation
4.6.2021	Practical- Visual Basic
5.6.2021	Test- Unit 2
6.6..2021	<b>SUNDAY</b>

7.6.2021	Morphing, Video
8.6..2021	Virtual Reality
9.6.2021	Virtual Reality Technology And Tools
10.6.2021	CIMS
11.6.2021	Practical- Visual Basic
12.6.2021	Practical- Visual Basic
13.6.2021	<b>SUNDAY</b>
14.6..2021	Computer Graphic
15.6.2021	Applications Of Computer Graphics
16.6.2021	Applications Of Computer Graphics
17.6.2021	Display Devices- CRT Monitors
18.6.2021	Practical
19.6.2021	Practical
20.6.2021	<b>SUNDAY</b>
21.6.2021	Raster-Scan Display
22..6.2021	Random Scan, Display
23.6.2021	Color Monitor
24.6.2021	Direct View Storage Tube, Plasma Panel
25.6.2021	<b>LED,LCD</b>
26.6 2021	Practical
27.6.2021	<b>SUNDAY</b>
28.6.2021	Input Devices
29.6.2021	Input Devices
30.6.2021	Input Devices
28.6.2021	Input Devices
01.7.2021	Hardcopy Devices
02.7.2021	Hardcopy Devices
03.7.2021	Hardcopy Devices
4.7.2021	<b>SUNDAY</b>
5.7.2021	Revision
6.7..2021	Revision

7.7.2021	Test
8.7..2021	Revision
9.7.2021	Revision
10.7.2021	Practical
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Revision
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Poonam Arora****Class And Section: B.Com Voc2<sup>nd</sup> Sem.(Sec-D)****Subject: Operating System & Business Data Processing -II****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Data Processing System- Data, Information And Data Processing
13.4.2021	Data Processing Activities
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Characteristics & Needs Of Information
16.4.2021	Data Processing Cycle
17.4.2021	Data Storage Hierarchy
18.4.2021	<b>SUNDAY</b>
19.4.2021	Practical- MS Access & Use In Business Application
20.4.2021	Practical- Concept Of Field, Records And Files
21.4.2021	File Management System
22.4.2021	File Types
23.4.2021	File Utilities File Sorting, Searching
24.4.2021	Merging, Copying Utility
25.4.2021	<b>SUNDAY</b>
26.4.2021	Practical - Creation Of Database
27.4.2021	Practical
28.4.2021	Printing, Maintenance Utility
29.4.2021	Traditional File Processing Activity
30.4.2021	Database, Characteristics, Operations On Database
01.5.2021	Objectives Of Database System Advantage & Disadvantage Of Database System.
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practical- Creation Of Table Using Design View
04.5.2021	Class Test
05.5.2021	Components Of Database System

06.5.2021	Advantage & Disadvantage Of Database System.
07.5.2021	Practical- Designing Queries
08.5.2021	Data Dictionary
9.5.2021	<b>SUNDAY</b>
10.5.2021	Doubts/Test Of Unit-1
11.5.2021	Database Administrator
12.5.2021	Revision
13.5.2021	Components Of DBMS DDL Compiler, DML Compiler & Query Optimizer, Data Manager
14.5.2021	Practical- Queries With Criteria
15.5.2021	Report Generator, Query Language, Application Generators, User Interface
16.5.2021	<b>SUNDAY</b>
17.5.2021	Functions Of DBMS
18.5.2021	Continue
19.5.2021	Data Independence
20.5.2021	Practical - Queries With Sorting
21.5.2021	Architecture Of DBMS
22.5.2021	Terminologies Of Database
23.5.2021	<b>SUNDAY</b>
24.5.2021	Various Keys In DBMS Primary Key, Foreign Key
25.5.2021	Candidate Key, Alternate Key, Super Key
26.5.2021	Renaming Worksheet
27.5.2021	<b>Revision</b>
28.5.2021	Test
29.5.2021	Network Model
30.5.2021	<b>SUNDAY</b>
31.5.2021	Database Model
01.6.2021	Hierarchical Model
02.6.2021	Advantages & Disadvantages Of Hierarchical Model
03.6.2021	Advantages & Disadvantages Of Network Model
4.6.2021	Doubts/Test Of Unit-2

5.6.2021	Practical - Sorting & Searching Records
6.6..2021	<b>SUNDAY</b>
7.6.2021	<b>Assignment</b>
8.6..2021	Relational Model
9.6.2021	Advantages & Disadvantages Of Relational Model
10.6.2021	Practical- Designing Reports
11.6.2021	Difference Between Hierarchical, Network And Relational Model
12.6.2021	Creating & Using Database
13.6.2021	<b>SUNDAY</b>
14.6..2021	Defining Structure Of Database
15.6.2021	Designing Forms
16.6.2021	Practical- Reports Using Wizard
17.6.2021	Entering Data
18.6.2021	Viewing, Modifying Of Records
19.6.2021	Class Test
20.6.2021	<b>SUNDAY</b>
21.6.2021	Deleting & Adding Records
22..6.2021	Spreadsheet And Its Business Applications
23.6.2021	Features Of Spreadsheet
24.6.2021	Creating A Workbook & Saving A Worksheet
25.6.2021	Creating Table
26.6 2021	Built In Functions- Mathematical Functions
27.6.2021	<b>Assignment</b>
28.6.2021	Practical
29.6.2021	Date & Time Functions
30.6.2021	Statistical Functions
01.7.2021	Text Functions
02.7.2021	Converting Table Into Graph
03.7.2021	Practical Practices

4.7.2021	Types Of Graph
5.7.2021	Types Of Graph
6.7..2021	Revision
7.7.2021	Doubts/Test Of Unit-3
8.7..2021	Basic Of Data Arrangement & Access
9.7.2021	Identification Of Relevant Data
10.7.2021	Evaluation Of Database Technology
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision Of : Worksheet Overview: Rows, Columns, Cell, Menus, Creating Worksheet
13.7.2021	Revision Of : Opening Worksheet And Saving Worksheet, Formatting
14.7..2021	Databases The Modern Approach
15.7.2021	Revision Of Old Question Paper
16.7.2021	Revision Of Old Question Paper

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**Name of the Assistant/Associate Professor: Ms. Rakhi****Class And Section: B.Com (Pass), Sec C &A****Subject: Secretarial Practices****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	<i>Introduction To Company Secretary</i>
13.4.2021	Meaning Of Secretary
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Definition Of Company Secretary And Qualifications Of Company Secretary
16.4.2021	Qualities Of A Secretary, Appointment Of Secretary
17.4.2021	Procedure Of Appointment ,Persons Disqualified From Being Appointed
18.4.2021	<b>SUNDAY</b>
19.4.2021	Removal Of Secretary, Position Of A Company Secretary
20.4.2021	<i>Importance And Functions Of Secretary</i>
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Powers Or Rights, Duties Of Company Secretary
23.4.2021	Liabilities Of Company Secretary
24.4.2021	Role Of Company Secretary
25.4.2021	<b>SUNDAY</b>
26.4.2021	Assignment
27.4.2021	Introduction :Formation Of Company
28.4.2021	<i>Promotion Of Company</i>
29.4.2021	Role Of Secretary In The Formation Of A Company
30.4.2021	Memorandum Of Association
01.5.2021	Alteration Of Memorandum Of Association
02.5.2021	<b>SUNDAY</b>
03.5.2021	Duties Of Secretary Regarding Alteration Of Name
04.5.2021	Situation Clause And Duties Of Secretary Regarding Alteration Of Registered Office Clause
05.5.2021	Alteration Of Object Clause And Duties Of Secretary



06.5.2021	Alteration Of Liabilities Clause And Duties
07.5.2021	Articles Of Association
08.5.2021	<i>Forms Of Articles Of Association</i>
9.5.2021	<b>SUNDAY</b>
10.5.2021	Alteration Of Articles Of Association And Restrictions On Alteration Of Articles
11.5.2021	Duties Of Secretary Regarding Alteration Of Articles Of Association
12.5.2021	Introduction :Issue Of Shares
13.5.2021	<i>Duties Of Secretary Regarding Issue Of Shares</i>
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Allotment Of Shares
16.5.2021	<b>SUNDAY</b>
17.5.2021	<i>Restrictions On Allotment ,Procedure Of Allotment</i>
18.5.2021	Documents Relating To Issue And Allotment Of Shares
19.5.2021	<i>Letter Of Allotment, Letter Of Regret</i>
20.5.2021	<i>Renunciation Of Allotment</i>
21.5.2021	Test
22.5.2021	Share Certificate
23.5.2021	<b>SUNDAY</b>
24.5.2021	Form Of Share Certificate
25.5.2021	<i>Share Warrant</i>
26.5.2021	Duties Of Secretary Regarding Issue Of Share Warrant
27.5.2021	Surrender Of Share Warrant
28.5.2021	Stock
29.5.2021	Procedure Of Conversion Of Shares Into Shares
30.5.2021	<b>SUNDAY</b>
31.5.2021	<i>Calls On Shares</i>
01.6.2021	Procedure For Making Calls And Functions Of Secretary
02.6.2021	Resolution Making A Call, Forfeiture Of Shares
03.6.2021	Reissue Of Forfeited Shares, Surrender Of Shares And Difference B/W Surrender And Forfeiture

4.6.2021	Transfer Of Shares
5.6.2021	Refusal By A Ccompany To Register Transfer
6.6..2021	<b>SUNDAY</b>
7.6.2021	Certification Of Transfer
8.6..2021	<i>Forged Transfer, Blank Transfer</i>
9.6.2021	Register Of Transfers
10.6.2021	Procedure Of Transmission
11.6.2021	Company Meetings :Introduction And Kinds Of Company Meetings
12.6.2021	<i>Duties After Meeting</i>
13.6.2021	<b>SUNDAY</b>
14.6..2021	Requisites Of A Valid Meeting : Introduction
15.6.2021	1 Notice Of The Meeting
16.6.2021	2 Quarum Of The Meeting
17.6.2021	3 Chairman Of The Meeting
18.6.2021	<i>4 Minutes Of The Meeting</i>
19.6.2021	Test
20.6.2021	<b>SUNDAY</b>
21.6.2021	Annual General Meeting: Introduction
22..6.2021	Secretarial Duties Regarding Annual General Meeting
23.6.2021	Duties Of Secretary During The Meeting
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Duties Of Secretary After The Meeting
26.6.2021	Extraordinary General Meeting
27.6.2021	<b>SUNDAY</b>
28.6.2021	Secretarial Work Regarding Extraordinary General Meeting
29.6.2021	Continue
30.6.2021	Meetings Of The Board Of Directors
01.7.2021	Duties Of Company Secretary
02.7.2021	Continue

03.7.2021	Motion :Introduction
4.7.2021	<b>SUNDAY</b>
5.7.2021	Essential Elements Of A Motion
6.7..2021	Test
7.7.2021	Classification Of Motion
8.7..2021	Resolution ; Introduction
9.7.2021	Kinds Of Resolutions
10.7.2021	Duties Of Secretary In Relation To Resolutions
11.7.2021	<b>SUNDAY</b>
12.7.2021	Specimens Of Resolutions
13.7.2021	Voting Or Poll
14.7..2021	Proxy
15.7.2021	Secretarial Duties Regarding Proxies
16.7.2021	Revision
17.7.2021	Revision : Company Secretary
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision: Formation Of Company And Secretary
20.7.2021	Revision: Issue And Allotment Of Shares
21.7.2021	<b>ID UL ZUHA</b>
22..7.2021	Revision: Company Meetings
23.7.2021	Revision:Motions And Resolutions
24.7.2021	Revision: Voting And Proxy

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**Name of the Assistant/Associate Professor: Rakhi**  
**Class And Section: B.Com (C.A) 2nd Yr. Sec -E**  
**Subject: Business Statistics**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Introduction To Index Number
13.4.2021	Types Of Index Number
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Simple Aggregative Method
16.4.2021	Simple Average Of Price Relative Method
17.4.2021	Practical Questions
18.4.2021	<b>SUNDAY</b>
19.4.2021	Laspeyre's Method
20.4.2021	Paasche's Method
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Fisher's Method
23.4.2021	Dorbish And Bowley Method
24.4.2021	Marshall Edgeworth's Method
25.4.2021	<b>SUNDAY</b>
26.4.2021	Walsch's Method
27.4.2021	Kelly's Method
28.4.2021	Practical Questions
29.4.2021	Weighted Average Of Price Relatives Method
30.4.2021	Quantity Index Number
01.5.2021	Value Index Number
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practical Questions
04.5.2021	Time Reversal Test
05.5.2021	Factor Reversal Test

06.5.2021	Circular Test
07.5.2021	Practical Questions
08.5.2021	Chain Base Index
9.5.2021	<b>SUNDAY</b>
10.5.2021	Fixed Base Index
11.5.2021	Conversion Of Chain Into Fixed Base Index
12.5.2021	Conversion Of Fixed Into Chain Base Index
13.5.2021	Base Shifting
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Splicing
16.5.2021	<b>SUNDAY</b>
17.5.2021	Deflating Index Numbers
18.5.2021	Consumer Price Index
19.5.2021	Practical Questions
20.5.2021	Test
21.5.2021	Introduction To Time Series Analysis
22.5.2021	Free Hand Curve Method Measuring Trend
23.5.2021	<b>SUNDAY</b>
24.5.2021	Semi Average Method
25.5.2021	Odd Period Moving Average
26.5.2021	Even Period Moving Average
27.5.2021	Practical Questions
28.5.2021	Least Squares Direct Method Computing Straight Line Trend
29.5.2021	Least Squares Short Cut Method
30.5.2021	<b>SUNDAY</b>
31.5.2021	Convert Annual Trend Equation To Monthly And Quarterly Equation
01.6.2021	Shifting The Trend Origin
02.6.2021	Fitting Of Quadratic Trend
03.6.2021	Shifting Of Origin In Quadratic Trend Equation
4.6.2021	Fitting Of Exponential Trend
5.6.2021	Shifting Of Origin In Exponential Trend

6.6..2021	<b>SUNDAY</b>
7.6.2021	Test
8.6..2021	Simple Average Method Measuring Seasonal Variations
9.6.2021	Ratio To Moving Average Method
10.6.2021	Ratio To Trend Method
11.6.2021	Link Relatives Method
12.6.2021	Deseasonalisation Of Data
13.6.2021	<b>SUNDAY</b>
14.6..2021	Introduction To Probability
15.6.2021	Calculation Of Probability Of An Event
16.6.2021	Use Of Combination
17.6.2021	Addition Theorem For Mutually Exclusive Events
18.6.2021	Addition Theorem For Non Mutually Exclusive
19.6.2021	Addition Theorem For Three Non Mutually Exclusive Effects
20.6.2021	<b>SUNDAY</b>
21.6.2021	Multiplication Theorem For Independent Events
22..6.2021	Probability Of At Least Event
23.6.2021	Conditional Probability
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Multiplication Theorem For Dependent Events
26.6.2021	Joint Application Of Multiplication And Addition Theorem
27.6.2021	<b>SUNDAY</b>
28.6.2021	Mathematical Expectation
29.6.2021	Introduction To Bayes Theorem And Its Applications
30.6.2021	Practical Questions
01.7.2021	Introduction To Binomial Distribution
02.7.2021	Application Of Binomial Distribution Formula
03.7.2021	To Find N, P And Q From Mean And S.D
4.7.2021	<b>SUNDAY</b>

5.7.2021	To Find Mean And S.D When N,P,Q Are Given
6.7..2021	Fitting Of Binomial Distribution
7.7.2021	Introduction To Poisson Distribution
8.7..2021	Application Of Poisson Distribution Formula
9.7.2021	Fitting Of Poisson Distribution
10.7.2021	Introduction To Normal Distribution
11.7.2021	<b>SUNDAY</b>
12.7.2021	Finding Areas When Mean And S.D Of Normal Variate Are Given
13.7.2021	Practical Questions
14.7..2021	Findi Meand And S.D When Area Is Given
15.7.2021	Practical Questions
16.7.2021	Finding Minimum And Maximum Value When Area, Meand And S.D Are Given
17.7.2021	Practical Questions
18.7.2021	<b>SUNDAY</b>
19.7.2021	Normal Approximation To Binomial Distribution
20.7.2021	Practical Questions
21.7.2021	Doubts Class
22.7 .2021	Revision
23.7.2021	Clarification Of Doubts
24.7.2021	Revision

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**Name of the Assistant/Associate Professor: Ms. Leena Rani**  
**Class And Section: BBA 4<sup>th</sup> Semester**  
**Subject: Human Rights And Value**  
**Subject Code: BBAN 406**  
**Mode Of Teaching: Online / Offline**  
**Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Concept Of Human Rights
13.4.2021	Feature, Objective Of Human Rights
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Indian Perspectives Of Human Rights
16.4.2021	International Perspectives Of Human Rights
17.4.2021	Evolution Of Human Rights
18.4.2021	SUNDAY
19.4.2021	Evolution Of Human Rights
20.4.2021	Human Rights Movements In India
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Classification Of Human Rights
23.4.2021	Constitutional Provision To Right To Life
24.4.2021	Right To Liberty
25.4.2021	<b>SUNDAY</b>
26.4.2021	Right To Dignity
27.4.2021	Right Against Exploitation
28.4.2021	Right To Equality
29.4.2021	Cultural Rights – Explain
30.4.2021	Educational Rights
01.5.2021	Economic Rights
02.5.2021	<b>SUNDAY</b>
03.5.2021	Political Rights
04.5.2021	Social Rights
05.5.2021	Assistants On Classification Of Human Rights



06.5.2021	Assignment Topic Given And Discussed
07.5.2021	Revision
08.5.2021	Test Of Unit 1
9.5.2021	<b>SUNDAY</b>
10.5.2021	Deprivation Of Human Rights
11.5.2021	Core Issues
12.5.2021	Poverty
13.5.2021	Poverty-Continued
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Over Population
16.5.2021	<b>SUNDAY</b>
17.5.2021	Problems And Measures To Reduce Over Population
18.5.2021	Areas Affected
19.5.2021	Illiteracy
20.5.2021	Problems Of Unsustainable Development
21.5.2021	Unsustainable Development Continued
22.5.2021	Disadvantaged Groups
23.5.2021	<b>SUNDAY</b>
24.5.2021	Disadvantaged Groups-Women
25.5.2021	Disadvantaged Groups-Children
26.5.2021	Disadvantaged Groups-Scheduled Caste
27.5.2021	Disadvantaged Groups-Scheduled Tribe
28.5.2021	Homeless And Slum Dwellers
29.5.2021	Physically Handicapped
30.5.2021	<b>SUNDAY</b>
31.5.2021	Mentally Handicapped
01.6.2021	Refugees
02.6.2021	Internally Displaced Persons
03.6.2021	Test Of Unit 2

4.6.2021	Redressel Mechanism For Human Rights Violation
5.6.2021	Violation Of Human Rights By State
6.6..2021	<b>SUNDAY</b>
7.6.2021	Continued
8.6..2021	Violation Of Human Rights By Individuals
9.6.2021	Continued
10.6.2021	Violation Of Human Rights By Groups
11.6.2021	Nuclear Weapons
12.6.2021	Terrorism
13.6.2021	<b>SUNDAY</b>
14.6..2021	Continued
15.6.2021	Government Systems For Redressal
16.6.2021	Judiciary
17.6.2021	National Human Rights Commission
18.6.2021	Statutory Commissions
19.6.2021	Media Advocacy
20.6.2021	<b>SUNDAY</b>
21.6.2021	Assignment Given And Discussed
22..6.2021	Creation Of Human Rights Literacy
23.6.2021	Creation Of Human Rights Awareness
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Human Rights Discussed
26.6 2021	Revision
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Unit 3
29.6.2021	Concept Of Human Values
30.6.2021	Aim Of Education
01.7.2021	Aim Of Education
02.7.2021	Value Education

03.7.2021	Continued
4.7.2021	<b>SUNDAY</b>
5.7.2021	Evolution Of Value-Oriented Education
6.7..2021	Concept Of Human Values
7.7.2021	Types Of Values
8.7..2021	Components Of Value Education
9.7.2021	Character Formation Towards Positive Personality
10.7.2021	Truthfulness, Sacrifice
11.7.2021	<b>SUNDAY</b>
12.7.2021	Sincerity, Self-Control
13.7.2021	Altruism, Tolerance
14.7..2021	Scientific Vision
15.7.2021	Value Education Towards National Development
16.7.2021	Value Education Towards Global Development And National Integration And International Understanding
17.7.2021	Revision Of Unit 1
18.7.2021	<b>SUNDAY</b>
19.7.2021	Revision Of Unit 1
20.7.2021	Revision Of Previous Year Question Papers
21.7.2021	EID Al Adha
22.7.2021	Revision Of Unit 2
23.7.2021	Revision Of Unit 3
24.7.2021	Revision Of Unit 4

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**Name of the Assistant/Associate Professor: Ms. Leena Rani****Class And Section: BBA 6th Semester****Subject: Income Tax****Subject Code: BBAN 601****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Concept Of Tax ,Some Important Definitions Related To Tax
13.4.2021	Basic Concepts Of Income Tax: Meaning, Characteristics, Tax Rates
14.4.2021	Residence Of Assesses- Individual
15.4.2021	HUF, Firms, Company & Others
16.4.2021	Types Of Residence
17.4.2021	Importance Of Determining Residential Status
18.4.2021	<b>SUNDAY</b>
19.4.2021	Incidence Of Tax
20.4.2021	Practical Questions
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Exempted Incomes
23.4.2021	Exempted Incomes
24.4.2021	Income From House Property: Introduction
25.4.2021	<b>SUNDAY</b>
26.4.2021	Annual Value: In Case Of Let Out House
27.4.2021	Deduction & Annual Value: In Case Of Building Self-Occupied
28.4.2021	Practical Questions
29.4.2021	Practical Questions
30.4.2021	Profits Of Business Or Profession: Meaning, Profits, Important Rules
01.5.2021	Deductions Expressly Allowed
02.5.2021	<b>SUNDAY</b>
03.5.2021	Practical Questions Deductions Expressly Disallowed
04.5.2021	Test

05.5.2021	Capital Gains: Meaning And Transfer Of Capital Assets
06.5.2021	Computation Of Capital Gain
07.5.2021	Cost Of Acquisition And Consideration
08.5.2021	Capital Gain Exempted From Tax
9.5.2021	<b>SUNDAY</b>
10.5.2021	Practical Questions
11.5.2021	Doubts
12.5.2021	Income From Other Sources- An Introduction List Of Incomes Included In Income From Other Sources
13.5.2021	Interest On Securities And Dividend Income
14.5.2021	Practical Questions
15.5.2021	Deductions Allowed, Amount Not Deductible, Computation Of Income From Other Sources
16.5.2021	<b>SUNDAY</b>
17.5.2021	Deemed Income And Clubbing Of Income
18.5.2021	Clubbing Of Income
19.5.2021	Practical Questions
20.5.2021	Set Off And Carry Forward Of Losses
21.5.2021	Practical Questions
22.5.2021	Deductions From G.T.I: Deductions Related To Expenses
23.5.2021	<b>SUNDAY</b>
24.5.2021	Deductions From G.T.I: Deductions Related To Expenses
25.5.2021	Deductions From G.T.I: Deductions Related To Incomes
26.5.2021	Deductions From G.T.I: Deductions Incomes
27.5.2021	Computation Of Total Income Of Individuals: Format And Computation
28.5.2021	Practical Questions
29.5.2021	Computation Of Tax Liability Of Individuals: AMT, Formats
30.5.2021	<b>SUNDAY</b>
31.5.2021	Concept Of Income From Salary
01.6.2021	Salary And Its Different Forms

02.6.2021	Allowances And Its Types
03.6.2021	Perquisites And Its Types
4.6.2021	Valuation Of H R A And Its Calculation
5.6.2021	Valuation Of Rent Free House And Motor Car
6.6..2021	<b>SUNDAY</b>
7.6.2021	Practical Questions
8.6..2021	Valuation of Perquisites
9.6.2021	Continued
10.6.2021	Practical Questions
11.6.2021	Provident Fund And Its Types
12.6.2021	Profit In Lieu Of Salary
13.6.2021	<b>SUNDAY</b>
14.6..2021	Standard Deductions In Salary
15.6.2021	Practical Questions
16.6.2021	Practical Questions
17.6.2021	Doubts
18.6.2021	Income From Salary(Retirement)
19.6.2021	Gratuity And Its Calculations
20.6.2021	<b>SUNDAY</b>
21.6.2021	Practical Questions
22..6.2021	Pension And Its Calculations
23.6.2021	Illustrations
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Earned Leave Salary And Its Calculations
26.6 2021	Compensation On Retrenchment
27.6.2021	<b>SUNDAY</b>
28.6.2021	Compensation On Voluntary Retirement
29.6.2021	Practical Questions
30.6.2021	Amounts From Provident Fund

01.7.2021	Practical Questions
02.7.2021	Doubt
03.7.2021	Test
4.7.2021	<b>SUNDAY</b>
5.7.2021	Computations Of Total Income Of Individuals
6.7..2021	Practical Questions
7.7.2021	Practical Questions
8.7..2021	Concept Of Marginal Relief
9.7.2021	Illustrations
10.7.2021	Doubts
11.7.2021	<b>SUNDAY</b>
12.7.2021	Revision
13.7.2021	Test
14.7..2021	Discussion Of Previous Years Question Papers
15.7.2021	Discussion Of Previous Years Question Papers
16.7.2021	Doubts Class

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**Name of the Assistant/Associate Professor: Ms. Leena Rani****Class And Section: BBA 2<sup>nd</sup> Semester****Subject: Macro Economics****Subject Code: BBAN 202****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Macro Economics-Introduction, Scope, Importance, Limitations
13.4.2021	Features, Assumptions Of Macro Economics
14.4.2021	Difference Between Micro And Macro Economics
15.4.2021	Circular Flow Of National Income
16.4.2021	Circular Flow Of Income In Different Sectors
17.4.2021	Importance Of Withdrawals And Injection In The Circular Flow Of Income
18.4.2021	<b>SUNDAY</b>
19.4.2021	National Income Accounts-Evolution Classification And Features Accounts
20.4.2021	Importance Of National Income Accounts, Diff. Between National Income And National Income
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	National Income
23.4.2021	Concepts Related To National Income
24.4.2021	Concepts Related To National Income-Continued
25.4.2021	<b>SUNDAY</b>
26.4.2021	Measurement Of National Income
27.4.2021	Problem Of Double Counting, How To Avoid Double Counting
28.4.2021	Difficulties In Measurement Of National Income
29.4.2021	GNP Deflator
30.4.2021	Effective Demand
01.5.2021	Aggregate Supply
02.5.2021	<b>SUNDAY</b>
03.5.2021	Jan22 Importance And Criticism Of Concept Of Effective Demand
04.5.2021	Importance And Criticism Of Concept Of Effective Demand



05.5.2021	Theories Of Trade Cycles
06.5.2021	Methods To Control Trade Cycles
07.5.2021	Test Of Unit 1
08.5.2021	Consumption Function, Different Shapes Of Consumption Curve
9.5.2021	<b>SUNDAY</b>
10.5.2021	Technical Attributes Of The Propensity To Consume
11.5.2021	Marginal Propensity To Consume-Characteristics
12.5.2021	Propensity To Save And Saving Function
13.5.2021	Psychological Law Of Consumption
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Cyclic And Secular Consumption Function
16.5.2021	<b>SUNDAY</b>
17.5.2021	Reconciliation Of Short Run And Long Run Consumption Function
18.5.2021	Keynesian Model Of Income Determination-Assumption, Explanation
19.5.2021	Determination Of Employment
20.5.2021	Keynesian Model Of Employment And Income
21.5.2021	Criticism And Features Of Keynesian Theory
22.5.2021	Difference Between Keynesian And Classical Theory Of Employment
23.5.2021	<b>SUNDAY</b>
24.5.2021	Multiplier
25.5.2021	Relation Between Multiplier And MPC
26.5.2021	Working Of The Multiplier
27.5.2021	Dynamic Concept Of Multiplier
28.5.2021	Dynamic Multiplier And Change In Investment
29.5.2021	Multiplier And Public Investment
30.5.2021	<b>SUNDAY</b>
31.5.2021	Is Multiplier Merely Tautological?
01.6.2021	Test Of Unit 2
02.6.2021	Fiscal Policy-Meaning, Objective
03.6.2021	Methods And Tools Of Fiscal Policy

4.6.2021	Fiscal Policy And Economic Development
5.6.2021	Limitations Of Fiscal Policy
6.6..2021	<b>SUNDAY</b>
7.6.2021	Methods Of Fiscal Policy
8.6..2021	Evaluation And Effectiveness Of Fiscal Policy
9.6.2021	Public Debt-Importance, Classification
10.6.2021	Difference Between Public And Private Debt
11.6.2021	Effects Of Public Debt
12.6.2021	Redemption Of Public Debt
13.6.2021	<b>SUNDAY</b>
14.6..2021	Characteristics Of India's Public Debt
15.6.2021	Role Of Public Debt In Under Developed Countries
16.6.2021	Business Taxes-Meaning, Features, Objectives
17.6.2021	Types Of Business Tax
18.6.2021	Classification Of Taxes
19.6.2021	Direct And Indirect Taxes
20.6.2021	<b>SUNDAY</b>
21.6.2021	Incidence Of Taxes
22..6.2021	Effects Of Taxation
23.6.2021	Factors Influencing Incidence Taxation
24.6.2021	SANT KABIR JAYANTI
25.6.2021	Problems Of Incidence Taxation
26.6 2021	Theory Of Incidence Taxation
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Unit 3
29.6.2021	Supply Of Money-Components, Factors Influencing The Supply Of Money
30.6.2021	Central Bank –Explain
01.7.2021	Functions Of Central Bank, Methods
02.7.2021	Methods Of Credit Control

03.7.2021	Reform Measures Of Financial Sector
4.7.2021	<b>SUNDAY</b>
5.7.2021	Credit Creation Explain
6.7..2021	Process Of Credit Creation, Limitation
7.7.2021	Instruments Of Money Control-Credit Control
8.7..2021	Methods Of Credit Control
9.7.2021	Methods Of Credit Control
10.7.2021	Monetary Policy –Explain, Needs And Control Measure Of Monetary Policy
11.7.2021	<b>SUNDAY</b>
12.7.2021	Limitation Of Monetary Policy
13.7.2021	Inflation Explain
14.7..2021	Types Of Inflation, Theories Of Inflation
15.7.2021	Effects Of Inflation
16.7.2021	Test Of Unit-4
17.7.2021	Revision Of Unit 1
18.7..2021	<b>SUNDAY</b>
19.7.2021	Revision Of Unit 1
20.7.2021	Revision Of Previous Year Question Papers
21.7.2021	<b>EID</b>
22.7.2021	Revision Of Unit 2
23.7.2021	Doubts
24.7..2021	Revision Of Unit 3
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision Of Unit 3
27.7.2021	Revision Of Unit 4
28s.7.2021	Revision Of Unit 4

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**Name of the Assistant/Associate Professor: Ms. Leena Rani****Class And Section: BBA 2<sup>nd</sup> Semester****Subject: Organizational Behavior****Subject Code: BBAN 205****Mode Of Teaching: Online / Offline****Lectures Per Week: 6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Organizational Behaviour- Meaning And Concepts
13.4.2021	Evolution Of Organizational Behaviour
14.4.2021	Contribution Of Other Disciplines To Organizational Behavior
15.4.2021	Need For Studying Organizational Behaviour
16.4.2021	Nature Of Organizational Behavior
17.4.2021	Scope Of Organizational Behavior
18.4.2021	<b>SUNDAY</b>
19.4.2021	Relevance Of Organizational Behaviour In Today's Business Environment
20.4.2021	Organizational Behaviour Processes
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Emerging Trends In Organizational Behavior
23.4.2021	Changing Profiles Of Workforce
24.4.2021	Test Of Unit 1
25.4.2021	<b>SUNDAY</b>
26.4.2021	Individual Behavior At Work Place
27.4.2021	Personality- Meaning, Components
28.4.2021	Personality Traits
29.4.2021	Personality Traits-Continued
30.4.2021	Personality Characteristics Influencing Organizational Behaviour
01.5.2021	Personality Characteristics Influencing Organizational Behaviour continued
02.5.2021	<b>SUNDAY</b>
03.5.2021	Determinants Of Personality
04.5.2021	Freud's Psychoanalytic Theory Of Personality

05.5.2021	Stages Of Personality Development
06.5.2021	Neo-Freudian Theory Of Personality
07.5.2021	Neo-Freudian Theory Of Personality-Continued
08.5.2021	Behavioural Theories Of Personality
9.5.2021	<b>SUNDAY</b>
10.5.2021	The Transactional Analysis Of Personality
11.5.2021	The Personality-Job Fit Theory
12.5.2021	Attitude-Meaning, Components And Importance
13.5.2021	Functions Of Attitudes
14.5.2021	LORD PRASHURAM JAYANTI
15.5.2021	Theories Of Attitude Change
16.5.2021	<b>SUNDAY</b>
17.5.2021	Work-Related Attitudes
18.5.2021	Values, Importance Of Organizational Values
19.5.2021	Perception-Meaning, Importance, Applications
20.5.2021	Perceptual Process; Factors Affecting Perception
21.5.2021	Distortion/Biases In Or Barriers To Perception
22.5.2021	Learning-Meaning, Characteristics
23.5.2021	<b>SUNDAY</b>
24.5.2021	Classical Conditioning Theory; Operant Conditioning Theory; Cognitive Learning Theory
25.5.2021	Social Learning Theory; Action Learning Theory; Learning Curve Theory
26.5.2021	Motivation- Meaning, Characteristics, Types
27.5.2021	Theories Of Motivation-Content Theories
28.5.2021	Content Theories Of Motivation-Continued
29.5.2021	Process Theories
30.5.2021	<b>SUNDAY</b>
31.5.2021	Process Theories-Continued
01.6.2021	Test Of Unit 2
02.6.2021	Group-Meaning, Features, Types; Team Development
03.6.2021	Stages Of Group

4.6.2021	Group Process
5.6.2021	Group Structure
6.6..2021	<b>SUNDAY</b>
7.6.2021	Interpersonal Communication-Meaning, Elements And Types
8.6..2021	Interpersonal Communication- Factors, Process, Importance
9.6.2021	Healthy Personalities
10.6.2021	Life Positions
11.6.2021	Transactions
12.6.2021	Application Of Transactional Analysis
13.6.2021	<b>SUNDAY</b>
14.6..2021	Decision Making- Meaning, Nature, Characteristics, Importance
15.6.2021	Types Of Business Decisions
16.6.2021	Decision Making Process
17.6.2021	Decision-Making Techniques
18.6.2021	Conflict-Meaning, Types, Levels And Functions
19.6.2021	Sources Of Conflict
20.6.2021	<b>SUNDAY</b>
21.6.2021	Conflict Management
22..6.2021	Negotitation Management
23.6.2021	Negotitation Management-Continued
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Power In Organization-Meaning, Sources, Characteristics
26.6 2021	Test Of Unit 3
27.6.2021	<b>SUNDAY</b>
28.6.2021	Organizational Processes-Meaning, Nature And Characteristics, Importance
29.6.2021	The Organizational Process
30.6.2021	Principles Of Organizing
01.7.2021	Formal Organization; Informal Organization
02.7.2021	Organizational Structure-Meaning And Types Of Organizational Structure-Line Organization

03.7.2021	Line And Staff Organization
4.7.2021	<b>SUNDAY</b>
5.7.2021	Committee Organization
6.7..2021	Matrix Organization
7.7.2021	Contingency Or Factors Affecting Organizational Structure
8.7..2021	Organizational Culture-Meaning; Characteristics; Roles And Functions
9.7.2021	Types Of Culture; Process Of Creation Of Organizational Culture
10.7.2021	Organizational Change-Meaning, Nature, Characteristics And Types
11.7.2021	<b>SUNDAY</b>
12.7.2021	Causes Of Change; Change Process; Resistance To Change
13.7.2021	Overcoming Resistance; Barriers To Organizational Change; Drivers Of Organizational Change
14.7..2021	Test Of Unit 4
15.7.2021	Previous Years Question Papers Discussed
16.7.2021	Previous Years Question Papers Discussed
17.7.2021	Previous Years Question Papers Discussed
18.7..2021	<b>SUNDAY</b>
19.7.2021	Revision Of Unit 1
20.7.2021	Revision Of Unit 1
21.7.2021	<b>EID Al Adha</b>
22.7.2021	Revision Of Unit 2
23.7.2021	Revision Of Unit 2
24.7..2021	Revision Of Unit 3
25.7.2021	<b>SUNDAY</b>
26.7.2021	Revision Of Unit 3
27.7.2021	Revision Of Unit 4
28.7.2021	Revision Of Unit 4

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**Name of the Assistant/Associate Professor: Ms. Rachna**  
**Class And Section: B.Com (Computer Application) 6<sup>th</sup> Sem. Section - D**  
**Subject: Auditing**  
**Mode Of Teaching: Online/Offline**  
**Lectures Per Week:6**

<b>Date</b>	<b>Topic To Be Covered</b>
12.4.2021	Meaning And Introduction Of Auditing & Origin And Development Of Auditing
13.4.2021	Necessity Of Auditing & Book Keeping, Accountancy, Auditing And Investigation
14.4.2021	DR B.R AMBEDKAR JAYANTI
15.4.2021	Difference Between Accountancy And Auditing By Courts Judgment & Accountancy Is A Necessity While Auditing Is A Luxury
16.4.2021	Scope Of Auditing, Basic Concepts Of Auditing & Auditing Principles, Procedures And Techniques
17.4.2021	Qualities And Types Of Auditors
18.4.2021	SUNDAY
19.4.2021	Objects Of Auditing
20.4.2021	Continued
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Difference Between Of Error And Fraud & Advantages Of Audit And Limitations Of Audit
23.4.2021	Types Of Audit (Classification Of Audit)
24.4.2021	Continuous And Periodical Audit
25.4.2021	<b>SUNDAY</b>
26.4.2021	Interim, Internal & External Audit; Internal & Statutory Audit
27.4.2021	Audit Process And Programme – Introduction & Preparation Before Audit
28.4.2021	Audit Programme And Essentials Of A Good Audit Programme
29.4.2021	Advantages And Disadvantages Of Audit Programme And Remedies In Audit Programme
30.4.2021	Test Of Auditing
01.5.2021	Audit Notebook & Audit Working Papers
02.5.2021	<b>SUNDAY</b>
03.5.2021	Method Or Procedure Of Audit Work



04.5.2021	Methods Of Checking
05.5.2021	Internal Control- Meaning, Definition, Objects & Basic Principles
06.5.2021	Forms Of Internal Control
07.5.2021	Internal Check- Meaning, Definition, Features & Objects
08.5.2021	Features Of An Efficient Internal Check System
9.5.2021	<b>SUNDAY</b>
10.5.2021	Advantages & Disadvantages Of Internal Check
11.5.2021	Difference Between Internal Check And Internal Audit And Difference Between Internal Control And Internal Check
12.5.2021	Purchase And Internal Check And Purchase Return And Internal Check
13.5.2021	Credit Late And Internal Check And Sales Return And Internal Check
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Stores And Internal Check
16.5.2021	<b>SUNDAY</b>
17.5.2021	Cash Book Or Cash Transactions And Internal Check, Cash Sale And Internal And Check
18.5.2021	Cash Receipts And Internal Check And Cash Payments And Internal Check
19.5.2021	Internal Audit
20.5.2021	Routine Checking And Vouching – Introduction
21.5.2021	Examination Of Vouchers
22.5.2021	Vouching Of Cash Book
23.5.2021	<b>SUNDAY</b>
24.5.2021	Continued.
25.5.2021	Vouching Of Petty Cash Book, Purchase Book And Purchase Return Book
26.5.2021	Vouching Of Sales Book, Sales Return Book, Bill Receivable Book, Bills Payable Book
27.5.2021	Vouching Of Journal Proper And Creditors Ledger And Teeming And Lading System
28.5.2021	Meaning, Definition & Objects Of Verification
29.5.2021	Importance And Advantages Of Verification And Difference Between Vouching And Verification And Difference Between Verification And Valuation And Duties Of An Auditor
30.5.2021	<b>SUNDAY</b>
31.5.2021	Duty Of An Auditor In Relation To Verification Of Assets
01.6.2021	Continued.
02.6.2021	Continued.

03.6.2021	Continued.
4.6.2021	Duty Of An Auditor In Relation To Verification Of Liabilities
5.6.2021	Continued.
6.6..2021	<b>SUNDAY</b>
7.6.2021	Valuation Of Assets – Meaning, Definition, Objectives And Importance Of Valuation Different Type Of Price
8.6.2021	Assignment Of Auditing
9.6.2021	Method Of Valuation Of Different Types Of Assets
10.6.2021	Continued.
11.6.2021	Valuation And Auditor
12.6.2021	Appointment Of Auditor In Various Concerns
13.6.2021	<b>SUNDAY</b>
14.6..2021	Continued.
15.6.2021	Provisions Of The Chartered Accountants Act, 1949 Relating To The Appointment
16.6.2021	Rights Or Powers Of The Auditor
17.6.2021	Duties Of The Auditor
18.6.2021	Continued.
19.6.2021	An Auditor Is A Watchdog, But Not A Blood Hound
20.6.2021	<b>SUNDAY</b>
21.6.2021	Liability Of An Auditor
22..6.2021	Protection Against Breach Of Duty, Joint Auditors, Branch Auditor And Branch Audit & Can The Auditor Be Helpful In Checking Black Money?
23.6.2021	Depreciation- Meaning , Definition, Causes And Necessity
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Difference Between Depreciation, Obsolescence And Fluctuation, Ascertainment Of Amount Of Depreciation
26.6 2021	Different Methods Of Providing Depreciation, Companies Act And Depreciation, Arguments For And Against Depreciation
27.6.2021	<b>SUNDAY</b>
28.6.2021	Provisions-Meaning , Definition, Objects And Provision And Auditor
29.6.2021	Reserves- Meaning, Features And Difference In Provision And Reserves And Types Of Reserves & Secret Reserve

30.6.2021	Test Of Auditing
01.7.2021	Profit And Ascertainment Of Real Profits & Effects Of Wrong Calculation Of Profit And Points To Be Noted While Determining Profit
02.7.2021	Divisible Profits- Legal Provisions , Determination & Divisible Profit And Auditor
03.7.2021	Dividend- Determination, Statutory Provision, Procedure Of Declaration And Payment Of Dividend, Penalty And Punishment, Dividends And The Auditor And Unclaimed Dividend
4.7.2021	<b>SUNDAY</b>
5.7.2021	Investor Education And Protection Fund And Interim Dividend, Payment Of Dividend Out Of Capital And Its Statutory Provision
6.7..2021	Audit Report- Meaning Definition Importance, Subject Matter In Audit Report
7.7.2021	Types Of Audit Report And Specimen, Audit Certificates And Difference Between Audit Report And Audit Certificates
8.7..2021	Investigation- Meaning And Definition, Difference Between Auditing And Investigation
9.7.2021	Inquiry And Investigation, Necessity Of Investigation, Essential Precautions While Conducting An Investigation
10.7.2021	Objective Of Investigation
11.7.2021	<b>SUNDAY</b>
12.7.2021	Continued.
13.7.2021	Test Of Auditing
14.7..2021	Revision
15.7.2021	Revision
16.7.2021	Revision

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Name of the Assistant/Associate Professor: Rachna

Class And Section: B.Com (Hons.) 2<sup>nd</sup> Sem.

Subject: Business Law

Mode Of Teaching: Online

Lectures Per Week: 6

Code:-BCHN-2.05

Date	Topic To Be Covered
12.4.2021	Indian Partnership Act ,1932- Introduction, Meaning
13.4.2021	Fundamental Definitions ,Meaning And Definition Of Partnership
14.4.2021	<b>DR B.R AMBEDKAR JAYANTI</b>
15.4.2021	Characteristics Of Partnership ,Kinds Of Partnership,
16.4.2021	Touchstone Of Partnership
17.4.2021	Mutual Relations Of Partners
18.4.2021	<b>SUNDAY</b>
19.4.2021	Partnership Distinguished From Other Associations
20.4.2021	Rights, Duties And Liabilities Of Partners
21.4.2021	<b>RAM NAVMI</b>
22.4.2021	Implied Authority Of Partners
23.4.2021	Types Of Partners
24.4.2021	Position Of A Minor
25.4.2021	<b>SUNDAY</b>
26.4.2021	Admission And Retirement Of Partners
27.4.2021	Outgoing Partners
28.4.2021	Registration Of Firm
29.4.2021	Contents In Partnership Deed
30.4.2021	Dissolution Of Partnership
01.5.2021	Dissolution Of Firm
02.5.2021	<b>SUNDAY</b>
03.5.2021	Method Of Dissolution
04.5.2021	Introduction Of The Foreign Exchange Management Act, 1999
05.5.2021	Important Terminology/Definitions
06.5.2021	Regulation And Management Of Foreign Exchange

07.5.2021	Continued.
08.5.2021	Continued.
9.5.2021	<b>SUNDAY</b>
10.5.2021	Contravention And Penalties
11.5.2021	Continued.
12.5.2021	Adjudication And Appeal
13.5.2021	Continued.
14.5.2021	<b>LORD PRASHURAM JAYANTI</b>
15.5.2021	Continued.
16.5.2021	<b>SUNDAY</b>
17.5.2021	Directorate Enforcement
18.5.2021	Continued.
19.5.2021	Miscellaneous
20.5.2021	Continued.
21.5.2021	Continued.
22.5.2021	Revision
23.5.2021	<b>SUNDAY</b>
24.5.2021	Revision
25.5.2021	Revision
26.5.2021	Revision
27.5.2021	Revision
28.5.2021	Industrial Dispute Act ,1947 -Introduction
29.5.2021	Fundamental Definitions
30.5.2021	<b>SUNDAY</b>
31.5.2021	Continued.
01.6.2021	Revision
02.6.2021	Assignment Of FEMA-1999
03.6.2021	Assignment Of FEMA-1999
4.6.2021	Assignment Of FEMA-1999
5.6.2021	Modes Of Settlement Of Industrial Disputes

6.6.2021	<b>SUNDAY</b>
7.6.2021	Continued.
8.6..2021	Continued.
9.6.2021	Continued.
10.6.2021	Reference Of Disputes
11.6.2021	Continued.
12.6.2021	Procedure, Powers And Duties Of Authorities And Duties Of Court
13.6.2021	<b>SUNDAY</b>
14.6..2021	Continued.
15.6.2021	Strikes And Lockouts
16.6.2021	Continued.
17.6.2021	Layoff And Retrenchment
18.6.2021	Continued.
19.6.2021	Continuous Service
20.6.2021	<b>SUNDAY</b>
21.6.2021	Procedure For Closing Down An Undertaking
22..6.2021	Unfair Labour Practices And Penalties
23.06.2021	Miscellaneous Provisions
24.6.2021	<b>SANT KABIR JAYANTI</b>
25.6.2021	Introduction, Objectives And Scope Of The Factories Act, 1948
26.6 2021	Interpretation Of Words And Definitions
27.6.2021	<b>SUNDAY</b>
28.6.2021	Test Of Partnership Act-1932
29.6.2021	Characteristics Of Factory
30.6.2021	Approval Licensing And Registration Of Factories
01.7.2021	Test Of Registration Of Firms
02.7.2021	General Duties Of Occupier And Manufacturers

03.7.2021	The Inspecting Staff Or Inspectors – Appointment, Disqualification And Powers Of Inspectors
4.7.2021	<b>SUNDAY</b>
5.7.2021	Certifying Surgeons
6.7..2021	Provisions Regarding Health Of Workers In Factories
7.7.2021	Continued.
8.7..2021	Provisions Regarding Safety Of Workers In Factories
9.7.2021	Continued.
10.7.2021	Constitution Of Site Appraisal Committees
11.7.2021	<b>SUNDAY</b>
12.7.2021	Provisions Regarding Welfare Of Workers In Factories
13.7.2021	Working Hours For Adults
14.7..2021	Employment Of Women And Young Persons
15.7.2021	Annual Leave With Wages
16.7.2021	Assignment Of Factory Act- 1948
17.7.2021	Special Provisions
18.7.2021	<b>SUNDAY</b>
19.7.2021	Penalties And Procedure
20.7.2021	Supplemental
21.7.2021	<b>ID UL ZUHA</b>
22.7.2021	Revision
23.7.2021	Revision
24.7.2021	Revision