## **Lesson Plan**

Name of the Assistant Professor: Ms. Rajesh Kumari

Class and Section: B.Com (Hons) I Sem Subject: An Introduction to statistics

Week	Date	Topics
	16-Jul-18	Meaning of statistics
	10-Jul-18	Nature of statistics and its functions
	17-Jul-18	
	18-Jul-18	Uses and importance of statistics
1	19-Jul-18	Limitations and distrust of statistics
	20-Jul-18	Meaning of Primary and Secondary Data
	21-Jul-18	Methods of Collecting Primary Data
	22-Jul-18	Sunday
2	23-Jul-18	Methods of collecting primary and secondary data
	24-Jul-18	Precautions in the use of secondary data
	25-Jul-18	Classification of Data:-meaning and its objectives
	26-Jul-18	Methods of classification
	27-Jul-18	Methods of classification
	28-Jul-18	Practical Problems
	29-Jul-18	Sunday
3	30-Jul-18	Practical Problems
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Practical Problems
	02-Aug-18	Doubts
	03-Aug-18	Types of Presentation of Data: Tabulation
	04-Aug-18	Solved Examples discuss in class
	05-Aug-18	Sunday
4	06-Aug-18	Solved examples discuss in class
	07-Aug-18	Practical Problems
	08-Aug-18	Practical Problems
	09-Aug-18	Practical Problems
	10-Aug-18	Diagrammatic Presentation of Data: Bar Diagrams
	11-Aug-18	Practical Problems
	12-Aug-18	Sunday
5	13-Aug-18	Practical Problems
	14-Aug-18	Types of Bar Diagram: Practical Problems
	15-Aug-18	Independence Day
	16-Aug-18	Rectangular Diagrams
	17-Aug-18	Practical Problems
	18-Aug-18	Test: Introduction to Statistics
	19-Aug-18	Sunday
6	20-Aug-18	Pie Diagrams
	21-Aug-18	Practical Problems
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Graphic Presentation of Data: Utility& Types

	24-Aug-18	Practical Problems
	25-Aug-18	Frequency Distribution Graphs
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Practical Problems
	28-Aug-18	Practical Problems
	29-Aug-18	Practical Problems
	30-Aug-18	Measures of Central Tendency : Types of Averges
	31-Aug-18	Discuss Solved Examples in class
	01-Sep-18	Discuss Solved Examples in class
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Practical Problems
	05-Sep-18	Practical Problems
	06-Sep-18	Doubts
	07-Sep-18	Practical Problems
	•	Practical Problems
	08-Sep-18	
	09-Sep-18	Sunday
9	10-Sep-18	Measures of Dispersion: Methods of Measuring Dispersion
	11-Sep-18	Practical Problems
	12-Sep-18	Mean Deviation: Solved Examples
	13-Sep-18	Practical Problems
	14-Sep-18	Doubts
	15-Sep-18	Standard Deviation: solved Examples
10	16-Sep-18	Sunday
10	17-Sep-18	Practical Problems
	18-Sep-18	Doubts
		Practical Problems
	20-Sep-18	Doubts
	21-Sep-18	Skewness: Types & Measures of Skewness
	22-Sep-18	Discuss Solved Examples in class
1.1	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Test: Measures of Central Tendency
	25-Sep-18	Practical Problems
	26-Sep-18	Doubts Practical Problems
	27-Sep-18	
	28-Sep-18 29-Sep-18	Moments about Mean: Practical Problems  Moments about Assumed Mean: Practical Problems
	30-Sep-18	Sunday
12	01-Oct-18	Utility Moments,
12	02-Oct-18	Mahatama Gandhi Jayanti
	02-Oct-18	Meaning of Kurtosis, Measures of Kurtosis
	03-Oct-18	Practical Problems and Doubts
	04-Oct-18	Index Numbers: Uses, Types and Limitations
	05-Oct-18	Methods of Constructing Index Number
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	07-Oct-18	Sunday
13	08-Oct-18	Practical Problems
	09-Oct-18	Practical Problems
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Doubts
	12-Oct-18	Weighted Index Numbers: solved Examples
	13-Oct-18	Practical Problems
	14-Oct-18	Sunday
14	15-Oct-18	Quantity Index Number : Solved Examples
	16-Oct-18	Value Index Number : Solved Examples
	17-Oct-18	Practical Problems
	18-Oct-18	Dussehra
	19-Oct-18	Test : Dispersion
	20-Oct-18	Doubts of Index Number
	21-Oct-18	Sunday
15	22-Oct-18	Probability : Some Basic Concepts
	23-Oct-18	Definition of Probability: Classical and Empirical and Subjective Approach
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Practical Problems
	26-Oct-18	Theorems of Probability
	27-Oct-18	Practical Problems
	28-Oct-18	Sunday
16	29-Oct-18	Practical Problems
	30-Oct-18	Practical Problems
	31-Oct-18	Doubts Doubts
	01-Nov-18	Haryana Day
	02-Nov-18	Practical Problems
	03-Nov-18	Practical Problems
	04-Nov-18	Sunday
17	05-Nov-18	Practical Problems
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## **Lesson Plan**

Name of the Assistant Professor: Ms. Rajesh Kumari

Class and Section: B.Com (Hons) III Sem

**Subject: Corporate Law** 

Week	Date	Topics
	16 Jul 10	
	16-Jul-18	Meaning and Characteristics of Company Advantages of Joint Stock Company
	17-Jul-18	
	18-Jul-18	Disadvantage of Joint Stock Company
1	19-Jul-18	Difference between Joint stock company and Partnership
	20-Jul-18	Lifting the Corporate Veil
	21-Jul-18	Lifting the Corporate Veil
	22-Jul-18	Sunday
2	23-Jul-18	Lifting the Corporate Veil
	24-Jul-18	Types of Companies
	25-Jul-18	Types of Companies
	26-Jul-18	Types of Companies
	27-Jul-18	Types of Companies
	28-Jul-18	Types of Companies
	29-Jul-18	Sunday
3	30-Jul-18	Types of Companies
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Explanations in detail: What is Private company
	02-Aug-18	Difference between Public and Private Company
	03-Aug-18	Privileges and Exemptions of Private Company
	04-Aug-18	Conversion of a private Company into Public Company
	05-Aug-18	Sunday
4	06-Aug-18	Conversion of a private Company into Public Company
	07-Aug-18	Conversion of a public Company into Private Company
	08-Aug-18	What is Formation of Company
	09-Aug-18	Stages of Formation of a Company
	10-Aug-18	Meaning and Definition of Promotion of a Company
	11-Aug-18	Stages of Promotion
	12-Aug-18	Sunday
5	13-Aug-18	Who is Promoters, Meaning and Definition of Promoters
	14-Aug-18	Characteristics of Promoter
	15-Aug-18	Independence Day
	16-Aug-18	Functions of Promoter
	17-Aug-18	Legal Position of Promoter
	18-Aug-18	Importance of the Promoter
	19-Aug-18	Sunday
6	20-Aug-18	Right of Promoters
	21-Aug-18	Liabilities and duties of promoters
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Test: some selected questions from above topics

	24-Aug-18	Remuneration and Types of Promoters
	25-Aug-18	Registration of a Company
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Registration of a Company
	28-Aug-18	Registration of a Company
	29-Aug-18	Definition of Prospectus, Public Offer
	30-Aug-18	Contents of Prospectus
	31-Aug-18	Misleading Prospectus
	01-Sep-18	Misleading Prospectus
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Consequences of Prospectus
	05-Sep-18	Consequences of Prospectus
	06-Sep-18	Prospectus of a Foreign Company
	07-Sep-18	Meaning of Memorandum of Association and its Importance
	08-Sep-18	Clauses of MOA
	09-Sep-18	Sunday
9	10-Sep-18	Alteration of MOA
	11-Sep-18	Doctrine of Ultra –Vires
	12-Sep-18	Doctrine of Ultra –Vires
	13-Sep-18	Meaning of Article of Association and its Importance
	14-Sep-18	Clauses of AOA
	15-Sep-18	Alteration of AOA
	16-Sep-18	Sunday
10	17-Sep-18	Alteration of AOA
	18-Sep-18	Doctrine of Ultra –Vires
	19-Sep-18	Doctrine of Ultra –Vires
	20-Sep-18	Doctrine of Ultra –Vires
	21-Sep-18	Test: Prospectus
	22-Sep-18	Borrowing Powers of Company
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Lawful Borrowing
	25-Sep-18	Restrictions on Borrowing Powers of a Company
	26-Sep-18 27-Sep-18	Deposits of a Banking Company  Methods of Borrowing
	28-Sep-18	Meaning of Debentures
	29-Sep-18	Characteristics of Debentures
	30-Sep-18	Sunday
12	01-Oct-18	Debenture Stock
12	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Diff Between Debenture and Debenture Stock
	04-Oct-18	Diff between Debenture holder and Shareholder
	05-Oct-18	Classes of Debentures
	06-Oct-18	Method of Issuing Debentures
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	07-Oct-18	Sunday
13	08-Oct-18	Prohibition of Debentures with Voting Rights
	09-Oct-18	Debentures with Trust Deed
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Contents of Trust Deed
	12-Oct-18	Remedies Available to Debenture Holders
	13-Oct-18	Register of Debenture Holder
	14-Oct-18	Sunday
14	15-Oct-18	Test: MOA
	16-Oct-18	Meaning of Mortgage
	17-Oct-18	Meaning of Charges
	18-Oct-18	Dussehra
	19-Oct-18	Diff between Fixed Charge and Floating Charge
	20-Oct-18	Crystallisation of a Floating Charge
	21-Oct-18	Sunday
15	22-Oct-18	Difference between Mortgage and Charge
	23-Oct-18	Registration of Charges
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Effect of Non-Registration
	26-Oct-18	Register of Charge
	27-Oct-18	Rectification of Register of Charges
	28-Oct-18	Sunday
16	29-Oct-18	Public Deposits
	30-Oct-18	Public Deposits
	31-Oct-18	Revision
	01-Nov-18	Haryana Day
	02-Nov-18	Revision
	03-Nov-18	Revision
	04-Nov-18	Sunday
17	05-Nov-18	Revision

#### **Lesson Plan**

Name of the Assistant Professor: Ms. Rajesh Kumari

Class and Section: B.Com (Hons) III Sem

**Subject: Principles of Marketing** 

<u> </u>	ubject: Prin	ciples of Marketing
Week	Date	Topics
	16-Jul-18	Concept of Marketing, Market, Marketer, Marketing, and marketing Mgt.
		Product Oriented and Customer Oriented Marketing, nature of Marketing
	17-Jul-18	Scope of Marketing, Functions of Marketing
1	18-Jul-18	Functions of Marketing
1	19-Jul-18	-
	20-Jul-18	Importance of marketing to various society
	21-Jul-18	Importance of Marketing to various society
	22-Jul-18	Sunday
2	23-Jul-18	Objective of marketing, Selling versus Marketing
	24-Jul-18	Diff. between marketing and marketing concept, Historical Development of mktg.
	25-Jul-18	Different concept of marketing
	26-Jul-18	Traditional and modern concept of marketing
	27-Jul-18	Fundamental Pillars of Modern marketing concept
	28-Jul-18	Significance of Modern Marketing Concept, diff between traditional and modern concept of marketing
	29-Jul-18	Sunday
3	30-Jul-18	Factors Affecting Adoption of Marketing Concept, and its limitation
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Concept of Consumer Behaviour , Types of consumers
	02-Aug-18	Significance of studying the consumer behaviour
	03-Aug-18	Scope of Determinants of consumer behaviour
	04-Aug-18	Scope of Determinants of consumer behaviour
	05-Aug-18	Sunday
4	06-Aug-18	Difficulties in understanding consumer behaviour
	07-Aug-18	Behaviour of Indian Consumer nehaviour
	08-Aug-18	Concept of Market Segmentation, Objective of Market segmentation
	09-Aug-18	Reasons for development of market segmentation
	10-Aug-18	Criteria for Effective segmentation
	11-Aug-18	Methods of Market Segmentation, and its approaches
	12-Aug-18	Sunday
5	13-Aug-18	Holiday of Teej
	14-Aug-18	Basis for market segmentation
	15-Aug-18	Independence Day
	16-Aug-18	Segmenting the industrial market, segmentation strategies
	17-Aug-18	segmentation strategies
	18-Aug-18	Selection of a marketing strategy
	19-Aug-18	Sunday
6	20-Aug-18	Diff between product Differentiation and market segmentation
	21-Aug-18	Advantages and importance of Marketing

	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Product Positioning, Target Market and Niche market
	24-Aug-18	Meaning and nature of Product its features and importance
	25-Aug-18	Dimensions of product, Levels of Product
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Diff between consumer products and industrial products
	28-Aug-18	Modern product classification
	29-Aug-18	Concept of product mix strategy, concept to product mix
	30-Aug-18	Dimensions of product mix, Factors affecting product mix
	31-Aug-18	Effects of organizational objectives in its product mix
	01-Sep-18	Product line policies and strategies
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Product Differentiation and its variables
	05-Sep-18	Meaning of product identification, reasons for branding, concept of brand
	06-Sep-18	Diff. between brand and trade mark, advantages of branding
	07-Sep-18	Disadvantages of branding
	08-Sep-18	Factors affecting the selection of a good brand, Brand policies and strategies
	09-Sep-18	Sunday
9	10-Sep-18	Brand policies and strategies
	11-Sep-18	Concept of package and packaging, its objectives
	12-Sep-18	Essentials of a good packaging and its classification
	13-Sep-18	Functions of Packaging
	14-Sep-18	Packaging policies and startegies
	15-Sep-18	Concept of Labelling
	16-Sep-18	Sunday
10	17-Sep-18	Meaning and features of product life cycle
	18-Sep-18	Stages of product life cycle
	19-Sep-18	Different shapes of product life cycle
	20-Sep-18	Factors Affecting the product life cycle, utility of product life cycle
	21-Sep-18	New product Development process, New product development process
	22-Sep-18	New product Development process
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Test Marketing
	25-Sep-18	Guiding principles of test marketing
	26-Sep-18	Product Pricing: concept of pricing, Role of pricing in marketing strartegies
	27-Sep-18	Importance of price and marketing mix, Pricing Objectives
	28-Sep-18	Pricing policies
	29-Sep-18	Factors affecting pricing decisions
	30-Sep-18	Sunday
12	01-Oct-18	Procedure for price determination
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Pricing Methods
	04-Oct-18	Pricing Methods

	05-Oct-18	Promotion Mix:- Concept of Promotion, Need for Promotional Activities
	06-Oct-18	Objectives and importance of Promotion in Marketing
	07-Oct-18	Sunday
13	08-Oct-18	Methods of Promotion Mix
	09-Oct-18	Factors Affecting Promotion Mix
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Advertising:-Its Meaning and characteristics
	12-Oct-18	Objectives and functions of advertising
	13-Oct-18	Advantages of Advertising
	14-Oct-18	Sunday
14	15-Oct-18	Limitations of advertising
	16-Oct-18	Personal Selling:- concept and its functions
	17-Oct-18	Objectives and process of personal selling
	18-Oct-18	Dussehra
	19-Oct-18	Importance of personal selling
	20-Oct-18	Sales Promotion:- Meaning, Reasons for the rapid growth of sales promotion
	21-Oct-18	Sunday
15	22-Oct-18	Importance and methods of sales promotion
	23-Oct-18	Advantages and disadvantages of Sales Promotion
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Publicity:- Its concept, Public relation
	26-Oct-18	Functions of Public relations
	27-Oct-18	Distribution Channels:- Concept and Significance
	28-Oct-18	Sunday
16	29-Oct-18	Functions of Distribution Channels
	30-Oct-18	Types of Distribution Channels
	31-Oct-18	Types of Distribution Channels
	01-Nov-18	Haryana Day
	02-Nov-18	Factors Affecting the choice of distribution channels
	03-Nov-18	Factors Affecting the choice of distribution channels
	04-Nov-18	Sunday
17	05-Nov-18	Discuss Physical distribution with students
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## **Lesson Plan**

Name of the Assistant Professor: Ms. Rekha Gulati

Class and Section: B.Com (Hons) V Sem

**Subject: Money and Banking** 

	l Č	ey and Banking
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Definition of Money
1	19-Jul-18	Nature of Money
	20-Jul-18	Evolution of Money
	21-Jul-18	Types of Money
	22-Jul-18	Sunday
2	23-Jul-18	Functions and importance of Money
	24-Jul-18	Evils of Money
	25-Jul-18	Role of Money in capitalist Economy
	26-Jul-18	Role of Money in Socialist Economy
	27-Jul-18	Role of Money in Mixed Economy
	28-Jul-18	Circular flow of Money
	29-Jul-18	Sunday
3	30-Jul-18	Circular flow of Money
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Classification of Money
	02-Aug-18	Classification of Money
	03-Aug-18	Classification of Money
	04-Aug-18	Classification of Money
	05-Aug-18	Sunday
4	06-Aug-18	Classification of Money
	07-Aug-18	Quantitative Theory of Money
	08-Aug-18	Fisher's theory of Money
	09-Aug-18	Cambridge theory of Money
	10-Aug-18	Keynesian theory of Money
	11-Aug-18	Keynesian theory of Money
	12-Aug-18	Sunday
5	13-Aug-18	Keynesian theory of Money
	14-Aug-18	Presentation of the topics, Importance and evils of Money
	15-Aug-18	Independence Day
	16-Aug-18	Meaning of Inflation
	17-Aug-18	Types of Inflation
	18-Aug-18	Demand pull theory of Inflation
	19-Aug-18	Sunday
6	20-Aug-18	Cost Push theory of Inflation
	21-Aug-18	Cost Push theory of Inflation
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Concept of inflationary gap

	24-Aug-18	Test of Quantity Theory of Money
	25-Aug-18	Causes of inflation
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Effects of Inflation
	28-Aug-18	Control of Inflation
	29-Aug-18	Control of Inflation
	30-Aug-18	Concept of Credit
	31-Aug-18	Meaning and definition of Credit
	01-Sep-18	Types of Credit
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Merits and Demerits of Credit
	05-Sep-18	Credit and Economic Development
	06-Sep-18	Credit and Economic Development
	07-Sep-18	Commercial Banks and its functions
	08-Sep-18	Commercial Banks and its functions
	09-Sep-18	Sunday
9	10-Sep-18	Central bank and its functions
	11-Sep-18	Central bank and its functions
	12-Sep-18	Credit Creation, Meaning and Introduction
	13-Sep-18	Process of Credit Creation in Single banking system
	14-Sep-18	Process of Credit Creation in Single banking system
	15-Sep-18	Process of Credit Creation in Multiple Banking system
	16-Sep-18	Sunday
10	17-Sep-18	Process of Credit Creation in Multiple Banking system
	18-Sep-18	Limitations of Credit Creations
	19-Sep-18	Presentation of Chapter Inflation
	20-Sep-18	Test of Chapter – Credit Creation
	21-Sep-18	Revision of Syllabus
	22-Sep-18	Revision of Syllabus
4.4	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Concept of Control of Money Supply
	25-Sep-18	Measures to control Money Supply  Measures to control Money Supply
	26-Sep-18 27-Sep-18	Measures to control Money Supply  Measures to control Money Supply
	27-Sep-18 28-Sep-18	Reserve bank of India (RBI)- Introduction
	29-Sep-18	Traditional Functions of RBI
	30-Sep-18	Sunday
12	01-Oct-18	Traditional Functions of RBI
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Traditional Functions of RBI
	04-Oct-18	Traditional Functions of RBI
	05-Oct-18	Development Functions of RBI
	06-Oct-18	Development Functions of RBI
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	07-Oct-18	Sunday
13	08-Oct-18	Development Functions of RBI
	09-Oct-18	Development Functions of RBI
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Presentation of topic – Credit Creation
	12-Oct-18	Presentation of topic – Credit Creation
	13-Oct-18	Presentation of topic – Credit Creation
	14-Oct-18	Sunday
14	15-Oct-18	Test of Functions of Commercial and Central bank
	16-Oct-18	Revision of Syllabus
	17-Oct-18	Revision of Syllabus
	18-Oct-18	Dussehra
	19-Oct-18	Revision of Syllabus
	20-Oct-18	Revision of Syllabus
	21-Oct-18	Sunday
15	22-Oct-18	Revision of Syllabus
	23-Oct-18	Revision of Syllabus
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Revision of Syllabus
	26-Oct-18	Revision of Syllabus
	27-Oct-18	Revision of Syllabus
	28-Oct-18	Sunday
16	29-Oct-18	Revision of Syllabus
	30-Oct-18	Revision of Syllabus
	31-Oct-18	Revision of Syllabus
	01-Nov-18	Haryana Day
	02-Nov-18	Revision of Syllabus
	03-Nov-18	Revision of Syllabus
	04-Nov-18	Sunday
17	05-Nov-18	Revision of Syllabus

## **Lesson Plan**

Name of the Assistant Professor: Ms. Rekha Gulati

Class and Section: B.Com (Hons) V Sem Subject: Income Tax(Taxation Laws)

Week	Date	Topics
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	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction of Income Tax
1	19-Jul-18	Basic concepts
	20-Jul-18	Basic concepts
	21-Jul-18	Basic concepts
	22-Jul-18	Sunday
2	23-Jul-18	Agriculture Income
	24-Jul-18	Agriculture Income
	25-Jul-18	Agriculture Income
	26-Jul-18	Exempted Incomes
	27-Jul-18	Exempted Incomes
	28-Jul-18	Exempted Incomes
	29-Jul-18	Sunday
3	30-Jul-18	Exempted Incomes
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Residence and tax Liability
	02-Aug-18	Residence and tax Liability
	03-Aug-18	Residence and tax Liability
	04-Aug-18	Concept of Incidence of Tax
	05-Aug-18	Sunday
4	06-Aug-18	Practical problems of incidence of Tax
	07-Aug-18	Practical problems of incidence of Tax
	08-Aug-18	Practical problems of incidence of Tax
	09-Aug-18	Practical problems of incidence of Tax
	10-Aug-18	Income from salaries Head without Retirement
	11-Aug-18	Income from salaries Head without Retirement
	12-Aug-18	Sunday
5	13-Aug-18	Income from salaries Head without Retirement
	14-Aug-18	Income from salaries Head without Retirement
	15-Aug-18	Independence Day
	16-Aug-18	Income from salaries Head without Retirement
	17-Aug-18	Income from salaries Head without Retirement
	18-Aug-18	Test of Chapter Residential Status and Tax Liability
	19-Aug-18	Sunday
6	20-Aug-18	Income from salaries Head without Retirement
	21-Aug-18	Income from salaries Head without Retirement
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Income from Salaries with Retirement benefits

	24-Aug-18	Income from Salaries with Retirement benefits
	25-Aug-18	Income from Salaries with Retirement benefits
	26-Aug-18	Sunday (RakshaBandhan)
7	27-Aug-18	Income from Salaries with Retirement benefits
	28-Aug-18	Income from House Property Head
	29-Aug-18	Income from House Property Head
	30-Aug-18	Income from House Property Head
	31-Aug-18	Income from House Property Head
	01-Sep-18	Income from House Property Head
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Profits and Gains of Business and Profession
	05-Sep-18	Profits and Gains of Business and Profession
	06-Sep-18	Profits and Gains of Business and Profession
	07-Sep-18	Profits and Gains of Business and Profession
	08-Sep-18	Profits and Gains of Business and Profession
	09-Sep-18	Sunday
9	10-Sep-18	Profits and Gains of Business and Profession
	11-Sep-18	Profits and Gains of Business and Profession
	12-Sep-18	Profits and Gains of Business and Profession
	13-Sep-18	Profits and Gains of Business and Profession
	14-Sep-18	Determination of income of certain business and Profession on presumptive basis
	15-Sep-18	Determination of income of certain business and Profession on presumptive basis
	16-Sep-18	Sunday
10	17-Sep-18	Determination of income of certain business and Profession on presumptive basis
	18-Sep-18	Determination of income of certain business and Profession on presumptive basis
	19-Sep-18	Concept of Depreciation
	20-Sep-18	Concept of Depreciation
	21-Sep-18	Concept of Investment Allowance
	22-Sep-18	Concept of Investment Allowance
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Test Of Chapter Income from House Property
	25-Sep-18	Capital Gains Head
	26-Sep-18	Capital Gains Head
	27-Sep-18	Capital Gains Head
	28-Sep-18	Capital Gains Head
	29-Sep-18	Capital Gains Head
	30-Sep-18	Sunday
12	01-Oct-18	Capital Gains Head
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Capital Gains Head

04-Oct-18
13
13
13
10-Oct-18   Income from Other Sources
10-Oct-18   Maharaja Agrasen Jayanti
11-Oct-18 Income from Other Sources  12-Oct-18 Test of Chapter Capital Gains  13-Oct-18 Presentation of Various Heads  14-Oct-18 Sunday  14 Sourcest of Chemed Incomes  16-Oct-18 Concept of Deemed Incomes  17-Oct-18 Concept of Set off of Losses  18-Oct-18 Dussehra  19-Oct-18 Concept of Carry forward of Losses  20-Oct-18 Practical problems of set off and clubbing  21-Oct-18 Sunday  15 22-Oct-18 Deductions from 80C-80U  23-Oct-18 Deductions from 80C-80U
12-Oct-18   Test of Chapter Capital Gains     13-Oct-18   Presentation of Various Heads     14-Oct-18   Sunday     15-Oct-18   Concept of Deemed Incomes     16-Oct-18   Concept of Clubbing of Incomes     17-Oct-18   Concept of Set off of Losses     18-Oct-18   Dussehra     19-Oct-18   Concept of Carry forward of Losses     20-Oct-18   Practical problems of set off and clubbing     21-Oct-18   Sunday     15   22-Oct-18   Deductions from 80C-80U     23-Oct-18   Deductions from 80C-80U
13-Oct-18   Presentation of Various Heads
14-Oct-18       Sunday         14       15-Oct-18       Concept of Deemed Incomes         16-Oct-18       Concept of Clubbing of Incomes         17-Oct-18       Concept of Set off of Losses         18-Oct-18       Dussehra         19-Oct-18       Concept of Carry forward of Losses         20-Oct-18       Practical problems of set off and clubbing         21-Oct-18       Sunday         15       22-Oct-18       Deductions from 80C-80U         23-Oct-18       Deductions from 80C-80U
14 15-Oct-18 Concept of Deemed Incomes  16-Oct-18 Concept of Clubbing of Incomes  17-Oct-18 Concept of Set off of Losses  18-Oct-18 Dussehra  19-Oct-18 Concept of Carry forward of Losses  20-Oct-18 Practical problems of set off and clubbing  21-Oct-18 Sunday  15 22-Oct-18 Deductions from 80C-80U  23-Oct-18 Deductions from 80C-80U
16-Oct-18 Concept of Clubbing of Incomes 17-Oct-18 Concept of Set off of Losses 18-Oct-18 Dussehra 19-Oct-18 Concept of Carry forward of Losses 20-Oct-18 Practical problems of set off and clubbing 21-Oct-18 Sunday  15 22-Oct-18 Deductions from 80C-80U 23-Oct-18 Deductions from 80C-80U
17-Oct-18 Concept of Set off of Losses  18-Oct-18 <b>Dussehra</b> 19-Oct-18 Concept of Carry forward of Losses  20-Oct-18 Practical problems of set off and clubbing  21-Oct-18 <b>Sunday</b> 15 22-Oct-18 Deductions from 80C-80U  23-Oct-18 Deductions from 80C-80U
18-Oct-18         Dussehra           19-Oct-18         Concept of Carry forward of Losses           20-Oct-18         Practical problems of set off and clubbing           21-Oct-18         Sunday           15         22-Oct-18         Deductions from 80C-80U           23-Oct-18         Deductions from 80C-80U
19-Oct-18 Concept of Carry forward of Losses 20-Oct-18 Practical problems of set off and clubbing 21-Oct-18 Sunday  15 22-Oct-18 Deductions from 80C-80U 23-Oct-18 Deductions from 80C-80U
20-Oct-18 Practical problems of set off and clubbing 21-Oct-18 Sunday  15 22-Oct-18 Deductions from 80C-80U 23-Oct-18 Deductions from 80C-80U
21-Oct-18   Sunday     15   22-Oct-18   Deductions from 80C-80U     23-Oct-18   Deductions from 80C-80U
15
23-Oct-18 Deductions from 80C-80U
24-Oct-18 Maharishi Valmiki's Birthday
25-Oct-18 Deductions from 80C-80U
26-Oct-18 Deductions from 80C-80U
27-Oct-18 Deductions from 80C-80U
28-Oct-18 Sunday
16 29-Oct-18 Deductions from 80C-80U
30-Oct-18 Deductions from 80C-80U
31-Oct-18 Deductions from 80C-80U
01-Nov-18 Haryana Day
02-Nov-18 Revision of Syllabus
03-Nov-18 Revision of Syllabus
04-Nov-18 Sunday
17 05-Nov-18 Revision of Syllabus

## **Lesson Plan**

Name of the Assistant Professor: Ms. Neetu Sharma

Class and Section: B.Com (Hons) I Sem

**Subject:** Business Organisation

XX/c - 1-	Doto	Tonics
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction of Business organisation
1	19-Jul-18	Meaning of business and profession
		Introduction of employment and difference between business, profession and
	20-Jul-18	employment Objective of business
	21-Jul-18	
	22-Jul-18	Sunday
2	23-Jul-18	Foundation of Indian Business spectrum of Business Activities
	24-Jul-18	Meaning of industry and their types
	25-Jul-18	Introduction of commerce and trade and their inter relationship
	26-Jul-18	Introduction of Manufacturing and service Sectors
	27-Jul-18	India's experience of globalization
	28-Jul-18	India's experience of globalization continue
	29-Jul-18	Sunday
3	30-Jul-18	Liberlisation
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Liberalization continue
	02-Aug-18	privatization
	03-Aug-18	Privatization continue
	04-Aug-18	Multinational corporations
	05-Aug-18	Sunday
4	06-Aug-18	Multinational corporations continue
	07-Aug-18	Global and international corporations
	08-Aug-18	Indian transnational Enterprises
	09-Aug-18	Indian transnational Enterprises continue
	10-Aug-18	Assignment on Foundation of Indian Business spectrum of Business Activities
	11-Aug-18	Assignment on Foundation of Indian Business spectrum of Business Activities
	12-Aug-18	Sunday
5	13-Aug-18	Networking marketing
	14-Aug-18	Networking marketing continue
	15-Aug-18	Independence Day
	16-Aug-18	Principles and essentials of Networking marketing
	17-Aug-18	Franching
	18-Aug-18	Franching continue
	19-Aug-18	Sunday
6	20-Aug-18	E-commerce, introduction
	21-Aug-18	E-commerce advantages, disadvantages, issues, digital signature
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	M-commerce

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	24-Aug-18	Business Process Outsourcing
	25-Aug-18	Business Process Outsourcing continue
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Process of setting up a business enterprise
	28-Aug-18	Opportunity and idea generation
	29-Aug-18	Test of Entrepreneurial opportunities in contemporary business environment: Networking marketing, Franching
	30-Aug-18	role of creativity and innovation
	31-Aug-18	Feasibility study and preparation of business plan.
	01-Sep-18	Feasibility study and preparation of business plan continue
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Oral test of Business Process Outsourcing, E-commerce and M-commerce
	05-Sep-18	Functional aspects of business
	06-Sep-18	Administrative: Choice of a suitable form of business
	00-Sep-18	ownership
	07-Sep-18	Administrative: Choice of a suitable form of business
	00.5	Ownership continue
	08-Sep-18	Administrative: Choice of a suitable form of business Ownership continue
	09-Sep-18	Sunday
9	10-Sep-18	Starting and operating small venturing enterprises Operations
	11-Sep-18	Starting and operating small venturing enterprises Operations continue
	12-Sep-18	Starting and operating small venturing enterprises Operations continue
	13-Sep-18	business size and location decisions
	14-Sep-18	business size and location decisions continue
	15-Sep-18	business size and location decisions continue
	16-Sep-18	Sunday
10	17-Sep-18	Test on Choice of a suitable form of business ownership
	18-Sep-18	Lay out: mass production
	19-Sep-18	Lay out: mass production continue
	20-Sep-18	Lay out: mass production continue
	21-Sep-18	mass customization
	22-Sep-18	mass customization continue
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	productivity
	25-Sep-18	Productivity continue
	26-Sep-18	quality
	27-Sep-18	Quality continue
	28-Sep-18	Assignment on Starting and operating small venturing enterprises Operations: business size and location decisions.
	29-Sep-18	Assignment on Starting and operating small venturing enterprises Operations:
	30-Sep-18	business size and location decisions  Sunday
12	01-Oct-18	logistics
12	01-Oct-18 02-Oct-18	Mahatama Gandhi Jayanti
1	02-001-10	manatania Ganum Jayanu

	03-Oct-18	Introduction of marketing
	04-Oct-18	Marketing concept
	05-Oct-18	consumer behaviour
	06-Oct-18	Product, types, process
	07-Oct-18	Sunday
13	08-Oct-18	pricing decisions
	09-Oct-18	Distribution channels
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	promotional decisions
	12-Oct-18	Finance: Money
	13-Oct-18	Introduction of banking
	14-Oct-18	Sunday
14	15-Oct-18	Test on marketing management
	16-Oct-18	Financial management
	17-Oct-18	Financial management continue
	18-Oct-18	Dussehra
	19-Oct-18	securities markets
	20-Oct-18	risk management
	21-Oct-18	Sunday
15	22-Oct-18	insurance
	23-Oct-18	Introduction of human resources
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Assignment on financial management
	26-Oct-18	Assignment on financial management
	27-Oct-18	Sources of human capital
	28-Oct-18	Sunday
16	29-Oct-18	Strategies for attracting (staffing)
	30-Oct-18	Training, types, methods
	31-Oct-18	Compensation, methods of calculations
	01-Nov-18	Haryana Day
	02-Nov-18	Revision of syllabus
	03-Nov-18	Revision of syllabus
	04-Nov-18	Sunday
17	05-Nov-18	Revision of syllabus
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## **Lesson Plan**

Name of the Assistant Professor: Ms. Neetu Sharma

Class and Section: B.Com (Hons) III Sem

**Subject: Corporate Account** 

Week	T *	Tonics Tonics
vveek	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction of corporate account
1	19-Jul-18	Introduction of corporate account
	20-Jul-18	Introduction of company
	21-Jul-18	Types of share capital
	22-Jul-18	Sunday
2	23-Jul-18	Capital reserve and reserve capital
	24-Jul-18	Book building process
	25-Jul-18	Issue of shares
	26-Jul-18	Journal entries of shares
	27-Jul-18	Practical problems
	28-Jul-18	Practical problems
	29-Jul-18	Sunday
3	30-Jul-18	Calls in arrear and advance
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Oversubscription and their practical
	02-Aug-18	Forfeiture of shares
	03-Aug-18	Practical problems
	04-Aug-18	Practical problems
	05-Aug-18	Sunday
4	06-Aug-18	Pro rata allotment
	07-Aug-18	Practical problems
	08-Aug-18	Practical problems
	09-Aug-18	Practical problems
	10-Aug-18	Buyback of shares
	11-Aug-18	Right issue of shares
	12-Aug-18	Sunday
5	13-Aug-18	Redemption of preference share
	14-Aug-18	Journal entries
	15-Aug-18	Independence Day
	16-Aug-18	Test on issue of shares
	17-Aug-18	Practical problems of redemption of preference shares
	18-Aug-18	Practical problems
	19-Aug-18	Sunday
6	20-Aug-18	Practical problems
	21-Aug-18	Buy back of shares
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Practical problems

	24-Aug-18	Practical problems
	25-Aug-18	Practical problems
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Assignment on bonus share, buy back of share, right issue of share
	28-Aug-18	Assignment on bonus share, buy back of share, right issue of share
	29-Aug-18	Valuation of goodwill
	30-Aug-18	Methods of valuation
	31-Aug-18	Practical problems
	01-Sep-18	Practical problems
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Valuation of securities
	05-Sep-18	Methods of valuations
	06-Sep-18	Practical problems
	07-Sep-18	Practical problems
	08-Sep-18	Issue of debenture
	09-Sep-18	Sunday
9	10-Sep-18	Types of debenture
	11-Sep-18	Journal entries
	12-Sep-18	Practical problems
	13-Sep-18	Practical problems
	14-Sep-18	Writing of discount on issue of debenture
	15-Sep-18	Practical problems
	16-Sep-18	Sunday
10	17-Sep-18	Test of valuation of securities
	18-Sep-18	Redemption of debenture, meaning, lumpsum method
	19-Sep-18	Practical problems
	20-Sep-18	Sinking fund method
	21-Sep-18	Practical problems
	22-Sep-18	Practical problems
1.1	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Redemption by conversion method
	25-Sep-18	Practical problems  Purchase of own debenture method
	26-Sep-18 27-Sep-18	Practical problems
	28-Sep-18	Cum interest and ex interest
	29-Sep-18	Practical problems
	30-Sep-18	Sunday
12	01-Oct-18	Final Accounts of a company as per schedule VI
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Format of statement of profit and loss and balance sheet
	04-Oct-18	Format of division of profit and their practical problems
	05-Oct-18	practical problems
	06-Oct-18	practical problems

	07-Oct-18	Sunday
13	08-Oct-18	Profit or loss prior and subsequent to incorporation
	09-Oct-18	practical problems
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	practical problems
	12-Oct-18	practical problems
	13-Oct-18	Test of Final Accounts of a company as per schedule VI
	14-Oct-18	Sunday
14	15-Oct-18	Holding Companies Accounts
	16-Oct-18	Consolidate financial statement
	17-Oct-18	Calculation of goodwill and minority interest
	18-Oct-18	Dussehra
	19-Oct-18	Practical problems
	20-Oct-18	Practical problems
	21-Oct-18	Sunday
15	22-Oct-18	Treatment of dividend
	23-Oct-18	Practical problems
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Practical problems
	26-Oct-18	Inter owing transaction
	27-Oct-18	Practical problems
	28-Oct-18	Sunday
16	29-Oct-18	Revaluation of assets, bonus issue of share
	30-Oct-18	Practical problems
	31-Oct-18	Practical problems
	01-Nov-18	Haryana Day
	02-Nov-18	Revision of syllabus
	03-Nov-18	Revision of syllabus
	04-Nov-18	Sunday
17	05-Nov-18	Revision of syllabus

# Lesson Plan

Name of the Assistant Professor: Ms. Neetu Sharma

Class and Section: B.Com (Hons) V Sem

**Subject:** Financial Management

Week	Date Date	Topics Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction of financial management
1	19-Jul-18	Meaning, function, approaches
	20-Jul-18	Scope and objectives
	21-Jul-18	Objectives continue
	22-Jul-18	Sunday
2	23-Jul-18	Financial management and financial accounting
	24-Jul-18	Financial planning
	25-Jul-18	Financial planning continue
	26-Jul-18	Financial planning continue
	27-Jul-18	Capitalization meaning and theories
	28-Jul-18	Over capitalization
	29-Jul-18	Sunday
3	30-Jul-18	Under capitalization
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Watered capital
	02-Aug-18	Cost of capital: Significance, meaning
	03-Aug-18	Calculation of Cost of debt
	04-Aug-18	Practical problems
	05-Aug-18	Sunday
4	06-Aug-18	Calculation of cost of preference shares
	07-Aug-18	Practical problems
	08-Aug-18	Calculation of cost of equity shares
	09-Aug-18	Practical problems
	10-Aug-18	Practical problems
	11-Aug-18	Cost of retained earning
	12-Aug-18	Sunday
5	13-Aug-18	Weighter average cost of capital
	14-Aug-18	Practical problems
	15-Aug-18	Independence Day
	16-Aug-18	Assignment on introduction of financial management
	17-Aug-18	Assignment on introduction of financial management
	18-Aug-18	Leverage analysis: Operating
	19-Aug-18	Sunday
6	20-Aug-18	Financial and composite leverage
	21-Aug-18	Practical problems
	22-Aug-18	Id-Ul-Zuha (Bakrid)

	23-Aug-18	Test of cost of capital
	24-Aug-18	EBIT and EPS analysis
	25-Aug-18	Practical problems
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Indifference level
	28-Aug-18	Practical problems
	29-Aug-18	Financial break even analysis
	30-Aug-18	Practical problems
	31-Aug-18	Capital Structure: Meaning, theories
	01-Sep-18	Net income approach
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Practical problems
	05-Sep-18	Net operating income approach
	06-Sep-18	Practical problems
	07-Sep-18	Traditional approach
	08-Sep-18	Practical problems
	09-Sep-18	Sunday
9	10-Sep-18	MM approach
	11-Sep-18	Practical problems
	12-Sep-18	Assignment of capital structure
	13-Sep-18	Assignment of capital structure
	14-Sep-18	Working Capital: meaning; nature
	15-Sep-18	determinants, significance
	16-Sep-18	Sunday
10	17-Sep-18	Fixed and fluctuating working capital
	18-Sep-18	Calculation of working capital Practical problems
	19-Sep-18	Practical problems
	20-Sep-18	Practical problems
	21-Sep-18	Practical problems
	22-Sep-18	Practical problems
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Practical problems
	25-Sep-18	Practical problems
	26-Sep-18	Test of working capital
	27-Sep-18	Dividend Decisions: Meaning; types
	28-Sep-18	determinants and theories
	29-Sep-18	Walter model
	30-Sep-18	Sunday
12	01-Oct-18	Practical problems
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Gorden model
	04-Oct-18	Practical problems

	05-Oct-18	MM approach
	06-Oct-18	Practical problems
	07-Oct-18	Sunday
13	08-Oct-18	Arbitrage process
	09-Oct-18	Practical problems
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Test of dividend decision
	12-Oct-18	Cash management
	13-Oct-18	Practical problems
	14-Oct-18	Sunday
14	15-Oct-18	cash management models
	16-Oct-18	Practical problems
	17-Oct-18	Receivable management
	18-Oct-18	Dussehra
	19-Oct-18	Practical problems
	20-Oct-18	Practical problems
	21-Oct-18	Sunday
15	22-Oct-18	inventory management
	23-Oct-18	Methods of inventory management
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Practical problems
	26-Oct-18	Practical problems
	27-Oct-18	Levels of inventory
	28-Oct-18	Sunday
16	29-Oct-18	Practical problems
	30-Oct-18	Practical problems
	31-Oct-18	revision
	01-Nov-18	Haryana Day
	02-Nov-18	revision
	03-Nov-18	revision
	04-Nov-18	Sunday

## **Lesson Plan**

Name of the Assistant Professor: Ms. Neetu Sharma

Class and Section: B.Com (Hons) V Sem Subject: Contemporary Issues in Commerce

	- Total	temporary Issues in Commerce
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction of Contemporary Issues in Commerce
1	19-Jul-18	Balance of Payment
	20-Jul-18	Balance of Payment continue
	21-Jul-18	Balance of Payment continue
	22-Jul-18	Sunday
2	23-Jul-18	Deficit Financing
	24-Jul-18	Deficit Financing continue
	25-Jul-18	Deficit Financing continue
	26-Jul-18	Discussion of topics related to practical file
	27-Jul-18	Practical file in lab
	28-Jul-18	Practical file in lab
	29-Jul-18	Sunday
3	30-Jul-18	Tax Regulations & Economic Growth
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Tax Regulations & Economic Growth continue
	02-Aug-18	Tax Regulations & Economic Growth continue
	03-Aug-18	Practical file in lab
	04-Aug-18	Practical file in lab
	05-Aug-18	Sunday
4	06-Aug-18	Role of Micro Finance in Rural Development
	07-Aug-18	Role of Micro Finance in Rural Development continue
	08-Aug-18	Role of Micro Finance in Rural Development continue
	09-Aug-18	Corporate Social Responsibility
	10-Aug-18	Practical file in lab
	11-Aug-18	Practical file in lab
	12-Aug-18	Sunday
5	13-Aug-18	Corporate Social Responsibility continue
	14-Aug-18	Corporate Social Responsibility continue
	15-Aug-18	Independence Day
	16-Aug-18	Ethics and Accountability
	17-Aug-18	Practical file in lab
	18-Aug-18	Practical file in lab
	19-Aug-18	Sunday Information and Communication Technology
6	20-Aug-18	Information and Communication Technology  E. Lagraing: An Effective Teel in Present Educational Segueric
	21-Aug-18	E- Learning : An Effective Tool in Present Educational Scenario
	22-Aug-18	Id-Ul-Zuha (Bakrid)

	23-Aug-18	Test on Balance of Payment and Corporate Social Responsibility
	24-Aug-18	Practical file in lab
	25-Aug-18	Practical file in lab
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	E- Learning : An Effective Tool in Present Educational Scenario continue
	28-Aug-18	E- Learning : An Effective Tool in Present Educational Scenario continue
	29-Aug-18	Mobile Communication : A Revolutionary tool in I.T
	30-Aug-18	Mobile Communication : A Revolutionary tool in I.T continue
	31-Aug-18	Practical file in lab
	01-Sep-18	Practical file in lab
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Financial Innovations
	05-Sep-18	Financial Innovations continue
	06-Sep-18	Financial Innovations continue
	07-Sep-18	Practical file in lab
	08-Sep-18	Practical file in lab
	09-Sep-18	Sunday
9	10-Sep-18	Global Financial Crisis
	11-Sep-18	Global Financial Crisis continue
	12-Sep-18	Global Financial Crisis continue
	13-Sep-18	Test on Financial Innovations
	14-Sep-18	Practical file in lab
	15-Sep-18	Practical file in lab
	16-Sep-18	Sunday
10	17-Sep-18	Recent trends in Banking and Financial Services
	18-Sep-18	Recent trends in Banking and Financial Services continue
	19-Sep-18	Recent trends in Banking and Financial Services continue
	20-Sep-18	Reshaping Rural Marketing
	21-Sep-18	Practical file in lab
	22-Sep-18	Practical file in lab
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Reshaping Rural Marketing continue
	25-Sep-18	Reshaping Rural Marketing continue
	26-Sep-18	Reshaping Rural Marketing continue
	27-Sep-18	Modern Retailing Challenges in India
	28-Sep-18	Practical file in lab
	29-Sep-18	Practical file in lab
	30-Sep-18	Sunday
12	01-Oct-18	Modern Retailing Challenges in India continue
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Modern Retailing Challenges in India continue
	04-Oct-18	Marketing through Social Networking Websites
	05-Oct-18	Practical file in lab

	06-Oct-18	Practical file in lab
	07-Oct-18	Sunday
13	08-Oct-18	Marketing through Social Networking Websites continue
13	09-Oct-18	Evolving E- Marketing in India
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Evolving E- Marketing in India continue
	11-Oct-18 12-Oct-18	Practical file in lab
	12-Oct-18	
		Practical file in lab
1.4	14-Oct-18	Sunday
14	15-Oct-18	Test on Marketing through Social Networking Websites
	16-Oct-18	Challenges in Managing Workforce Diversity
	17-Oct-18	Challenges in Managing Workforce Diversity continue
	18-Oct-18	Dussehra
	19-Oct-18	Practical file in lab
	20-Oct-18	Practical file in lab
	21-Oct-18	Sunday
15	22-Oct-18	Human Resource Accounting and Audit
	23-Oct-18	Human Resource Accounting and Audit continue
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	HR challenges in Managing Technological Changes
	26-Oct-18	Practical file in lab
	27-Oct-18	Practical file in lab
	28-Oct-18	Sunday
16	29-Oct-18	HR challenges in Managing Technological Changes continue
	30-Oct-18	Practical file in lab
	31-Oct-18	Practical file in lab
	01-Nov-18	Haryana Day
	02-Nov-18	Revision
	03-Nov-18	Revision
	04-Nov-18	Sunday
17	05-Nov-18	Revision

## **Lesson Plan**

Name of the Assistant Professor: Ms. Rina Parshad

Class and Section: B.Com (Hons) I Sem Subject: Business communication

Subject: Business communication		
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction to business communication
1	19-Jul-18	Essential of business communication
	20-Jul-18	Importance of business communication
	21-Jul-18	Difference between business communication and general communication
	22-Jul-18	Sunday
2	23-Jul-18	Oral communication ( advantages and disadvantages)
	24-Jul-18	Written communication ( advantages and disadvantages)
	25-Jul-18	Upward communication, patterns of upward communication
	26-Jul-18	Downward communication , patterns of downward communication
	27-Jul-18	Sideway communication, patterns of sideway communication
	28-Jul-18	Oral test and discussion of the topic of patterns of communication
	29-Jul-18	Sunday
3	30-Jul-18	Assignment of business communication
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Assignment of business communication
	02-Aug-18	Writing process in news and messages
	03-Aug-18	Different types of communication
	04-Aug-18	Verbal communication
	05-Aug-18	Sunday
4	06-Aug-18	Non-verbal communication
	07-Aug-18	Interpersonal communication
	08-Aug- 18	Formal communication
	09-Aug-18	Informal communication
	10-Aug-18	Media of communication
	11-Aug-18	Media of communication
	12-Aug-18	Sunday
5	13-Aug-18	Written test of formal and informal communication
	14-Aug-18	Discussion of the topic
	15-Aug-18	Independence Day
	16-Aug-18	Massages of sales
	17-Aug-18	Massages of persuasion
	18-Aug-18	Barriers to effective communication
	19-Aug-18	Sunday  Demines to effective accompanies tion
6	20-Aug-18	Barriers to effective communication
	21-Aug-18	Guidelines for effective communication
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Introduction of project report

	24-Aug-18	Basics of project report
	25-Aug-18	Importance of project report
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Format of project report
	28-Aug-18	Writing a project report
	29-Aug-18	Writing report on field work
	30-Aug-18	Practice of writing report
	31-Aug-18	Different types of field report
	01-Sep-18	Write Different types of field report
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Revision of writing of field report
	05-Sep-18	Assignment of project report
	06-Sep-18	Class discussion in the topic of project report
	07-Sep-18	Introduction of Business negotiation
	08-Sep-18	Importance of Business negotiation
	09-Sep-18	Sunday
9	10-Sep-18	Role of Business negotiation
	11-Sep-18	Tactics of Business negotiation
	12-Sep-18	Tactics of Business negotiation
	13-Sep-18	Class discussion in Business negotiation
	14-Sep-18	Class discussion in Business negotiation
	15-Sep-18	Test of business negotiation
	16-Sep-18	Sunday
10	17-Sep-18	Introduction of e-correspondence
	18-Sep-18	Objective of e-correspondence
	19-Sep-18	Importance of e-correspondence
	20-Sep-18	Scope of e-correspondence
	21-Sep-18	Types of e-correspondence
	22-Sep-18	Internal of e-correspondence
11	23-Sep-18 24-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)  External of e-correspondence
11	24-Sep-18 25-Sep-18	Sales of e-correspondence
	25-Sep-18 26-Sep-18	Personalized of e-correspondence
	27-Sep-18	Different types of letter
	28-Sep-18	Letter of inquiry
	29-Sep-18	Revision
	30-Sep-18	Sunday
12	01-Oct-18	Letter of claim
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Letter of application
	04-Oct-18	Letter of approval
	05-Oct-18	Letter of accommodation
	06-Oct-18	Letter of promise

	07-Oct-18	Sunday
13	08-Oct-18	Class discussion in different letters
	09-Oct-18	Class discussion in e-correspondence
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Test of letters
	12-Oct-18	Spoken English for business communication
	13-Oct-18	Spoken English for business communication
	14-Oct-18	Sunday
14	15-Oct-18	Introduction about the plan and presentation
	16-Oct-18	Objective of presentation of plan
	17-Oct-18	Importance of the presentation of plan
	18-Oct-18	Dussehra
	19-Oct-18	How to write presentation
	20-Oct-18	Examples of presentation
	21-Oct-18	Sunday
15	22-Oct-18	How to write an effective presentation
	23-Oct-18	What should be include in good presentation
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Introduction of speech
	26-Oct-18	Introduction of effective speech
	27-Oct-18	Mode of delivery presentation
	28-Oct-18	Sunday
16	29-Oct-18	Addressing the audience
	30-Oct-18	Oral talking
	31-Oct-18	Strategies to overcome barriers in address
	01-Nov-18	Haryana Day
	02-Nov-18	speech
	03-Nov-18	Revision
	04-Nov-18	Sunday
17	05-Nov-18	Revision

## **Lesson Plan**

Name of the Assistant Professor: Ms. Rina Parshad

Class and Section: B.Com (Hons) V Sem

**Subject:** Investment Analysis

Subject: Investment Analysis		
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Meaning of Investment,
1	19-Jul-18	Meaning of Speculation, Investment v/s Speculation
	20-Jul-18	Investment v/s Gambling
	21-Jul-18	Objective of Investment
	22-Jul-18	Sunday
2	23-Jul-18	Classification of Investment
	24-Jul-18	Classification of Investment
	25-Jul-18	Investment portfolio management
	26-Jul-18	Principles and scope of investment management
	27-Jul-18	Process of investment decision
	28-Jul-18	Security analysis
	29-Jul-18	Sunday
3	30-Jul-18	return on investment ,rate of return
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Diversification
	02-Aug-18	Investment strategies
	03-Aug-18	Investment philosophies
	04-Aug-18	Value investing
	05-Aug-18	Sunday
4	06-Aug-18	Growth investing
	07-Aug-18	Financial information
	08-Aug-18	Test of investment topic
	09-Aug-18	Meaning of risk
	10-Aug-18	uncertainty, Risk v/s uncertainty
	11-Aug-18	Causes of risk,
	12-Aug-18	Sunday
5	13-Aug-18	Type of risks
	14-Aug-18	Risk return relationship, measurement of risk
	15-Aug-18	Independence Day
	16-Aug-18	Risk and return of a portfolio
	17-Aug-18	Effect of combining the securities
	18-Aug-18	Change in portfolio proportion
	19-Aug-18	Sunday
6	20-Aug-18	Assignment of risk and return of the securities and portfolio
	21-Aug-18	Discuss of the topic
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Introduction of Efficient market theory

	24-Aug-18	Random walk theory
	25-Aug-18	Week form of EMH
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Semi strong form of EMH
	28-Aug-18	Strong form of EMH
	29-Aug-18	Test of all EMH
	30-Aug-18	Test of all EMH
	31-Aug-18	Introduction of Technical analysis
	01-Sep-18	Dow theory
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Chatting analysis
	05-Sep-18	Volume indicator
	06-Sep-18	Discussion on the topic of EMH
	07-Sep-18	Discussion on the topic of Technical analysis
	08-Sep-18	Test of the EMH
	09-Sep-18	Sunday
9	10-Sep-18	Meaning of fundamental analysis
7	10-Sep-18 11-Sep-18	Objective of fundamental analysis
	12-Sep-18	Economic analysis ( economic forces, tools for economic analysis)
	13-Sep-18	Economic Forecasting
	14-Sep-18	Industrial analysis :-meaning, characteristics
	15-Sep-18	Industries life cycle measurement of growth of industry
	16-Sep-18	Sunday
10	17-Sep-18	Company analysis :-financial and non financial indicator
	18-Sep-18	Company analysis:-financial and non financial indicator
	19-Sep-18	Discussion on the topic fundamental analysis
	20-Sep-18	Test of fundamental analysis
	21-Sep-18	Differences b/w technical and fundamental analysis
	22-Sep-18	Difference b/w EMH, technical and fundamental analysis
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Group discussion of the topic of EMH, technical and fundamental analysis
	25-Sep-18	Moving average analysis
	26-Sep-18	Market sentiments Technical indicators of breadth
	27-Sep-18 28-Sep-18	Evaluation of technical analysis
	29-Sep-18	Definition, characteristics of stock exchanges
	30-Sep-18	Sunday
12	01-Oct-18	Functions and benefits of stock exchange
12	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Organization of stock exchange in India
	04-Oct-18	Bombay stock exchange
	05-Oct-18	National stock exchange
	06-Oct-18	Over the counter exchange
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	07-Oct-18	Sunday
13	08-Oct-18	Trading in stock market
	09-Oct-18	procedure of online trading
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Capital market
	12-Oct-18	Primary market
	13-Oct-18	Secondary market
	14-Oct-18	Sunday
14	15-Oct-18	Meaning and need of derivatives
	16-Oct-18	Features of derivatives
	17-Oct-18	Players in derivative markets
	18-Oct-18	Dussehra
	19-Oct-18	structure of derivatives
	20-Oct-18	Uses of derivatives
	21-Oct-18	Sunday
15	22-Oct-18	Derivatives in Indian capital markets
	23-Oct-18	Derivatives in Indian capital markets
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Introduction of option contract
	26-Oct-18	Uses of option contract
	27-Oct-18	Call option
	28-Oct-18	Sunday
16	29-Oct-18	Put option
	30-Oct-18	Future and forward contract
	31-Oct-18	Revision of derivatives
	01-Nov-18	Haryana Day
	02-Nov-18	Test of stock market
	03-Nov-18	Test of derivatives
	04-Nov-18	Sunday
17	05-Nov-18	Revision on all syllabus

#### **Lesson Plan**

Name of the Assistant Professor: Ms. PRIYA Class and Section: B.Com (Hons) III Sem

08-Aug-18

09-Aug-18

10-Aug-18

11-Aug-18

12-Aug-18

13-Aug-18

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revision

Sunday

concept of E.O.Q

Relevant cost for material control

Techniques of inventory control

test

Subject: Cost Accounting		
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction and Feature of cost accounting
1		Scope and Objective of cost accounting
-	19-Jul-18	Types, Methods and Importance of cost accounting
	20-Jul-18	The state of the s
	21-Jul-18	Limitation and Installation of cost accounting system
	22-Jul-18	Sunday
2	23-Jul-18	Financial Accounting and Cost Accounting
	24-Jul-18	revision
	25-Jul-18	Element of Cost
	26-Jul-18	Element of Cost
	27-Jul-18	Element of Cost
	28-Jul-18	revision
	29-Jul-18	Sunday
3	30-Jul-18	assingment
	31-Jul-18	ShaheedUdham Singh's Martyrdom Day
	01-Aug-18	Concept of Material Cost Control - Purchase Cycle
	02-Aug-18	Classification and Codification of material
	03-Aug-18	Pricing of Material issued -FIFO method
	04-Aug-18	LIFO, HIFO and Average price method
	05-Aug-18	Sunday
4	06-Aug-18	Market price method and notional price method
	07-Aug-18	Doubts

	14-Aug-18	Practical Question
	15-Aug-18	Independence Day
	16-Aug-18	Practical Question
	17-Aug-18	Determination of inventory level
	18-Aug-18	Practical Question
	19-Aug-18	Sunday
6	20-Aug-18	Perpetual inventory system and treatment of wastage
	21-Aug-18	revision
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Concept of Labour Cost and its control procedure
	24-Aug-18	labour turnover
	25-Aug-18	method of time keeping
	26-Aug-18	Sunday (RakshaBandhan)
7	27-Aug-18	idle time and overtime
	28-Aug-18	method of wage payment - time rate and piece rate system
	29-Aug-18	Halsey and Rowan Premium Scheme
	30-Aug-18	Emerson Efficiency Scheme
	31-Aug-18	Practical question
	01-Sep-18	Practical question
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	revision
	05-Sep-18	Treatment of overheads
	06-Sep-18	basis of distribution of overheads
	07-Sep-18	Apportionment of overheads
	08-Sep-18	Absorption of overheads
	09-Sep-18	Sunday
9	10-Sep-18	Practical question
	11-Sep-18	Practical question
	12-Sep-18	Under and Over Absorption of overheads
	13-Sep-18	machine hour rate method

	14-Sep-18	machine hour rate method
	15-Sep-18	revision
	16-Sep-18	Sunday
10	17-Sep-18	Assignment
	18-Sep-18	Unit costing and its element
	19-Sep-18	cost sheet and its types
	20-Sep-18	types of cost sheet
	21-Sep-18	Practical question
	22-Sep-18	Practical question
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Practical question
	25-Sep-18	calculation of tender price
	26-Sep-18	calculation of tender price
	27-Sep-18	Practical question
	28-Sep-18	Practical question
	29-Sep-18	revision
	30-Sep-18	Sunday
12	01-Oct-18	doubts
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	concept and format of contract costing
	04-Oct-18	treatment of work in progress
	05-Oct-18	Practical question
	06-Oct-18	Practical question
	07-Oct-18	Sunday
13	08-Oct-18	Practical question
	09-Oct-18	Practical question
	10-Oct-18	Maharaja AgrasenJayanti
	11-Oct-18	Escalation Clause and Cost plus Contract
	12-Oct-18	AS- 7 Construction contracts
	13-Oct-18	revision
	14-Oct-18	Sunday
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14	15-Oct-18	test
	16-Oct-18	job costing
	17-Oct-18	batch costing
	17-001-10	batch costing
	18-Oct-18	Dussehra
	19-Oct-18	concept of process costing and preparation of process cost account
	20-Oct-18	treatment of normal loss
	21-Oct-18	Sunday
15	22-Oct-18	Practical question
	23-Oct-18	treatment of abnormal loss
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Practical question
	26-Oct-18	method of treatment of joint product and by product
	27-Oct-18	inter process profit -practical question
	28-Oct-18	Sunday
16	29-Oct-18	reconciliation of cost and financial accounting
	30-Oct-18	Practical question
	31-Oct-18	Practical question
	01-Nov-18	Haryana Day
	02-Nov-18	operating costing procedure
	03-Nov-18	Practical question
	04-Nov-18	Sunday
17	05-Nov-18	Practical question and revision

# K.LMEHTADAYANAND COLLEGE, FARIDABAD

# **Lesson Plan**

Name of the Assistant Professor: Ms. PRIYA Class and Section: B.Com (Hons) I Sem

Subject: Business Law		
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction of Indian contract act and its fundamental definition
1	19-Jul-18	Valid contract and its agreement
	20-Jul-18	Kinds of agreement
	21-Jul-18	Introduction of proposal, features and legal rules
	22-Jul-18	Sunday
2	23-Jul-18	Meaning of acceptance and rules of acceptance
	24-Jul-18	Communication of acceptance
	25-Jul-18	Revision
	26-Jul-18	Contractual capacity of parties
	27-Jul-18	Contract by minors
	28-Jul-18	Free consent of parties – coercion
	29-Jul-18	Sunday
3	30-Jul-18	Undue influence and Misrepresentation
	31-Jul-18	ShaheedUdham Singh's Martyrdom Day
	01-Aug-18	Fraud
	02-Aug-18	Mistake
	03-Aug-18	Revision
	04-Aug-18	Assignment
	05-Aug-18	Sunday
4	06-Aug-18	Meaning of consideration and its element
	07-Aug-18	Agreement without consideration- exception to the rule
	08-Aug-18	Agreement opposed to public policy
	09-Aug-18	Agreement expressly declared as void
	10-Aug-18	Agreement expressly declared as void
	11-Aug-18	Agreement expressly declared as void
	12-Aug-18	Sunday
5	13-Aug-18	Revision
	14-Aug-18	Doubts
	15-Aug-18	Independence Day
	16-Aug-18	Contingent contract
	17-Aug-18	Performance of contract
	18-Aug-18	Joint promise and its performance
	19-Aug-18	Sunday
6	20-Aug-18	Time and place of performance
	21-Aug-18	Reciprocal promise and there performance
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Discharge of contract

	24-Aug-18	Discharge of contract
	25-Aug-18	Discharge of contract
	26-Aug-18	Sunday (RakshaBandhan)
7	20-Aug-18 27-Aug-18	Implied contract
	28-Aug-18	Breach of contract and its remedies
	29-Aug-18	Types of damages
	30-Aug-18	Revision
	31-Aug-18	Revision
	01-Sep-18	Contract of indemnity
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Contract of guarantee
	05-Sep-18	Liability of surety
	06-Sep-18	Rights of surety
	07-Sep-18	Revision
	08-Sep-18	Test
	09-Sep-18	Sunday
9	10-Sep-18	Contract of bailment
	11-Sep-18	Duties and rights of bailor
	12-Sep-18	Duties and rights of bailee
	13-Sep-18	Finder of goods
	14-Sep-18	Lien
	15-Sep-18	Contract of pledge
	16-Sep-18	Sunday
10	17-Sep-18	Consumer protection act, 1986 – important definition and terminology
	18-Sep-18	Consumer problems and rights of consumers
	19-Sep-18	Importance of consumer protection act and consumer protection council
	20-Sep-18	Redressal of consumer dispute
	21-Sep-18	Redressal of consumer dispute
	22-Sep-18	Redressal of consumer dispute
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Revision
	25-Sep-18	Sales of goods act, 1930
	26-Sep-18	Contract of sale Contract of sale vs other contract
	27-Sep-18 28-Sep-18	Types of goods
	29-Sep-18	Condition and warranties
	30-Sep-18	Sunday
12	01-Oct-18	Implied conditions and warranties
12	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Transfer of ownership
	04-Oct-18	Transfer of title of goods
	05-Oct-18	Revision
	06-Oct-18	Assignment
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	07-Oct-18	Sunday
13	08-Oct-18	Delivery and types of delivery
	09-Oct-18	Rights of the buyer
	10-Oct-18	Maharaja AgrasenJayanti
	11-Oct-18	Duties of the buyer
	12-Oct-18	Rights of unpaid seller
	13-Oct-18	Right against the buyer
	14-Oct-18	Sunday
14	15-Oct-18	Revision
	16-Oct-18	Suits for breach of contract
	17-Oct-18	Revision
	18-Oct-18	Dussehra
	19-Oct-18	Contract of agency and creation of agency
	20-Oct-18	Sub-agent and substituted agent
	21-Oct-18	Sunday
15	22-Oct-18	Co-agent and classification of agent
	23-Oct-18	Ratification of agency
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Ratification of agency
	26-Oct-18	Rights of agents
	27-Oct-18	Rights and duties of principle
	28-Oct-18	Sunday
16	29-Oct-18	Liability of the agent to third party
	30-Oct-18	Liability of the agent to third party
	31-Oct-18	Revision
	01-Nov-18	Haryana Day
	02-Nov-18	Revision
	03-Nov-18	Revision
	04-Nov-18	Sunday
17	05-Nov-18	Revision

# K.LMEHTADAYANAND COLLEGE, FARIDABAD

## **Lesson Plan**

Name of the Assistant Professor: Ms. PRIYA Class and Section: B.Com (Hons) V Sem

**Subject: Entrepreneurship and Small Scale Business** 

Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students Introduction, Evolution and Features of an Entrepreneur
	18-Jul-18	•
1	19-Jul-18	Functions and Types of Entrepreneur
	20-Jul-18	Types and Differences between Entrepreneur, Manager and Intrapreneur
	21-Jul-18	Revision
	22-Jul-18	Sunday
2	23-Jul-18	Concept & Nature of Entrepreneurship
	24-Jul-18	The Entrepreneurial Process
	25-Jul-18	Importance of Entrepreneurship and it's Role in Economic Development
	26-Jul-18	Entrepreneurship V/S Self Employment V/S Employment
	27-Jul-18	Benefits of Becoming Entrepreneur and Factors Affecting
	28-Jul-18	Revision
	29-Jul-18	Sunday
3	30-Jul-18	Assignment
	31-Jul-18	ShaheedUdham Singh's Martyrdom Day
	01-Aug-18	Introduction and Components of Business Environment
	02-Aug-18	Components of General Environment
	03-Aug-18	Meaning, Factors, Sources and Approaches to Environmental Scanning
	04-Aug-18	Techniques and Difficulties related to Environmental Scanning
	05-Aug-18	Sunday
4	06-Aug-18	Environmental Appraisal: Meaning and Factors
	07-Aug-18	Revision
	08-Aug-18	Test
	09-Aug-18	Meaning, Reasons and Problems of Large Entrepreneurs
	10-Aug-18	Meaning, Criteria and Characteristics of Small Entrepreneurs
	11-Aug-18	Scope and Rationale of Small Entrepreneurs
	12-Aug-18	Sunday
5	13-Aug-18	Importance of Small Enterprises and Entrepreneurs in Indian Economy
	14-Aug-18	Problems of Small Entrepreneurs
	15-Aug-18	Independence Day
	16-Aug-18	Relationship between Small & Large Entrepreneurs
	17-Aug-18	Developing Entrepreneurial Competencies
	18-Aug-18	Development of Entrepreneurship and Need & Objectives of EDPs
	19-Aug-18	Sunday
6	20-Aug-18	Course Content and Phases of EDPs
	21-Aug-18	Promoting Entrepreneurship through Consultancy Organizations
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	TCOs and major Activities of TCOs

	24-Aug-18	Problems faced by EDPs & Criteria to Assess the Effectiveness of EDPs
	25-Aug-18	Entrepreneurial Motivation
	26-Aug-18	Sunday (RakshaBandhan)
7	27-Aug-18	Achievement motivation
	28-Aug-18	
	29-Aug-18	Opportunity Identification and Selection Process
	30-Aug-18	Opportunity Identification and Selection Process
	31-Aug-18	Thinking Mode- Types and Differences
	01-Sep-18	Entrepreneurial Opportunities in Contemporary Business Environment
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Franchising
	05-Sep-18	Business Process Outsourcing
	06-Sep-18	Steps for setting up A New Enterprise
	07-Sep-18	Steps for setting up A New Enterprise
	08-Sep-18	Revision
	09-Sep-18	Sunday
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9	10-Sep-18 11-Sep-18	Test Project Report- Meaning, Objectives and Importance
	11-Sep-18 12-Sep-18	Contents of Project Report & Precautions while preparing Project Report
	13-Sep-18	Market Survey- Meaning, Objectives and Process
	14-Sep-18	Process of Market Survey
	15-Sep-18	Managerial Roles and Functions in a Small Business
	16-Sep-18	Sunday
10	17-Sep-18	Managerial Roles and Functions in a Small Business
	18-Sep-18	Production & Operation Management- Design, Location
	19-Sep-18	Plant Layout , Planning & Control of Production Process, Quality Control
	20-Sep-18	Presentation on Opportunity Identification and Selection Process
	21-Sep-18	Presentation on Opportunities in Contemporary Business Environment
	22-Sep-18	Presentation on Project Report & Market Survey
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Managing Business Growth
	25-Sep-18	Types of Corporate Level Strategies
	26-Sep-18	Integration, Diversification and Turnaround Strategies  Integrational and Combination Strategies Crisis in Business Growth
	27-Sep-18 28-Sep-18	International and Combination Strategies, Crisis in Business Growth  Issues in Small Business Marketing- Product Mix,
	29-Sep-18	PLC
	30-Sep-18	Sunday
12	01-Oct-18	Price, Place and Promotion Mix
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Marketing Consortitium, Competitive Bidding, Negotiation
	04-Oct-18	Revision
	05-Oct-18	Revision
	06-Oct-18	Test
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	07-Oct-18	Sunday
13	08-Oct-18	Incentives and Subsidies- Meaning, Schemes
	09-Oct-18	Advantages and Problems
	10-Oct-18	Maharaja AgrasenJayanti
	11-Oct-18	Taxation Benefits to Small Scale Industries
	12-Oct-18	Taxation Benefits to Small Scale Industries
	13-Oct-18	Revision
	14-Oct-18	Sunday
14	15-Oct-18	Institutional Support for Entrepreneur- Concept and Need
	16-Oct-18	Institutions providing support to Entrepreneurs-SIDO, NSIC
	17-Oct-18	
	18-Oct-18	Dussehra
	19-Oct-18	Institutions providing support to Entrepreneurs-SISI, DIC
	20-Oct-18	Institutions providing support to Entrepreneurs-SIDBI, SSIB
	21-Oct-18	Sunday
15	22-Oct-18	Institutions providing support to Entrepreneurs-IPICOL,IDCOL
	23-Oct-18	Institutions providing support to Entrepreneurs- OSIC, SFCs, SIDCs
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Revision
	26-Oct-18	Revision
	27-Oct-18	Revision
	28-Oct-18	Sunday
16	29-Oct-18	Revision
	30-Oct-18	Revision
	31-Oct-18	Revision
	01-Nov-18	Haryana Day
	02-Nov-18	Revision
	03-Nov-18	Revision
	04-Nov-18	Sunday
17	05-Nov-18	Revision

# K.LMEHTADAYANAND COLLEGE, FARIDABAD

## **Lesson Plan**

Name of the Assistant Professor: Ms. PRIYA Class and Section: B.Com (Hons) I Sem Subject: Financial Accounting

Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Meaning, Objectives, Functions of Accounting
1	19-Jul-18	Branches of accounting
	20-Jul-18	Bases of Accounting
	21-Jul-18	Generally accepted accounting Principles
	22-Jul-18	Sunday
2	23-Jul-18	Generally accepted accounting Principles
_	24-Jul-18	Generally accepted accounting Principles  Generally accepted accounting Principles
	25-Jul-18	Accounting Standards
	26-Jul-18	Concepts of accounting standards
	27-Jul-18	Objective of accounting standards
	28-Jul-18	Types of accounting standards
	29-Jul-18	Sunday
3	30-Jul-18	Revision
3	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Accounting Processs
	02-Aug-18	Meaning of Journal, Ledger, Cashbook and other subsidiary book
	03-Aug-18	Preparation of Journal: Numericals
	04-Aug-18	Preparation of Journal: Numericals
	05-Aug-18	Sunday
4	06-Aug-18	Preparation of Ledgers: Numericals
	07-Aug-18	Preparations of Cashbook: Numericals
	08-Aug-18	Preparations of Cashbook: Numericals
	09-Aug-18	Preparations of Cashbook: Numericals
	10-Aug-18	Preparations of Cashbook: Numericals
	11-Aug-18	Meaning of Trial Balance and its preparation
	12-Aug-18	Sunday
5	13-Aug-18	Revision
	14-Aug-18	Test
	15-Aug-18	Independence Day
	16-Aug-18	Meaning of Capital Expenditure and revenue expenditure
	17-Aug-18	Meaning of Capital Expenditure and revenue Receipts
	18-Aug-18	Difference between Rvenue and capital Expenditure and receipt
	19-Aug-18	Sunday
6	20-Aug-18	Meaning of depreciation and its causes
	21-Aug-18	measurement of Depreciation'
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Accounting Concept of Depreciation

	24-Aug-18	Accounting standard 6(ICAI)
	25-Aug-18	Methods of Depreciation: SLM and Diminishing
	26-Aug-18	Sunday (RakshaBandhan)
7	27-Aug-18	Practical questions
	28-Aug-18	Practical questions
	29-Aug-18	Practical questions
	30-Aug-18	Practical questions
	31-Aug-18	Change of method: Concept and Numericals
	01-Sep-18	Practical questions
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Practical questions
	05-Sep-18	Practical questions
	06-Sep-18	Practical questions
	07-Sep-18	Revision
	08-Sep-18	Revision
	09-Sep-18	Sunday
9	10-Sep-18	Meaning of self balancing and sectional balancing
	11-Sep-18	Practical questions
	12-Sep-18	Practical questions
	13-Sep-18	Practical questions
	14-Sep-18	Practical questions
	15-Sep-18	Assignment
	16-Sep-18	Sunday
10	17-Sep-18	Financial statements: Meaning
	18-Sep-18	Preparation of Financial statements
	19-Sep-18	Final Accounts: Numericals
	20-Sep-18	Final Accounts: Numericals
	21-Sep-18	Final accounts with adjustments: Rules
	22-Sep-18	Final accounts with adjustments: Rules
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Final accounts with adjustments: Rules
	25-Sep-18	Final accounts with adjustments: Rules
	26-Sep-18	Final accounts with adjustments: Rules
	27-Sep-18	Practical questions
	28-Sep-18	Practical questions
	29-Sep-18	Practical questions
	30-Sep-18	Sunday
12	01-Oct-18	Revision
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Accounting for non profitorganization
	04-Oct-18	Practical questions
	05-Oct-18	Practical questions
	06-Oct-18	Practical questions

	07-Oct-18	C J
		Sunday
	08-Oct-18	Practical questions
	09-Oct-18	Practical questions
	10-Oct-18	Maharaja AgrasenJayanti
	11-Oct-18	Practical questions
	12-Oct-18	Revision
	13-Oct-18	Test
	14-Oct-18	Sunday
14	15-Oct-18	Accounting Errors: Meaning
	16-Oct-18	Accounting Errors: Types
	17-Oct-18	Revision
	18-Oct-18	Dussehra
	19-Oct-18	Rectifications of errors: Methods
	20-Oct-18	Practical questions
	21-Oct-18	Sunday
15	22-Oct-18	Practical questions
	23-Oct-18	Practical questions
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Practical questions
	26-Oct-18	Practical questions
	27-Oct-18	Practical questions
	28-Oct-18	Sunday
16	29-Oct-18	Revision
	30-Oct-18	Revision
	31-Oct-18	Revision
	01-Nov-18	Haryana Day
	02-Nov-18	Revision
	03-Nov-18	Revision
	04-Nov-18	Sunday
17	05-Nov-18	Revision

# K.L MEHTA DAYANAND COLLEGE, FARIDABAD

## **Lesson Plan**

Name of the Assistant Professor: Ms. Monika Bhatia

Class and Section: B.Com (Hons.) I sem Subject: Fundamentals of Economics

		Tamentals of Economics
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	The concept of Demand , Define meaning Demand schedule
1	19-Jul-18	Demand curves Individual curve market demand curve
	20-Jul-18	Movements along versus shifts in the demand curve
	21-Jul-18	Elasticity of demand
	22-Jul-18	Sunday
2	23-Jul-18	Price elasticity of demand
	24-Jul-18	Price elasticity of demand contd.
	25-Jul-18	Methods of price elasticity total outlay method
	26-Jul-18	Percentage method
	27-Jul-18	Point method
	28-Jul-18	Arc method, revenue method
	29-Jul-18	Sunday
3	30-Jul-18	Test of above chapter
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Income elasticity
	02-Aug-18	Cross elasticity
	03-Aug-18	Revision of above topics
	04-Aug-18	Concept of revenue
	05-Aug-18	Sunday
4	06-Aug-18	Marginal and average revenue
	07-Aug-18	Concept of revenue under different market conditions
	08-Aug-18	Continue
	09-Aug-18	Mutual determination of elasticity of elasticity of demand, average and marginal revenue
	10-Aug-18	Total revenue and elasticity of demand
	11-Aug-18	Revision
	12-Aug-18	Sunday
5	13-Aug-18	Revision
	14-Aug-18	Test of above chapter
	15-Aug-18	Independence Day
	16-Aug-18	Assignment
	17-Aug-18	Supply and elasticity of supply
	18-Aug-18	Supply schedule
	19-Aug-18	Sunday
6	20-Aug-18	Supply curve
	21-Aug-18	Determinants of supply
	22-Aug-18	Id-Ul-Zuha (Bakrid)

	23-Aug-18	Law of supply
	24-Aug-18	Degrees of supply
	25-Aug-18	Factors influencing elasticity of supply
	26-Aug-18	Sunday (Raksha Bandhan)
7	27-Aug-18	Revision
	28-Aug-18	Utility analysis : Cardinal utility analysis
	29-Aug-18	Total utility and marginal utility
	30-Aug-18	Law of diminishing marginal utility
	31-Aug-18	Importance of law
	01-Sep-18	Law of equi marginal utility
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Importance and criticism of law
	05-Sep-18	Continue same topic
	06-Sep-18	Revision
	07-Sep-18	Indifference curve analysis and consumer 's equilibrium
	08-Sep-18	Concept and schedule
	09-Sep-18	Sunday
9	10-Sep-18	Marginal rate of substitution
	11-Sep-18	Comparision of law of diminishing marginal utility and the law of diminishing
	12-Sep-18	marginal rate of substitution  Properties of indifference curve
	12-Sep-18 13-Sep-18	Budget line or budget constrant
	13-Sep-18 14-Sep-18	Consumer's Equilibrium
	15-Sep-18	Indifference curve analysis
	16-Sep-18	Sunday
10	17-Sep-18	Assignment
	18-Sep-18	Separation of substitution Effect and Income Effect, Hicksian Approach
	19-Sep-18	Slutsky's Approach
	20-Sep-18	Continue same
	21-Sep-18	Price consumption curve
	22-Sep-18	Derivation of demand curve through Indifference curve analysis
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Income consumption curve
	25-Sep-18	Uses or significance of indifference curve analysis
	26-Sep-18	Revision
	27-Sep-18	Consumer's surplus
	28-Sep-18	Different approaches
	29-Sep-18	Application of indifference curve analysis
	30-Sep-18	Sunday
12	01-Oct-18	Continue
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Revision
	04-Oct-18	Theory of Revealed Preference

	05-Oct-18	Assumption, the basic idea of revealed preference
	06-Oct-18	Derivation of indifference curve
	07-Oct-18	Sunday
13	08-Oct-18	Merits of reavealed preference theory
	09-Oct-18	Critism of revealed preference theory
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Comparison of three approaches of the consumer choice
	12-Oct-18	Revision
	13-Oct-18	Theory of Production
	14-Oct-18	Sunday
14	15-Oct-18	Laws of production
	16-Oct-18	Returns to a factor
	17-Oct-18	Continue
	18-Oct-18	Dussehra
	19-Oct-18	Three stages of production
	20-Oct-18	Returns to scale
	21-Oct-18	Sunday
15	22-Oct-18	Economies of scale
	23-Oct-18	Revision
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Isoquants and producer's equilibrium
	26-Oct-18	Slope of isoquant curve
	27-Oct-18	Properties of isoquant curve
	28-Oct-18	Sunday
16	29-Oct-18	Isoquant lines
	30-Oct-18	Production function
	31-Oct-18	Principle of substitution
	01-Nov-18	Haryana Day
	02-Nov-18	Test
	03-Nov-18	Revision
	04-Nov-18	Sunday
17	05-Nov-18	Important tips to cover all topics

# K.L MEHTA DAYANAND COLLEGE, FARIDABAD

## **Lesson Plan**

Name of the Assistant Professor: Ms. Shobha Chawla

Class and Section: B.Com (Hons) III Sem Subject: Basics of Information Technology

Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
		Introduction to Computers
1	18-Jul-18	Essentials of Computers
1	19-Jul-18	Concept of data, information and data processing
	20-Jul-18	
	21-Jul-18	Levels or type of information, Uses of information
	22-Jul-18	Sunday
2	23-Jul-18	Business data Processing Cycle, Methods of data processing
	24-Jul-18	Application of Electronic data processing
	25-Jul-18	Introduction of Memory System
	26-Jul-18	Types of Memory-Primary and Secondary Memory
	27-Jul-18	Introduction of Power-point (Practical)
	28-Jul-18	Creating presentation (Practical)
	29-Jul-18	Sunday
3	30-Jul-18	RAM and ROM
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	RAM and ROM
	02-Aug-18	Types of Secondary Storage Devices
	03-Aug-18	Working with different views (Practical)
	04-Aug-18	Working with different Layouts (Practical)
	05-Aug-18	Sunday
4	06-Aug-18	Types of Secondary Storage Devices
	07-Aug-18	Types of Secondary Storage Devices
	08-Aug-18	Software Concepts: Types of Software and their role
	09-Aug-18	Test
	10-Aug-18	working with graphics in Power Point (Practical)
	11-Aug-18	Practical Session
	12-Aug-18	Sunday
5	13-Aug-18	System Languages
	14-Aug-18	Translators
	15-Aug-18	Independence Day
	16-Aug-18	Functions of Operating System.
	17-Aug-18	working with Sound effects (Practical)
	18-Aug-18	Practical Session
	19-Aug-18	Sunday
	Assignment	Chart Preparation  Expections of Operating System
6	20-Aug-18	Functions of Operating System.
	21-Aug-18	Functions of Operating System.
	22-Aug-18	Id-Ul-Zuha (Bakrid)

	23-Aug-18	Types of Operating System
	24-Aug-18	Test -Unit I
	25-Aug-18	Practical Session
	26-Aug-18	Sunday (Raksha Bandhan)
-7	27-Aug-18	Types of Operating System
	28-Aug-18	Types of Operating System
	)	Revision
	29-Aug-18	
	30-Aug-18	Doubt Class
	31-Aug-18	working with Animations effects and Transition (Practical)
	01-Sep-18	Practical Session
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Data Communications: Basic elements of a Communication System, Forms of Data Transmission
	05-Sep-18	Data transmission speed
	06-Sep-18	Data transmission speed
	07-Sep-18	Printing in Power-point (Practical)
	08-Sep-18	Practical Session
	09-Sep-18	Sunday
9	10-Sep-18	Modes of Data Transmission
	11-Sep-18	Data Transmission Media -Wire Cables
	12-Sep-18	Microwave, Fiber-optics
	13-Sep-18	Communication Satellites
	14-Sep-18	Introduction to Accounting Packages-Tally: Features of Tally (Practical)
	15-Sep-18	Creating Company (Practical)
	16-Sep-18	Sunday
10	17-Sep-18	Emerging Trends in IT: Electronic Commerce(E-Commerce)
	18-Sep-18	Types of E-Commerce
	19-Sep-18	Advantages and Disadvantages of E-commerce
	20-Sep-18	Application of E-commerce
	21-Sep-18	Practical Session
	22-Sep-18	Test- Data Communications
1.1	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	process in ecommerce
	25-Sep-18	Types of an Electronic Payment System
	26-Sep-18	Types of an Electronic Payment System
	27-Sep-18	Security issues in E-commerce  Groups in Tally (Practical)
	28-Sep-18 29-Sep-18	Groups in Tally (Practical) Practical Session
	30-Sep-18	Sunday Sunday
	Assignment	Ecommerce
10		
12	01-Oct-18 02-Oct-18	Security Schemes; Electronic data Interchange (EDI)  Mahatama Gandhi Jayanti
		-
	03-Oct-18	Mobile communication, Bluetooth Communication

	04-Oct-18	Infrared communication, Smart Card
	05-Oct-18	Preparation of Vouchers (Practical)
	06-Oct-18	Practical Session
	07-Oct-18	Sunday
13	08-Oct-18	Computer Networks: Introduction to Computer Network
13	09-Oct-18	Types of Network; Local Area Network, Wide Area Network, Types of Public
	07-001-10	and Private Network
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Network Topology
	12-Oct-18	Salary statement (Practical)
	13-Oct-18	Practical Session
	14-Oct-18	Sunday
14	15-Oct-18	Internet and its Application, History of Internet, Benefits of Internet
	16-Oct-18	ISP, Internet Accounts
	17-Oct-18	Internet Addressing
	18-Oct-18	Dussehra
	19-Oct-18	Maintaining of Inventory records (Practical)
	20-Oct-18	Practical Session
	21-Oct-18	Sunday
15	22-Oct-18	Test - Computer Networks
	23-Oct-18	Information Technology: Impact of IT on Business environment
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Applications of IT
	26-Oct-18	Maintenance of Accounting Books and final Accounts (Practical)
	27-Oct-18	Practical Session
	28-Oct-18	Sunday
16	29-Oct-18	Multimedia: Concept of Multimedia
	30-Oct-18	Multimedia Components,
	31-Oct-18	Multimedia Applications
	01-Nov-18	Haryana Day
	02-Nov-18	Generating and Printing reports (Practical)
	03-Nov-18	Practical Session
	04-Nov-18	Sunday
17	05-Nov-18	Revision

# K.L MEHTA DAYANAND COLLEGE, FARIDABAD

## **Lesson Plan**

Name of the Assistant Professor: Ms. Uma Sharma

Class and Section: B.Com (Hons) III Sem

**Subject: Business Mathematics** 

	T T	ess Mathematics
Week	Date	Topics
	16-Jul-18	Orientation of the students
	17-Jul-18	Orientation of the students
	18-Jul-18	Introduction of syllabus
1	19-Jul-18	Matrix definition and types of matrix
	20-Jul-18	Operations on matrices
	21-Jul-18	Multiplication on matrices and its properties
	22-Jul-18	Sunday
2	23-Jul-18	Exercises and doubts
	24-Jul-18	Transpose of matrix
	25-Jul-18	symmetric and skew symmetric matrix
	26-Jul-18	Determinant and its properties
	27-Jul-18	Minors and cofactors
	28-Jul-18	Examples and exercise
	29-Jul-18	Sunday
3	30-Jul-18	Consistent and inconsistent system of equations
	31-Jul-18	Shaheed Udham Singh's Martyrdom Day
	01-Aug-18	Solution of equations using determinant
	02-Aug-18	Examples and exercises
	03-Aug-18	Adjoint of matrix
	04-Aug-18	Properties of adjoint of a matrix
	05-Aug-18	Sunday
4	06-Aug-18	Examples and exercise
	07-Aug-18	Inverse of matrix
	08-Aug-18	Singular and non singular matrices
	09-Aug-18	Some theorems on adjoint of matrix
	10-Aug-18	Exercise and examples
	11-Aug-18	Test
	12-Aug-18	Sunday
5	13-Aug-18	Inverse of matrices by elementary operations
	14-Aug-18	Examples and exercise
	15-Aug-18	Independence Day
	16-Aug-18	Solution of system of linear equation by matrix method
	17-Aug-18	Examples
	18-Aug-18	Leontief Input Output Model
	19-Aug-18	Sunday
6	20-Aug-18	Interest and types of interest
	21-Aug-18	Formulae to calculate simple and compound interest
	22-Aug-18	Id-Ul-Zuha (Bakrid)
	23-Aug-18	Examples and exercise

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	24-Aug-18	Normal and effective rate of interest
	25-Aug-18	Continuous Compound interest
7	26-Aug-18	Sunday (Raksha Bandhan)  Exercise and examples
7	27-Aug-18	•
	28-Aug-18	Annuities and types of annuities
	29-Aug-18	Exercise and examples
	30-Aug-18	Present value
	31-Aug-18	Deferred annuities
	01-Sep-18	Present value of deferred annuities
	02-Sep-18	Sunday
8	03-Sep-18	Janamashatmi
	04-Sep-18	Differentiation introduction
	05-Sep-18	Differentiation of a function by first principal
	06-Sep-18	Differentiation of scalar product, addition and subtraction of function
	07-Sep-18	Differentiation of product of two functions
	08-Sep-18	Differentiation of the quotient of two function and examples
	09-Sep-18	Sunday
9	10-Sep-18	Chain rule differentiation
	11-Sep-18	Differentiation of exponential and logarithmic functions
	12-Sep-18	Implicit functions differentiation
	13-Sep-18	Parametric functions differentiation
	14-Sep-18	Higher order differentiation
	15-Sep-18	Examples and exercise
	16-Sep-18	Sunday
10	17-Sep-18	Integration introduction
	18-Sep-18	Some elementary standard integrals
	19-Sep-18	Integration by substitution and examples
	20-Sep-18	Integration by parts
	21-Sep-18	Exercise and examples
	22-Sep-18	Partial fraction
	23-Sep-18	Sunday (Haryana Heroes' Martyrdom Day)
11	24-Sep-18	Test
	25-Sep-18	Some standard integrals, examples
	26-Sep-18	Exercise
	27-Sep-18	Lpp and uses of Lpp
	28-Sep-18	Solution of Lpp, examples
	29-Sep-18	Exercise
	30-Sep-18	Sunday
12	01-Oct-18	Formulation of practical linear programming problem and solution, examples
	02-Oct-18	Mahatama Gandhi Jayanti
	03-Oct-18	Exercise
	04-Oct-18	Simplex method introduction
	05-Oct-18	Solution of LPP by simplex method
	06-Oct-18	Simplex algorithm

	07-Oct-18	Sunday
13	08-Oct-18	Some examples on simplex method
	09-Oct-18	Practical numerical
	10-Oct-18	Maharaja Agrasen Jayanti
	11-Oct-18	Exercise
	12-Oct-18	Standard Lpp maximization
	13-Oct-18	Standard Lpp minimization
	14-Oct-18	Sunday
14	15-Oct-18	Examples and exercise
	16-Oct-18	Set and representation of sets
	17-Oct-18	Types of sets
	18-Oct-18	Dussehra
	19-Oct-18	Subset
	20-Oct-18	Operation on sets and examples
	21-Oct-18	Sunday
15	22-Oct-18	Venn diagram
	23-Oct-18	Theorems related to venn diagram
	24-Oct-18	Maharishi Valmiki's Birthday
	25-Oct-18	Theorems related to set
	26-Oct-18	Test
	27-Oct-18	Practical problems on venn diagram introduction
	28-Oct-18	Sunday
16	29-Oct-18	Solution of practical problem
	30-Oct-18	Exercise and examples
	31-Oct-18	Cartesian product
	01-Nov-18	Haryana Day
	02-Nov-18	Theorems on Cartesian product
	03-Nov-18	More theorems
	04-Nov-18	Sunday
17	05-Nov-18	Exercise and examples