

**K.L Mehta Dayanand College For Women, Faridabad**  
**Lesson plan (Jan-Apr 2019)**

**Name of Asst/Associate Professor : Rekha Gulati**  
**Class & Section: M.Com(P) 2<sup>nd</sup> sem.**  
**Subject: Financial Management**

	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	Finance functions, Interface between Finance and other functions
	<b>02.01.2019</b>	Meaning, Objectives and Benefits of Financial Planning
	<b>03.01.2019</b>	Guidelines and Steps in Financial Planning, Factors affecting Financial Planning
	<b>04.01.2019</b>	Estimation of Financial Requirements of a Firm
	<b>05.01.2019</b>	Capitalization: Introduction and meaning
	<b>06.01.2019</b>	sSunday
	<b>07.01.2019</b>	Over and Under capitalization
<b>Week 2</b>	<b>08.01.2019</b>	Time value of Money:-Introduction and Rationale
	<b>09.01.2019</b>	Construction of Present value tables
	<b>10.01.2019</b>	Construction of Annuity tables
	<b>11.01.2019</b>	Cost of Capital:-Introduction and Meaning
	<b>12.01.2019</b>	Cost of different sources of Finance
	<b>13.01.2019</b>	<b>Sunday</b>
	<b>14.01.2019</b>	Cost of different sources of Finance(Practical Problems)
<b>Week 3</b>	<b>15.01.2019</b>	Cost of different sources of Finance(Practical Problems)

	<b>16.01.2019</b>	Weighted Average cost of Capital
	<b>17.01.2019</b>	Weighted Average cost of Capital(Practical Problems)
	<b>18.01.2019</b>	Weighted Average cost of Capital(Practical Problems)
	<b>19.01.2019</b>	Assignment Topic:-Time Value of Money
	<b>20.01.2019</b>	<b>Sunday</b>
	<b>21.01.2019</b>	Leverage :-Introduction and Meaning
<b>Week 4</b>	<b>22.01.2019</b>	Operating Leverage
	<b>23.01.2019</b>	Financial Leverage
	<b>24.01.2019</b>	Combined Leverage
	<b>25.01.2019</b>	<b>Sir Chottu Ram Jayanti</b>
	<b>26.01.2019</b>	<b>Republic day</b>
	<b>27.01.2019</b>	<b>Sunday</b>
	<b>28.01.2019</b>	Capital Structure:-Meaning and Introduction
<b>Week 5</b>	<b>29.01.2019</b>	Features and Factors affecting the Capital Structure
	<b>30.01.2019</b>	Theories of Capital Structure:-Income Approach
	<b>31.01.2019</b>	Net Income Approach
	<b>01.02.2019</b>	Traditional Approach
	<b>02.02.2019</b>	<b>Test Topic-leverage</b>
	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	M-M Approach
<b>Week 6</b>	<b>05.02.2019</b>	Dividend Decision:-Introduction and Meaning
	<b>06.02.2019</b>	Models of Dividend:Walter Model
	<b>07.02.2019</b>	Gorden Model

	<b>08.02.2019</b>	Miller and Modigliani Model
	<b>09.02.2019</b>	Dividend Relevance Model
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	Stability of Dividend
<b>Week 7</b>	<b>12.02.2019</b>	Forms of Dividend
	<b>13.02.2019</b>	Forms of Dividend
	<b>14.02.2019</b>	Capital Budgeting :-Meaning and Introduction
	<b>15.02.2019</b>	Importance of Capital Budgeting
	<b>16.02.2019</b>	Complexities involved in Capital Budgeting
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	Rationale of Capital Budgeting
<b>Week 8</b>	<b>19.02.2019</b>	<b>Guru Ravidas Jayanti</b>
	<b>20.02.2019</b>	Process of Capital Budgeting
	<b>21.02.2019</b>	Techniques of Capital Budgeting:-Average rate of return method
	<b>22.02.2019</b>	NPV method and Profitability index method
	<b>23.02.2019</b>	IRR method
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	Risk Analysis in Capital Budgeting:-Meaning and Introduction
<b>Week 9</b>	<b>26.02.2019</b>	Types and Sources of Risk in Capital Budgeting
	<b>27.02.2019</b>	Risk Adjusted Discount Rate and Certainty Approach
	<b>28.02.2019</b>	<b>Maharishi Dayanand Saraswati Jayanti</b>
	<b>01.03.2019</b>	Probability Approach and Sensitivity Analysis

	<b>02.03.2019</b>	Decision tree Approach
	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>
<b>Week 10</b>	<b>05.03.2019</b>	Assignment Topic:-Capital Budgeting and Its Techniques
	<b>06.03.2019</b>	Capital Rationing:-Meaning and Introduction
	<b>07.03.2019</b>	Types of Capital Rationing
	<b>08.03.2019</b>	Steps in Capital Rationing
	<b>09.03.2019</b>	Various Approaches to Capital Rationing
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	Single period Capital Rationing
<b>Week 11</b>	<b>12.03.2019</b>	Multi-Period Capital Rationing
	<b>13.03.2019</b>	Capital Budgeting under Capital Rationing
	<b>14.03.2019</b>	Capital Budgeting under Capital Rationing
	<b>15.03.2019</b>	Difficulties in Capital Rationing
	<b>16.03.2019</b>	Capital Rationing Practical Problems
	<b>17.03.2019</b>	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>
<b>Week 12</b>	<b>25.03.2019</b>	Corporate Restucturing:- Meaning and Introduction
	<b>26.03.2019</b>	Mergers and Acquisitions :-Concepts and Types
	<b>27.03.2019</b>	Take Overs
	<b>28.03.2019</b>	Amalgamation
	<b>29.03.2019</b>	Amalgamation
	<b>30.03.2019</b>	Test Topic-Capital Budgeting

	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Leverage Buy-Outs
	<b>02.04.2019</b>	Management Buy-Outs
	<b>03.04.2019</b>	Financial Restructuring:-Meaning and Introduction
	<b>04.04.2019</b>	Share Split, Consolidation and cancellation of Paid up Capital
	<b>05.04.2019</b>	Corporate Failures :-Meaning and Causes
	<b>06.04.2019</b>	Liquidation :Meaning and introductions
	<b>07.04.2019</b>	<b>Sunday</b>
	<b>Week 14</b>	<b>08.04.2019</b>
<b>09.04.2019</b>		Liquidation
<b>10.04.2019</b>		Liquidation
<b>11.04.2019</b>		Liquidation
<b>12.04.2019</b>		Liquidation
<b>13.04.2019</b>		Liquidation
<b>14.04.2019</b>		<b>Sunday</b>
<b>Week 15</b>		<b>15.04.2019</b>
	<b>16.04.2019</b>	Assignment Topic-Restructuring
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Revision and practical problems
	<b>19.04.2019</b>	Revision and practical problems
	<b>20.04.2019</b>	Revision and practical problems
	<b>21.04.2019</b>	<b>Sunday</b>
	<b>Week</b>	<b>22.04.2019</b>

<b>16</b>	<b>23.04.2019</b>	Revision and practical problems
	<b>24.04.2019</b>	Revision and practical problems
	<b>25.04.2019</b>	Revision and practical problems
	<b>26.04.2019</b>	Revision and practical problems
	<b>27.04.2019</b>	Revision and practical problems
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	Revision and practical problems
	<b>30.04.2019</b>	Revision and practical problems

**K.L Mehta Dayanand College For Women, Faridabad  
Lesson plan (Jan-Apr 2019)**

<b>Name of Asst/Associate Professor : Ms. Kunika Arora</b>		
<b>Class &amp; Section: M.Com. (P)</b>		
<b>Subject: Fundamentals of Management</b>		
	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	-
	<b>02.01.2019</b>	-
	<b>03.01.2019</b>	Introduction to the subject
	<b>04.01.2019</b>	Meaning, nature of management
	<b>05.01.2019</b>	Scope of management
	<b>06.01.2019</b>	<b>Sunday</b>
	<b>07.01.2019</b>	-
<b>Week 2</b>	<b>08.01.2019</b>	-
	<b>09.01.2019</b>	-
	<b>10.01.2019</b>	Evolution of management thought
	<b>11.01.2019</b>	Traditional approach
	<b>12.01.2019</b>	Behavioral approach
	<b>13.01.2019</b>	<b>sunday</b>
	<b>14.01.2019</b>	-
<b>Week 3</b>	<b>15.01.2019</b>	-

	<b>16.01.2019</b>	-
	<b>17.01.2019</b>	Systems approach
	<b>18.01.2019</b>	Contingency approach
	<b>19.01.2019</b>	Test of unit 1
	<b>20.01.2019</b>	<b>Sunday</b>
	<b>21.01.2019</b>	-
<b>Week 4</b>	<b>22.01.2019</b>	-
	<b>23.01.2019</b>	-
	<b>24.01.2019</b>	Planning-meaning, nature
	<b>25.01.2019</b>	<b>Sir Chottu Ram Jayanti</b>
	<b>26.01.2019</b>	<b>Republic day</b>
	<b>27.01.2019</b>	<b>Sunday</b>
	<b>28.01.2019</b>	-
<b>Week 5</b>	<b>29.01.2019</b>	-
	<b>30.01.2019</b>	-
	<b>31.01.2019</b>	Decision-making
	<b>01.02.2019</b>	Organizing
	<b>02.02.2019</b>	Elements of planning
	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	-
<b>Week 6</b>	<b>05.02.2019</b>	-
	<b>06.02.2019</b>	-
	<b>07.02.2019</b>	Planning types and models
	<b>08.02.2019</b>	Strategic planning
	<b>09.02.2019</b>	Basic issues in organizing-work specialization
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	-
<b>Week 7</b>	<b>12.02.2019</b>	-
	<b>13.02.2019</b>	-
	<b>14.02.2019</b>	Chain of common delegation
	<b>15.02.2019</b>	Decentralization
	<b>16.02.2019</b>	Span of management
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	-
<b>Week 8</b>	<b>19.02.2019</b>	<b>Guru RavidasJayanti</b>

	<b>20.02.2019</b>	-
	<b>21.02.2019</b>	Basis for departmentation
	<b>22.02.2019</b>	Leading-nature, scope
	<b>23.02.2019</b>	Recognition of human factor
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	-
<b>Week 9</b>	<b>26.02.2019</b>	-
	<b>27.02.2019</b>	-
	<b>28.02.2019</b>	<b>Maharishi DayanandSaraswatiJayanti</b>
	<b>01.03.2019</b>	Motivation model
	<b>02.03.2019</b>	Motivation models-continued
	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>
<b>Week 10</b>	<b>05.03.2019</b>	-
	<b>06.03.2019</b>	-
	<b>07.03.2019</b>	Leadership styles
	<b>08.03.2019</b>	Leadership behaviours
	<b>09.03.2019</b>	Personal characteristics of effective leaders
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	-
<b>Week 11</b>	<b>12.03.2019</b>	-
	<b>13.03.2019</b>	-
	<b>14.03.2019</b>	Leadership development
	<b>15.03.2019</b>	Dsicussion regarding syllabus
	<b>16.03.2019</b>	Test of Unit 3
	<b>17.03.2019</b>	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>
<b>Week 12</b>	<b>25.03.2019</b>	-
	<b>26.03.2019</b>	-
	<b>27.03.2019</b>	-
	<b>28.03.2019</b>	Management control-meaning, scope, concept
	<b>29.03.2019</b>	Process of management control
	<b>30.03.2019</b>	Control techniques
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week</b>	<b>01.04.2019</b>	-



<b>13</b>	<b>02.04.2019</b>	-
	<b>03.04.2019</b>	-
	<b>04.04.2019</b>	Effective control system
	<b>05.04.2019</b>	Effective control system – continued
	<b>06.04.2019</b>	Corporate social performance
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	-
	<b>09.04.2019</b>	-
	<b>10.04.2019</b>	-
	<b>11.04.2019</b>	Corporate social performance-continued
	<b>12.04.2019</b>	Managing company ethics and social responsibility
	<b>13.04.2019</b>	Managing company ethics and social responsibility-continued
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	-
	<b>16.04.2019</b>	-
	<b>17.04.2019</b>	<b>MahaveerJayanti</b>
	<b>18.04.2019</b>	Previous papers discussion
	<b>19.04.2019</b>	Discussion of syllabus
	<b>20.04.2019</b>	Test of unit 4
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	-
	<b>23.04.2019</b>	-
	<b>24.04.2019</b>	-
	<b>25.04.2019</b>	Revision
	<b>26.04.2019</b>	Revision
	<b>27.04.2019</b>	Revision
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	
	<b>30.04.2019</b>	

**K.L Mehta Dayanand College For Women, Faridabad  
Lesson plan (Jan-Apr 2019)**

**Name of Asst/Associate Professor :** MamtaKumari

**Class & Section:** M.com (Previous)

**Subject:** Organisational Behaviour

	Date	Topics to be covered
Week 1	01.01.2019	Organisational Behaviour: concept and definition
	02.01.2019	Features of OB
	03.01.2019	Assumptions, Relationship to other fields;
	04.01.2019	OB Model;
	05.01.2019	Ethics and ethical behaviour in organizations;
	06.01.2019	<b>Sunday</b>
	07.01.2019	Theories to OB : Classical Approach :- Scientific Management;
Week 2	08.01.2019	Administrative Management,
	09.01.2019	Bureaucratic Management;
	10.01.2019	Neo-Classical Approaches;
	11.01.2019	Neo -Classical Approach continue.
	12.01.2019	Modern Approach;
	13.01.2019	<b>sunday</b>
	14.01.2019	Significance and criticism of OB.
Week 3	15.01.2019	Learning : meaning, definition and nature;
	16.01.2019	Process of Learning;
	17.01.2019	Theories of learning: Classical Conditioning Theories;
	18.01.2019	Operant Conditioning Theory;
	19.01.2019	Social Learning Theory,
	20.01.2019	<b>Sunday</b>
	21.01.2019	Cognitive learning,
Week 4	22.01.2019	Principles and significance of learning;
	23.01.2019	OB in learning organization.
	24.01.2019	Test: Learning.
	25.01.2019	<b>Sir Chottu Ram Jayanti</b>
	26.01.2019	<b>Republic day</b>
	27.01.2019	<b>Sunday</b>
	28.01.2019	Attitude: meaning, definition and nature;
Week 5	29.01.2019	Components of attitude;
	30.01.2019	Functions of attitude;
	31.01.2019	Formation of attitude;
	01.02.2019	Methods of changing attitude;
	02.02.2019	Prejudice and attitude.

	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	Personality: meaning, definition and nature;
<b>Week 6</b>	<b>05.02.2019</b>	Determinants of personality;
	<b>06.02.2019</b>	Types of personality;
	<b>07.02.2019</b>	The big five personality model;
	<b>08.02.2019</b>	Other personality attributes;
	<b>09.02.2019</b>	Theories of Personality: Psycho -Analytical Theory, Neo- Freudian Theory;
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	Trait Theory, Personality Type Theory;
<b>Week 7</b>	<b>12.02.2019</b>	Social Learning Theory, Need Theory, Self Concept Theory;
	<b>13.02.2019</b>	The Myers-Briggs Type Indicator;
	<b>14.02.2019</b>	The Myers-Briggs Type Indicator;
	<b>15.02.2019</b>	The Myers-Briggs Type Indicator;
	<b>16.02.2019</b>	Additional work related aspects of personality.
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	Assignment : Attitude
<b>Week 8</b>	<b>19.02.2019</b>	<b>Guru Ravidas Jayanti</b>
	<b>20.02.2019</b>	Perception: meaning, definition and nature;
	<b>21.02.2019</b>	Process of perception;
	<b>22.02.2019</b>	Factors : Internal
	<b>23.02.2019</b>	Factors: External
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	Perceptual errors or distortion.
<b>Week 9</b>	<b>26.02.2019</b>	Perceptual errors or distortion.
	<b>27.02.2019</b>	Perceptual errors or distortion.
	<b>28.02.2019</b>	<b>Maharishi Dayanand Saraswati Jayanti</b>
	<b>01.03.2019</b>	Group Dynamics – definition and Importance ;
	<b>02.03.2019</b>	Components of group dynamics;

	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>
<b>Week 10</b>	<b>05.03.2019</b>	Group: meaning, definition and nature;
	<b>06.03.2019</b>	Types of group;
	<b>07.03.2019</b>	Group formation and Theories of group formation;
	<b>08.03.2019</b>	Group development;
	<b>09.03.2019</b>	Group performance factors;
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	Group norms, group Status, group Size;
<b>Week 11</b>	<b>12.03.2019</b>	Group cohesiveness;
	<b>13.03.2019</b>	Social Loafing: meaning and causes;
	<b>14.03.2019</b>	Consequences of social loafing;
	<b>15.03.2019</b>	Preventive measures.
	<b>16.03.2019</b>	Team : meaning and definition;
	<b>17.03.2019</b>	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>
<b>Week 12</b>	<b>25.03.2019</b>	Types of team;
	<b>26.03.2019</b>	Team composition factors;
	<b>27.03.2019</b>	Team development.
	<b>28.03.2019</b>	Assignment : Perception
	<b>29.03.2019</b>	Organizational Conflict: Dynamics and management;
	<b>30.03.2019</b>	Sources and patterns of organizational conflict;
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Levels and types of conflict;
	<b>02.04.2019</b>	Traditional approach to conflict;
	<b>03.04.2019</b>	Modern approach to conflict;
	<b>04.04.2019</b>	Functional organizational conflict;
	<b>05.04.2019</b>	Dysfunctional organizational conflict;

	<b>06.04.2019</b>	Resolution of conflict.
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	Organizational development: concept;
	<b>09.04.2019</b>	Organizational change: meaning and nature;
	<b>10.04.2019</b>	Causes and types of change;
	<b>11.04.2019</b>	Process of planned change;
	<b>12.04.2019</b>	Theories of planned change
	<b>13.04.2019</b>	Causes of resistance to change;
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	Overcoming resistance to change.
	<b>16.04.2019</b>	Organizational diagnosis;
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Organizational Intervention;
	<b>19.04.2019</b>	Organizational Intervention.
	<b>20.04.2019</b>	Test: Organizational conflict.
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	Revision of syllabus.
	<b>23.04.2019</b>	Revision of syllabus.
	<b>24.04.2019</b>	Revision of syllabus.
	<b>25.04.2019</b>	Revision of syllabus.
	<b>26.04.2019</b>	Revision of syllabus.
	<b>27.04.2019</b>	Revision of syllabus.
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	Revision of syllabus.
	<b>30.04.2019</b>	Revision of syllabus.

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**Lesson plan (Jan-Apr 2019)**

<b>Name of Asst/Associate Professor : Dr. Sakshi Goyal</b> <b>Class &amp; Section: M.Com – 2<sup>nd</sup> Semester</b> <b>Subject: Communication and Soft Skills</b>		
	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	Communication Skills, Concept
	<b>02.01.2019</b>	Process of Communication
	<b>03.01.2019</b>	--
	<b>04.01.2019</b>	---
	<b>05.01.2019</b>	---
	<b>06.01.2019</b>	<b>Sunday</b>
	<b>07.01.2019</b>	---
<b>Week 2</b>	<b>08.01.2019</b>	7 C's of Communication
	<b>09.01.2019</b>	Listenening Skills
	<b>10.01.2019</b>	---
	<b>11.01.2019</b>	----
	<b>12.01.2019</b>	----
	<b>13.01.2019</b>	<b>sunday</b>
	<b>14.01.2019</b>	----
<b>Week 3</b>	<b>15.01.2019</b>	Verbal Communications & Non Verbal Communication
	<b>16.01.2019</b>	Body Language
	<b>17.01.2019</b>	---
	<b>18.01.2019</b>	----
	<b>19.01.2019</b>	----
	<b>20.01.2019</b>	<b>Sunday</b>
	<b>21.01.2019</b>	-----
<b>Week 4</b>	<b>22.01.2019</b>	Test: 7 C's of Communications, Verbal and Non Verbal Communication
	<b>23.01.2019</b>	Art of Meeting & Greeting, Making Effective Conversation
	<b>24.01.2019</b>	-----
	<b>25.01.2019</b>	<b>Sir Chottu Ram Jayanti</b>
	<b>26.01.2019</b>	<b>Republic day</b>
	<b>27.01.2019</b>	<b>Sunday</b>

	<b>28.01.2019</b>	-----
<b>Week 5</b>	<b>29.01.2019</b>	Test: Process of Communication and Listenening Skill
	<b>30.01.2019</b>	Presentation Skills, Difference between Speech and Presentation
	<b>31.01.2019</b>	-----
	<b>01.02.2019</b>	-----
	<b>02.02.2019</b>	-----
	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	-----
<b>Week 6</b>	<b>05.02.2019</b>	Handling of Presentation
	<b>06.02.2019</b>	Audience Queries and Holding Meetings
	<b>07.02.2019</b>	----
	<b>08.02.2019</b>	-----
	<b>09.02.2019</b>	-----
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	-----
<b>Week 7</b>	<b>12.02.2019</b>	Assignment: Presentation Skills, Difference between Speech and Presentation
	<b>13.02.2019</b>	Group Discussion
	<b>14.02.2019</b>	----
	<b>15.02.2019</b>	-----
	<b>16.02.2019</b>	-----
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	-----
<b>Week 8</b>	<b>19.02.2019</b>	<b>Guru Ravidas Jayanti</b>
	<b>20.02.2019</b>	Interview
	<b>21.02.2019</b>	----
	<b>22.02.2019</b>	-----
	<b>23.02.2019</b>	-----
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	-----
<b>Week 9</b>	<b>26.02.2019</b>	Structuring a Presentation, Delivering a Presentation
	<b>27.02.2019</b>	Test: Handling of Presentation, Audience Queries and Holding Meetings
	<b>28.02.2019</b>	<b>Maharishi Dayanand Saraswati Jayanti</b>
	<b>01.03.2019</b>	---

	<b>02.03.2019</b>	-----
	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>
<b>Week 10</b>	<b>05.03.2019</b>	Situational Presentation, Behavioural Skills and Positive Attitude
	<b>06.03.2019</b>	Self Management and Problem Solving Skills
	<b>07.03.2019</b>	----
	<b>08.03.2019</b>	----
	<b>09.03.2019</b>	-----
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	-----
<b>Week 11</b>	<b>12.03.2019</b>	Time Management Skills, Anger Management
	<b>13.03.2019</b>	Copying Skills
	<b>14.03.2019</b>	----
	<b>15.03.2019</b>	-----
	<b>16.03.2019</b>	-----
	<b>17.03.2019</b>	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>
<b>Week 12</b>	<b>25.03.2019</b>	----
	<b>26.03.2019</b>	Assertive Team Building Skills
	<b>27.03.2019</b>	Assignment: Behavioural Skills and Positive Attitude
	<b>28.03.2019</b>	----
	<b>29.03.2019</b>	----
	<b>30.03.2019</b>	-----
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	-----
	<b>02.04.2019</b>	Test: Assertive Team Building Skills
	<b>03.04.2019</b>	Business Etiquettes- Business Dress and Grooming
	<b>04.04.2019</b>	---
	<b>05.04.2019</b>	-----
	<b>06.04.2019</b>	-----
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	-----
	<b>09.04.2019</b>	Office Courtesies, Etiquettes for special occasions
	<b>10.04.2019</b>	Meeting Etiquettes



	<b>11.04.2019</b>	----
	<b>12.04.2019</b>	----
	<b>13.04.2019</b>	----
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	-----
	<b>16.04.2019</b>	Dinning Etiquettes
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	-----
	<b>19.04.2019</b>	-----
	<b>20.04.2019</b>	-----
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	----
	<b>23.04.2019</b>	Assignment: Business Etiquettes , Business Areas and Test: Dinning Etiquettes
	<b>24.04.2019</b>	Revision
	<b>25.04.2019</b>	---
	<b>26.04.2019</b>	----
	<b>27.04.2019</b>	----
	<b>28.04.2019</b>	<b>Sunday</b>
	<b>Week 17</b>	<b>29.04.2019</b>
<b>30.04.2019</b>		<b>Revision</b>

**K.L Mehta Dayanand College For Women, Faridabad  
Lesson plan (Jan-Apr 2019)**

<b>Name of Asst/Associate Professor : RINA PARSHAD</b>		
<b>Class &amp; Section: M.COM 2<sup>ND</sup> SEM.</b>		
<b>Subject: INVESTMENT ANALYSIS</b>		
	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	Meaning of Investment, Investment v/s Speculation,
	<b>02.01.2019</b>	Investment v/s Gambling
	<b>03.01.2019</b>	Classification of Investment
	<b>04.01.2019</b>	Objective of Investment
	<b>05.01.2019</b>	Continue..
	<b>06.01.2019</b>	<b>Sunday</b>
	<b>07.01.2019</b>	Investment portfolio management

<b>Week 2</b>	<b>08.01.2019</b>	Principles of investment management
	<b>09.01.2019</b>	scope of investment management
	<b>10.01.2019</b>	Factor affecting investment decision
	<b>11.01.2019</b>	Process of investment decision
	<b>12.01.2019</b>	Security analysis :-return on investment
	<b>13.01.2019</b>	<b>sunday</b>
	<b>14.01.2019</b>	rate of return
<b>Week 3</b>	<b>15.01.2019</b>	Diversification,
	<b>16.01.2019</b>	Investment strategies
	<b>17.01.2019</b>	Investment philosophies
	<b>18.01.2019</b>	Value investing, Growth investing
	<b>19.01.2019</b>	Financial information
	<b>20.01.2019</b>	<b>Sunday</b>
	<b>21.01.2019</b>	Meaning of risk, uncertainty
<b>Week 4</b>	<b>22.01.2019</b>	Risk v/s uncertainty
	<b>23.01.2019</b>	Causes of risk, Type of risks
	<b>24.01.2019</b>	Risk return relationship
	<b>25.01.2019</b>	<b>Sir Chottu Ram Jayanti</b>
	<b>26.01.2019</b>	<b>Republic day</b>
	<b>27.01.2019</b>	<b>Sunday</b>
	<b>28.01.2019</b>	measurement of risk
<b>Week 5</b>	<b>29.01.2019</b>	Risk and return of a portfolio
	<b>30.01.2019</b>	Effect of combining the securities
	<b>31.01.2019</b>	Change in portfolio proportion
	<b>01.02.2019</b>	Concept of Time value of money
	<b>02.02.2019</b>	Techniques of time value of money (compounding technique)
	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	Continue..
<b>Week 6</b>	<b>05.02.2019</b>	Discounting or present value techniques
	<b>06.02.2019</b>	Practical applications of time value techniques
	<b>07.02.2019</b>	Tax and transactions cost in investment
	<b>08.02.2019</b>	Continue..
	<b>09.02.2019</b>	Sources of financial information
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	Test of risk and return concept

<b>Week 7</b>	<b>12.02.2019</b>	Meaning ,objective ,characteristics, function of capital market (primary market)
	<b>13.02.2019</b>	Component of capital market
	<b>14.02.2019</b>	Initial public offering (IPO),Follow on public offering (FRO)
	<b>15.02.2019</b>	Green shoe option, Over–allocation option, Red herring prospectus (RHP)
	<b>16.02.2019</b>	Methods of marketing securities
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	Definition, characteristics of stock exchanges
<b>Week 8</b>	<b>19.02.2019</b>	<b>Guru Ravidas Jayanti</b>
	<b>20.02.2019</b>	Functions and benefits of stock exchange
	<b>21.02.2019</b>	Organization of stock exchange in India
	<b>22.02.2019</b>	Major stock exchange in India ( nse, bse otcei)
	<b>23.02.2019</b>	Stock holding corporation of India (SHCIL)
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	Trading in stock market, procedure of online trading
<b>Week 9</b>	<b>26.02.2019</b>	Functionaries of stock exchange
	<b>27.02.2019</b>	Capital market reforms
	<b>28.02.2019</b>	<b>Maharishi Dayanand Saraswati Jayanti</b>
	<b>01.03.2019</b>	Listing of securities trading and settlement
	<b>02.03.2019</b>	Continue
	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>
<b>Week 10</b>	<b>05.03.2019</b>	SEBI- objective function and evaluation of its role
	<b>06.03.2019</b>	Intermediaries in the capital market
	<b>07.03.2019</b>	Depository system and depositories act
	<b>08.03.2019</b>	Continue
	<b>09.03.2019</b>	Assignment of SEBI’s function
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	Concept of value, bond and debenture valuation
<b>Week 11</b>	<b>12.03.2019</b>	Preference stock or share valuation
	<b>13.03.2019</b>	common stock or equity share valuation
	<b>14.03.2019</b>	Dividend valuation model, earning capitalization model
	<b>15.03.2019</b>	Valuation of warrants
	<b>16.03.2019</b>	Meaning, need and features of derivatives

	<b>17.03.2019</b>	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>
<b>Week 12</b>	<b>25.03.2019</b>	Players in derivative markets, structure of derivatives
	<b>26.03.2019</b>	Options (Call and put option )
	<b>27.03.2019</b>	Type of option, theories of option pricing/valuation
	<b>28.03.2019</b>	Black and schools model
	<b>29.03.2019</b>	strategies in options
	<b>30.03.2019</b>	Meaning, objective, of future and forwards contracts
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Difference b/w futures and forwards, difference b/w futures and options
	<b>02.04.2019</b>	Meaning n types of swaps
	<b>03.04.2019</b>	Practical test of valuations of securities
	<b>04.04.2019</b>	Meaning and objective of fundamental analysis
	<b>05.04.2019</b>	Economic analysis ( economic forces, tools for economic analysis)
	<b>06.04.2019</b>	Economic Forecasting
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	Industrial analysis :-meaning, characteristics
	<b>09.04.2019</b>	Industries life cycle measurement of growth of industry
	<b>10.04.2019</b>	Company analysis :-financial and non financial indicator
	<b>11.04.2019</b>	Continues..
	<b>12.04.2019</b>	Technical analysis :- charting techniques
	<b>13.04.2019</b>	Dow theory , Oscillators moving average convergence - divergence
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	Moving average analysis
	<b>16.04.2019</b>	Relative strength index and rate of change
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Technical indicators of breadth Market sentiments
	<b>19.04.2019</b>	Testing technical trading rules
	<b>20.04.2019</b>	Evaluation of technical analysis
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	Efficient market theory
	<b>23.04.2019</b>	Random walk theory
	<b>24.04.2019</b>	Test of technical analysis
	<b>25.04.2019</b>	Meaning of strong , week and semi- strong form of market

	<b>26.04.2019</b>	Test of forms various
	<b>27.04.2019</b>	Revision
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	Revision
	<b>30.04.2019</b>	Revision

**K.L Mehta Dayanand College For Women, Faridabad**  
**Lesson plan (Jan-Apr 2019)**

<b>Name of Asst/Associate Professor : Ms. Rajesh Kumari</b>		
<b>Class &amp; Section: M.Com ( II)Sem</b>		
<b>Subject: Management Accounting</b>		
	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	Meaning of Management Accounting and financial accounting , limitations of financial accounting
	<b>02.01.2019</b>	Nature and characteristics of management accounting, objectives and purpose of management accounting
	<b>03.01.2019</b>	Scope of management accounting , difference between financial accounting and management accounting and cost accounting
	<b>04.01.2019</b>	Functions of Management Accounting, Tools and technique of management Accounting
	<b>05.01.2019</b>	Principles and conventions of management accounting, Utility of Management Accounting, Essentials for success of Management accounting
	<b>06.01.2019</b>	<b>Sunday</b>
	<b>07.01.2019</b>	Installation of Management Accounting System, Limitations and Importance of Management Accounting
<b>Week 2</b>	<b>08.01.2019</b>	Role and responsibilities of Management Accountant , Functions and Duties of Controller
	<b>09.01.2019</b>	Meaning of Budgetary control, Explanation of Budget, budgeting and budgetary control, Elements of Budget
	<b>10.01.2019</b>	Objectives of budgeting and budgetary control, Steps for adoption of budgetary

		control
	<b>11.01.2019</b>	Advantages and essentials of successful budgetary control system, and limitations of Budgetary control, Difference between forecast and a budget
	<b>12.01.2019</b>	Installation of a Budgetary control system , Classification of budgets
	<b>13.01.2019</b>	<b>sunday</b>
	<b>14.01.2019</b>	sales and production Budget with examples
<b>Week 3</b>	<b>15.01.2019</b>	Cost of production budget and material budget with examples
	<b>16.01.2019</b>	Direct Labour and Manufacturing overhead budget with examples
	<b>17.01.2019</b>	Explanation of Administration overhead, selling and distribution and capital expenditure and plant utilization budget
	<b>18.01.2019</b>	Explanation of Administration overhead, selling and distribution and capital expenditure and plant utilization budget
	<b>19.01.2019</b>	Cash Budget and their methods
	<b>20.01.2019</b>	<b>sunday</b>
	<b>21.01.2019</b>	Operating budget , Research and Development budget and Master budget
<b>Week 4</b>	<b>22.01.2019</b>	<b>Budgets Reports, Revision of budgets and performance budgeting</b>
	<b>23.01.2019</b>	Fixed and Flexible budget with examples and practical problems
	<b>24.01.2019</b>	Zero Base Budgeting, Its features and process
	<b>25.01.2019</b>	<b>Sir Chottu Ram Jayanti</b>
	<b>26.01.2019</b>	<b>Republic day</b>
	<b>27.01.2019</b>	<b>Sunday</b>
	<b>28.01.2019</b>	<i>test</i>
<b>Week 5</b>	<b>29.01.2019</b>	Practical problems of Zero Base Budgeting
	<b>30.01.2019</b>	Difference between traditional and Zero base budgeting, advantages and limitations of Zero base budgeting
	<b>31.01.2019</b>	Doubts and practical problems of Budgetary control
	<b>01.02.2019</b>	Lease Financing: Introduction , definitions , features and types of lease
	<b>02.02.2019</b>	Difference between lease, hire purchase and sale, Difference between finance lease and operating lease, Leverage lease

	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	Advantages and disadvantages of leasing, Determination of Lease rentals
<b>Week 6</b>	<b>05.02.2019</b>	Practical problems
	<b>06.02.2019</b>	
	<b>07.02.2019</b>	Practical problems
	<b>08.02.2019</b>	Contemporary Issues in Management Accounting: meaning of value chain Analysis, Types of value chain activities
	<b>09.02.2019</b>	Advantages and method of value chain analyses, Linkage among different value chain activities
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	Test of Budgetary control
		<b>12.02.2019</b>
<b>Week 7</b>	<b>13.02.2019</b>	Activity based costing : meaning, importance, uses and benefits and limitations , significant terms of activity based costing
	<b>14.02.2019</b>	Importance of cost drivers, characteristics of ABC, elements involved in ABC, steps involved in ABC
	<b>15.02.2019</b>	Activity based costing versus Traditional costing ,optimal costing system, requirements of ABC system, reasons for adoption of ABC system
	<b>16.02.2019</b>	Practical problems
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	Practical problems
		<b>19.02.2019</b>
<b>Week 8</b>	<b>20.02.2019</b>	Use of Activity based information, problems with the ABC approach
	<b>21.02.2019</b>	Quality costing : concept of quality, cost and quality costing, classification of cost of quality, optimization of quality cost
	<b>22.02.2019</b>	<b>Assignment :Lease or buy Decision</b>
	<b>23.02.2019</b>	Total Quality Management : Meaning, steps, methods and basic principles
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	Tools of TQM

Week 9	26.02.2019	Advantages and limitations of TQM
	27.02.2019	<b>Quality circles : characteristics, benefits and limitations</b>
	28.02.2019	<b>Maharishi Dayanand Saraswati Jayanti</b>
	01.03.2019	Target costing: concept, stages advantages
	02.03.2019	Target costing: concept, stages advantages
	03.03.2019	<b>Sunday</b>
	04.03.2019	<b>Shivratri</b>
Week 10	05.03.2019	Comparison between traditional cost management approach and target cost, Steps for installation of Target costing approach
	06.03.2019	Tools and Techniques of Target costing
	07.03.2019	Life Cycle Costing : concept , factor, benefits and drawbacks
	08.03.2019	Principles , process, steps and operational procedure of life cycle costing
	09.03.2019	Methodology and importance points
	10.03.2019	<b>Sunday</b>
	11.03.2019	Responsibility Accounting : concept, principles, pre-requisites and steps
Week 11	12.03.2019	Responsibility centres and types , Diff. between responsibility centre and cost centres, MBO, Controllability
	13.03.2019	Significance , advantages and problems of responsibility accounting
	14.03.2019	Division performance evaluation
	15.03.2019	Transfer pricing:- objectives and methods
	16.03.2019	Choice of a suitable transfer pricing method
	17.03.2019	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>
Week 12	25.03.2019	<b>Test of ABC</b>
	26.03.2019	Reporting to Management : evaluation of MIS , meaning , elements and characteristics
	27.03.2019	Steps for the implementation of MIS, Reporting to Management
	28.03.2019	Steps for effective reporting, Methods of reporting, requisites of an ideal report



	<b>29.03.2019</b>	Types of report
	<b>30.03.2019</b>	Reporting needs at different levels , Installation of reporting system in an organization, uses of reports
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Decision Making: Concept, steps , cost concepts associated with decision making
	<b>02.04.2019</b>	Essential features of differential cost, out of pocket cost , shut down and sunk cost, imputed or hypothetical cost, attributable cost
	<b>03.04.2019</b>	Evaluation process : quantitative factor, specific management decisions
	<b>04.04.2019</b>	Make or buy decision and problems
	<b>05.04.2019</b>	Expand or Buy and Lease or buy with examples
	<b>06.04.2019</b>	Selling or further decision,
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	Expand or not to expand or contract and change versus status quo with examples
	<b>09.04.2019</b>	Retain or Replace and exploring new markets with examples
	<b>10.04.2019</b>	Optimum sales or product mix with examples
	<b>11.04.2019</b>	Adding or dropping a product with examples
	<b>12.04.2019</b>	Temporary suspension or continue
	<b>13.04.2019</b>	Permanent closing down or continue, machine or hand labour
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	Price mix decision
	<b>16.04.2019</b>	Practical problems and doubts
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Decision making in current global scenario, commandments in decision making
	<b>19.04.2019</b>	Doubts
	<b>20.04.2019</b>	Doubts
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	Revision of Budgetary control

	<b>23.04.2019</b>	Revision of budgetary control
	<b>24.04.2019</b>	Revision of decision making
	<b>25.04.2019</b>	Revision of unit-3
	<b>26.04.2019</b>	Revision of unit-3
	<b>27.04.2019</b>	Revision of unit-3
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	Discuss important questions with students
	<b>30.04.2019</b>	Discuss important questions with students

## K.L.MEHTA DAYANAND COLLEGE FARIDABAD

### Summary of Lesson Plans of College Faculty

**Name of Asst/Associate Professor : Neetu Sharma**

**Class & Section: M.Com IVth Sem**

**Subject: Business Research Methods**

**Academic Session  
Jan-  
March  
2019**

	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	Introduction to Business Research: meaning, Scope
	<b>02.01.2019</b>	Need and Types of business research
	<b>03.01.2019</b>	Types of business research continue..
	<b>04.01.2019</b>	Types of business research continue..
	<b>05.01.2019</b>	Theoretical framework of business research
	<b>06.01.2019</b>	<b>Sunday</b>
	<b>07.01.2019</b>	Theoretical framework of business research continue..
<b>Week 2</b>	<b>08.01.2019</b>	Features of a Good Research Study, research application in business decisions
	<b>09.01.2019</b>	Features of a Good Research Study, research application in business decisions
	<b>10.01.2019</b>	Defining the research problem: Meaning, Characteristics
	<b>11.01.2019</b>	Selecting the research problem
	<b>12.01.2019</b>	Process of problem identification & formulation
	<b>13.01.2019</b>	<b>sunday</b>
	<b>14.01.2019</b>	Research Proposal: Meaning, Purpose and benefits

Week 3	15.01.2019	Types of research proposal
	16.01.2019	Types of research proposal
	17.01.2019	Developing a research proposal
	18.01.2019	Developing a research proposal
	19.01.2019	Test : Introduction of Business Research
	20.01.2019	<b>Sunday</b>
	21.01.2019	Evaluating & Acceptance of Research Proposal
Week 4	22.01.2019	Hypothesis – meaning, Importance, Sources
	23.01.2019	Features of good hypothesis, Role of hypothesis in research
	24.01.2019	Formulation of hypothesis
	25.01.2019	<b>Sir Chottu Ram Jayanti</b>
	26.01.2019	<b>Republic day</b>
	27.01.2019	<b>Sunday</b>
	28.01.2019	Assignment: Formulation of Research problem
Week 5	29.01.2019	Assignment: Formulation of Research problem
	30.01.2019	Research Design: Meaning, Need
	31.01.2019	Features of a Good Research Design, process of formulation of research design
	01.02.2019	Process of formulation of research design
	02.02.2019	Process of formulation of research design
	03.02.2019	<b>Sunday</b>
	04.02.2019	Classification of research design: Exploratory Research Design
Week 6	05.02.2019	Classification of research design : Exploratory Research (Continue)
	06.02.2019	Classification of research design: Descriptive and diagnostic Research Design
	07.02.2019	Casual Research, Evaluation of research design
	08.02.2019	Two tired design, Experimental design: meaning of experiment and conducting the experiment
	09.02.2019	Basic Issues in research design
	10.02.2019	<b>Sunday</b>
	11.02.2019	Basic Issues in research design: Validity in experiment (Internal Validity and its factors affecting)
Week 7	12.02.2019	External Validity and its factors affecting
	13.02.2019	Classification of experimental design
	14.02.2019	<b>Mahashivratri</b>
	15.02.2019	Methods to control extraneous variables
	16.02.2019	Environment of conducting experiments

	17.02.2019	<b>Sunday</b>
	18.02.2019	Revision of these topics
<b>Week 8</b>	19.02.2019	<b>Guru Ravidas Jayanti</b>
	20.02.2019	Test: Research design
	21.02.2019	Data Collection Methods: Meaning and classification of data
	22.02.2019	Research application of primary and secondary data, sources of data
	23.02.2019	Usage of data, Online data sources
	24.02.2019	<b>Sunday</b>
	25.02.2019	Methods of data collection: Observation Method – Meaning, types, advantages and disadvantages
	<b>Week 9</b>	26.02.2019
27.02.2019		Content Analysis, Focus group methods
28.02.2019		<b>Maharishi Dayanand Saraswati Jayanti</b>
01.03.2019		Personal Interview Method
02.03.2019		Personal Interview Method (continue), Projective techniques
03.03.2019		<b>Sunday</b>
04.03.2019		<b>Shivratri</b>
<b>Week 10</b>	05.03.2019	Projective techniques
	06.03.2019	Questionnaire Method
	07.03.2019	Questionnaire Method (Continue)
	08.03.2019	Some other methods of data collection
	09.03.2019	<b>Some other methods of data collection</b>
	10.03.2019	<b>Sunday</b>
	11.03.2019	Questionnaire design
<b>Week 11</b>	12.03.2019	Questionnaire design (Continue)
	13.03.2019	Sampling Plan: Meaning, universe, sample vs. census
	14.03.2019	Sample design, Steps in sample design – sampling unit & sample frame
	15.03.2019	Sampling Techniques: Probability techniques
	16.03.2019	Sampling Techniques: Non-Probability techniques
	17.03.2019	<b>Sunday</b>
<b>Week 12</b>	25.03.2019	Test: Data collection Methods
	26.03.2019	Sample size determination
	27.03.2019	Sample size determination (Calculation)
	28.03.2019	Sampling and Non-sampling errors

	29.03.2019	Sampling and Non-sampling errors
	30.03.2019	Assignment on Sampling plan
	31.03.2019	<b>Sunday</b>
<b>Week 13</b>	01.04.2019	Research Report writing: Meaning, Purpose, Steps in organizing research report
	02.04.2019	Types of reports, Significance of report writing
	03.04.2019	Essential Qualities of Good research
	04.04.2019	Steps in planning research report
	05.04.2019	Report Structure/format of research report
	06.04.2019	Report Structure/format of research report
	07.04.2019	<b>Sunday</b>
<b>Week 14</b>	08.04.2019	Report Structure/format of research report
	09.04.2019	Principles of writing
	10.04.2019	Guidelines for effective documentation
	11.04.2019	Writing and typing the report
	12.04.2019	Evaluation of research report
	13.04.2019	<b>Assignment: Report writing – Steps in planning report writing, Report Structure</b>
	14.04.2019	<b>Sunday</b>
<b>Week 15</b>	15.04.2019	Presentation of Results: Descriptive and Graphic representation
	16.04.2019	Graphic Representation
	17.04.2019	<b>Mahaveer Jayanti</b>
	18.04.2019	Diagram, Pictures and Maps
	19.04.2019	Tabular Presentation
	20.04.2019	Tabular Presentation
	21.04.2019	<b>Sunday</b>
<b>Week 16</b>	22.04.2019	Criteria for a good presentation of research results
	23.04.2019	Difficulties in presentation ,Other topics of presentation
	24.04.2019	Test : Presentation of Results
	25.04.2019	<b>Revision</b>
	26.04.2019	<b>Revision</b>
	27.04.2019	<b>Revision</b>
	28.04.2019	<b>Sunday</b>
	29.04.2019	<b>Revision</b>
	30.04.2019	<b>Revision</b>


**K.L Mehta Dayanand College For Women, Faridabad  
Lesson plan (Jan-Apr 2019)**

<b>Name of Asst/Associate Professor : Rekha Gulati</b>		
<b>Class &amp; Section: M.com (F) 4<sup>th</sup> sem.</b>		
<b>Subject: Corporate Tax Planning and Management</b>		
	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	Meaning of Corporate Tax & Tax Evasion
	<b>02.01.2019</b>	Concept of Tax Avoidance & Tax Planning
	<b>03.01.2019</b>	Tax Management
	<b>04.01.2019</b>	Need for Tax Planning
	<b>05.01.2019</b>	Precautions in Tax Planning
	<b>06.01.2019</b>	Sunday
	<b>07.01.2019</b>	Limitations of Tax Planning
<b>Week 2</b>	<b>08.01.2019</b>	Tax Planning for New Business:-Introduction
	<b>09.01.2019</b>	Tax Planning for New Business:-Introduction
	<b>10.01.2019</b>	Tax Planning for New Business:-Introduction
	<b>11.01.2019</b>	Tax Planning for New Business:-Introduction
	<b>12.01.2019</b>	Tax Planning for New Business:-Introduction
	<b>13.01.2019</b>	<b>Sunday</b>
	<b>14.01.2019</b>	Tax Planning With Reference to Location
<b>Week 3</b>	<b>15.01.2019</b>	Tax Planning With Reference to Location

	<b>16.01.2019</b>	Tax Planning With Reference to Location
	<b>17.01.2019</b>	Nature and different forms of Organizations of New Business
	<b>18.01.2019</b>	Nature and different forms of Organizations of New Business
	<b>19.01.2019</b>	Nature and different forms of Organizations of New Business
	<b>20.01.2019</b>	<b>Sunday</b>
	<b>21.01.2019</b>	Tax provisions related to Free Trade Zones
<b>Week 4</b>	<b>22.01.2019</b>	Tax provisions related to Free Trade Zones
	<b>23.01.2019</b>	Tax provisions related to Free Trade Zones
	<b>24.01.2019</b>	Test on Topic-Tax Management and Tax Planning
	<b>25.01.2019</b>	<b>Sir Chottu Ram Jayanti</b>
	<b>26.01.2019</b>	<b>Republic day</b>
	<b>27.01.2019</b>	<b>Sunday</b>
	<b>28.01.2019</b>	Tax Provisions related to Infrastructure Sector
<b>Week 5</b>	<b>29.01.2019</b>	Tax Provisions related to Infrastructure Sector
	<b>30.01.2019</b>	Tax Provisions related to Infrastructure Sector
	<b>31.01.2019</b>	Tax Provisions related to Infrastructure Sector
	<b>01.02.2019</b>	Tax Provision related to Backward Areas
	<b>02.02.2019</b>	Tax Provision related to Backward Areas
	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	Tax Provision related to Backward Areas
<b>Week 6</b>	<b>05.02.2019</b>	Tax Provision related to Backward Areas

	<b>06.02.2019</b>	Tax Provision related to Backward Areas
	<b>07.02.2019</b>	Meaning and Types of Amalgamation
	<b>08.02.2019</b>	Tax Issues relating to Amalgamation
	<b>09.02.2019</b>	Tax Incentives of Amalgamation for Amalgamating company
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	Tax Incentives of Amalgamation for Amalgamating company
<b>Week 7</b>	<b>12.02.2019</b>	Tax Incentives of Amalgamation for Amalgamating company
	<b>13.02.2019</b>	Tax Incentives of Amalgamation for Amalgamated company
	<b>14.02.2019</b>	Tax Incentives of Amalgamation for Amalgamated company
	<b>15.02.2019</b>	Tax Planning with Reference to Amalgamation of company
	<b>16.02.2019</b>	Tax Planning with Reference to Amalgamation of company
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	Test Topic:-Tax Issues related to Amalgamation
	<b>Week 8</b>	<b>19.02.2019</b>
<b>20.02.2019</b>		Introduction of Tax Planning and Financial Management
<b>21.02.2019</b>		Tax Planning Decisions related to Capital Structure
<b>22.02.2019</b>		Tax Planning Decisions related to Capital Structure



	<b>23.02.2019</b>	Tax Planning Decisions related to Capital Structure
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	Tax Planning related to Dividend Policy
<b>Week 9</b>	<b>26.02.2019</b>	Tax Planning related to Dividend Policy
	<b>27.02.2019</b>	Tax Planning related to Dividend Policy
	<b>28.02.2019</b>	<b>Maharishi DayanandSaraswati Jayanti</b>
	<b>01.03.2019</b>	Tax Planning related to Dividend Policy
	<b>02.03.2019</b>	Tax Planning related to Dividend Policy
	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>
<b>Week 10</b>	<b>05.03.2019</b>	Tax Planning related to Dividend Policy
	<b>06.03.2019</b>	Tax Planning related to Dividend Policy
	<b>07.03.2019</b>	Tax Planning related to Inter Corporate Dividend
	<b>08.03.2019</b>	Tax Planning related to Inter Corporate Dividend
	<b>09.03.2019</b>	Tax Planning related to Inter Corporate Dividend
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	Tax Planning related to Inter Corporate Dividend
<b>Week 11</b>	<b>12.03.2019</b>	Tax Planning related to Bonus Shares /Debentures
	<b>13.03.2019</b>	Tax Planning related to Bonus Shares /Debentures
	<b>14.03.2019</b>	Tax Planning related to Bonus Shares /Debentures
	<b>15.03.2019</b>	Tax Planning related to Bonus Shares /Debentures
	<b>16.03.2019</b>	Tax Planning related to Bonus Shares /Debentures
	<b>17.03.2019</b>	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>

<b>Week 12</b>	<b>25.03.2019</b>	Test on topic-Corporate Dividend
	<b>26.03.2019</b>	Tax Planning in case of Own/Lease
	<b>27.03.2019</b>	Tax Planning in case of Own/Lease
	<b>28.03.2019</b>	Tax Planning in case of Own/Lease
	<b>29.03.2019</b>	Tax Planning in case of Own/Lease
	<b>30.03.2019</b>	Tax Planning in case of Own/Lease
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Tax Planning Regarding Managerial Remuneration
	<b>02.04.2019</b>	Tax Planning Regarding Managerial Remuneration
	<b>03.04.2019</b>	Tax Planning Regarding Managerial Remuneration
	<b>04.04.2019</b>	Tax Planning Regarding Managerial Remuneration
	<b>05.04.2019</b>	Tax Planning Regarding Managerial Remuneration
	<b>06.04.2019</b>	Tax Planning Regarding Managerial Remuneration
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	Assignment Topic:-Tax Planning related to Capital Structure and Dividend Policy
	<b>09.04.2019</b>	Tax Planning in respect of Sale of Asset Used for Scientific Research
	<b>10.04.2019</b>	Tax Planning in respect of Sale of Asset Used for Scientific Research
	<b>11.04.2019</b>	Tax Planning in respect of Sale of Asset Used for Scientific Research
	<b>12.04.2019</b>	Tax Planning in respect of Make/Buy Decisions

	<b>13.04.2019</b>	Tax Planning in respect of Make/Buy Decisions
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	Tax Planning in respect of Repair and Replace
	<b>16.04.2019</b>	Tax Planning in respect of Repair and Replace
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Tax Planning in respect of Renewal or Renovation of Asset
	<b>19.04.2019</b>	Tax Planning in respect of Renewal or Renovation of Asset
	<b>20.04.2019</b>	Tax Planning in respect of Shut Down/Continue decision
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	Tax Planning in respect of selling in Domestic/foreign market
	<b>23.04.2019</b>	Tax Planning in respect of Tax Incentives to Exporters
	<b>24.04.2019</b>	Test Topic:-Tax Planning for scientific Research and shut down/continue decision
	<b>25.04.2019</b>	Revision of Syllabus
	<b>26.04.2019</b>	Revision of Syllabus
	<b>27.04.2019</b>	Revision of Syllabus
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	Revision of Syllabus
	<b>30.04.2019</b>	Revision of Syllabus

### Lesson plan (Jan-Apr 2019)

Name of Asst/Associate Professor :Ms. Rekha		
Class & Section: M.Com.IV SEM		
Subject: International Marketing		
	Date	Topics to be covered
Week 1	01.01.2019	International Marketing – Introduction , Meaning
	02.01.2019	Nature of international marketing
	03.01.2019	Significance of international marketing
	04.01.2019	Continued...
	05.01.2019	Complexities in international marketing
	06.01.2019	<b>Sunday</b>
	07.01.2019	Transition from domestic to transnational marketing
Week 2	08.01.2019	International market orientation
	09.01.2019	EPRG framework
	10.01.2019	Continued...
	11.01.2019	International market entry strategies
	12.01.2019	International marketing environment – introduction , meaning
	13.01.2019	<b>sunday</b>
	14.01.2019	Internal environment
Week 3	15.01.2019	Continued...
	16.01.2019	External environment-geographical
	17.01.2019	Demographic environment
	18.01.2019	Economic environment, Political and legal environment
	19.01.2019	Socio-cultural environment. Assignment- international marketing environment
	20.01.2019	<b>Sunday</b>
	21.01.2019	Impact of environment on international marketing decisions.
Week 4	22.01.2019	Foreign Market Selection
	23.01.2019	Global market segmentation
	24.01.2019	Selection of foreign markets
	25.01.2019	<b>Sir Chottu Ram Jayanti</b>
	26.01.2019	<b>Republic day</b>
	27.01.2019	<b>Sunday</b>
	28.01.2019	Continued...

<b>Week 5</b>	<b>29.01.2019</b>	International positioning
	<b>30.01.2019</b>	Continued...
	<b>31.01.2019</b>	International Marketing Planning
	<b>01.02.2019</b>	Issues in international marketing planning
	<b>02.02.2019</b>	Organising and Control
	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	Organising and controlling International marketing operations
<b>Week 6</b>	<b>05.02.2019</b>	International marketing information system
	<b>06.02.2019</b>	Emerging Issues and developments in international marketing
	<b>07.02.2019</b>	Ethical and social issues
	<b>08.02.2019</b>	International marketing of services
	<b>09.02.2019</b>	Information technology and international marketing
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	Continued...
<b>Week 7</b>	<b>12.02.2019</b>	Impact of globalization
	<b>13.02.2019</b>	Test-Global market segmentation ,Selection of foreign markets
	<b>14.02.2019</b>	Product Decisions: Product planning for global markets
	<b>15.02.2019</b>	Standardization vs. product adaptation;
	<b>16.02.2019</b>	New product development
	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	Continued...
<b>Week 8</b>	<b>19.02.2019</b>	<b>Guru Ravidas Jayanti</b>
	<b>20.02.2019</b>	Continued...
	<b>21.02.2019</b>	Management of international brands
	<b>22.02.2019</b>	Continued...
	<b>23.02.2019</b>	Packaging and labeling
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	Continued...
<b>Week 9</b>	<b>26.02.2019</b>	Provision of sales related services
	<b>27.02.2019</b>	Pricing Decisions
	<b>28.02.2019</b>	<b>Maharishi Dayanand Saraswati Jayanti</b>
	<b>01.03.2019</b>	Continued...
	<b>02.03.2019</b>	Environmental influences on pricing decisions
	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>

<b>Week 10</b>	<b>05.03.2019</b>	Continued...
	<b>06.03.2019</b>	Continued...
	<b>07.03.2019</b>	International pricing policies and strategies
	<b>08.03.2019</b>	Continued...
	<b>09.03.2019</b>	Promotion Decisions.
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	Complexities and issues
<b>Week 11</b>	<b>12.03.2019</b>	Continued...
	<b>13.03.2019</b>	Continued...
	<b>14.03.2019</b>	International advertising
	<b>15.03.2019</b>	Continued...
	<b>16.03.2019</b>	Continued...
	<b>17.03.2019</b>	<b>Sunday</b>
		<b>Holi Vacations 17.03.19-24.03.2019</b>
<b>Week 12</b>	<b>25.03.2019</b>	Test- Management of international brands, Packaging and labeling
	<b>26.03.2019</b>	personal selling
	<b>27.03.2019</b>	Continued...
	<b>28.03.2019</b>	sales promotion
	<b>29.03.2019</b>	Continued...
	<b>30.03.2019</b>	public relations
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Continued...
	<b>02.04.2019</b>	Distribution Channels and Logistics
	<b>03.04.2019</b>	Continued...
	<b>04.04.2019</b>	Channel; selection decisions
	<b>05.04.2019</b>	Continued...
	<b>06.04.2019</b>	Selection of foreign distributors\agents
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	Continued...
	<b>09.04.2019</b>	managing relations with distributors
	<b>10.04.2019</b>	International logistics decisions
	<b>11.04.2019</b>	Continued...
	<b>12.04.2019</b>	Discussion with students about important topics
	<b>13.04.2019</b>	Assignment- Selection of foreign distributors\agents
	<b>14.04.2019</b>	<b>Sunday</b>

<b>Week 15</b>	<b>15.04.2019</b>	Revision
	<b>16.04.2019</b>	Revision
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Revision
	<b>19.04.2019</b>	Revision
	<b>20.04.2019</b>	Revision
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	Revision
	<b>23.04.2019</b>	Revision
	<b>24.04.2019</b>	Revision
	<b>25.04.2019</b>	Revision
	<b>26.04.2019</b>	Revision
	<b>27.04.2019</b>	Revision
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	Revision
	<b>30.04.2019</b>	Revision

**K.L Mehta Dayanand College For Women, Faridabad  
Lesson plan (Jan-Apr 2019)**

<b>Name of Asst/Associate Professor : Ms. Rajesh Kumari</b>		
<b>Class &amp; Section: M.Com( IV Sem)</b>		
<b>Subject: Human Resource Management</b>		
	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	Concept of human resource management
	<b>02.01.2019</b>	Features, scope of HRM
	<b>03.01.2019</b>	Nature of HRM
	<b>04.01.2019</b>	Importance
	<b>05.01.2019</b>	Functions of HRM
	<b>06.01.2019</b>	<b>Sunday</b>
	<b>07.01.2019</b>	Managerial functions

Week 2	08.01.2019	Operative functions
	09.01.2019	Qualification of HR manager
	10.01.2019	Evolution of HRM
	11.01.2019	Growth of HRM
	12.01.2019	In depth knowledge
	13.01.2019	<b>Sunday</b>
	14.01.2019	Techniques of HRM
Week 3	15.01.2019	Techniques of HRM
	16.01.2019	Review of unit 1
	17.01.2019	Revision of unit 1
	18.01.2019	Revision of unit 1
	19.01.2019	Introduction of unit 2
	20.01.2019	<b>Sunday</b>
	21.01.2019	Concept of workers participation in management
Week 4	22.01.2019	Forms of W.P.M
	23.01.2019	Objectives and needs
	24.01.2019	In depth knowledge
	25.01.2019	<b>Sir Chottu Ram Jayanti</b>
	26.01.2019	<b>Republic day</b>
	27.01.2019	<b>Sunday</b>
	28.01.2019	TEST
Week 5	29.01.2019	Prerequisites of effective participation
	30.01.2019	Effective participation
	31.01.2019	Evaluation of the scheme
	01.02.2019	Evaluation
	02.02.2019	Concept of joint council
	03.02.2019	<b>Sunday</b>
	04.02.2019	Functions
Week 6	05.02.2019	Causes of failure
	06.02.2019	Review of unit 2
	07.02.2019	Revision of unit 2
	08.02.2019	Revision of unit 2
	09.02.2019	Revision of unit 2
	10.02.2019	<b>Sunday</b>
	11.02.2019	Introduction of unit 3



Week 7	12.02.2019	Concept of trade union
	13.02.2019	Needs of trade union
	14.02.2019	Functions and objectives
	15.02.2019	Origin of trade union
	16.02.2019	Growth of trade union
	17.02.2019	<b>Sunday</b>
	18.02.2019	Development of trade union
Week 8	19.02.2019	<b>Guru Ravidas Jayanti</b>
	20.02.2019	TEST
	21.02.2019	In depth knowledge
	22.02.2019	Difficulties of trade union
	23.02.2019	Concept of collective bargaining
	24.02.2019	<b>Sunday</b>
	25.02.2019	Nature and scope
Week 9	26.02.2019	Functions of collective bargaining
	27.02.2019	Success in India
	28.02.2019	<b>Maharishi Dayanand Saraswati Jayanti</b>
	01.03.2019	In depth knowledge
	02.03.2019	Review of unit 3
	03.03.2019	<b>Sunday</b>
	04.03.2019	<b>Shivratri</b>
Week 10	05.03.2019	Revision of unit 3
	06.03.2019	Doubt class
	07.03.2019	Revision of unit 3
	08.03.2019	Revision of unit 3
	09.03.2019	Introduction of unit 4
	10.03.2019	<b>Sunday</b>
	11.03.2019	Concept of employee morale
Week 11	12.03.2019	Significance and nature
	13.03.2019	In depth knowledge
	14.03.2019	Determinants of morale
	15.03.2019	Measurement of morale
	16.03.2019	Measurement of morale
	17.03.2019	<b>Sunday</b>

		<b>Holi Vacations 17.03.19-24.03.2019</b>
<b>Week 12</b>	<b>25.03.2019</b>	TEST
	<b>26.03.2019</b>	Concept of productivity
	<b>27.03.2019</b>	Significance and nature
	<b>28.03.2019</b>	Significance and nature
	<b>29.03.2019</b>	Importance
	<b>30.03.2019</b>	Measurement of productivity
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Measurement of productivity
	<b>02.04.2019</b>	Factors influencing productivity
	<b>03.04.2019</b>	Factors
	<b>04.04.2019</b>	Measures to improve productivity
	<b>05.04.2019</b>	Measures to improve productivity
	<b>06.04.2019</b>	Relation between morale and productivity
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	Relationship
	<b>09.04.2019</b>	Revision of unit 4
	<b>10.04.2019</b>	Revision of unit 4
	<b>11.04.2019</b>	Review of unit 4
	<b>12.04.2019</b>	Doubt class
	<b>13.04.2019</b>	Revision
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	Revision
	<b>16.04.2019</b>	Revision
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Revision
	<b>19.04.2019</b>	Revision
	<b>20.04.2019</b>	Revision
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	Revision
	<b>23.04.2019</b>	Revision

	<b>24.04.2019</b>	Revision
	<b>25.04.2019</b>	Revision
	<b>26.04.2019</b>	Revision
	<b>27.04.2019</b>	Revision
	<b>28.04.2019</b>	<b>Sunday</b>
<b>Week 17</b>	<b>29.04.2019</b>	Revision
	<b>30.04.2019</b>	Revision

## K.L Mehta Dayanand College For Women, Faridabad

### Lesson plan (Jan-Apr 2019)

**Name of Asst/Associate Professor : MRS. RINA PARSHAD**  
**Class & Section: M.COM 4<sup>TH</sup> SEMESTER**  
**Subject: International business environment**

	<b>Date</b>	<b>Topics to be covered</b>
<b>Week 1</b>	<b>01.01.2019</b>	International business environment :- meaning
	<b>02.01.2019</b>	Nature and significance of IBE
	<b>03.01.2019</b>	Dimension and type of IB
	<b>04.01.2019</b>	Level of IBE
	<b>05.01.2019</b>	Classification of business
	<b>06.01.2019</b>	<b>Sunday</b>
	<b>07.01.2019</b>	Business organization of IBE
<b>Week 2</b>	<b>08.01.2019</b>	Business environment :- detail
	<b>09.01.2019</b>	Geographic and economic framework
	<b>10.01.2019</b>	Political and demographic framework
	<b>11.01.2019</b>	Social and cultural framework
	<b>12.01.2019</b>	Regulatory framework
	<b>13.01.2019</b>	<b>sunday</b>
	<b>14.01.2019</b>	Dimension of international environment
<b>Week 3</b>	<b>15.01.2019</b>	Global forces of international environment

	<b>16.01.2019</b>	Strategic decision of international environment
	<b>17.01.2019</b>	Continue
	<b>18.01.2019</b>	Continue
	<b>19.01.2019</b>	Issues and challenges of international environment
	<b>20.01.2019</b>	<b>Sunday</b>
	<b>21.01.2019</b>	PEST Analysis
<b>Week 4</b>	<b>22.01.2019</b>	SWOT Analysis
	<b>23.01.2019</b>	Continue
	<b>24.01.2019</b>	Test of international business and its environment
	<b>25.01.2019</b>	<b>Sir Chottu Ram Jayanti</b>
	<b>26.01.2019</b>	<b>Republic day</b>
	<b>27.01.2019</b>	<b>Sunday</b>
	<b>28.01.2019</b>	International economic corporation and agreement :- meaning
<b>Week 5</b>	<b>29.01.2019</b>	Regional economic integration (trade blocks)
	<b>30.01.2019</b>	Integration
	<b>31.01.2019</b>	Customs- union
	<b>01.02.2019</b>	European union
	<b>02.02.2019</b>	Indo – Eu Trade
	<b>03.02.2019</b>	<b>Sunday</b>
	<b>04.02.2019</b>	Indo – Eu Trade, Euro
<b>Week 6</b>	<b>05.02.2019</b>	South corporation
	<b>06.02.2019</b>	SAARC
	<b>07.02.2019</b>	SAPTA
	<b>08.02.2019</b>	Indo-Lanka free trade agreement
	<b>09.02.2019</b>	NAFTA
	<b>10.02.2019</b>	<b>Sunday</b>
	<b>11.02.2019</b>	International commodity agreement
<b>Week 7</b>	<b>12.02.2019</b>	Generalized and global system
	<b>13.02.2019</b>	GSP
	<b>14.02.2019</b>	GSTP
	<b>15.02.2019</b>	International trade and investment theories
	<b>16.02.2019</b>	Continue..

	<b>17.02.2019</b>	<b>Sunday</b>
	<b>18.02.2019</b>	Continue..
<b>Week 8</b>	<b>19.02.2019</b>	<b>Guru Ravidas Jayanti</b>
	<b>20.02.2019</b>	Assignment :- regional economic integration
	<b>21.02.2019</b>	Revision
	<b>22.02.2019</b>	IMF
	<b>23.02.2019</b>	continue
	<b>24.02.2019</b>	<b>Sunday</b>
	<b>25.02.2019</b>	World bank
<b>Week 9</b>	<b>26.02.2019</b>	CONTINUE..
	<b>27.02.2019</b>	ADB
	<b>28.02.2019</b>	<b>Maharishi Dayanand Saraswati Jayanti</b>
	<b>01.03.2019</b>	UNCTAD
	<b>02.03.2019</b>	IMODO
	<b>03.03.2019</b>	<b>Sunday</b>
	<b>04.03.2019</b>	<b>Shivratri</b>
<b>Week 10</b>	<b>05.03.2019</b>	WTO
	<b>06.03.2019</b>	CONTINUE..
	<b>07.03.2019</b>	CONTINUE..
	<b>08.03.2019</b>	MULTI-FIBER ARRANMENT (MFA)
	<b>09.03.2019</b>	International trade and payment
	<b>10.03.2019</b>	<b>Sunday</b>
	<b>11.03.2019</b>	Protectionism
<b>Week 11</b>	<b>12.03.2019</b>	Barriers, tariff & non tariff
	<b>13.03.2019</b>	State- trading
	<b>14.03.2019</b>	Foreign- trade policy
	<b>15.03.2019</b>	Continue.
	<b>16.03.2019</b>	Global sourcing
	<b>17.03.2019</b>	<b>Sunday</b>
<b>Week 12</b>	<b>25.03.2019</b>	Continue
	<b>26.03.2019</b>	BOPs

	<b>27.03.2019</b>	Continue
	<b>28.03.2019</b>	BOT and Indian scene
	<b>29.03.2019</b>	Test of international economic institution
	<b>30.03.2019</b>	Foreign exchange market :- meaning
	<b>31.03.2019</b>	<b>Sunday</b>
<b>Week 13</b>	<b>01.04.2019</b>	Type of exchange rate
	<b>02.04.2019</b>	Interest rate and nominal interest rate
	<b>03.04.2019</b>	Depreciation, appreciation
	<b>04.04.2019</b>	Premium and discount
	<b>05.04.2019</b>	Third party information
	<b>06.04.2019</b>	Purchase power parity
	<b>07.04.2019</b>	<b>Sunday</b>
<b>Week 14</b>	<b>08.04.2019</b>	Determining the value of exchange rate
	<b>09.04.2019</b>	Participation in foreign exchange market
	<b>10.04.2019</b>	ER Quotas
	<b>11.04.2019</b>	Determination of foreign exchange rate
	<b>12.04.2019</b>	Determination of foreign exchange rate
	<b>13.04.2019</b>	Future
	<b>14.04.2019</b>	<b>Sunday</b>
<b>Week 15</b>	<b>15.04.2019</b>	Option
	<b>16.04.2019</b>	Swap- operation
	<b>17.04.2019</b>	<b>Mahaveer Jayanti</b>
	<b>18.04.2019</b>	Arbitrage
	<b>19.04.2019</b>	Convertibility of rupee
	<b>20.04.2019</b>	Convertibility of rupee
	<b>21.04.2019</b>	<b>Sunday</b>
<b>Week 16</b>	<b>22.04.2019</b>	Er arrangement in India
	<b>23.04.2019</b>	Er arrangement in India
	<b>24.04.2019</b>	Revision of unit 1
	<b>25.04.2019</b>	Revision of unit 2
	<b>26.04.2019</b>	Revision of unit 3
	<b>27.04.2019</b>	Revision of unit 4
	<b>28.04.2019</b>	<b>Sunday</b>

<b>Week</b>	<b>29.04.2019</b>	Revision
<b>17</b>	<b>30.04.2019</b>	Revision