



'तमसो मा ज्योतिर्गमय'

Phone : 0129-2416602

K. L. MEHTA DAYANAND COLLEGE FOR WOMEN

K.L. MEHTA MARG, N.H.3, N.I.T. FARIDABAD-121001
AFFILIATED TO M. D. UNIVERSITY, ROHTAK

Ref. No. 3131/DCA/17

Dated 22/03/2017

IQAC Meeting on 22nd March 2017

Minutes of Meeting of IQAC on date 22 March 2017 at 11:00 A.M. in IQAC Room

1. The IQAC meeting was attended by the following members.
2. Chairperson : Dr. Vandana Mohla (Officiating Principal)
3. Members from Management:- Sh. Anand Mehta, Vice President (MDES)
4. Faculty Members:
 1. Ms. Vibha Dutta
 2. Ms. Kamalpreet Verma
 3. Ms. Priyamvada Thakur
 4. Dr. Manju Khanna
 5. Ms. Archana Dua
 6. Dr. Sheel Singh
5. Members from student representative: Ms. Ritu Sharma
6. Two external Nominees: - Mr. S.K. Garg, Capt. Virender Singh
7. Nominee from the Alumni: - Ms. Malkiyat
8. Coordinator: - Ms. Vibha Dutta

The following items were discussed in the meeting.

1. To approve the minutes of the previous meeting was held on 17 November 2016.
2. Lesson Plan of both even and odd semesters to be uploaded on the college website after the approval of the Principal and HODs
(Action to be taken: - By HODs of all the departments)
3. College prospectus with various scholarship schemes, annual activities, code of conduct to be distributed to all the students. Proposal for uploading the prospectus on the college website was very well appreciated by the members of IQAC.
4. Monthly test results to be displayed on the notice board in the first week of every next month and PTM to be convened.
(Action to be taken: - HODs and internal assessment incharges)
5. New Journals/Books to be added in the library especially for the new programmes commenced from the session 2016-2017.
(Action to be taken:-Principal and library committee)
6. To consider various policies. Policies of Waste Management, Grievance and E-Governance were under consideration.
(Action to be taken: - NAAC Coordinator (Ms.Vibha Dutta) and policy in-charges (Dr.Meenu /Dr.Shweta/Dr. Neha).





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7. To share the feedback analysis report of 2015-16 with the IQAC members and to decide for the action to be taken. To get feedback from various stakeholders regarding curriculum and teaching-learning process for the session 2016-17.
(Action to be taken: - NAAC Coordinator and Feed Back incharges with HODs)
8. Addition of computers/speakers for public address system and cameras discussed in details.
(Action to be taken: - IT Department for the requirement of the computer. Sanction by the management for computer/CC Cameras and speakers)
9. More MOUs to be signed for industrial linkages.
(Action to be taken: - By placement cell)
10. IQAC was informed about infrastructural upgradation which included renovation of pathways, construction of 5 rooms in hostel area.
(Action to be taken: - Management/Principal/Building Contractor to review)
11. AMC of RO Plant was discussed, cleaning of ROs water tank were taken up for safe drinking water. New water cooler to be purchased for hostel area.
(Action to be taken: - sanction from the Management/Principal by the IQAC)
12. To boost Swachh Bharat Abhiyan, special efforts to be made for cleanliness committee routine.
(Action to be taken: - Cleanliness committee /Green committee)

The meeting was ended with vote of thanks to the chair.


Dr. Vandana Mohla

(Officiating Principal)
Officiating Principal

K.L. Mehta Dayanand College for Women
N.I.T. FARIDABAD





Ms. Archana Dua
(IQAC Coordinator)