# SUPPORTING DOCUMENT 3.2.2

# 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

# Plethora Of Tools For Online Teaching

A four day workshop named as "Plethora of Tools for Online Teaching" was organised by IQAC,M.Sc (CS) and BCA Department. Dr Neha Jain introduced the concept of online teaching, learning method, platforms and tools etc. This concept was very beneficial for all the faculties who were facing difficulty in online teaching.

Ms Priyamvada Thakur HOD -Commerce and Management was the convenor of this FDP and Dr Neha Jain was Co-Convenor. It was a 4-day workshop program, organised from 17th- 20th July 2020.

**Total entries were- 114**

**Day 1 Feedback responses were – 109**

**Day 2 Feedback responses were – 102**

**Day 3 Feedback responses were – 107**

**Day 4 Feedback responses were – 114**

A channel was created in which all the videos of teachers were uploaded so that anyone can see the videos according to their convenience
https://www.youtube.com/watch?v=2lkD1VKa2co&list=PLa2JTJq0CHA7QfAzSwB2v7zlXA2F8r6Kf

**K.L. MEHTA DAYANAND COLLEGE FOR WOMEN, FARIDABAD**

K.L. Mehta Dayanand College for Women, Faridabad
(Affiliated to M.D.University, Rohtak, Haryana)

4 - Day Workshop
on
"Plethora of Tools for Online Teaching"

17th July to 20th July

Organized By
Department of Computer Science
Internal Quality Assurance Cell(IQAC)

| Patron | Convener | Co-Convener |
|---|---|---|
| Dr.Vandana Mohla | Ms.Priyamvada Thakur | Dr.Neha Jain |
| Officiating Principal | HOD | HOD |
| | Dept. of Commerce & Management | M.Sc.(CS) & BCA Dept. |

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## Course Objective

Due to COVID-19, Teachers are faced with a daunting task to conduct classes. There are several ways teachers can utilize the E-Technology and resources already available to support online learning and ensures students still receive a quality education. To design your class interesting and unleash the advantages of educational technology.

The objective of this course is to facilitate paperless communication between the students and teachers. This course will enable participants to:

Learn Apps like- Documents, Slides, Sheets, Google Classroom, Form Creation, Conduct a Quiz etc.

## Course Outcome

At the end of the Programme Participants will be able to:
❖Understand online teaching & learning methods, platforms, tools .
❖Track the performance of the students using various online tools.
❖Understand the MS-Office.

## Pre-requisites

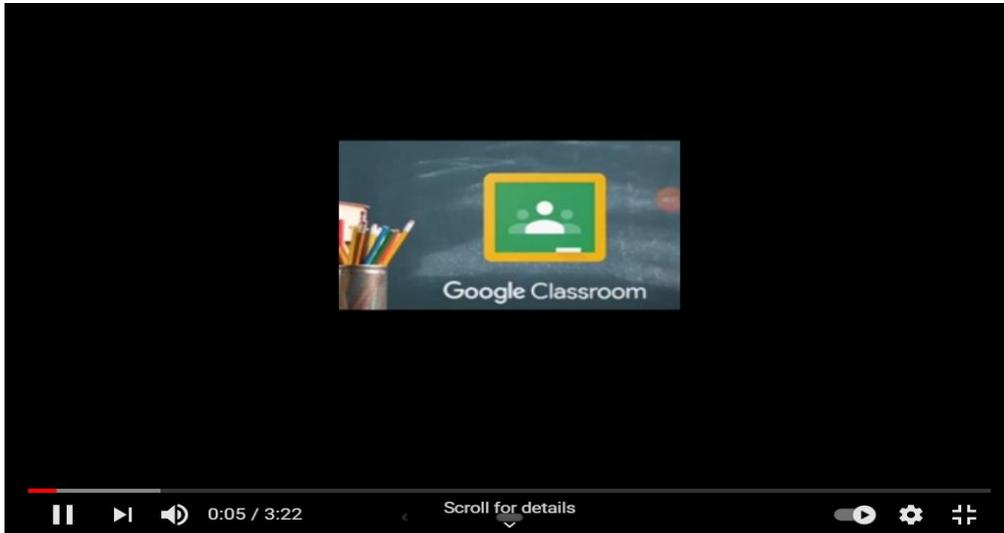❖Laptop/Desktop /Android phone.

❖Steady high speed internet Connection.

## Programme Schedule

❖Tutorial videos will be uploaded on the WhatsApp Group.

❖Assignments will be given for each day. Its compulsory to complete each assignment. The assignments to be uploaded in the feedback form, feedback form will be provided on the last day of the workshop.

❖Quiz will be conducted based on each tutorial.

| Day | Details |
|---|---|
| Day 1 | Microsoft Word (Computer Version & Mobile Version) |
| | Microsoft Powerpoint  (Computer Version & Mobile Version) |
| Day 2 | Microsoft Excel (Computer Version & Mobile Version) |
| | How to create Youtube channel |
| Day 3 | Google Classroom |
| | Virtual classroom |
| Day 4 | Creating Google Forms and Quizzes |
| | Online Quiz through Testmoz PPT |

https://youtu.be/wr7uSs93FZ8



https://youtu.be/6ZkKYkL-348

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