

The Annual Quality Assurance Report (AQAR) of the IQAC (2015-16)

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

K.L. MEHTA DAYANAND COLLEGE FOR WOMEN

1.2 Address Line 1

Central Green NH-3 NIT Faridabad

Address Line 2

K.L. Mehta Marg

City/Town

Faridabad

State

Haryana

Pin Code

121001

Institution e-mail address

klmfbd@rediffmail.com

Contact Nos.

0129-2416602 / 0129-2410481

Name of the Head of the Institution:

DR. VANDANA MOHLA

Tel. No. with STD Code:

0129-2416602

Mobile:

9818286238

Name of the IQAC Co-ordinator:

MS VIBHA DUTTA

Mobile:

9216565300

IQAC e-mail address:

klmfbd@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HRCOGNI0299

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

21st March, 2003

1.5 Website address:

www.klmehtadcw.org.in

Web-link of the AQAR:

www.klmehtadcw.org/AQAR 2013-14

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	77.5%	2003	2008
2	2 nd Cycle			2015	2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

2009

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2014-15 _____ (DD/MM/YYYY)4
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.SC HM.SC. B.SC Bio Tech M.SC Computer Science

1.12 Name of the Affiliating University (for the Colleges)

M.D. University Rohtak

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NA		
University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	√	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (<i>Specify</i>)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	6			
2.2 No. of Administrative/Technical staff	2			
2.3 No. of students	1			
2.4 No. of Management representatives	2			
2.5 No. of Alumni	2			
2.6 No. of any other stakeholder and Community representatives	2			
2.7 No. of Employers/ Industrialists	2			
2.8 No. of other External Experts	1			
2.9 Total No. of members	18			
2.10 No. of IQAC meetings held (4)				
2.11 No. of meetings with various stakeholders:	No.	2	Faculty	4
Non-Teaching Staff	1	Students	Alumni	1
			Others	-

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International - National - State - Institution Level 5

(ii) Themes

1. Stress Management
2. Personality Development
3. Social Networking sites – Bane or Boom
4. Challenges & Opportunities before banking sector in India in current scenario
5. Moral values

2.14 Significant Activities and contributions made by IQAC

- K. L. M. DN. College for Women came in to existing for the cause of women education. The IQAC aims at all round development of the girl's students. The main focus of the institution is not only on academic excellence but also their active participation in curricular and co curricular activities.
- IQAC also has been encouraging Teaching and non Teaching for technical up gradation. Through NIIT programmes are conducted to update their IT knowledge.
- Through IQAC peer appraisal for staff member is conducted.
- IQAC finalised enhancement of infrastructure of the college, keeping in view increase in strength of the students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Enhancement of infrastructure	More Class rooms were constructed; Bio tech lab, seminar hall & Women Hostel were fully constructed.
Up gradation of library	Partial digital library made.
Eco friendly practices	Efforts were made to make college eco friendly through continuation of previous year programmes of banning plastic from college campus. Surveys were conducted for saving and electricity.
Extension Activities	Mainly conducted by NSS, Women cell, Legal Literacy cell.

** Attach the Academic Calendar of the year as Annexure.*

Academic Calendar 2015-16

- Commencement of the session – July/ August 16 2014
- Admission till July 31st 2014
- Hawan & orientation of the students – 1st August 10 to 12 PM.
- Time Table on the display board / Announcement by the teachers in respective classes
1 August – 12 PM -2 PM

July / August

- Independence Day Celebration by the College 15th August
- Fresher's Day – Last week of August
- Seminar / Workshops – In variably on Saturdays

September

- Teacher's day Celebration – 5th September

- Hindi Divas – 14th September
- NSS Day – 24th September (rallies etc are taken out on environment issue)
- PPT / Workshop / Seminar / Every Saturday by the various Cells / Association / Society Etc.

October

- Gandhi Jayanti – 2nd October (Group Discussion / Debate etc on Relevance of Gandhism)
- Various Competition at Inter College Level around Diwali / Dussehera (Ex. Rangoli, Mehndi, Diya Making etc)
- From August to November – Three class tests and one assignment are to be Submitted by the students,
- Various Association / Society Organize various activities.

November

- Every Saturday Seminar / Workshop / Campus Drive
- Break by the University depends on date of Diwali Dussehera.
- Association by the Cells / Association social
- Mock Test – Last Week of November

December

- 1st week revision Classes / or Difficulties of the students payment of fee
- Final Semester Commencement – till 27th Dec.
- Winter Break – First Week of Jan

January

- Commencement of the next Semester
- K L M Memorial Inter College Quiz Competition
- Every Saturday – Seminar / Workshop / Activities
- 28th January – Purna Diwas Celebration

- Various Inter Level College Competition

February

- Sports Day (1st & 2nd Week)
- Model Making Competition
- Day Night Camp of NSS
- Various Inter / Intra College Competition of Home Science

March

- Prize Distribution / Convocation
- Youth Red Cross five days Camp
- Job fair by the Companies
- Seminar / Workshop / Quiz every Saturday

April

- Submission of Consolidated Attendance of three months with record of classes tests and assignment.
- Farewell party of all the streams
- Mock Tests of all the classes
- Final semester end of the month

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Infrastructural development (Computer Labs & Class rooms added).
- Increase of seats in certain courses.
- Faculty Development programme

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	3	-
UG	5	-	5	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	2	-	-	-
Certificate	3	-	-	-
Others	1	-	-	-
Total	11	-	8	-
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Yes
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

Feed Back mechanism in place, which was collected from all the stakeholders.

From Students feedback is taken through suggestion boxes and also performs (Available with the College)

Parents Feedback is collected when they are called by teachers & some times they come of their own for one on one interaction by the principal and teachers.

Feedback from the prospective employers is taken at the time of job fairs to ensure job suitability; feedback is also taken post hiring to further improve on job requirement. The feedback forms has been filed as supporting evidence

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an affiliated College the syllabi and amendments are promulgated by the university is adhered to.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	3	20		

2.2 No. of permanent faculty with Ph.D.

9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	15								15

2.4 No. of Guest and Visiting faculty and Temporary faculty

3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	9	6
Presented papers	-	2	1
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Power Point presentation
- Industrial visit
- Model Making

2.7 Total No. of actual teaching days

180 DAYS

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

36 DAYS

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4

2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.COM PASS III	235	0	94	102	5	85%
B.A. III	225	9	126	37	5	74%
B.SC (MED.) III	48	24	41	6	0	98%
B.SC (N.MED) III	56	7	45	6	0	78%
B.SC HM.SC III	23	9	22	0	0	95%
B.COM C.A. III						
BBA III						
B.SC BIO-TECH III						
BCA	125	69	102	0	0	81%
M.COM						
M.A. (POL. SC.)						
M.SC (COMP. SC.)	19	8	14	-	-	73%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	12	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Publications by teachers.
- Articles in various journals.
- Seminars, Workshops are regular feature.
- Encouragement to the teachers for taking up projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Details will be shown at the time of visit.		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	25
Sponsoring agencies	-	-	-	-	Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="2"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC: NA

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="23"/>
NCC	<input type="text" value="NA"/>	NSS	<input type="text" value="-"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Activities by literary society.
- Activities by national Integration club.
- Activities by Women Cell & Legal literacy cell
- Activities by NSS
- Activities by voters club.
- Activities by national Integration club.
- Activities by Cultural & Sports society.
- Activities by Youth Red Cross/ Red Ribbon club.
- Activities by Science & Home Science association.
- Activities by Social Science forum
- Activities by Commerce Association

(MAY BE VERIFIED AT THE TIME OF VISIT)

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.5 Acre	-	Government	5.5 Acre
Class rooms	36	3	Building fund	39
Laboratories	14	4	Building fund	18
Seminar Halls	1	-	UGC	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	50		UGC Grant+ Student Funds	50
Value of the equipment purchased during the year (Rs. in Lakhs)	4162700	467301	UGC Grant+ Student Funds	463001
Others	1902706	311963	Student Fund (Self Fin. & Aided Course)	2214669

4.2 Computerization of administration and library

- CC TV (Display Board)
- Digital Library
- Details of Accounts Computerised.
- Financial Administration, Internal Assessment, Fund Transfer Receipt etc through computer.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books / Reference Books	23,007	2,32,08,892	243	70,848	23250	2,32,79,740
e-Books	-	-	-	-	-	-
Journals	-	-	55	58,453	55	58,453
e-Journals	-	-	-	-	-	-
Digital Database	1	35000	-	-	1	35000
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	261	7	50	1	1	All the sections	In all the streams	
Added	44	1	0	0	0	-	-	-
Total	305	8	50	1	1	All the sections	In all the streams	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet access.
- Training (for student's compulsory computer classes).
- Computer courses vice NIIT, ADD ON Course of UGC (Accounting Om Computer).
- Training for Teaching & Non Teaching by NIIT (update version of Ms Excel & Ms Word)
- Attended SAP Worksop in MDU.

4.6 Amount spent on maintenance in lakhs :

i) ICT	84579/-
ii) Campus Infrastructure and facilities	1246448/-
iii) Equipments	112441/-
iv) Others	85274/-
Total :	1528742/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarship to the students other than Govt. Scholarships.
- Fee Concession to Economically weak student, sports student and other deserving students,
- Book Bank facility
- Various seminars, workshops etc for development of all round personality & grooming for better employability.
- Job fairs for the students in the college & outside the college.
- Encouragement to the students for participation in Inter & Intra college , State/Inter University, National competition.

5.2 Efforts made by the institution for tracking the progression

- Internal exams & Assignment as per University Norms.
- Monthly attendance displayed.
- Special classes for weak students
- Progress report to parents

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3158	192	-	-

(b) No. of students outside the state

No

(c) No. of international students

No

No	%

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2364	221	4	636	-	3225	2400	258	4	688	-	3350

Demand ratio (72%) Dropout % (2%)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No

No. of students beneficiaries -

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- NIIT Bhavishya Jyoti Scholarship
- Khushi Infoysis PVT. LTD. Organising job fair for post of web designer.
- United Alloy India conducted job fair.
- Abtech Computer Education conducted a job fair for the post of accounts executives & junior counsellor representative

No. of students benefitted 1300

5.7 Details of campus placement

	<i>On campus</i>	<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed
4	350	61

5.8 Details of gender sensitization programmes

- Programmes conducted by Women Cell / NSS
- Being a Women College special stress is given on self Defence Programme
- International Women Day Celebrated with great Zeal
- Sexual harassment cell enlightens the student regarding any kind of sexual harassment

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	34	1,70,000 (Wazir chand Scholarship)
	67	60,300 (Need-Cum merit)
	0	(Radha Krishnan Fund - College)
Financial support from government	128	18,03,800 (SC Scholarship)
	1	14,000 (Freedom Fighter)
	6	21,600 (State Merit Scholarship)
	133	2,91,900 (BC Scholarship)
Financial support from other sources	2	2,68,000 (Sports Scholarship)
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: More Sitting place, perpetual water problem, more class rooms (grievance redressed)

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

The vision of our college is associated with Sh. K. L. Mehta- who was an enlivened visionary, a great social activist, a staunch Arya-Samajist and above all a seasoned teacher. As such he was an architect of the destiny of this institution. He cherished for bringing this institution on the pinnacle of glory by attaining all round excellence. He laid emphasis on all round development of personality of the students joining this temple of learning. He conceived chastity, piety, humility and simplicity to serve as the beacon light for the younger generation. He wanted hard work, diligence and perseverance as the hallmark of their lives. He visualized that liberating women from their own psychological and sociological constraints to imperative for the uplift of women and building sound fabric of the Indian society. Hence he strove for refurbishing of the sagging morale of women folk and bringing them out of the morass of inferiority complex and stigma of weaker gender. He was conscious of the fact that girls hailing from conservative families necessitated not only riddance from a sense of dependence and complexes but also an opportunity to breathe freely and live fearlessly. Empowerment of women and dignified living was dinned into the ears of the students. They were constantly exhorted to be the pride for their family, an asset for the society and rich treasure for the fast growing country.

MISSION:

Our mission is to turn girls joining this institution as perfect human beings. As such we give a clarion call on the very first day to cultivate highest moral values, develop intellectual and spiritual faculties and acquire virtues viz. truth, purity, piety, integrity selflessness and humane attitude. Our mission is to impart education effectively accurately and humanistically. Such education will strengthen character illuminate their intellect and develop their scientific temper. This will enable them to lead meaningful and well disciplined and righteous lives.

6.2 Does the Institution has a management Information System

- Yes, MIS is ver active .
- Fortnight visit of Vice President in the college.
- Director of Self Finance Constantly in touch with the Principal.
- Any infrastructural change or new policies as per mutual consent of Management.
- Management is duly informed regarding various Achievements & Activities of the College

6.3.1 Curriculum Development

- Syllabi of ADD ON COURSES under aegis of UGC is prepared by teachers of the college.
- For effective implementation of the curriculum each department prepare a lesson plan as per the academic calendar send by the University.

6.3.2 Teaching and Learning

- One on one level interaction of teachers with students
- Peer teaching
- Teach test test approach (TTT)
- ICT Education through Power Point Presentation.

6.3.3 Examination and Evaluation

- Assignments & Internal tests as per University Norms for granting access to the students.
- On the basis of two class tests (10%) ONE CLASS ASSIGNMENT (5%) 7 attendance (5%)
- Mock tests are conducted after the completion of syllabi for revision of the students. Mock test are evaluated & award list is submitted to Hod's.

6.3.4 Research and Development

- Leave is liberally granted if teachers wants to take up research work.
- Enrichment of library
- Various faculty development programmes for persuing research.
- Required documents are provided to funding authority if any project being granted.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Advanced Bar Coding system.
- New Books purchased.
- ICT Up gradation

6.3.6 Human Resource Management

As mentioned Earlier

6.3.7 Faculty and Staff recruitment

- Follows UGC / State Government & MDU Rohtak norms.
- Adhoc faculty appointed by Management as per Qualification directed by UGC / State Government & MDU Rohtak.
- Staff Recruitment for Self Finance by Management & regular as per Government Norms.

6.3.8 Industry Interaction / Collaboration

College placement cell organises seminars & Workshops in collaboration with industries. The placement cell encourages the students to participate in job fair in the college as well as outside the college.

6.3.9 Admission of Students

As per University Norms.

6.4 Welfare schemes for

Teaching	Loan / Computer Up gradation of Teaching staff , Different nature of leave
Non teaching	Loans, Computer Upgradation, Uniform (Support Staff), different type of leave
Students	Fee Concession, Scholarships, Book from Book bank, Cash Prizes, awarded

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes	<ul style="list-style-type: none"> • Claims panel by the University. • Clause of salary audited by Panel of M.D.U. • A.G. audit by HEC (Scholarships) 	Yes	By Management C. A,

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Being an affiliated college University rules are followed.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Alumni meet is not very active.
- Alumni Donates for the welfare of the students.
- Alumni is invited once a year

6.12 Activities and support from the Parent – Teacher Association

- Parent teacher meet after Internal Exam & Mock Test.
- Parent teacher meet in case of student having less than 20% attendance.

6.13 Development programmes for support staff

- Orientation program is conducted of the support staff to improve the efficiently

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green committee making efforts to create green environment
- Awareness programme by NSS & Women Cell.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Computer labs are added with adequate no. of computers.
- Digital library in process.
- Extension of chemistry lab.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Rooms & Labs added.
- More computers purchased

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Initiation of new courses at UG / PG Level goal.
- To develop integrated personality of the students

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Awareness programme by NSS Women Cell (through rallies, holding Day Night Camps, Slogan Writing & Poster Making, adopting Slum Area etc)
- Green Committee maintaining greenery in the College (adoption of plants by the teachers & students, celebration of Van Mohatsav, placement of dustbins etc.)

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Srength

- Flexibility to choose vocational courses
- Efforts are made for all round development of the students
- Sports Activities

Weakness

- Weak Alumni
- Students do not join after placements also.
- Posts lying vacant in teaching & non teaching

Opportunities

- Educate girls from conservative back ground
- Making girls self reliant

Threats

- Unexpected results due to careless evaluation
- Delay in result declaration & obtaining degrees from the university.

8. Plans of institution for next year

- Up gradation of Library.
- Set up more space for student to sit.
- To set up RO Plant
- Building more class rooms
- To develop more lawns in the college

