



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		K. L. MEHTA DAYANAND COLLEGE FOR WOMEN
Name of the head of the Institution		DR. VANDANA MOHLA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01292416602
Mobile no.		9818286238
Registered Email		klmfbd@rediffmail.com
Alternate Email		klmdncollege@yahoo.com
Address		K. L. MEHTA MARG, NH-3, NIT FARIDABAD
City/Town		FARIDABAD
State/UT		Haryana
Pincode		121001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	MS ARCHNA DUA
Phone no/Alternate Phone no.	01292416602
Mobile no.	9810319942
Registered Email	duaarchna10@rediffmail.com
Alternate Email	klmnaac@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.klmehtadcw.org/">http://www.klmehtadcw.org/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.klmehtadcw.org/">http://www.klmehtadcw.org/</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	77.5	2003	21-Mar-2003	21-Mar-2008
2	B	2.53	2015	15-Nov-2015	15-Nov-2020

<b>6. Date of Establishment of IQAC</b>	14-Mar-2009
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Emerging Trends in Life Science, Biotechnology & Conservation Strategies	30-Mar-2019 1	127

Aptitude test by Career Launcher	25-Aug-2018 1	400
4 Day workshop on employability by LLSEF (Sponsored by UNDP)	28-Aug-2018 4	325
Seminar on Stress Management	10-Sep-2018 1	200
Technobuzz, inter departmental power point presentation competition	22-Sep-2018 1	40
Road Safety in India: Issues & Challenges	31-Jan-2019 1	260
Seminar on fields in Computer Science by NIIT	15-Feb-2019 1	550
Seminar on Animation by MAAC Animation Institute	20-Feb-2019 1	240
Bhartiya cinema me upshastriya sangeet ki upadaiyata	27-Feb-2019 1	127
Talk on disaster management	27-Mar-2019 1	70
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**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
K.L . Mehta Dayanand college for women Faridabad	Maintenance Grant for Salary	DGHE Panchkula (State Government)	2018 365	40200000
K.L . Mehta Dayanand college for women Faridabad	National Level Seminar	DGHE Panchkula (State Government)	2018 4	200000
K.L . Mehta Dayanand college for women Faridabad	Science Exhibition	DGHE Panchkula (State Government)	2018 1	25000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

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**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

? Environment protection drive i.e. LED lights, rain water harvesting green practices. ? Organised various workshops / seminars / activities to enhance quality beneficial to both the faculty as well as students. ? Upgradation of infrastructure. ? Full Digitalization of accounts. ? Digitalization of Library for better understanding.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
• Organizing workshops / seminars / activities to provide more exposure to students.	Students were motivated for further participation.
• Initiatives to be taken on environment protection drive.	Achieved through increased plantation, LED lights & rain water harvesting, no to polybag campaign.
• Skill Enhancement	Skill based course for employability.
• Enhancement of physical, IT and library infrastructure.	New Additions to classrooms, laboratories, upgradation of library & WiFi enabled campus.
• Provision of safe & healthy environment for students.	Achieved through installation of CCTV cameras, RO water plant, public address system, deployment of police karmi & PCR. Time bound entry & exit. Teachers on regular discipline duty.
• Regular monitoring & feedback	Through periodic feedback, better & effective learning was ensured.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
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<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	15-Feb-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has a fully functional Management Information System. MIS includes setting the fee structure for different courses, dates for fee submission and planning for various events to be held in the college. MIS plays an important role in designing and carrying out best possible plans for accomplishing bigger goals. It helps in planning time tables for students, lesson plans for classes, preparing evaluation report and Parents teacher Meeting for keeping a check on students performance. Also a check on routine activities of the college, collection of fees and other expenses at the beginning and end of semester is taken care of. The lists of modules currently operational in the institution are related to student's examination system, fee structure, front office, account, library and laboratories. The institution has five operative departments (Arts, Commerce, Physical Education, Science Home Science) MIS manages students data i.e. entering their examination marks for different exams in a year, collection of mark sheets by the students from the office at the end of each semester conductance of practical exams. This system also manages complete details of the college fee and also the payment details of fees, bank reconciliation, balance sheet, trial balance, profit loss account ledger entry through tally ERP 9. Front office caters to queries and inquiries regarding phone calls, prospectus sales, and courier (in/out).</p>

Maintenance of attendance through biometrics is also working in our institution.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum of the college is governed by the Maharshi Dayanand University, Rohtak ordinance & guidelines. Our academic calendar is based on the time frame provided by the university. Curriculum provides the basis for the college's core teaching and learning. Curriculum coming from university is learner centred. The college takes pride in accomplishing these goals through successful implementation of all formal education processes. Further value addition to the curriculum is done by 1. Developing effective Teaching-Learning methods. 2. Enrichment activities beyond classrooms. 3. Offering a number of optional courses. The administrative team with associated support staff & faculty incharges work closely to ensure well planned delivery of curriculum. For best implementation of curriculum a number of steps are innovatively managed on daily basis. The first step is to carefully prepare lesson plan for the complete semester & this is done by the every faculty member involved in teaching. The lesson plan is prepared keeping in mind the total number of working days & holidays falling in between. This is followed by well prepared time table for all the classes. For science and certain other courses, time tables are prepared maintaining a balance between theory & practical classes as both hold equal importance. Class test, class assignment, class presentation, group discussion are all a part of perfect curriculum delivery which are planned & announced well in advance by the teachers so as to attain a fruitful result. Mock tests are held in the month of October & march which provides a helping hand to the students while preparing for the finals. The corrected test papers & assignments are shared with the students and discussed for their improvement in final exams.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
COMMUNICATION AND SOFT SKILLS (PROFESSIONAL INDUSTRY INTEGRATED PROGRAMME )		26/10/2018	51	employability	Skill Development

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	534	25

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>COMMUNICATION AND SOFT SKILLS (PROFESSIONAL INDUSTRY INTEGRATED PROGRAMME )</b>	26/10/2018	73
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BIO-TECH	36
BBA	BBA	128
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback obtained from all the stakeholders was analyzed on a scale of 1 to 4. The categorization followed is based upon the mean score of 15 different parameters i.e. Very Good (3?S?4), Good (2?S?3), Average (1?S?2) and Below Average (S?1). Students Feedback Analysis The feedback data obtained from 409 students was observed by committee members of IQAC. 14 parameters were rated as "Very Good". The knowledge of the teachers had the highest score of 3.48 which was followed by the punctuality of the teachers in taking the lectures. A need for mentorship was felt and commenced with immediate effect. Most of the laboratories have been updated looking into the strength of the classrooms other requirements. Timely redressal of students' grievances through suggestion boxes is helpful in creating a pleasant atmosphere for students. The career counseling and placement facility of the college was rated below the mean score of 3. Girls face a lot of challenges such as conservative parents, distant job facilities, insecurities working in eveningshifts even if the cab facility is</p>

available. Yet, the college is trying to arrange placement drives and workshops, providing preplacement training. Parents Feedback Analysis Feedback was obtained from 250 parents. Out of 10 parameters, 8 parameters were rated as "Very Good". The parent's opinion regarding discipline in the college enjoyed the highest mean score of 3.41. Discouraging use of mobile phones in the college campus has led to the academic growth and maintained proper discipline. The college is in the process of installing software for Mass Text Messages. The second parameter below a mean score of 3 is the admission experience. The three cutlists released by the Government of Haryana are lacking proper norms. As a result, merit students are denied admission because their names were not included in the cutlist. Secondly, parents faced problems submitting the fees online on the portal of DGHE. Yet efforts have been made to make the admission experience satisfactory by increasing the number of counters, prioritizing admission process and guiding them in paying fees online to avoid standing in long queues. Parents prefer offline payment of fee by cash. Teachers Feedback Analysis All the parameters were rated as "Very Good" on the basis of feedback obtained from 100 teachers. Freedom to adopt new techniques/strategies enjoyed the highest score of 3.74. Administration was found to be teacher friendly. More variety in food is the demand of the teachers. As per the UGC circular, the college is also trying to focus on nutrient rich healthy food in the menu. For academic upgradation, college plans to contribute funds for the participation of teachers in conferences/seminars/workshops. Alumni Feedback Analysis Out of 14 parameters in 10 questions, 13 were rated as "Very Good". Majority were proud to be the alumni of the college. But early marriage and conservative attitude of their parents have led to a relatively less percentage of girls pursuing higher education.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	320	1648	317
BCom	PASS	240	1500	240
BCom	COMPUTER APPLICATION	120	480	119
BCom	HONOURS	60	480	60
BBA	BBA	60	646	60
BCA	BCA	120	500	119
BSc	BIOTECHNOLOGY	40	400	38
BSc	HOME SCIENCE	30	100	29
BSc	MEDICAL	160	1050	157
BSc	NON MEDICAL	160	1200	127
MA	ECONOMICS	40	180	20
MA	POLITICAL SCIENCE	40	200	28
MCom	COMMERCE	40	300	40
MSc	CHEMISTRY	30	139	30
MSc	COMPUTER SCIENCE	40	100	8



MSc	MATHEMATICS	40	90	15
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3592	311	123	10	40

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
133	120	297	10	3	8

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institution has a well defined students mentoring system at all levels i.e. UG and PG level, where in individual attention is being provided to each and every student. Faculty members are nominated by the college to be class wise mentor. Students are divided into groups and each group is allocated a separate faculty member to look in to the students' matters. Students can seek advice from their allocated faculty not only in the field of education but also in their career endeavors and personal issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3592	133	1 : 27

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	20	18	0	8

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Vandana Mohla	Principal	For valuable contribution to Blood Donation Movement on world Blood donors day by Red Cross Society, Faridabad Rotary Club of Faridabad

2019	Dr. Vandana Mohla	Principal	Sponsor recognition award by UDAN IAS institution
2019	Dr. Vandana Mohla	Principal	Certificate of appreciation by Overseas Health Care.
2019	Dr. Vandana Mohla	Principal	Youth Red Cross shield by Governor Cum President of Indian Red Cross Society, Haryana state Branch.
2019	Ms. Archana Dua	Associate Professor	Youth Red Cross Award for YRC Counsellor by Governor Cum President of Indian Red Cross Society, Haryana state Branch.

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	pass	6th	08/05/2019	03/06/2019
BCom	computer application	6th	08/05/2019	31/05/2019
BCom	honours	6th	06/05/2019	31/05/2019
BSc	medical	6th	08/05/2019	03/06/2019
BSc	non medical	6th	08/05/2019	03/06/2019
BSc	home science	6th	04/05/2019	03/06/2019
BSc	biotechnology	6th	04/05/2019	03/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (CIE) system was reformed to make sure that students get involved and benefit from the teaching process. The academic format included semester system. The students were assessed from internal monthly test Mock Test (on the pattern of university exams), assignment and presentations. For practical subjects, mock practical tests are conducted by the teachers to enhance the performance of the students in the final exams. This way students also get to know their area of improvement. The CIE system releases the fear and pressure on the students. The teachers ensure that the corrected assignments and tests are returned to the students so that the students can take stock of their own progress and make required improvement. In case performances are poor, parents are called for PTM. In many cases, students

are given opportunities for retests. Attendance is also a significant component of internal evaluation. The variety of methods of internal assessment over a continuous period of one semester is intended to ensure the acquisition of the level of achievement in the subject area.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared for the session/ semester. The meeting of the advisory committee is held in which various committees are decided. The teaching staff is assigned various academic and extracurricular activities. Before the commencement of classes, hawan is performed to welcome new students. Orientation programme is conducted separately for UG and PG students. During orientation programme, students are made aware of rules and regulations of the college, schedule of classes, introduction of faculty members and telling them about the infrastructure. The dates for break and semester examination are decided by the university. This ensures smooth conduct of classes and other activities while ensuring timely delivery of curriculum and avoiding any overlaps or conflicts with the university calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.klmehtadcw.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	ARTS	236	145	61
	BCom	COMMERCE	236	123	52
	BCom	COMPUTER APPLICATION	132	95	71
	BCom	HONOURS	56	55	98
	BBA	BBA	70	69	98
	BCA	BCA	122	117	95
	BSc	BIOTECHNOLOGY	39	39	100
	BSc	HOME SCIENCE	31	28	90
	BSc	MEDICAL	120	95	79
	BSc	NON MEDICAL	126	89	70
	MA	ECONOMICS	20	19	98
	MA	POLITICAL SCIENCE	34	34	100
	MCom	COMMERCE	39	39	100
	MSc	CHEMISTRY	27	27	100
	MSc	COMPUTER SCIENCE	20	20	100
	MSc	MATHEMATICS	30	10	33

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.klmehtadcw.org>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BBA	1	7.36
International	BBA	1	1.56
International	Science	1	7.19

International	Science	1	4.52
International	Commerce	1	7.36
International	Commerce	1	4.33
International	Commerce	1	1.97
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
political science	2
BBA	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Profit to purpose : Developing an integrated CSR Strategy	Ms. Kunika Arora	International Journal Of Advance Innovative Research	2019	0	K. L. Mehta Dayanand College for Women Faridabad	0
Investment Banking Scope in India	Dr. Sakshi Goyal	Bhartiyam International Journal of Education Research	2019	0	K. L. Mehta Dayanand College for Women Faridabad	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Profit to purpose : Developing an integrated CSR Strategy	Ms. Kunika Arora	International Journal Of Advance Innovative Research	2019	0	0	K. L. Mehta Dayanand College for Women Faridabad
Investment Banking Scope in India	Dr. Sakshi Goyal	Bhartiyam International Journal of Education Research	2019	0	0	K. L. Mehta Dayanand College for Women Faridabad

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	9	0	0
Presented papers	7	50	0	0

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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Summer Internship Programme in Village 'Kheri Gujran'	NSS	2	40
Visit to Vridha Ashram	NSS	2	100
Polio Campaign	NSS	2	40
Blood Donation Camp	NSS with Rotary Club	2	200
Talk on Thalassemia Awareness	YRC with Foundation against Thalassemia	3	500
Blood Testing for Thalassemia Screening	YRC with Foundation against Thalassemia	2	400
Lecture and Eye Check up by Dr. Deepak	YRC with Fortis Hospital faridabad	2	200
Lecture By Ms. Kiran Dalal (Chief Dietician)	YRC with Fortis Hospital faridabad	5	300
Talk on Anaemia by Dr. Indu Taneja	YRC with Fortis Hospital faridabad	3	160
Free medical consultation by Dr. Priyanka (Weight BP Check up)	YRC with Fortis Hospital faridabad	2	100
Demonstration of CPR by Dr. Supratik Ghosh	YRC with Fortis Hospital faridabad	2	100
Lecture on Sex Education by dr. Mahima (Wellness expert)	YRC with Fortis Hospital faridabad	2	100
Motivational	YRC with Fortis	4	350

Lecture on Blood donation by Dr. Anshu Gupta	Hospital faridabad		
Blood Donation Camp	YRC with Rotary Club of Faridabad (SANSKAR)	4	110
Visit to Blind School (NAB)	YRC with National Association for Blind Faridabad	3	25
Entrepreneurship for girls at YMCA	I M SME of India with women Entrepreneurship cell (WEC)	1	5
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inter college debate competition	Trophy and cash prize	Manav Rachna Institute of Research Studies	1
Debate, Role Model Play, Poster Making, Bag Making	Trophies and Certificates to the Winners	Rotary Club of Faridabad (SANSKAR)	19
Slogan Writing, Essay Writing	Trophies and Certificates to the Winners	SIDBI, New Delhi	13
Blood Donation Camp	Certificates Awarded	Rotary Club of Faridabad (SANSKAR)	110
Essay Writing, Declamation, Rangoli	Prizes, Trophies and Certificates	District Election Office Faridabad	5
Declamation, Poster Making, Slogan / Essay Writing	Prizes, Trophies and Certificates	National Hydroelectric Power Corporation (NHPC) Faridabad	23
Inter University annual science marathon	Prize	D A V College	2
Inter District Science Exhibition	Prize in model making	Pt. JLN Government College, Faridabad	4
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Women Cell	Rotary Club	Intercollege Poster Making Competition and	2	12

		Debate Competition		
Youth Red Cross	Indian red cross society, district Faridabad	7 days firstaid home nursing camp	2	55
Red Ribbon Club	Red Ribbon Club	World AIDS Day celebration	2	100
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Exposure	Internship	1. Manufacturers' Association, Faridabad. 2. Abhi Enterprises 3. First Source Industries, Faridabad 4. I M SME of Faridabad	20/05/2019	10/07/2019	BBA Students
Social	Project Work	1. National Association for the integration Rehabilitation of the handicapped, Faridabad 2. National Association for Blind, Faridabad 3. Drug Deaddiction Centre 4. Able Charities	04/10/2018	25/03/2019	B.SC Home Science Students NSS, YRC Red Ribbon Club students



Syllabus Based	Internship	Asian Institute of Medical Sciences, Faridabad	22/05/2019	03/08/2019	B.SC Biotechnology
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IPRIMED Education Solutions Pvt, Ltd.	30/04/2019	Data Analysis	127
Manufacturers Association Faridabad	02/03/2019	Industrial Exposure	15
First Source Industries Faridabad	01/09/2018	Industrial Exposure	15
I M SME of India	03/08/2018	Industrial Exposure	15
Asian Hospital	15/02/2019	Internship	40
Edu Bridge Learning Pvt. Ltd.	01/06/2018	Accounts Executive, Mutual Fund Agent , Communication Soft Skill, Front Office	200
Abhi Enterprises	03/10/2018	Industrial Exposure	15
PO Coaching (Bharat Academy)	01/09/2018	Preparation for PO Examination	20
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
<b>No Data Entered/Not Applicable !!!</b>	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh)	Existing

during the current year

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Tech Lib 7	Fully	7	2013

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21549	23799167	529	191491	22078	23990658
Reference Books	871	185703	10	3008	881	188711
Journals	62	223895	5	31000	67	254895
Weeding (hard & soft)	60	2104	0	0	60	2104
Others (specify)	0	0	29	11349	29	11349

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	297	8	140	0	0	1	0	40	0
Added	0	0	0	0	0	0	0	0	0
Total	297	8	140	0	0	1	0	40	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	7794493	0	642752

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the procedures and the policies of the college is to fulfil and upgrade the infrastructural requirements. For this very purpose, various committees viz time table committee, purchase committee, building committee and library committee are constituted to plan and assure that the available infrastructure is in line with the academic growth and is optimally utilized. The college ensures regular maintenance and upkeep of all infrastructure facilities. The college is taking care of in respect of hygiene sanitation, water supply, electricity security. Furniture and equipments are purchased on regular basis as per the requirement. The college has its own fulltime plumber, electrician, sweepers and gardeners. The time table committee evaluate the possibilities of rational and optimal use of time and space available. The college regularly undertake repairs of its infrastructure such as classrooms, labs and teaching equipments like computers, projectors etc. The lab staff has been trained to ensure the maintenance of labs. The library staff keeps updating the record of all the academic material the college bears the cost of all the sporting equipments for the students. Procedures and policies for maintaining and utilizing physical, academic and support facilities involve: 1. Drawing a requirement or demand from the concerned department. 2. Convening a meeting of concerned committee. 3. Minutes of the meeting are prepared. 4. If required, quotations are invited. Permission of the management is taken in case of major requirements or items involving heavy expenditure. 5. Action plan.

<http://www.klmehtadcw.org>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Need Cum Merit Scholarship	56	50400
Financial Support from Other Sources			
a) National	Post metric scholarship for scheduled caste and backward class	296	5343325
b) International	0	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

No Data Entered/Not Applicable !!!

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Bank PO, Government Service Preparations	46	1086	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
100	80	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Freon Institute for capacity of Air Hostess	298	21		0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	13	B.Sc Home Science	Home Science	Kurukshetra University, Amity University (Noida Jaipur), Manav Rachna International Institute of Research Studies Faridabad, Chaudhary	M.Sc (Foods Nutrition), M.Sc (Nutrition Dietetics), M.Sc (Food Technology), M.Sc (Clothing Textiles), B.Ed

Ranvir Singh  
University  
Jind, G. S.  
College of  
Education  
Luhari,  
Aravali  
University,  
Bala Ji  
College  
Ballabgar

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
GATE	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS: Basketball, KhoKho , Cricket	Intra College	80
Quiz, Collage Making, Slogan Writing	Inter College	5
Model Making	Intra College	16
Quiz, Collage Making and Poster Making	Intra College	14
International Science Day (Quiz, Model Making and Poster Making)	Inter College	10
National Science Day (Mathematical Rangoli, Slogan/Essay writing and Power Point Presentation)	Inter College	4
SAWAN FEST: Mehandi, Rakhi making, Folk Dance Competition	Inter College	80
Annual Sports Day (Performance of Haryanvi Dance)	Inter College	12
Annual Day (Rajasthani Dance)	Intra College	10
Paper reading competition, Essay writing, Quiz, Shloka uccharan, recitation competition by English/ hindi/ Sanskrit literary societies	Intra College	15

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal	National	1	0	1548020123	Preeti Tyagi
2019	Gold Medal	National	1	0	2283520007	Dhairiya
2019	Gold Medal	National	1	0	1547720033	Manju
2019	Gold Medal	National	1	0	2283520014	Rakhi

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per notification of government of Haryana, direct elections were banned. Since 2018, indirect elections of the student council have been mandatory. Keeping in view the notification, student council was formed on nomination basis. The students' association with various committees / clubs functioning in the college develop the integrated personality of the students and provide an exposure to expand their horizons. The students' council of the college comprises of a president, vice president, secretary, a joint secretary and 15 other council members. Student council has a great contribution not only in assisting administration but also through their effortless work towards extracurricular activities, cultural and academic events throughout the year. The association is further guided by the staff members. The various intracollege and intercollege competitions held in the college or by the college help students to showcase their talent and broaden the scope of education. Moreover, the College always understands and works on adopting the values of involvement and contribution of the students in decision making in various academic and administrative activities. Students are encouraged to show active participation in various department associations and clubs like Youth Red Cross, NSS, Women's cell, Red Ribbon Club, Road Safety Voters Club.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings: As and when notified by the college. Activities: The college is inspiring distinguished alumni for motivation to the present students by sharing their experiences panel discussion. Extension activities by the alumni who are well placed. Some talented alumni of fine arts, theatre guide the students for zonal interzonal youth festival. Most of the coaches of sports are

our alumni. Alumni is committed to inculcate values of the institution enshrined in constitution.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The Admission committee does the counselling of students seeking admission before the release of admission forms. The committee involves all members of staff who cooperate and work at different levels. They also entertain students and parents prior to admission regarding their queries related to various courses and the subjects included, procedure for admission etc. • Other committees like the building committee (inclusive of faculty members, Architect, Engineer, Contractor, Management and Office Staff) work towards the planning and extension of college and planning for associated infrastructure. For any addition in infrastructure, requirement is placed before the governing body of the management, after convening meeting of IQAC advisory committee. After being approved by the governing body, quotations are invited, if desired by the management. Similarly decentralized system is followed by other committees viza viz purchase disposal committee, library committee, cultural committee discipline committee etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Quality improvement is done through faculty members who contribute to curriculum development by being members of board of studies at university level. The curriculum is set by the university. Norms and objectives of the curriculum are strictly adhered to by the college. The departments draw the workload of individual teachers and department as a whole. The time table committee prepares and allocates teaching periods as per guidelines by Director General Higher Education (DGHE).
Teaching and Learning	Quality is introduced through organisation of workshops, seminars, presentations group discussions. Interactive teaching learning sessions and pedagogic knowledge of students, all help in better understanding of the subject. Field trips/ projects and excursions are all the integral part of teaching learning process. The college also holds itself accountable to the stakeholders students, parents, serving former staff, alumnae, funding agencies and the parent university. Along with

multipronged efforts on quality assurance, grievances (if any), are redressed by the grievance committee.

Examination and Evaluation

Evaluation of the students is done through class tests, tutorials, presentations, seminars, mock test etc. This keeps the students in continuous touch with their subject. Parent teacher meetings are held so as to inform parents about the progress of their ward specially those who have low attendance and have not performed well in mid semester examination. Final evaluation is done through theory and practical semester examination.

Research and Development

The research committee in the college looks after the seminars / workshops organised by departments as well as national level seminars (sponsored by DGHE) are also being observed by the research committee.

Library, ICT and Physical Infrastructure / Instrumentation

Our Institution has added new classrooms, laboratories, new computers were purchased to replace the older ones. New air conditioners were installed in the auditorium and staff room. In the library, 5 printed Indian journals were subscribed nLIST programme of INFLIBNET was also introduced. Cloud computing is also being invested to build a digital library and automate housekeeping operations using third party service.

Human Resource Management

The college organises training programmes for teaching and non teaching staffs. They are also encouraged to participate in similar programmes conducted by other institutions. Various welfare schemes like loan, summer and winter uniform for support staff, study leave for teaching staff are made available.

Industry Interaction / Collaboration

The college has collaboration with some industries as a move towards quality improvement. Keeping in view national policy of honourable Prime minister, "skill India", the college has introduced skill courses of NSDC. This is a skill training programme designed by the ministry of skill development and NSDC. This is a step towards 'to be' work force of the country along with academics. Our college has collaboration with IPRIMED Education Solutions Pvt. Ltd to organise Data Analyses Training placement drives for



the students. The training was part of "New Collar Employability Skills" programme by IBM in partnership with NASSCOM foundation. Another collaboration is with NIIT offering IT education to college students of all streams so that they can easily watch the industry requirements. College has also signed MOU with few other industries as well viz. I am SME of India, Bharat academy, Asian Hospital, etc.

**Admission of Students**

Students are counselled for choice of subjects at the time of admission. Previously admission was controlled by the institution as per the directions of M. D. University Rohtak and Director General Higher Education, Panchkula Haryana. Since 201718, mode of admission has altogether been changed. In this process, aspiring students register themselves on the Government portal and fill up the forms. Three merit lists are displayed on the Government portal. The admission committee verifies the documents for fee submission. Admission is strictly according to the seats allotted by the university.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
<p><b>Planning and Development</b></p>	<p>The college uses electronic database and information system to carry out data driven approaches to decision making process. In planning development of the institution, various stakeholders including students, teaching non teaching staff, alumni, parents, employers industry representatives are involved. The time table, prospectus, other academic co curricular activities are uploaded on the college website.</p>
<p><b>Administration</b></p>	<p>We follow principle of egovernance from academics to accounts. Online admissions, website displays information about college activities, account documentation is digitally maintained. Fee submission is online. Registration Return Continuous Return Report of the students is filled online in the University SAP panel.</p>
<p><b>Finance and Accounts</b></p>	<p>? Finance and Accounts All finance and accounts are digitalized. In case of self finance courses, management is the</p>

	<p>authority, but decisions regarding finances and accounts are as per the norms of the government of Haryana. All decisions related to finance are decentralized through various committees, governing body and C.A. of the college. For government aided courses, the financial decisions are taken as per the grant and funds allotted by the government. Internal and external audit is also done regularly. ecompliance is done on time to the authorities.</p>
Student Admission and Support	<p>The admissions are online through the online process of Director General Higher Education, Panchkula. Various initiatives are taken by the college for proper guidance to the students regarding admission process. Soft copy of the college prospectus is uploaded on the web page and prospectus is given free of cost to the students. Any query regarding admission process is attended to by the admission committee members</p>
Examination	<p>Schedule of semester exam comes from the M. D. University, Rohtak. The information is there on the university website we try our best to disseminate information timely to students. Information related to collection of admit cards other exam related matters is communicated to the girls through e governance.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Insight on investment avenues	2	01/09/2018	01/09/2018	1
Use of case study methods of commerce subjects	2	05/01/2019	05/01/2019	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	133	2	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan / Computer Up gradation of Teaching staff , Different nature of leave	Loans, Computer Up gradation, Uniform (Support Staff), different type of leave	Fee Concession, Scholarships, Book from Book bank, Cash Prizes

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. Internal Audit is conducted through Governing Body. Governing Body appoints chartered Accountant for this purpose on yearly basis. Balance sheet is prepared by the accounts department headed by management Chartered Accountant.

2. Since Ours' is a Government aided college, Director General Higher Education Panchkula is the pay master. Thus in the process external audit is conducted by Director General Higher Education after two or three years. Despite Government Audit, Accountant General Audit is also conducted as per the directions of Director General Higher Education Panchkula. College has to undergo 'Amalgamated fund' Audit under Maharshi Dayanand University, Rohtak.

3. For Maintenance Grant, Panel of Chartered Accountant is sent by the University. College/ Governing Body has to choose one Chartered Accountant for the purpose of Maintenance Grant Audit every three years.

4. Being a Government Aided college under Maharshi Dayanand University, Rohtak, Income and Expenditure is as per University, University Grant Commission and Director General Higher Education, Panchkula norms.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	State Govt. M.D. University Rohtak	Yes	C.A.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent teacher meetings are held to bring in notice of parents the academic progress of their wards.
- Parents contacted on a regular basis regarding short attendance.
- Parents of those students are contacted who show misconduct / misbehaviour in the college.

6.5.3 – Development programmes for support staff (at least three)

The college organises training programmes for non teaching staffs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- More reference books, e resources and databases, membership of INFLIBNET for enhancing library exchange services and access to resources.
- Introduced PG courses like M.Sc Chemistry, M.Sc Maths M.A. Economics MOU's signed with industries and other academic and social organisations, career guidance cell was also strengthened.
- College website was made dynamic and IQAC was made more functional.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Aptitude test by Career Launcher	25/08/2018	25/08/2018	25/08/2018	400
2018	4 Day workshop on employability by LLSEF (Sponsored by UNDP)	28/08/2018	28/08/2018	31/08/2018	325
2018	Seminar on Stress Management	10/09/2018	10/09/2018	10/09/2018	200
2019	Technobuzz,	22/09/2018	22/09/2018	22/09/2018	40

	inter departmental power point presentation competition				
2019	"Road Safety in India: Issues Challenges"	31/01/2019	31/01/2019	31/01/2019	260
2019	Seminar on fields in Computer Science by NIIT	15/02/2019	15/02/2019	15/02/2019	550
2019	Seminar on Animation by MAAC Animation Institute	20/02/2019	20/02/2019	20/02/2019	240
2019	Bhartiya cinema me upshastriya sangeet ki upadaiyata"	27/02/2019	27/02/2019	27/02/2019	127
2019	Talk on disaster management	27/03/2019	27/03/2019	27/03/2019	70
2019	Emerging Trends in Life Science, Bio technology Conservation Strategies"	30/03/2019	30/03/2019	30/03/2019	127
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Green campus drive includes lush green lawns, botanical garden, potted plants trees planted.
- One solar panel installed on administrative block.
- LED lights functional.
- College committees are celebrating various events such as water day and wild life conservation week to develop environmental consciousness among girls.
- Our college building is well illuminated and

ventilated which is also a step towards energy saving i.e. environmental consciousness.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	07/02/2019	1	Visit to Blind School (National Association for the Blind Faridabad)	Awareness about Hygiene, Healthy self and environmental practices, Nutritional Awareness through singing Poetry	22
2019	1	1	20/02/2019	1	Visit to Deaf Dumb Center National Association for the Integration Rehabilitation of the Handicapped (NAIRH)	Basic Hygiene good habits through puppet show, patriotic feelings through paintings	22
2019	1	1	25/03/2019	1	Visit to Vridha Ashram	Interaction to fill up the emotional void, sharing eateries Rejoicing with them to make them have "we" feeling	201

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus containing Code of Conduct	11/06/2018	Every day moral value quotes are displayed on the LED TV as well as announcement is made on human values after morning prayer.
Manas Jyoti (College magazine)	10/09/2019	Certain writeups give moral values

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachh Bharat Abhiyan	05/07/2018	05/07/2018	22
Pulse polio Campaign	30/08/2018	30/08/2018	20
Visit to NAIRH	04/10/2018	04/10/2018	22
lecture on PCOD, Sex education and Menstrual Hygiene	05/11/2018	05/11/2018	200
Blood Donation camp	06/03/2019	19/03/2019	110
Visit to 'National Association for Blind' Faridabad	25/03/2019	25/03/2019	25
Visit to Vridha Ashram	26/03/2019	26/03/2019	100

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Carrying their own reusable water bottle to avoid use of PET water bottles available for packaged drinking water
- Increasing the frequency of waste bins to discourage littering.
- Regular plantation drives.
- Workshops activities on environmental consciousness are a regular feature.
- Constant encouragement towards economic use of electricity.
- Installing solar panel and LED lights.
- Herbal plants / Medicinal Plants are regularly maintained apart from other plants in the botanical garden.
- Say No 'to plastic /poly bags' campaign

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Creating awareness regarding health: Giving health messages to students is one of our important practices since girls' are the future mothers of our society and it is important that we focus on their well being. "we believe that the greatest gift you can give your family and the world is a healthy you" - JOYCE MEYER. Keeping in view this, we organise various health talks and health checkups. Health talks are on topics, PCODs', Sex education, menstrual hygiene, personal hygiene, nutrition and health among college students, importance of breast feeding, Thalassemia, anemia, importance of blood donation and so on. Further health checkups like Thalassemia check, haemoglobin level, blood pressure, eye checkup and demonstration of CPR were also part and parcel of our health campaign which is continuously carried out all the year round. Nutrition week and world breast week are also celebrated in this context. Our student also went to village to spread the same messages through demonstration of



nukkad natak and puppet show. **BEST PRACTICE 2. Enhancing awareness about social responsibility:** Since ours' is a college named after Sh. K. L. Mehta, a social activist and philanthropist who worked for the society tirelessly, we try to inculcate feeling of social responsibility in our young girls who are the future of the nation. We teachers being the nation builders try to enhance awareness about social responsibility. For this we hold many awareness programmes which include Swachh Bharat Abhiyan, International yoga day celebration, environment day celebration, saving electricity water, wild life conservation week, say no to plastic, voter ID cards for students rally for rivers. We are conscious of the social problems like non tolerance towards old people and ultimately increasing number of old age homes. Keeping in view this, we make our students visit vridha ashram etc. To make our students more sensitive towards differently abled, regular visits are organised to NAB NAIRH, which is also a move towards developing human values and ethics. We motivate them for social responsibility as we believe "We are not put here on earth to play around. There is work to be done. There are responsibilities to be met. Humanity needs the abilities of every individual".

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.klmehtadcw.org>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college takes pride in being the oldest girls' institution in town since 1970. Catering to lower middle and middle class of the society, the mission of the college is to motivate students for higher education not only by enabling students to get a degree in Science, Commerce Arts, but to develop an integrated personality so that they can face the challenges of the global world. The Maharshi Dayanand Education Society owes its very existence to its illustrious founder late Sh. K. L. Mehta ji who took cudgels for the inception of such society. "Beti Bachao Beti Pado" the mission was started by our founder long back in 1970 which was initiated by honourable Prime Minister in 2014. College started with only 250 students on rolls but presently strength of the students has gone up to 4000. Though ours is a sort of missionary institution dedicated to the noble ideas of Arya Samaj, we are encouraging secularism. In the present scenario of the society, inculcation of moral values is of utmost importance which is also the most distinctive feature of our college which will surely make a healthy society. Our distinctiveness also lies in the fact that different communities send their girls to our institution due to safe, secure secular environment.

Provide the weblink of the institution

<http://www.klmehtadcw.org>

### 8.Future Plans of Actions for Next Academic Year

- Expansion of campus infrastructure, i.e. M.SC Chemistry laboratory, more class Rooms, Dispensary, more number of toilets for girls teachers renovation of toilets B.Sc Biotechnology Laboratory.
- Inclusion of nourishing healthy canteen food.
- More optimum utilization of existing resources, i.e. human material.
- eWaste Disposal Management.
- Provision for lift, wheel chair for differently abled students.
- To continue with the green campus movement.
- More stress to be laid on human values professional ethics.
- Inclusion of development programmes for support staff.
- Strengthening of studentmentoring system.
- Addition of CCTV's speakers for audio system in the class rooms.
- Online fee payment through college website.
- Golden Jubilee year Celebration.



